

Town of Shelburne, Vermont



233rd Annual Town Report Fiscal Year 2020

Town Meeting: March 1, 2021

Australian Ballot Voting: March 2, 2021

DEDICATION

Life has certainly been more complicated this year, as residents, businesses, nonprofit institutions, and the Town itself have all had to navigate the challenges of the COVID-19 pandemic. Yet we still have much to be grateful for, and to celebrate. Toward that end, we are pleased to present to you this three-part dedication, recognizing those who have gone “above and beyond” in service to our community.

Valued Community Leader: We celebrate the wisdom, temperament, and adherence to the law that Thomas A. Little has brought to his community service to our Town and to the State. His steady leadership has been witnessed and appreciated in many ways, not least of which have included 20 years on the Board of Civil Authority (including 8 years as Chair), Town Moderator since 2002, and service on Shelburne’s Zoning Board and Ethics Committee. Tom served in the state legislature (including as Chair of the House Judiciary Committee), the UVM Board of Trustees, Chaired the District 4 Environmental Commission, and was Chair/Special Master of the Vermont Legislative Apportionment Board. For these and your many other past and continuing roles in public service, we thank you.

Extraordinary Community Volunteer Service: While it may not always be visible, families have suffered due to the pandemic. Loss of work and/or child care, need to be home with children due to remote schooling, and limited opportunities for social engagement can all take their toll. Recognizing increased need, the volunteers who manage and staff the Food Shelf stepped up to the plate and put forth extraordinary efforts to serve this expanded need in a safe manner. For a period of time, this involved taking food orders from families, packing the orders, and providing home delivery. Shifting gears, and with the ability to expand temporarily at Town Offices, investments were made in additional shelving, air purifiers, and other equipment so that families could once again visit the Food Shelf themselves, by appointment and maintaining physical distancing, to meet their needs. We thank the Food Shelf volunteers for their extraordinary efforts during this time. We also thank the Shelburne community for your generous donations of food, supplies, and money to help keep sustain Food Shelf operations.

Professional Performance of Town Staff and First Responders:

Shelburne is blessed with a dedicated cadre of employees and first responders for whom work or volunteering is not just a job, but a calling. Day or night, no matter the weather, these are staff and crews who do what needs to be done.

When the pandemic hit this year, our employees and first responders rose to the challenge. As is said in the Marine Corps, “Improvise, adapt, overcome” -- and so we did. PPE and cleaning supplies were acquired rapidly wherever we could find them, essential services were maintained with alternating staffing, Town Offices were closed, public meetings were paused, and extreme care was taken in every respect to help limit risk, keep everyone safe, keep the community informed, and keep the ship of state running. Masks were required, distances were maintained, expenses and a tax due date were deferred; Police, Fire, and Rescue modified response protocols while remaining in service 24/7/365.

Thank you all for your dedication to duty. It is much appreciated, and has not gone unnoticed.



CHAPEL IN THE WOODS
“THE COMPANIONSHIP OF TREES”

This morning I went to the forest
To visit a place that I know.
I call it “Chapel in the Woods”,
When I’m troubled, it’s where I go.

Great hemlocks towering to the sky.
Their canopies grown together,
Give shelter to those that linger here
From that of inclement weather.

While resting my back against hemlock
I ponder my thoughts of this day.
Sharing space with flora and fauna,
Listening to what is conveyed.

The choir is made up of songbirds
That sing to a cool autumn breeze,
And rustling leaves in the tree tops
Have only the forest to please.

I came for solitude and silence
And companionship of the trees.
I leave with a peace in mind and heart.
A gift from the birds and the breeze.

WRITTEN BY
RICK BESSETTE
SHELBURNE’S POET LAUREATE
9-18-2020

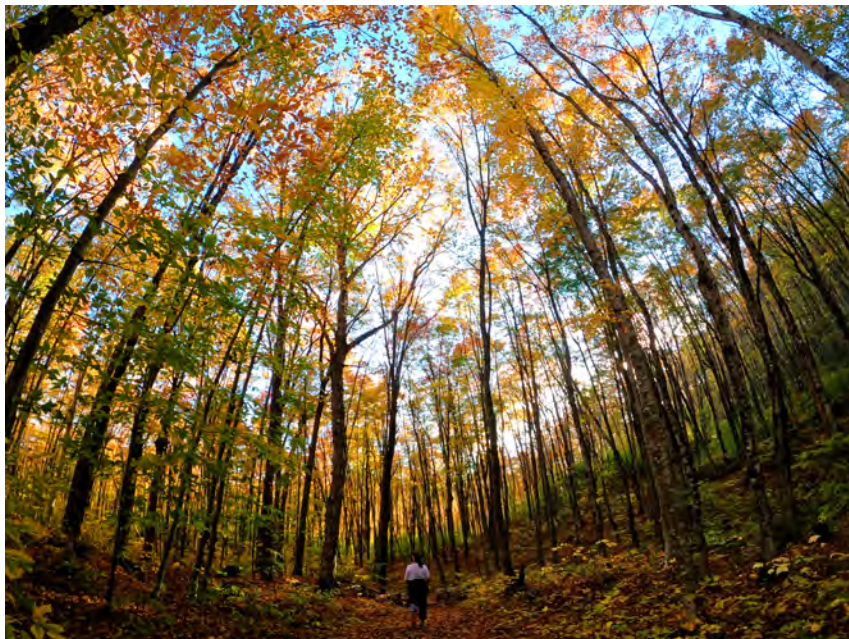


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NOTE: TOWN OF SHELBURNE AUDITOR’S REPORT:

Please Note: In order to reduce printing and production costs for this Town Report, the Auditor’s Report is no longer included in this Town Report. Please contact the Town offices if you would like a full-sized copy of the Auditor’s Report, which is also available on the Town Web site www.shelburnevt.org

The Town of Shelburne Auditor’s Report is available in the following ways:

- Posted on the web at www.shelburnevt.org,
- Upon request, a printed copy will be sent to your home address, please call 264-5031, or
- A printed copy may be picked up at the Town Clerk’s Office.

NOTE: SCHOOL REPORTS:

*** The Champlain Valley School District (“CVSD”) Annual School Report including the proposed annual Budget and annual Report Card is available in the following ways:*

- Posted on the web at www.cvsdvt.org,
- Upon request, a printed copy will be sent to your home address, please call 985-1914, or
- A printed copy may be picked up at your local school or town office.

Please Note: The CVSD School Report includes information that is no longer included in this annual Town Report.

NOTE: All financial statements in this report cover the Fiscal Year from July 1 through June 30. FY 2019-2020 (FY 2020) covers the period from July 1, 2019, to June 30, 2020. Some departmental and committee written reports may cover periods not precisely coinciding with the Fiscal Year.

ELECTED OFFICIALS

Thomas A. Little, Moderator - 1 year term Term Expires 2021
Diana Vachon, Town Clerk - 3 year term Term Expires 2021
Robert Lake, Constable - 2 year term Term Expires 2022

SELECTBOARD

Jaimesen Heins, Vice Chair - 2 year term Term Expires 2021
Mary Kehoe - 3 year term Term Expires 2021
Michael Ashooh - 3 year term Term Expires 2022
Jerry Storey, Chair - 2 year term Term Expires 2022
Kate Lalley - 3 year term Term Expires 2023

CHAMPLAIN VALLEY SCHOOL DISTRICT DIRECTORS
3 Year Term

Russell Caffry Term Expires 2022
Ken Scott Term Expires 2023
Barbra Marden Term Expires 2021

JUSTICES OF THE PEACE
2 Year Term

Nancy E. Baker Peter Gadue Becky Moore
Dennis Barton Laura Gannon-Murakami Judy Rosenstreich
Susan Bowen Joan Lenes Randolph Rowland
Cate Cross Jennifer Leopold Lee Suskin
William Deming Sally Martel David Webster

REPRESENTATIVES – CHITTENDEN DISTRICT # 5
2 Year Term

Kate Webb, 5-1 Term Expires 2022
Jessica Brumsted, 5-2 Term Expires 2022

CHAMPLAIN WATER DISTRICT
3 Year Term

Peter Gadue Term Expires 2021

TOWN OFFICIALS
APPOINTED BY THE SELECTBOARD

Town Manager.....	Lee Krohn
Town Attorney.....	Monaghan, Safar, Ducham
Emergency Management Director.....	Robert Lake
Emergency Management Coordinator.....	Robert Lake
Grand Juror.....	Tim Pudvar
Health Officer.....	Robert Lake
Deputy Health Officer.....	Peter Gadue
Town Service Officer.....	Lee Krohn
Fence Viewer.....	Steve Gronlund
Harbormaster.....	Dan Couture
Tree Warden.....	David Hall
Treasurer.....	Linda Barker
Poet Laureate.....	Rick Bessette

PLANNING COMMISSION - 3 Year Term

Deborah Estabrook.....	Term Expires 2021
Jean Sirois.....	Term Expires 2021
Neil Curtis.....	Term Expires 2022
Jason Grignon, Chair.....	Term Expires 2022
Steve Kendall.....	Term Expires 2022
Megan McBride.....	Term Expires 2022
Stephen Selin.....	Term Expires 2022

DEVELOPMENT REVIEW BOARD - 3 Year Term

Norm Blais, Alternate.....	Term Expires 2021
John Day, Clerk.....	Term Expires 2021
Doug Griswold.....	Term Expires 2021
Mark Sammut, Vice Chair.....	Term Expires 2021
David Hillman, Chair.....	Term Expires 2021
Anne Bentley.....	Term Expires 2023
Michael Major.....	Term Expires 2023
Allyson Myers, Alternate.....	Term Expires 2023
Robert Plante.....	Term Expires 2023

HOUSING SUB-COMMITTEE - 1 Year Term

Pam Brangan, Chair.....	Term Expires 2022
Lisa Boisvert MacKenzie.....	Term Expires 2022
Julie Gaboriault.....	Term Expires 2022
Casey McNeil.....	Term Expires 2022
Alicia Simmons.....	Term Expires 2022
Cara Thanassi.....	Term Expires 2022

RECREATION COMMITTEE - 3 Year Term

Ann Clark	Term Expires 2021
Kelli Magnier	Term Expires 2021
Marvin Thomas	Term Expires 2021
Renee Davitt.....	Term Expires 2022
Kathie Pudvar.....	Term Expires 2022
Bruce Whitbeck.....	Term Expires 2022
Peggy Coutu, Chair	Term Expires 2023
Susan McLellan.....	Term Expires 2023

WATER COMMISSION - 3 Year Term

John Schold, Chair	Term Expires 2021
Steve Smith	Term Expires 2022
Craig Wooster	Term Expires 2022
John Day.....	Term Expires 2023
Peter Gadue	Term Expires 2023

PIERSON LIBRARY TRUSTEES - 3 Year Term

Charlotte Albers	Term Expires 2021
Alex Nalbach	Term Expires 2021
Lisa Merrill, Chair.....	Term Expires 2022
Jane McKnight Ribolini	Term Expires 2022
Becky Rendall	Term Expires 2022
Cate Cross	Term Expires 2023
Eliza Brooks (student)	Term Expires 2021

CEMETERY COMMISSION - 3 Year Term

Rene Gagnon.....	Term Expires 2021
Ron Gagnon	Term Expires 2022
Jennifer Martin Brown	Term Expires 2023
Stuart Morrow, Chair	Term Expires 2023
Deborah Belcher.....	Term Expires 2023

HISTORIC PRESERVATION AND REVIEW COMMISSION - 3 Year Term

Fritz Horton, Chair	Term Expires 2021
Tom Koerner	Term Expires 2021
David Webster.....	Term Expires 2021
Lauren Giannullo	Term Expires 2022
Marc Vincent.....	Term Expires 2022
Ruth Hagerman	Term Expires 2023
Ann Milovsoroff	Term Expires 2023

TREE COMMITTEE - 3 Year Term

Ann Milovsoroff	Term Expires 2021
David Hall	Term Expires 2022
Gail Henderson-King, Chair	Term Expires 2022
Susan Dunning	Term Expires 2023
Kelly Murphy Moreton	Term Expires 2023
Thea Platt	Term Expires 2023
Tod Warner	Term Expires 2023

STORMWATER ADVISORY COMMITTEE

Owen Clay	Term-Undefined
Chris Davis.....	Term-Undefined
John DuBrul	Term-Undefined
Dick Elkins.....	Term-Undefined
Marty Illick.....	Term-Undefined
Susan Moegenburg	Term-Undefined
Mike Schramm	Term-Undefined
Chip Stulen.....	Term-Undefined

NATURAL RESOURCES AND CONSERVATION COMMITTEE - 3 Year Term

Sean MacFaden	Term Expires 2021
Chandler Noyes.....	Term Expires 2021
Gail Albert, Chair.....	Term Expires 2022
Bob Paquin	Term Expires 2022
Don Rendall. Vice Chair.....	Term Expires 2022
Jon Cocina.....	Term Expires 2023
Fred Morgan.....	Term Expires 2023
Peg Rosenau.....	Term Expires 2023
Mike Schramm.....	Term Expires 2023

BIKE AND PEDESTRIAN PATHS COMMITTEE - 3 Year Term

Caroline Weaver.....	Term Expires 2021
Ted Grozier	Term Expires 2022
Kevin Boehmcke, Chair	Term Expires 2022
Jessica Coleman	Term Expires 2023
Andrew Everett	Term Expires 2023
Joplin James.....	Term Expires 2023
Jeff Zweber.....	Term Expires 2023

SOCIAL SERVICE COMMITTEE - 3 Year Term

Sue Furry-Irish	Term Expires 2021
Elaine Limanek	Term Expires 2021
Barbara Marden.....	Term Expires 2021
Kristina Sylvester	Term Expires 2021
Linda Reill.....	Term Expires 2022
Patricia Fontaine.....	Term Expires 2022

FRIENDS OF SHELBURNE VILLAGE DOG PARK COMMITTEE - 3 Year Term

Cheryl Gibson	Term Expires 2021
Mary West.....	Term Expires 2021
Lissy Wolf.....	Term Expires 2021
Roz Graham	Term Expires 2022
Karen Metzker.....	Term Expires 2022
Marissa Parisi.....	Term Expires 2022
Lisa Williams	Term Expires 2022
Bob Owens, Chair.....	Term Expires 2023
Jordan Townsend (student).....	Term Expires 2022

ETHICS COMMITTEE - 3 Year Term

Peter Gadue	Term Expires 2021
Gwen Webster	Term Expires 2021
Tom Little, Chair	Term Expires 2022
Anne Powell, Alternate	Term Expires 2022
Bill Deming, Vice Chair	Term Expires 2023

VETERANS COMMITTEE – 3 Year Term

Eric Hanley.....	Term Expires 2021
Colleen Haag.....	Term Expires 2021
Sam Feitelberg, Chair	Term Expires 2021
Carroll “Bud” Ockert	Term Expires 2021
James Donaldson.....	Term Expires 2021
Pete Gadue	Term Expires 2021
Paul Goodrich	Term Expires 2022

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION - 2 Year Term

John Zicconi.....	Term Expires 2020
George Schiavone, Alternate.....	Term Expires 2020

GREEN MOUNTAIN TRANSIT - 3 Year Term

Denis Barton.....	Term Expires 2020
Lee Krohn, Alternate.....	Term Expires 2020

CHITTENDEN SOLID WASTE MANAGEMENT DISTRICT - 2 Year Term

Tim Loucks	Term Expires 2020
Lee Krohn, Alternate.....	Term Expires 2020



TOWN ADMINISTRATION

Town Manager	Lee Krohn, AICP
Chief of Police	Aaron Noble
Planning Director	Dean Pierce
Assessor	Ted Nelson
Assistant Assessor.....	Courtney Brown
Highway Superintendent.....	Paul Goodrich
Water Superintendent.....	Rick Lewis
Water Quality Superintendent.....	Chris Robinson
Parks and Recreation Director	Betsy Cieplicki
Maintenance Director.....	Darwin Norris
Library Director	Kevin Unrath
Chief of Fire Department.....	Jerry Ouimet
Chief of Rescue.....	Jacob Leopold
Zoning Administrator.....	Lee Krohn
DRB Coordinator/Assistant Zoning Enforcement Officer.....	VACANT
Network & Web Page Administrator.....	Betty Marcher
Finance Director.....	Peter Frankenburg
Tax Collector	Lee Krohn
Town Treasurer.....	Linda Barker
Assistant Town Treasurer	Sue Moraska

TOWN CLERK'S APPOINTMENTS

Assistant Town Clerks	Lisa Mann Sue Moraska
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SCHOOL OFFICIALS

Alison Celmer	Community School K-4 Co-Principal
Scott Sivo	Community School 5-8 Co-Principal
Adam Bunting.....	CVUHS Principal
Elaine Pinckney.....	CVSD Superintendent



TAX NOTICE

Town Property Tax payments are due each year on: August 15, November 15, and March 15. If the due date falls on either a weekend or a Town holiday, that tax payment is due on the next business day. Late payments are subject up to a 5% penalty in the first month and up to 1.5% interest for each month thereafter. These rates are set each tax year by the Selectboard. Please check the town web site www.shelburnevt.org or contact the Town Tax Dept. Office 985-5120 for updates of due dates, etc. related to the COVID Pandemic.

Property tax payments may be left at the Town offices on weekdays between 8:00 A.M. and 5:00 P.M, and after hours in the payment drop box at the Police Dept. Dispatch Center. Questions about tax payments can be answered by calling 985-5120 or going to the town web site www.shelburnevt.org. Please enclose the tax payment stub with your payment to ensure proper crediting of your account.

We offer an automatic payment service, where property tax payments are automatically withdrawn from the property owner's bank account on each tax installment due date. Please contact the Town offices or call 985-5120 if you would like to take advantage of this service.

TAX RATE COMPARISONS

Year	Town Grand List	Education Grand List	State		Local Agrmt. Rate **	Total Tax Rate	Total Taxes Billed
			Town Rate	Educ. Rate			
2012-13(Homestead tax rate)	14,509,208	14,525,578	0.3374	1.3402	0.0007	1.6783	24,683,404
2012-13 (Non Homestead tax rate)			0.3374	1.3982	0.0007	1.7363	
2013-14(Homestead tax rate)	14,613,419	14,627,166	0.3470	1.3814	0.0007	1.7291	25,617,104
2013-14 (Non Homestead tax rate)			0.3470	1.4371	0.0007	1.7848	
2014-15(Homestead tax rate)	14,699,970	14,674,289	0.3571	1.4506	0.0008	1.8085	26,957,175
2014-15 (Non Homestead tax rate)			0.3571	1.5196	0.0008	1.8775	
2015-16(Homestead tax rate)	15,128,384	15,112,601	0.3602	1.4916	0.0008	1.8526	28,424,577
2015-16 (Non Homestead tax rate)			0.3602	1.5577	0.0008	1.9187	

	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>FY 2019-20</u>	<u>FY 2020-21</u>
Town Grand List (at 01-July)	15,058,306	15,192,592	15,330,240	15,524,218	15,683,246
Percent Change from prior yr.	0.2%	0.9%	0.9%	1.3%	1.0%
Education Grand List	15,036,990	15,171,201	15,301,753	15,497,343	15,656,369
Common Level of Appraisal	96.11%	96.00%	95.83%	95.07%	92.66%
Town Tax Rate	0.3724	0.3879	0.4197	0.4416	0.4644
Local Agreement Tax Rate *	0.0007	0.0006	0.0006	0.0006	0.0007
Homestead School tax Rate **	1.5385	1.4748	1.5246	1.5235	1.5842
Non-Homestead School tax Rate **	1.5971	1.599	1.6488	1.6757	1.7570
Total Homestead Tax Rate	\$ 1.9116	\$ 1.8633	\$ 1.9449	\$ 1.9657	\$ 2.0493
Total Non-Homestead Tax Rate	\$ 1.9702	\$ 1.9875	\$ 2.0691	\$ 2.1189	\$ 2.2221
Total Town Taxes billed (as of July)	\$ 5,606,446	\$ 5,892,246	\$ 6,438,043	\$ 6,855,034	\$ 7,328,230
Total Local Agrmt. Taxes billed (July)	10,435	8,519	9,204	9,141	10,979
Total School Taxes billed (as of July)	23,492,909	23,164,851	24,168,145	24,607,554	25,968,208
Total Taxes billed (as of July)	\$ 29,109,790	\$ 29,065,616	\$ 30,615,392	\$ 31,471,729	\$ 33,307,417

* The local Agreement tax rate was established per Town vote in 2007 to exempt a portion of the appraised value of property owned by qualified disabled veterans from paying property taxes.

**The State of Vermont defines "Homestead" property as residential property where the owner, who must be a Vermont resident, resides. "Non-Homestead" property (formerly called "Non Residential") includes all other properties.

ESTIMATE OF PROPERTY TAX RATE FOR 2021-22

Per the Town Charter, the Selectboard is to provide an estimate of the property tax rate for the ensuing year. The Selectboard will set the actual rate in July 2021. The education tax rates are set by the State of Vermont.

Homeowners may be eligible for an education property tax reduction from the State of Vermont. Consult the 2020 Vermont income tax return booklet or tax department web site (<http://tax.vermont.gov>) for further information. Please note that under the current law, the State of Vermont requires all Vermont residents who own and occupy a Vermont Homestead to file a Homestead Declaration with the State annually by April 15.

	Homestead <u>Property (1)</u>	Non-Homestead <u>Property (1)</u>
<u>Estimated Property Tax Rates:</u>		
Town Tax Rate (2)	\$0.4637	\$0.4637
Education Tax Rate (3)	\$1.5870	\$1.7890
Local Agreement Rate (4)	<u>\$0.0007</u>	<u>\$0.0007</u>
Total School + Town	\$2.0514	\$2.2534
Articles Voted Separately, if Approved:		
Town Article 2. (Selectboard Salaries)	\$0.0004	\$0.0004
Town Article 5. (Open Space Fund)	\$0.0032	\$0.0032
Town Article 6. (Fire/Rescue Stn. Land Purchase)	\$0.0047	\$0.0047
	-----	-----
Sub-Total, Separate Articles	\$0.0083	\$0.0083
 Estimated Total Tax Rate:	 <u>\$2.0597</u>	 <u>\$2.2617</u>

NOTES

- 1 "Homestead" property is defined as residential property where the owner, who must be a Vermont resident, resides. "Non-Homestead" includes all other properties.
2. The Town tax rate will be based on the 2021 town grand list as of July 2021. The estimated tax rate shown here assumes a grand list of \$15,750,525.
3. The Education Tax Rates are preliminary estimates and subject to change by the State of Vermont.
4. The local Agreement tax rate was established per Town vote in 2007 to exempt a portion of the appraised value of property owned by qualified disabled veterans from paying property taxes.





Town of Shelburne, Vermont

CHARTERED 1763

WARNING – ANNUAL TOWN MEETING

The legal voters of the Town of Shelburne are hereby notified and warned to meet via Zoom (details below) on Monday, March 1, 2021 at 7:00 P.M. to hear about and act upon any items not involving voting by Australian Ballot; and to hold a public hearing on items to be voted by Australian Ballot. The Meeting will then be adjourned and reconvened in the Shelburne Town Center Gym on Tuesday, March 2, 2021 to vote for Town Officers and to transact any business involving voting by Australian Ballot from the hours of 7:00 A.M. to 7:00 P.M.

ZOOM LOGIN DETAILS:

Join VIRTUAL TOWN MEETING Zoom Meeting, MONDAY, MARCH 1, 7:00 P.M.

<https://us02web.zoom.us/j/89563991866?pwd=T0ZUVTFaSURVTzltVytjdmVRdHhhUT09>

Meeting ID: 895 6399 1866

Passcode: zzQ73J

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

Meeting ID: 895 6399 1866

Passcode: 376220

BALLOT QUESTIONS – to be voted by Australian Ballot

- Article 1: Shall the Town accept the report of the Town Officers and the Auditor's Report for Fiscal Year 2020 (July 1, 2019 through June 30, 2020)?
- Article 2: Shall the Town set the compensation to be paid to the Selectboard for Fiscal Year 2022 (July 1, 2021 through June 30, 2022) at \$1500 for the Chair and \$1200 for each other Selectboard member?
- Article 3: To elect all Town Officers as required by law.
- Article 4: Shall the Town adopt the Selectboard's proposed budget of \$9,597,895 of which \$7,303,518 is to be raised by taxes?
- Article 5: Shall the Town raise an additional \$50,000, above and beyond the \$7,303,518 in taxes referenced in Article 4 above, for the purpose of obtaining options and/or acquiring land or rights in land to preserve natural resources and open space; any unspent portion of that amount to be put into the Open Space Fund?

TOWN OF SHELBURNE
GENERAL FUND FY 2021-22 PROPOSED BUDGET
JULY 1, 2021 TO JUNE 30, 2022
REVENUE & EXPENDITURE
SUMMARY

	FY 2020 2019-20 BUDGET	FY 2020 2019-20 ACTUAL	FY 2021 2020-21 BUDGET	FY 2022 2021-22 BUDGET	FY 2022 INCR (DECR)	% CHG.
REVENUE CATEGORIES						
1 Taxes, Penalties & Interest	\$6,951,434	\$6,956,282	\$7,378,967	\$7,399,518	\$20,551	0.3%
2 Town Clerk's Office	156,720	185,811	169,620	121,315	(48,305)	-28.5%
3 Highways & Public Works	221,260	162,059	202,915	219,575	16,660	8.2%
4 Police & Emergency Dispatch	545,200	533,366	559,697	527,490	(32,207)	-5.8%
5 Water & Sewer Admin.	95,705	95,706	98,577	101,534	2,957	3.0%
6 Cemetery	5,400	4,200	5,400	4,400	(1,000)	-18.5%
7 Planning & Zoning	80,500	125,521	113,175	113,000	(175)	-0.2%
8 Recreation	164,380	139,080	158,425	155,145	(3,280)	-2.1%
9 Library	0	3,473	0	0	0	
10 Investment Interest	500	424	500	2,000	1,500	300.0%
11 Applied Fund Balance	0	0	0	0	0	
12 Rescue	702,051	607,066	376,058	410,819	34,762	9.2%
13 Building Use/Lease Income	150,427	138,847	150,000	147,736	(2,264)	-1.5%
14 Transfer from Funds / Misc.	566,392	329,023	348,385	395,363	46,978	13.5%
15 TOTAL REVENUES	\$9,639,969	\$9,280,859	\$9,561,718	\$9,597,895	\$36,177	0.4%
EXPENDITURE CATEGORIES						
16 Selectboard/VLCT/Town Rpts.	\$27,893	\$23,229	\$51,772	\$67,990	\$16,218	31.3%
17 Legal	100,000	92,039	60,000	60,000	\$0	0.0%
18 Town Manager's Office	263,989	215,818	237,814	257,240	19,425	8.2%
19 Administrative Services	118,010	76,290	108,400	101,352	(7,048)	-6.5%
20 Elections	6,800	8,319	14,000	4,500	(9,500)	-67.9%
21 Finance & Insurance	545,515	554,735	575,515	556,343	(19,172)	-3.3%
22 Town Clerk's Office	268,758	239,107	275,339	250,887	(24,453)	-8.9%
23 Planning & Zoning	286,248	250,445	317,911	313,461	(4,449)	-1.4%
24 Assessing/Reappraisal	84,211	97,140	109,234	155,440	46,206	42.3%
25 Buildings & Grounds	372,352	327,594	376,094	345,672	(30,422)	-8.1%
26 Public Works/Stormwater	206,288	105,905	206,000	206,000	0	0.0%
27 Police	1,879,309	1,595,381	1,944,266	1,963,415	19,149	1.0%
28 Fire Dept.	552,442	251,966	307,308	287,511	(19,798)	-6.4%
29 Public Safety/Dispatch	731,581	721,097	778,311	794,678	16,367	2.1%
30 Highway	1,372,710	1,189,942	1,402,623	1,454,250	51,627	3.7%
31 Health/Social Services	38,777	37,000	38,777	38,777	0	0.0%
32 Rescue	677,051	614,020	376,058	410,819	34,762	9.2%
33 Cemetery	53,451	56,314	60,512	60,373	(139)	-0.2%
34 Recreation	349,936	306,205	370,778	351,935	(18,843)	-5.1%
35 Harbormaster	50,099	37,495	50,100	50,100	0	0.0%
36 Library	441,449	448,196	477,973	480,472	2,499	0.5%
37 Debt Service	873,772	811,644	1,082,577	1,056,878	(25,699)	-2.4%
38 Inter-Governmental Transfers	203,598	199,002	198,407	191,763	(6,644)	-3.3%
39 Employee Misc. Benefits	85,731	80,095	81,200	91,440	10,240	12.6%
40 Selectbrd Discr./Other Projects	15,000	42,278	30,750	46,600	15,850	51.5%
41 Open Space Fund	35,000	35,000	30,000	0	(30,000)	-100.0%
42 TOTAL EXPENDITURES	\$9,639,969	\$8,416,260	\$9,561,718	\$9,597,895	\$36,177	0.4%
43 Revenue - Expenditures	0.00	864,599	0.00	0		
44 Grand List	15,524,218		15,683,246	15,750,525	67,279	0.4%
45 Tax Rate	\$0.4416		\$0.4644	\$0.4637	(\$0.0007)	-0.2%
46 Tax rate Change From Prior Yr.	\$0.020		\$0.023	-\$0.0007		
47 Tax rate % Change From Prior Yr.	4.8%		5.2%	-0.15%		

LINE #	REVENUE CATEGORIES	FY 2020		FY 2020		FY 2021		FY 2022		FY 2022		Notes
		2019-20		2019-20		2020-21		2021-22		INCR		
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	(DECR)	% CHG.	
TAXES												
1	Property Taxes	\$ 6,855,034	\$6,856,123	\$7,283,966				\$7,303,518	\$19,552	0.3%		
2	Late Homestead Filing Penalty	14,000	\$13,847	\$14,000				14,000	0	0.0%		
3	Delinquent tax Penalty Charges	42,400	\$45,328	\$41,000				42,000	1,000	2.4%		
4	Delinquent tax Interest Charges	40,000	\$40,983	\$40,000				40,000	0	0.0%		
5 SUB-TOTAL TAXES		\$6,951,434	\$6,956,282	\$7,378,966				\$7,399,518	\$20,552	0.3%		
6 TOWN CLERK'S OFFICE												
7	Liquor Licenses	\$ 2,980	\$ 2,770	\$ 3,000				\$ 2,770	\$ (230)	-7.7%		
8	Animal Licenses	6,000	\$4,292	\$6,000				6,600	600	10.0%		
9	Animal License Transfer to Dog Park	(840)	-\$609	-\$840				(600)	240	-28.6%		
10	Marriage/Civil Union Licenses	550	\$470	\$500				470	(30)	-6.0%		
11	Deed Recordings	50,000	\$89,178	\$54,000				60,000	6,000	11.1%		
12	Misc. Income	500	\$59	\$100				50	(50)	-50.0%		
13	Town Meeting Dinner		\$785						0			
14	Tn Election School Reimbursement		\$300						0			
15	Green Mtn Passports	180	\$116	\$180				150	(30)	-16.7%		
16	Vault Time Fee	750	\$1,188	\$950				500	(450)	-47.4%		
17	Copier Use	6,500	\$7,133	\$7,000				7,200	200	2.9%		
18	Vital Statistics Copies	4,800	\$12,830	\$15,000				2,000	(13,000)	-86.7%		
19	Passport Fees	18,500	\$13,150	\$17,500				10,000	(7,500)	-42.9%		
20	Motor Vehicle Registrations	300	\$201	\$230				175	(55)	-23.9%		
21	Land Records Recording System	40,000	\$9,710	\$40,000				22,000	(18,000)	-45.0%	Note 1	
22	Trsf. from Records Preservation Fund	26,500	\$44,238	\$26,000				10,000	(16,000)	-61.5%	Note 1	
23 SUB-TOTAL TOWN CLERK'S OFFICE		\$ 156,720	\$ 185,811	\$ 169,620				\$ 121,315	\$ (48,305)	-28.5%		
24 HIGHWAYS/ PUBLIC WORKS												
25	Hwy State Aid	\$ 145,000	\$ 148,904	\$ 145,000				\$ 145,000	\$ -	0.0%		
26	Hwy Permits	2,100	\$2,205	\$2,100				2,100	0	0.0%		
27	Road Cut Permits	10,000	\$10,870	\$10,000				10,000	0	0.0%		
28	State Paving/Road Constr. Grant								0			
29	Bik/Ped Path Grant	64,160		\$45,815				62,475	16,660	36.4%	Note 2	
30	Construction Reimbursements		\$80						0			
31 SUB-TOTAL HIGHWAYS		\$ 221,260	\$ 162,059	\$ 202,915				\$ 219,575	\$ 16,660	7.5%		
POLICE & EMERGENCY DISPATCH												
32	Judicial Fees	\$ 40,000	\$ 24,937	\$ 40,000				\$ 10,000	\$ (30,000)	-75.0%		
33	Special Duty Reimbursement	17,000	\$19,129	\$23,290				23,290	-	0.0%	Note 3	
34	Special Duty Enforcement Grants		\$24,512	\$17,000				17,000	-	0.0%	Note 3	
35	CVSD School Resource Officer Pmt	84,000	\$132,960	\$84,000				86,000	2,000	2.4%		
36	Equipment Grants	15,300	\$3,277						-			
37	Other Fees	300	\$45	\$300				300	-	0.0%		
38	Animal Enforcement	500	\$1,436	\$500				500	-	0.0%		
39	Insurance Reports	2,200	\$1,623	\$2,200				1,600	(600)	-27.3%		
40	Fingerprinting	12,000	\$11,090	\$12,000				4,000	(8,000)	-66.7%		
41	Misc. Donations								-			
42	Burn Permits	1,600	\$754	\$2,000				1,000	(1,000)	-50.0%		
43	Dispatch Contracts	280,000	\$216,837	\$285,557				287,000	1,443	0.5%	Note 4	
44	State E911 Call Center	81,300	\$85,667	\$81,850				85,800	3,950	4.8%	Note 5	
45	Alarm Permits	11,000	\$11,100	\$11,000				11,000	-	0.0%		
46 SUB-TOTAL POLICE/DISPATCH		\$ 545,200	\$ 533,366	\$ 559,697				\$ 527,490	\$ (32,207)	-5.8%		

LINE #	REVENUE CATEGORIES	FY 2020	FY 2020	FY 2021	FY 2022	FY 2022	%	Notes
		2019-20 BUDGET	2019-20 ACTUAL	2020-21 BUDGET	2021-22 BUDGET	INCR (DECR)		
WATER & SEWER ADMINISTRATION								
1	Sewer Dept. Admin.	47,853	\$47,853	\$49,288	50,767	\$1,479	3.0%	
2	Water Dept. Admin.	47,853	\$47,853	\$49,288	50,767	1,479	3.0%	
3	SUB-TOTAL	-----	-----	-----	-----	-----	-----	-----
4	WATER & SEWER ADMIN.	\$ 95,705	\$ 95,706	\$ 98,577	\$ 101,534	\$ 2,957	3.0%	Note 6
5 CEMETERY								
6	Cemetery Fund Transfer & Interest							
7	Cemetery Other	\$ 1,400	\$ 1,400	\$ 1,400	1,400	\$ -	0.0%	
8	Interment Fee	4,000	\$2,800	\$4,000	3,000	(\$1,000)	-25.0%	
9	SUB-TOTAL CEMETERY	\$ 5,400	\$ 4,200	\$ 5,400	\$ 4,400	\$ (1,000)	-18.5%	
10 PLANNING/ZONING:								
11	Building Permits & Cert of Occup.	\$ 55,000	\$ 94,835	\$ 60,000	60,000	\$ -	0.0%	
12	Site Plan/Subdiv/Cond'l Use Fees	18,500	\$28,380	\$22,500	22,500	-	0.0%	
13	Sign Permits	750	\$390	\$750	750	-	0.0%	
14	Town Regs/Plan/Public Wk spec.	250	\$0	\$425	250	(175)	-41.2%	
15	Planning/Zoning Other		\$1,916			\$0		
16	Grant Revenues	6,000	\$0	\$29,500	29,500	\$0	0.0%	Note 7
17	SUB-TOTAL	-----	-----	-----	-----	-----	-----	-----
18	PLANNING/ZONING	\$ 80,500	\$ 125,521	\$ 113,175	\$ 113,000	\$ (175)	-0.2%	
19 PARKS AND RECREATION								
20	Beach Stickers	\$ 16,525	\$ 21,348	\$ 16,625	17,540	\$915	5.5%	
21	Recreation Programs	35,880	\$28,291	\$32,950	29,680	(3,270)	-9.9%	
22	Adult Leagues	1,410	\$1,855	\$1,410	1,410	-	0.0%	
23	Little League	19,460	\$6,147	\$15,425	15,425	-	0.0%	
24	Babe Ruth	4,290	\$4,810	\$6,240	6,240	-	0.0%	
25	Softball	3,000	\$1,393	\$3,000	3,000	-	0.0%	
26	Swimming Lessons	750	\$800	\$650	600	(50)	-7.7%	
27	Martial Arts	1,600	\$1,201	\$2,160	2,160	-	0.0%	
28	Youth Basketball	3,475	\$4,015	\$3,475	4,200	725	20.9%	
29	Soccer	13,430	\$15,540	\$14,180	12,955	(1,225)	-8.6%	
30	Summer Soccer Camp	13,500	\$14,090	\$13,800	13,800	-	0.0%	
31	Ski Program	9,000	\$9,180	\$8,800	8,800	-	0.0%	
32	Concerts/Special Events	12,300	\$15,877	\$13,750	13,750	-	0.0%	
33	Lacrosse	10,650	\$800	\$10,650	10,275	(375)	-3.5%	
34	Donations	500	\$300	\$500	500	-	0.0%	
35	Recreation Facility/Field Use Fees	10,500	\$11,108	\$11,500	11,500	-	0.0%	
36	Transfer From baseball Funds	8,110	\$0	\$1,935	1,935	-	0.0%	
37	VANTIV EFT Fees		\$1,325	\$1,375	1,375	\$0	0.0%	
38	Misc. Income		\$1,000					
39	SUB-TOTAL PARKS & RECREATION	\$ 164,380	\$ 139,080	\$ 158,425	\$ 155,145	\$ (3,280)	-2.0%	
LIBRARY								
40	Copier Fees					\$0		
41	Grant Revenues		\$390			\$0		
42	Library gifts/donations					\$0		
43	Materials Reimbursements					\$0		
44	Misc. income		\$3,083			\$0		
45		-----	-----	-----	-----	-----	-----	-----
46	SUB-TOTAL LIBRARY	\$ -	\$ 3,473	\$ -	\$ -	\$ -		
47 FINANCIAL MANAGEMENT								
48	Investment Interest	\$ 500	\$ 424	\$ 500	2,000	1,500	300.0%	
49	Applied Fund Balance	0		0	0	\$0		
50	SUB-TOTAL	-----	-----	-----	-----	-----	-----	-----
51	FINANCIAL MANAGEMENT	\$ 500	\$ 424	\$ 500	\$ 2,000	\$ 1,500	300.0%	

LINE #	REVENUE CATEGORIES	FY 2020	FY 2020	FY 2021	FY 2022	FY 2022	%	Notes
		2019-20 BUDGET	2019-20 ACTUAL	2020-21 BUDGET	2021-22 BUDGET	INCR (DECR)	CHG.	
1	RESCUE							
2	Transfer From Ambulance Fund	\$ 457,786	\$ 596,580	\$ 355,158	\$ 389,919	\$ 34,762	9.8%	Note 8
3	Radio Upgrade/replacement	217,265				\$0		
4	First Aid/ CPR Class Fees&misc.		\$1,310			\$0		
5	Transfer From Amb. Fund Facilities Site St	25,000				\$0		
6	Misc. Income	2,000	\$9,176	\$20,900	20,900	\$0		
		-----	-----	-----	-----	-----	-----	-----
7	SUB-TOTAL RESCUE	\$ 702,051	\$ 607,066	\$ 376,058	\$ 410,819	\$ 34,762	5.0%	
8	MISCELLANEOUS							
9	Miscellaneous	\$ 3,500	\$ 15,930	\$ 3,500	\$ 3,500	\$ -	0.0%	
10	Fire Dept. Grants/Donations/Misc.	280,820	\$2,308	\$0	0	\$0		
11	Vehicle & Equipment Sales		\$5,500			\$0		
12	Insurance Claims		\$16,061			\$0		
13	Pymt. in Lieu of Taxes	6,300	\$1,020	\$6,300	6,300	\$0	0.0%	
14	State Current Use Payment	122,000	\$134,853	\$130,000	140,000	10,000	7.7%	
15	Mooring Fees	50,100	\$55,150	\$50,100	50,100	-	0.0%	
16	Town Ctr./ Tn Hall Facilities Use	9,000	\$3,812	\$9,000	1,000	(8,000)	-88.9%	
17	Act 60/68 Administration	49,000	\$50,994	\$53,000	50,100	(2,900)	-5.5%	
18	Retiree Health/Dental Premiums	1,848	\$1,383	\$1,848	1,848	-	0.0%	
19	Pierson Bldg. Lease	29,427	\$25,425	\$30,000	27,736	(2,264)	-7.5%	
20	CSSU Village Ctr. Lease	71,000	\$71,000	\$71,000	79,000	8,000	11.3%	
21	CSSU Bldg. Maint. Allocation	41,000	\$38,611	\$40,000	40,000	-	0.0%	
22	Transfer From Bay Park Fund			\$10,000	10,000	-		
23	Transfer Fr. Reappraisal Fund			\$29,000	70,109	41,109	141.8%	
24	Transfer Fr. Rec. Impact Fees Acct.	7,000	\$0	\$20,000	20,000	-	0.0%	
25	Beaver Creek Special Assessment	45,824	\$45,823	\$44,637	43,406	(1,232)	-2.8%	Note 9
		-----	-----	-----	-----	-----	-----	-----
	MISCELLANEOUS	\$ 716,819	\$ 467,870	\$ 498,385	\$ 543,099	\$ 44,714	9.0%	
26								
27	Total Non-Tax Revenue	\$2,784,935	\$2,424,736	\$2,277,751	\$2,294,377	\$16,626	0.7%	
28								
29	GRAND TOTAL	\$9,639,969	\$9,280,859	\$9,561,717	\$9,597,895	\$ 36,178	0.4%	

EXPENDITURE CATEGORIES		FY 2020	FY 2020	FY 2021	FY 2022	FY 2022			Notes
ITEM		2019-20	2019-20	2020-21	2021-22	2022	INCR	%	
		BUDGET	ACTUAL	BUDGET	BUDGET	(DECR)	CHG.		
SELECTBOARD									
1	Selectboard Salaries	\$ 6,300	\$ 6,300	\$ 6,300			(\$6,300)	-100.0%	Note 10
2	FICA		\$482	\$482			(\$482)	-100.0%	
3	Economic Development			\$25,000	50,000	\$25,000		100.0%	
4	Expenses	8,000	\$5,298	\$8,000	6,000	(\$2,000)		-25.0%	
5	VLCT Dues	9,593	\$9,593	\$9,990	9,990	\$0		0.0%	
6	Town Reports	4,000	\$1,556	\$2,000	2,000	\$0		0.0%	
7 SUB-TOTAL SELECTBOARD		\$ 27,893	\$ 23,229	\$ 51,772	\$ 67,990	\$ 16,218		31.3%	
8	Legal Expense	\$ 50,000	\$ 47,336	\$ 55,000	\$ 60,000	\$ 5,000		9.1%	
9	Fire/Rescue Facilities Site Analysis	50,000	\$44,703	\$5,000		(\$5,000)		-100.0%	
SUB-TOTAL LEGAL EXPENSE		\$ 100,000	\$ 92,039	\$ 60,000	\$ 60,000	\$ -		0.0%	
10 MANAGER'S OFFICE									
11	Salaries	\$ 188,554	\$ 169,902	\$ 180,255	\$ 185,569	\$ 5,314		2.9%	
12	Benefits	61,391	\$39,442	\$45,815	59,927	\$14,112		30.8%	
13	Manager's Expenses	6,000	\$2,040	\$6,000	6,000	\$0		0.0%	
14	Vehicle Expense	3,744	\$3,744	\$3,744	3,744	\$0		0.0%	
15	Emergency Management	2,000	\$690	\$2,000	2,000	\$0		0.0%	
16	Manager Search Expense					\$0			
17	Staff Parity Adjustments	2,300				\$0			
18 SUB-TOTAL MANAGER'S OFFICE		\$ 263,989	\$ 215,818	\$ 237,814	\$ 257,240	\$ 19,425		8.2%	
19 ADMINISTRATIVE SERVICES									
20	Technical Assistance	\$ 12,500	\$ -	\$ 6,000	\$ 3,000	\$ (3,000)		(1)	
21	Training	7,000	\$3,906	\$5,000	3,000	(\$2,000)		-40.0%	
22	Office Equipment & Repairs	2,000	\$1,117	\$2,000	2,000	\$0		0.0%	
23	Postage	19,000	\$12,662	\$15,000	14,000	(\$1,000)		-6.7%	
24	Copier Expenses	9,000	\$8,457	\$9,500	9,000	(\$500)		-5.3%	
25	Office Supplies	9,000	\$7,944	\$8,500	8,000	(\$500)		-5.9%	
26	Computer Software	14,110	\$12,796	\$16,000	27,952	\$11,952		74.7%	Note 11
27	Computer Hardware	18,000	\$2,542	\$15,000	5,000	(\$10,000)		-66.7%	
28	Computer Tech. Assistance	19,000	\$18,824	\$21,000	20,000	(\$1,000)		-4.8%	
29	Data Line	2,400	\$2,319	\$2,400	2,400	\$0		0.0%	
30	Telephone Exp. (Tn. Ctr & Library)	6,000	\$5,723	\$8,000	7,000	(\$1,000)		-12.5%	
31 SUB-TOTAL ADMINISTRATIVE SVCS.		\$ 118,010	\$ 76,290	\$ 108,400	\$ 101,352	\$ (7,048)		-6.5%	
32 ELECTIONS									
33	Election Salaries	\$ 2,800	\$ 4,904	\$ 7,000	\$ 3,000	(\$4,000)		-57.1%	
34	Town Meeting Dinner		\$785						
35	Election Expense	3,000	\$2,202	\$6,400	1,000	(\$5,400)		-84.4%	
36	BCA Expenses	1,000	\$428	\$600	500	(\$100)		-16.7%	
37 SUB-TOTAL ELECTIONS		\$ 6,800	\$ 8,319	\$ 14,000	\$ 4,500	\$ (9,500)		-67.9%	Note 12
38 FINANCE & INSURANCE									
39	Salaries	\$ 151,934	\$ 147,068	\$ 156,508	\$ 157,607	\$ 1,098		0.7%	
40	Benefits	50,581	\$72,868	\$50,727	52,611	\$1,884		3.7%	
41	Property/Liability Insurance	312,000	288,085	332,280	309,126	(\$23,154)		-7.0%	
42	Insurance Claims: Deductible	5,000	\$7,569	\$5,000	5,000	\$0		0.0%	
43	Unemployment Insurance	6,000	\$3,194	\$6,000	7,000	\$1,000		16.7%	
44	Annual Audit	20,000	\$35,952	\$25,000	25,000	\$0		0.0%	
45 SUB-TOTAL FINANCE & INSURANCE		\$ 545,515	\$ 554,735	\$ 575,515	\$ 556,343	\$ (19,172)		-3.3%	
46 TOWN CLERK/TREASURER									
47	Town Clerk Office Salaries	\$ 135,457	\$ 137,478	\$ 141,563	\$ 144,422	\$ 2,860		2.0%	
48	Town Treasurer & Asst. Treasurer	6,435	\$2,918	\$6,764	12,501	\$5,737		84.8%	
49	Town Clerk Office Benefits	44,274	\$36,940	\$46,395	48,530	\$2,135		4.6%	
50	Town Treasurer & Asst. Benefits	492	\$223	\$517	1,183	\$666		128.6%	
51	Expenses	3,000	\$1,293	\$3,500	3,000	(\$500)		-14.3%	
52	Office Expense	12,000	\$6,106	\$9,500	8,750	(\$750)		-7.9%	
53	Conduit Recording Software&Supplies	26,500	\$4,963	\$26,500	22,000	(\$4,500)		-17.0%	
54	Records Automation/Preservation	40,000	\$39,275	\$40,000	10,000	(\$30,000)		-75.0%	Note 1
55	Computer Software/Hardware	600	\$200	\$600	500	(\$100)		-16.7%	
56	Records Restoration		\$9,710						
57 SUB-TOTAL TOWN CLERK/TREAS.		\$ 268,758	\$ 239,107	\$ 275,339	\$ 250,887	\$ (24,453)		-8.9%	

EXPENDITURE CATEGORIES		FY 2020	FY 2020	FY 2021	FY 2022	FY 2022	%	Notes
ITEM		2019-20	2019-20	2020-21	2021-22	INCR	%	
		BUDGET	ACTUAL	BUDGET	BUDGET	(DECR)	CHG.	
PLANNING & ZONING								
1	Salaries	178,606	\$160,665	\$179,495	181,995	\$2,500	1.4%	
2	Benefits	73,042	\$74,600	\$74,215	77,466	\$3,251	4.4%	
3	Planning Expense	7,000	\$6,352	\$7,000	7,000	\$0	0.0%	
4	Conferences and Training	500	\$395	\$3,500	500	(\$3,000)	-85.7%	
5	Special Projects					\$0		
6	Grant Funded Projects	10,000	\$555	\$37,500	35,000	(\$2,500)	-6.7%	
7	Planning Projects w/o Grants	10,000	\$0	\$8,000	4,000	(\$4,000)	-50.0%	
8	Planning Assistance	6,000	\$6,478	\$7,000	7,000	\$0	0.0%	
9	Enforcement & Technical Asstance		\$1,000			\$0		
10	GIS & Permit Software	1,100	\$400	\$1,200	500	(\$700)	-58.3%	
11	SUB-TOTAL PLANNING							
12	AND ZONING	\$ 286,248	\$ 250,445	\$ 317,911	\$ 313,461	\$ (4,449)	-1.4%	
13 ASSESSING								
14	Salaries	\$ 40,352	\$ 51,901	\$ 62,375	\$ 85,263	\$22,888	36.7%	
15	Benefits	18,489	\$16,103	\$20,635	42,645	\$22,010	106.7%	
16	Admin Asst.	21,370	\$25,233	\$22,224	23,532	\$1,308	5.9%	
17	Expenses	4,000	\$3,903	\$4,000	4,000	\$0	0.0%	
18								
19	SUB-TOTAL ASSESSING	\$ 84,211	\$ 97,140	\$ 109,234	\$ 155,440	\$ 46,206	42.3%	
BUILDINGS & GROUNDS								
20	Salaries	\$ 114,415	\$ 106,108	\$ 116,053	\$ 118,096	\$ 2,043	1.8%	
21	Benefits	55,437	54,258	56,541	60,077	\$3,536	6.3%	
22	Town Center Operating expense	53,000	49,008	53,000	53,000	\$0	0.0%	
23	Town Center Bldg. Improvements	15,000	3,201	15,000	5,000	(\$10,000)	-66.7%	
24	Town Hall Operating expense	2,000				\$0		
25	Town Hall Operating & Maint. Expense	5,000	978	5,000	3,000	(\$2,000)	-40.0%	
26	Town Hall & Library Heating Fuel	8,000	2,607	8,000	8,000	\$0	0.0%	
27	Town Center Heating Fuel	21,000	14,662	21,000	21,000	\$0	0.0%	
28	Town Center Utilities	55,000	48,024	53,000	54,000	\$1,000	1.9%	
29	Pierson Building Maintenance	12,000	4,220	12,000	10,000	(\$2,000)	-16.7%	
30	Transfer to HW Equip. Fund	500	500	500	500	\$0	0.0%	
31	Recreation Fields Maintenance	6,000	4,126	5,000	4,000	(\$1,000)	-20.0%	
32	Bike/Ped Trails Maint.	10,000	13,280	13,000	5,000	(\$8,000)	-61.5%	
33	Town Energy Improvements	5,000	680	8,000	4,000	(\$4,000)	-50.0%	
34	Capital Projects	10,000	25,941	10,000		(\$10,000)	-100.0%	
35	SUB-TOTAL BUILDINGS & GROUNDS	\$ 372,352	\$ 327,594	\$ 376,094	\$ 345,672	\$ (30,422)	-8.1%	
36 STORMWATER								
37	Salaries	\$ 32,000	\$ 32,000	\$ -	\$ -	\$ -		
38	Benefits	4,288	\$4,289	\$0	0	\$0		
39	Legal/Professional Services	5,000	1,816	-	-	\$0		
40	Engineering/Planning	20,000	8,513	-	-	\$0		
41	Stormwater Partnerships	10,000	8,600	-	-	\$0		
42	Stormwater Permit Fees	16,000	16,000	-	-	\$0		
43	Stormwater Maint. (So. Burl Contract)	67,000	30,158	-	-	\$0		
44	Matching Grant Funds	10,000	4,215	-	-	\$0		
45	Misc.	1,000	95	-	-	\$0		
46	Munroe Brook Flow Monitoring	9,500	-	-	-	\$0		
47	Training & Travel	500	220	-	-	\$0		
48	Stormwater Maintenance (Hwy Dept)	8,000	-	-	-	\$0		
49	Transfer to Wastewater Fund	7,000	-	-	-	\$0		
50	System Maintenance Materials	8,000	-	-	-	\$0		
51	Outside Contractors	4,000	-	-	-	\$0		
52	System Mapping	4,000	-	-	-	\$0		
53	Transfer to Stormwater Fund			\$206,000	206,000	\$0		
54	SUB-TOTAL STORMWATER							
55	STORMWATER	\$ 206,288	\$ 105,905	\$ 206,000	\$ 206,000	0	0.0%	Notes

EXPENDITURE CATEGORIES		FY 2020	FY 2020	FY 2021	FY 2022	FY 2022	%	Notes
ITEM		2019-20	2019-20	2020-21	2021-22	2021-22	INCR	
		BUDGET	ACTUAL	BUDGET	BUDGET	(DECR)	CHG.	
1 HARBORMASTER								
2	Salary	\$ 5,532	\$ 5,532	\$ 5,643	\$ 5,756	\$113	2.0%	
3	FICA	423	423.12	431.69	440	9	2.0%	
4	Mooring Inspections/Maint.	14,900	4,670.00	14,500.00	15,100	600	4.1%	
5	Seasonal Dock&Buoy Install/Removal	6,000	8,170.46	8,700.00	9,900	1,200	13.8%	
6	Equipment	4,500	-	3,000.00	3,000	-	0.0%	
7	Admin exp.	300	255.40	300.00	300	-	-	
8	Transfer to Bay Park Fund	18,444	18,444.00	17,525.00	15,604	(1,921)	-11.0%	Note 14
9 SUB-TOTAL								
10	HARBORMASTER	\$ 50,099	\$ 37,495	\$ 50,100	\$ 50,100	\$ 0	0.0%	
POLICE								
11	Salaries	\$ 973,066	\$ 878,895	\$ 952,522	\$ 999,128	\$ 46,606	4.9%	
12	Overtime & Doubletime	139,573	\$92,000	\$139,000	147,000	8,000	5.8%	
13	SRO Wages			\$50,000	52,000	2,000	4.0%	
14	Special Duty details		\$11,003	\$17,000	17,000	-	0.0%	Note 3
15	Special Duty Enforcement Grants	17,000	\$7,682	\$17,000	17,000	-	0.0%	Note 3
16	Equipment Grant		\$15,178			-	-	
17	Benefits	437,980	\$372,952	\$412,984	429,667	16,683	4.0%	
18	Employee Assistance Program	5,000	\$4,365	\$5,000	6,000	1,000	20.0%	
19	Community Outreach Program	17,300	\$17,300	\$12,915	13,120	205	1.6%	
20	Office Expense	11,000	\$9,006	\$11,500	11,500	-	0.0%	
21	Telephones	11,000	\$14,146	\$11,000	14,500	3,500	31.8%	
22	Lifeline System	22,500	\$4,493	\$22,500	22,500	-	0.0%	
23	Radio Expense	10,200	\$9,539	\$10,200	14,500	4,300	42.2%	
24	Travel/Conferences	5,000	\$871	\$5,000	5,000	-	0.0%	
25	Police Technology	9,000	\$5,512	\$12,000	12,000	-	0.0%	
26	Police Training	15,000	\$6,449	\$12,500	12,500	-	0.0%	
27	Gasoline	35,000	\$23,278	\$35,000	35,000	-	0.0%	
28	Tires	7,200	\$6,405	\$6,500	6,500	-	0.0%	
29	Vehicle Maint.	30,000	\$9,036	\$25,000	20,000	(5,000)	-20.0%	
30	General Equipment	5,000	\$2,297	\$6,000	6,000	-	0.0%	
31	Firearms & Ammunition	3,500	\$3,734	\$3,500	4,500	1,000	28.6%	
32	Evidence Management	4,100	\$1,091	\$4,100	5,000	900	22.0%	
33	Uniform Purchase	11,000	\$3,402	\$12,000	12,000	-	0.0%	
34	Uniform Cleaning	3,500	\$1,432	\$3,500	3,500	-	0.0%	
35	Building expense	2,500	\$1,907	\$4,000	4,000	-	0.0%	
36	Computer Maint/Use	25,700	\$18,592	\$28,000	20,000	(8,000)	-28.6%	
37	Matching Funds for Grants	1,000	\$0	\$1,000	1,000	-	0.0%	
38	Capital Improvements	15,000	\$14,526	\$20,000	10,000	(10,000)	-50.0%	
39	Transfer to Cruiser Fund	45,000	\$45,000	\$87,000	45,000	(42,000)	-48.3%	
40	Animal Enforcement	3,100	\$1,200	\$3,100	3,100	-	0.0%	
41	C.U.S.I	14,090	\$14,090	\$14,445	14,400	(45)	-0.3%	
42 SUB-TOTAL POLICE		\$ 1,879,309	\$ 1,595,381	\$ 1,944,266	\$ 1,963,415	\$ 19,149	1.0%	

EXPENDITURE CATEGORIES	FY 2020 2019-20 BUDGET	FY 2020 2019-20 ACTUAL	FY 2021 2020-21 BUDGET	FY 2022 2021-22 BUDGET	FY 2022 INCR (DECR)	% CHG.	NOTES
1 FIRE DEPARTMENT							
2 Volunteer Stipends	\$ 51,000	\$ 51,000	\$ 55,000	\$ 57,000	2,000	3.6%	
3 Station Coverage Stipend	0		\$0	0	-		
4 FICA	3,902	\$4,845	\$4,208	4,361	153	3.6%	
5 Volunteer Retention Fund				0	-		
6 Office Supplies/Phones	8,090	\$8,246	\$8,700	8,700	-	0.0%	
7 Utilities, Heating Fuel & service	11,000	\$4,091	\$11,000	11,000	-	0.0%	
8 Fire Prev. & Training	7,000	\$5,214	\$9,000	9,000	-	0.0%	
9 Radio Maintenance	5,200	\$4,331	\$6,150	7,650	1,500	24.4%	
10 Fire Prot. Clothing	22,750	\$26,500	\$24,200	26,200	2,000	8.3%	
11 Uniforms	4,500	\$1,823	\$5,000	5,000	-		
12 Gas & Oil	5,000	\$2,761	\$5,000	5,000	-	0.0%	
13 Firefighting Supplies	8,000	\$2,042	\$8,000	8,000	-	0.0%	
14 Equipment Maint.	27,200	\$27,604	\$27,200	28,200	1,000	3.7%	
15 Equipment Replacement Fund	50,000	\$50,000	\$50,000	50,000	-		
16 Building Maint.	12,000	\$23,049	\$15,000	15,000	-	0.0%	
17 Fire Equipment	20,500	\$28,722	\$36,400	29,300	(7,100)	-19.5%	
18 Grant Projects	295,600	\$0			-		
19 Marine Apparatus	6,700	\$3,506	\$9,400	9,400	-	0.0%	
20 Periodicals & Memberships	2,000	\$486	\$3,000	3,000	-	0.0%	
21 Membership events/incentives	8,000	\$5,312	\$8,000	8,000	-	0.0%	
22 Physicals/ PF Testing	4,000	\$2,433	\$2,050	2,700	650	31.7%	
23 Capital Improvements			\$20,000		(20,000)		
24 SUB-TOTAL FIRE DEPARTMENT	\$ 552,442	\$ 251,966	\$ 307,308	\$ 287,511	(19,797)	-6.4%	
25 PUBLIC SAFETY & DISPATCH							
26 Dispatch Salaries	\$ 438,245	\$ 445,862	\$ 448,724	\$ 461,886	\$13,162	2.9%	
27 Overtime & Doubletime	63,088	\$74,981	\$79,095	81,488	2,393	3.0%	
28 Benefits	166,148	\$141,659	\$164,392	165,203	812	0.5%	
29 Training	2,500	\$142	\$2,500	2,500	-	0.0%	
30 Uniforms	3,500	\$891	\$3,500	3,500	-	0.0%	
31 Uniform Cleaning	100	\$0	\$100	100	-	0.0%	
32 Capital Improvements	20,000	\$22,293	\$20,000	20,000	-	0.0%	
33 Dispatch Radio Equipment	14,000	\$28,443	\$14,000	14,000	-	0.0%	
34 Technology Mgmt. Fee	8,000		\$8,000	8,000	-	0.0%	
35 Communications Transmission Equip Impr	3,000	\$0	\$25,000	25,000	-	0.0%	
36 Computer Use	13,000	\$6,827	\$13,000	13,000	-	0.0%	
37 SUB-TOTAL PUBLIC							
38 SAFETY & DISPATCH	\$ 731,581	\$ 721,097	\$ 778,311	\$ 794,678	\$ 16,367	2.1%	

EXPENDITURE CATEGORIES		FY 2020 2019-20 BUDGET	FY 2020 2019-20 ACTUAL	FY 2021 2020-21 BUDGET	FY 2022 2021-22 BUDGET	FY 2022 INCR (DECR)	% CHG.	Notes
HIGHWAY								
1	Salaries	\$ 295,920	\$ 253,694	\$ 301,672	\$ 309,625	\$ 7,953	2.6%	
2	Overtime	30,988	\$29,003	\$31,608	32,261	653	2.1%	
3	Benefits	143,702	\$118,415	\$130,443	137,464	7,021	5.4%	
4	Inter-Dept. Assistance	2,000	\$1,433	\$2,000	2,000	-	0.0%	
5	Road Maintenance	45,000	\$22,349	\$45,000	45,000	-	0.0%	
6	Tree Removal	6,000	\$718	\$6,000	6,000	-	0.0%	
7	Drainage System Maintenance	15,000	\$7,452	\$20,000	20,000	-	0.0%	
8	Capital Projects	40,000	\$0	\$40,000	30,000	(10,000)	-25.0%	
9	Retreatment (Paving)	325,000	\$394,102	\$350,000	350,000	-	0.0%	
10	Sidewalk Maint. & Traffic Safety Imprvmt	20,000	\$30,200	\$30,000	50,000	20,000	66.7%	
11	Line Striping and crosswalks	10,000		\$10,000	10,000	-	0.0%	
12	Engineering Svcs.	3,000	\$306	\$3,000	3,000	-	0.0%	
13	Street Signs	5,000	\$6,222	\$5,000	5,000	-	0.0%	
14	Winter Sand	5,000	\$5,105	\$6,000	6,000	-	0.0%	
15	Salt	115,000	\$111,732	\$125,000	125,000	-	0.0%	
16	Garage Heating Fuel	7,300	\$5,156	\$7,300	7,300	-	0.0%	
17	Garage Utilities	14,000	\$12,545	\$14,000	14,000	-	0.0%	
18	Uniforms	4,600	\$4,141	\$4,600	4,600	-	0.0%	
19	Gas & Diesel	27,000	\$20,810	\$28,000	28,000	-	0.0%	
20	Equip. Repair & Maint	55,000	\$41,856	\$60,000	60,000	-	0.0%	
21	Transfer To Equip. Repl. Fund	95,000	\$95,000	\$100,000	110,000	10,000	10.0%	
22	Garage Expense & Supplies	8,000	\$5,924	\$8,000	8,000	-	0.0%	
23	Building Maintenance	5,000	\$160	\$5,000	5,000	-	0.0%	
24	Street Light Installation/upgrade	5,000	\$2,918	\$5,000	0	(5,000)	-100.0%	
25	Street & Caution Lights	10,000	\$10,267	\$10,000	11,000	1,000	10.0%	
26	Irish Hill to Thompson Rd Bike/Ped Path	80,200	\$10,433	55,000	75,000	20,000	36.4%	Note 15
27	SUB-TOTAL HIGHWAY	\$ 1,372,710	\$ 1,189,942	\$ 1,402,623	\$ 1,454,250	\$ 51,627	3.7%	
28			1					
HEALTH & SOCIAL SERVICES								
30	Salary - Health Officer	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$0	0.0%	
31	FICA	77	\$0	\$77	77	\$0	0.0%	
32	Social Service Agencies	35,000	\$35,000	\$35,000	35,000	\$0	0.0%	Note 16
33	Transfer to Shelburne Community Fund	2,000	\$2,000	\$2,000	2,000	\$0	0.0%	Note 16
34	Health Officer Expense	700	\$0	\$700	700	\$0	0.0%	
35	SUB-TOTAL HEALTH & SOCIAL SERVICES							
36	SOCIAL SERVICES	\$ 38,777	\$ 37,000	\$ 38,777	\$ 38,777	0	0.0%	
RESCUE								
38	Volunteer Compensation	\$ 16,500	\$ 19,299	\$ 16,500	\$ 18,000	1,500	9.1%	
39	Volunteer Incentive Compensation	32,200	\$28,893	\$38,000	43,000	5,000	13.2%	
40	Paid Full/Part-Time compensation	128,893	\$134,856	\$129,004	128,910	(94)	-0.1%	
41	Overtime	3,355	\$2,098	\$3,423	3,366	(57)	-1.7%	
42	Benefits	31,703	\$32,074	\$49,431	49,243	(187)	-0.4%	
43	Medical Supplies	23,500	\$21,217	\$23,500	23,500	-	0.0%	
44	Defibrulators	55,000						
45	Uniforms/Jump Suits	2,000	\$737	\$2,000	14,000	12,000	600.0%	
46	Operational Expense	100,000	\$64,701	\$37,000	22,000	(15,000)	-40.5%	
47	Ambulance Transport Billing service	20,500	\$21,283	\$20,500	20,500	-	0.0%	
48	Oxygen	3,600	\$3,319	\$3,600	3,600	-	0.0%	
49	Training	4,400	\$5,335	\$4,400	4,800	400	9.1%	
50	Office Expense	2,000	\$1,472	\$2,000	2,000	-	0.0%	
51	Office Equip.	400	\$0	\$400	400	-	0.0%	
52	Communications	228,700	\$6,286	\$22,000	24,000	2,000	9.1%	
53	Vehicle Expense	9,500	\$7,438	\$9,500	9,500	-	0.0%	
54	Building Heating Fuel	2,500	\$1,903	\$2,500	2,500	-	0.0%	
55	Building Utilities	6,000	\$5,903	\$6,000	6,000	-	0.0%	
56	Building Maintenance	6,000	\$8,184	\$6,000	34,000	28,000	466.7%	
57	Immunizations	150	\$0	\$150	1,500	1,350	900.0%	
58	Public Education	150	\$0	\$150		(150)	-100.0%	
59	Ambulance Replacement		\$249,021			0		
60	SUB-TOTAL RESCUE	\$ 677,051	\$ 614,020	\$ 376,058	\$ 410,819	\$ 34,762	9.2%	

EXPENDITURE CATEGORIES		FY 2020 2019-20 BUDGET	FY 2020 2019-20 ACTUAL	FY 2021 2020-21 BUDGET	FY 2022 2021-22 BUDGET	FY 2022 INCR (DECR)	% CHG. NOTES
CEMETERIES							
1	Salaries	\$ 31,568	\$ 29,726	\$ 38,592	\$ 39,392	\$ 800	2.1%
2	Interments	4,000	\$2,800	\$4,000	3,000	(1,000)	
3	Benefits	2,783	\$2,488	\$3,320	3,381	61	1.8%
4	Supplies & Tools	600	\$897	\$600	600	-	0.0%
5	Committee Expenses	100	\$0	\$100	100	-	0.0%
6	Gas Expense	1,000	\$858	\$1,000	1,000	-	0.0%
7	Equip. Maint.	800	\$271	\$800	800	-	0.0%
8	Equip. Purchases	500	\$1,157	\$500	500	-	0.0%
9	Capital Projects	6,000	\$6,378	\$6,000	6,000	-	0.0%
10	Transfer to Tractor Fund	1,600	\$8,362	\$1,600	1,600	-	0.0%
11	Outside Services	3,500	\$2,702	\$3,000	3,000	-	0.0%
12	Cremation Garden	1,000	\$673	\$1,000	1,000	-	0.0%
13	SUB-TOTAL CEMETERIES	\$ 53,451	\$ 56,314	\$ 60,512	\$ 60,373	\$ (139)	-0.2%
PARKS & RECREATION							
14	Admin Salaries	\$ 106,634	\$ 104,641	\$ 108,767	\$ 110,954	\$ 2,187	2.0%
15	Beach Salaries	25,830	\$19,799	\$25,780	26,150	370	1.4%
16	Benefits	51,078	\$63,705	\$67,452	70,766	3,314	4.9%
17	Admin. Expenses	6,175	\$5,586	\$6,315	9,120	2,805	44.4%
18	Online Registration Transaction Costs	850	\$2,348	\$3,900	2,900	(1,000)	-25.6%
19	Public Information	7,625	\$7,706	\$8,314	5,290	(3,024)	-36.4%
20	Beach Maintenance	3,700	\$3,112	\$3,450	3,400	(50)	-1.4%
21	Beach Capital Improvements		\$0			-	
22	Beach Equipment	1,260	\$569	\$1,260	1,260	-	0.0%
23	Beach Admin. & Utilities	2,379	\$1,797	\$2,480	2,800	320	12.9%
24	Adult Sports Leagues	100	\$39	\$100	100	-	0.0%
25	Swim Lesson Supplies	50	\$0	\$50	50	-	0.0%
26	Youth Basketball	3,182	\$3,509	\$3,423	3,742	320	9.3%
27	Little League Baseball	25,170	\$14,646	\$15,795	15,795	-	0.0%
28	Babe Ruth Baseball	4,275	\$2,588	\$7,425	7,425	-	0.0%
29	Softball	2,966	\$0	\$980	980	-	0.0%
30	Summer Soccer Camp	12,600	\$13,160	\$12,900	12,900	-	0.0%
31	Youth Soccer	9,745	\$7,000	\$10,070	8,470	(1,600)	-15.9%
32	Recreation Programs	30,570	\$21,255	\$29,489	26,710	(2,779)	-9.4%
33	Special Events/Concerts/Firewrks	12,725	\$12,187	\$12,725	13,000	275	2.2%
34	Ski Program	8,525	\$8,784	\$8,350	8,350	-	0.0%
35	Davis Park	7,000	\$6,246	\$3,100	3,300	200	6.5%
36	Park Maintenance	11,900	\$5,670	\$7,970	7,970	-	0.0%
37	Beach House Replacement	5,000		\$20,000		(20,000)	
38	Repave Beach Parking Lot			\$0		-	
39	Martial Arts	1,400	\$880	\$1,680	1,680	-	0.0%
40	Lacrosse Programs	9,197	\$981	\$9,004	8,824	(180)	-2.0%
41							
42	SUB-TOTAL PARKS & RECREATION	\$ 349,936	\$ 306,205	\$ 370,778	\$ 351,935	\$ (18,843)	-5.1%
LIBRARY							
43	Salaries	\$ 240,130	\$ 234,762	\$ 263,188	\$ 255,526	(\$7,662)	-2.9%
44	Benefits	106,986	\$112,325	\$117,685	118,846	1,161	1.0%
45	Supplies	4,900	\$4,366	\$5,000	3,500	(1,500)	-30.0%
46	Books,Tapes,Periodicals,AV Mat'ls.	40,000	\$40,069	\$40,000	45,000	5,000	12.5%
47	Rent and Temp Relocation Expense	3,333	\$8,333			-	
48	Building Maint. Expense	15,000	\$14,876	\$17,500	23,500	6,000	34.3%
49	Library Utilities	19,500	\$24,920	\$19,500	22,500	3,000	15.4%
50	Equipment Maint & Repair	1,000	\$0	\$1,000	500	(500)	-50.0%
51	Administrative Expense	500	\$554	\$2,000	1,000	(1,000)	-50.0%
52	Computer/Technology Expense	6,000	\$5,183	\$7,000	7,000	-	0.0%
53	Programs	4,000	\$2,791	\$5,000	3,000	(2,000)	-40.0%
54	Public Information	100	\$16	\$100	100	-	0.0%
55	SUB-TOTAL LIBRARY	\$ 441,449	\$ 448,196	\$ 477,973	\$ 480,472	\$ 2,499	0.5%

EXPENDITURE CATEGORIES	FY 2020 2019-20 BUDGET	FY 2020 2019-20 ACTUAL	FY 2021 2020-21 BUDGET	FY 2022 2021-22 BUDGET	FY 2022 INCR (DECR)	% CHG. NOTES
1 DEBT PAYMENTS						
2 Fire Truck (2010)	41,560	\$41,711	\$40,524		(\$40,524)	-100.0%
3 Quint Ladder Truck 2017	89,487	\$89,487	\$88,196	86,828	(1,368)	-1.6%
4 Library/Town Hall 2018	179,688	\$208,358	\$159,130	157,220	(1,910)	-1.2%
5 Library/Town Hall 2019	79,361	\$31,902	\$288,600	285,958	(2,642)	-0.9%
6 Rec. Path 2008 Bond; 2012 issue	27,438	\$27,438	\$26,804	26,111	(693)	-2.6%
7 Town Center Project	205,395	\$205,395	\$235,372	241,087	5,715	2.4%
8 Recreation Fields Project	92,059	\$92,059	\$88,087	85,493	(2,595)	-2.9%
9 Rec. Path 2008 Bond; 2008 issue	23,209	\$23,209	\$22,402	21,656	(747)	-3.3%
10 Rec. Path 2008 Bond; 2010 issue	27,166	\$26,840	\$26,628	25,845	(783)	-2.9%
11 Beach Sea Wall 2009 Bond	15,585	\$15,638	\$15,196		(15,196)	-100.0%
12 FY 2017 Capital Projects	47,000	\$3,783	\$47,000	47,000	-	0.0%
13 Beaver Creek 2009 Bond	45,824	\$45,824	\$44,637	43,406	(1,232)	-2.8%
14 Police Radio Replacements 2020				36,276	36,276	
15 SUB-TOTAL						
16 DEBT PAYMENTS	\$ 873,772	\$ 811,644	\$ 1,082,577	\$ 1,056,878	\$ (25,699)	-2.4%
INTER-GOVERNMENTAL TRANSFERS						
17 County Tax	\$ 73,000	\$ 70,374	\$ 70,942	\$ 71,653	\$ 711	1.0%
18 Grtr. Burl. Ind. Devel. Corp (GBIC)	1,200	\$1,200	\$1,200	1,200	-	0.0%
19 Chitt Cty Regional Planning(CCRPC)	19,898	\$18,101	\$17,931	17,910	(21)	-0.1%
20 Green Mountain Transit (GMT)	109,500	\$109,327	\$108,334	101,000	(7,334)	-6.8%
21 SUB-TOTAL INTER-						
22 GOVERNMENTAL TRANSF.	\$ 203,598	\$ 199,002	\$ 198,407	\$ 191,763	\$ (6,644)	-3.3%
BENEFITS						
23 EB Retirement		\$ 14,580				
24 HRA & Flex Spending Admin.	\$ 21,500.00	\$9,624	\$21,500	21,500	\$0	0.0%
25 Health Insurance Reimbursements	62,530	\$48,556	\$58,000	68,240	10,240	17.7% Note 17
26 Employee Life Insurance Fringe		\$2,620				
27 Employee Assistance Program	700	\$684	\$700	700	-	0.0%
28 Retiree Dental Insurance	1,848	\$1,872	\$1,848	1,848	-	0.0%
29 Employee Events/Recognition	1,000	\$960	\$1,000	1,000	-	
30 Merit Raises		\$1,200				
31 SUB-TOTAL BENEFITS	\$ 87,578	\$ 80,095	\$ 83,048	\$ 93,288	\$ 10,240	12.3%
MISCELLANEOUS						
32 Selectbrd. Discretionary Expenses	\$ 3,000	\$ 1,154	\$ 1,500	\$ 1,500	\$ -	0.0%
33 2020 COVID Pandemic		\$2,267				
34 Abatements/Adjustments		537				
35 Town Committees Support	1,500	50	2,500	3,500	1,000	40.0%
36 Misc. Expense		10,617				
37 Town Community Events	1,500	1,090	1,500	1,500	-	0.0%
38 Tree Conservation	9,000	3,757	20,250	6,300	(13,950)	-68.9%
39 Hydrant Maintenance		4,000				
40 Emerald Ash Borer Tree Management				28,800	28,800	
41 Town Fire Hydrant Maintenance			5,000	5,000	-	
42 VOSHA Compliance Expense		\$18,807				
43 SUB-TOTAL MISC.	\$ 15,000	\$ 42,278	\$ 30,750	\$ 46,600	\$ 15,850	51.5%
44		500				
45 OPEN SPACE FUND						
47 Transfer to Open Space Fund	\$ 35,000	\$ 35,000	\$ 30,000	\$ -	(30,000)	-100.0% Note18
51 SUB-TOTAL						
52 COMMUNITY IMPROVEMENT	\$ 35,000	\$ 35,000	\$ 30,000	\$ -	\$ (30,000)	\$ (1)
53 GRAND TOTAL EXPENDIT.	\$9,639,968	\$8,416,260	\$9,561,718	\$9,597,895	\$36,177	0.4%

NOTES

1. A Municipal records reserve fund has been established, funded by recording fees charged in the Town Clerk's office. This fund will be used to support an automation project to store and index land records and other Town documents electronically and for land records preservation work
2. The Town has obtained a grant to construct a bike/ped path on Irish Hill /Road from Falls Road to Thompson Road.
3. Police "Special Duty" details include enforcement details funded by State/Federal grants as well as traffic control at construction sites and public events. This work is fully paid for by grant funds or by the organizations requesting the services.
4. The Town receives revenues for dispatching services provided to Police, fire and rescue agencies located outside of Shelburne.
5. The Town receives payments from the State as a call answering station receiving emergency 911 calls.
6. The Water and Sewer departments provide compensation to the Town Budget for services provided by Town employees, primarily for billing and collections.
7. The Planning/Zoning Department plans to seek grants to assist the Planning Commission in preparing bylaw amendments, and updating a historic survey by the Historic Preservation and Design Review Commission.
8. Shelburne Rescue's operating expenses are paid entirely from Donations to the department and from Transport billing revenues.
9. Beaver Creek Road was upgraded to a town road in 2010. The cost of this project was funded by a bond that is being repaid by a special assessment on properties in the Beaver Creek development.
10. Selectboard Salaries will be determined by separate vote at the town meeting on March 1st
11. Computer software expense includes the cost of updating the Town's computer server backup system.
12. Election expense is lower in 2021-22 due to fewer elections.
13. The Town plans to establish a Stormwater utility in Fiscal Year 2021-22 to pay for Stormwater project expenses mandated by the State and Federal Governments. A portion of these expenses will be paid from property taxes and a portion will be paid by Stormwater fees. Eventually, all of these expenses will be paid from stormwater fees charged to property owners.
14. Revenues received from mooring rentals pay for expenses in the Mooring area on Bay road as well as trail and maintenance work in Bay Park.
15. The Town has obtained a grant to construct a bike/ped path on Irish Hill Road from Falls Road to Thompson Road
16. A Social Service Committee, appointed by the Selectboard receives requests for assistance from nonprofit agencies serving Shelburne and other communities. Funding is provided based on pre-determined criteria.
17. Town employees pay a portion of the medical out of pocket costs and contribute towards the premium cost of the more expensive insurance plans.
18. Funding of the Open Space Plan will be determined by a separate Ballot Article.

TOWN OF SHELBURNE
STATEMENT OF DELINQUENT TAXES : FY 2019-20

For the year ending June 30, 2020, property taxes were assessed and accounted for as follows:
 Number of taxable parcels: 2,909

	<u>Town **</u>	Homestead <u>School</u>	Non-Residential <u>School</u>	<u>Total</u>
Adjusted Grand List after Grievance (Jun-2020)	15,525,733	9,316,363	6,182,494	
x Tax Rate	\$ 0.4422	\$ 1.5235	\$ 1.6767	
	-----	-----	-----	
	\$6,865,479	\$14,193,479	\$10,366,188	\$31,425,146

** Includes local agreement tax rate

Recognition of FY 2019-20 Property Tax Revenue

Property Taxes Billed in FY 2019-20	\$31,425,146
Less: State Property Tax Adjustments	(2,149,330)
Adjustments/Abatements/Appeals	46,374
Less: Act 60 Admin. Allowance retained by town	(51,231)
Less: Education Taxes Paid to State	(3,858,252)
Less: Education Taxes Paid to School District	<u>(18,556,584)</u>

Town Property Tax revenue for FY 2019-20	\$6,856,123

Delinquent Tax Accounts:

	<u>6/30/2019</u>	<u>6/30/2020</u>	<u>Increase/(Decrease)</u>
Total Delinquent Taxes	\$ 505,997	\$ 411,444	\$ (94,553)

Delinquent Tax Status at 30-Jun-20

<u>Tax Year</u>	<u># of Parcels</u>	<u>Principal</u>	<u>Interest</u>	<u>Penalty</u>	<u>Total</u>
2019-20	89	\$ 119,170	\$ 5,360	\$ 6,160	\$ 130,690
2018-19	13	49,422	13,102	2,627	65,150
2017-18	13	34,434	15110.18	1,597	51,141
2016-17	10	46,179	29,206	2,330	77,714
2015-16	8	20,127	11,577	561	32,264
2014-15	3	8,903	8,637	445	17,985
2013-14	3	8,572	9,858	429	18,859
2012-13	3	6,875	9,216	350	16,441
2011-12	1	226	341	11	579
2010-11	1	224	379	18	621
		-----	-----	-----	-----
Totals		\$ 294,132	\$ 102,786	\$ 14,528	\$ 411,444

**WARNING
CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL MEETING
MARCH 2, 2021**

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at their respective polling places on Tuesday, March 2, 2021, at seven o'clock in the forenoon (7:00am), at which time the polls will open, and seven o'clock in the afternoon (7:00pm), at which time the polls will close, to vote by Australian ballot on the following articles of business:

BALLOT QUESTIONS

ARTICLE I: To elect a moderator.

ARTICLE II: To elect a clerk.

ARTICLE III: To elect a treasurer.

ARTICLE IV: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year?

ARTICLE V: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to provide a mailed notice of availability of the Annual Report to residents in lieu of distributing the Annual Report?

ARTICLE VI: To establish the date of the Champlain Valley School District Annual Meeting of Monday, February 28, 2022 at 5pm at CVU High School and recessed and opened back up at Australian ballot voting on Town Meeting Day.

ARTICLE VII: Shall the voters of the Champlain Valley School District approve the expenditure by the Board of School Directors of the sum of Eighty-Five Million, Two Hundred Eighty-Five Thousand, Four Hundred Forty Dollars (\$85,285,440) which is the amount the Board of School Directors has determined to be necessary for the ensuing fiscal year commencing July 1, 2021? It is estimated that the proposed budget, if approved, will result in education spending of Sixteen Thousand, Seven Hundred Fifty-One Dollars (\$16,751) per equalized pupil. This projected spending per equalized pupil is 1.0% higher than spending for the current year.

ARTICLE VIII: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to allocate its current fund balance, without effect upon the District tax levy, as follows: assign Two Million, Fifty-Nine Thousand Dollars (\$2,059,000) of the school district's current fund balance as revenue for the 2021-2022 operating budget, and assign the remaining balance, Nine Hundred Thirty-One Thousand, Four Hundred Ninety-Five Dollars (\$931,495) as revenue for future budgets?

ARTICLE IX: Shall the voters of the Champlain Valley School District authorize the Board of Directors to borrow money by the issuance of notes not in excess of Three Hundred Five Thousand Dollars (\$305,000) for the purpose of purchasing three (3) school buses?

POLLING PLACES

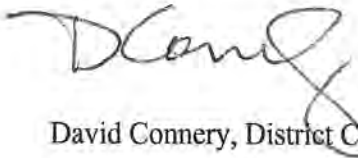
Charlotte	Charlotte Town Hall
Hinesburg	Hinesburg Town Hall
Shelburne	Shelburne Town Center – Gymnasium
Williston	Williston Armory
St. George	St. George Red Schoolhouse

Ballots shall be transported and delivered to the Champlain Valley Union High School in the Town of Hinesburg and there commingled and counted by members of the Boards of Civil Authority of several towns under the supervision of the Clerk of the Champlain Valley School District.

The legal voters of the Champlain Valley School District are further notified that voter qualification, registration and absentee/early voting relative to said annual meeting shall be as provided in Section 706u of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a duly noticed, called and held meeting of the Board of School Directors of the Champlain Valley School District on January 19, 2021. Received for record and recorded in the records of the Champlain Valley School District on January 20, 2021.

ATTEST:


David Connery, District Clerk


Lynne Jaunich, Chairperson

WARNING FOR HEARING

CHAMPLAIN VALLEY SCHOOL DISTRICT

March 1, 2021

The legal voters of the Champlain Valley School District are hereby notified and warned that the Champlain Valley School District Meeting warned for **Monday, March 1, 2021** via Zoom, at **5:00 p.m.**, will constitute and be a public hearing on and for those items involving voting by Australian ballot on the succeeding day.

Zoom Meeting Details:

<https://cvsdvt-org.zoom.us/j/98936025245> Meeting ID: 989 3602 5245 Passcode: cvsd11

Phone Participation: 1-646-876-9923 Passcode: 528121

Dated this 19th day of January, 2021



David Connery, District Clerk

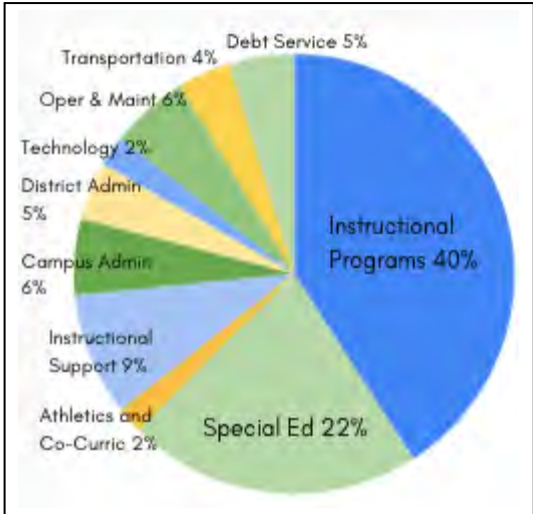


Lynne Jaunich, Chairperson

CVSD PROPOSED BUDGET INFORMATION

FY21 Budget	\$82,398,769
FY22 Budget	\$85,285,440
Percent Increase	3.5%

Expense Changes FY21 to FY22	
FY21 Budget	\$82,398,769
FY21 to FY22 Increases/Decreases	
Salary	\$910,848
Health Insurance	\$779,247
Special Education	\$813,591
Other Benefits	\$195,018
Supplies, Materials, Energy	\$98,568
District Initiatives	\$66,559
Debt Service	\$22,840
FY22	\$85,285,440



The CVSD mission is to develop citizens who

LEARN

actively and collaboratively

THINK

creatively and critically

LIVE

responsibly and respectfully

CONTRIBUTE

positively to their community

PURSUE EXCELLENCE

CVSD Board Budget Goals	
•	Support implementation of Mission and Vision
•	Meet or Exceed Education Quality Standards
•	Implement key initiatives
•	Implement and continue to improve the budget process, including the focus on community input
•	...at a cost the community will support

This budget assumes a return to a normal, 5-day per week in-person instruction beginning in August. While additional educational supports for students are expected to be needed, CVSD will manage this with existing staff.

CVSD BUDGET IMPLICATIONS

Homestead Tax Rate

The forecasted state-wide homestead yield is \$10,763 which, based on the state's formula, produces a pre-CLA equalized homestead tax rate of \$1.56 (per \$100 of property value) for the CVSD towns. Adjusting for our 2¢ consolidation incentive, our equalized tax rate becomes \$1.54. Actual tax rates are adjusted further in each town for a statewide Common Level of Appraisal (CLA).

Equalized Tax Rate

FY '21	FY '22	FY '22 After 2¢ Consolidation Incentive is Applied
\$1.51	\$1.56	\$1.54 = Adjusted Equalized Tax Rate

CLA and Actual Homestead Tax Rate with CLA Applied

Adjusted Equalized Tax Rate = \$1.54	Common Level of Appraisal or CLA, issued 12/2020	Est. Actual Homestead Rate w/CLA Applied	Chg. From Previous Year
Charlotte	95%	\$1.62	5.5%
Hinesburg	93.9%	\$1.64	9.0%
Shelburne	91.5%	\$1.68	6.0%
St. George	84.8%	\$1.81	9.3%
Williston	92.0%	\$1.67	5.5%

Cost Per Equalized Pupil

FY '21 Cost per Equalized Pupil	FY '22 Cost per Equalized Pupil	Percent Change
\$16,585	\$16,751	1.0%

Property Tax Relief

You may be eligible for an education property tax reduction that will be applied to your 2021-22 tax bill if your household income is less than \$138,250. To apply for tax relief contact the Vermont Department of Taxes at www.tax.vermont.gov or 802-828-2505.

CHAMPLAIN VALLEY SCHOOL DISTRICT SUPERINTENDENT OF SCHOOLS REPORT



Dear CVSD Community Members,

In 2020, we learned to be more flexible, more nimble, more collaborative, and more resourceful. The pandemic that threw us all in lock-down and fully remote learning in March taxed our resiliency and creativity. Still, one thing was true; teachers, support staff, food service workers, custodial staff, bus drivers, and administrators stepped up to the plate. Over the course of one long weekend, teachers and administrators developed on-line schedules and lesson plans; custodial staff figured out new schedules for greatly expanded cleaning routines, food service providers along with bus drivers, figured out how to provide and deliver breakfast and lunch to all children under 18 years of age - a greatly expanded mission that they nonetheless embraced enthusiastically. Principals, special education administrators, and central office personnel figured out how to best provide supports and resources so that we could provide the best experiences possible for our students. Families struggled to figure out child care. Students struggled to adjust to a life without school and play friends. Teachers struggled to provide ways to provide the experiential experiences they knew were important to student learning. We learned a lot from this experience; we recognized how much we still needed to do, and we used what we learned to develop better online learning opportunities.

During the summer, CVSD educators took classes and participated in learning groups to extend their online teaching expertise. Teams of teachers and administrators worked to develop more rigorous and engaging learning structures and plans. They worked together to focus on social emotional learning and academic standards. As the Safe and Healthy school guidance changed, so did our plans. When school finally opened in September, we had 360 students enrolled in a locally developed online Virtual Learning Academy. Our students K-12 were in a hybrid structure attending school in identified learning pods two days a week. As soon as we started, we began to work on bringing our youngest students in for four days per week in-person learning. By the end of November, all of our Grade K-6 students were in school in-person four days per week. Meanwhile, our teachers and administrators continued to find ways to add rigor, relevance, and substance to the remote days.

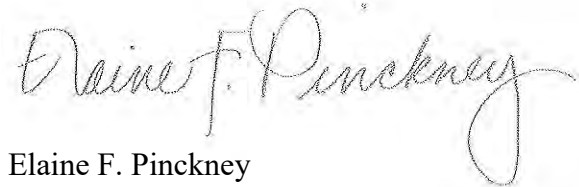
Meanwhile, our work continued in critical areas. In the spring, we launched a search for a Diversity, Equity, and Inclusion (DEI) coach. Ultimately, this search failed, but what we learned from the process has positioned us to do a more comprehensive and extensive search for a Director of Diversity, Equity, and Inclusion. We established DEI coaches in each of our schools, led by two part-time coordinators. All educator groups, including the CVSD School Board, are participating in professional development. A board subcommittee, supported by Jeff Evans and Meagan Roy, is developing Indicators of Educational Equity. Recruitment and selection of diverse candidates is a priority.

Our focus on early literacy continues. Our commitment to continuous improvement is intact. As we plan for a return to a normal school year, we will have the benefit of the math and literacy assessment systems put in place this year. These quarterly assessments provide us information about how well our students are learning the identified core proficiencies. Currently, it helps us identify who needs additional support, re-teaching, or challenge. It will also help us as we pivot to “recovery” and plan an expanded summer program.

It has been an incredibly busy year. Through it all, I am proud of our teachers, our paras, our staff, and our administrators for their focus on doing what’s right for our students. I’m proud that the system has remained calm and steady. I’m proud to work with individuals who show character, kindness, and generosity in everything they do, even as they themselves are challenged by this new world reality. I know the system is strong, and I know we will come out of this time with an even greater focus on making education for all our learners equitable, engaging, and authentic.

This is my last annual report as I will be retiring in June. I am grateful for the privilege and opportunity to have served the Chittenden South/ Champlain Valley communities. It has been an honor!

With gratitude and appreciation,



Elaine F. Pinckney
Superintendent of Schools



CHAMPLAIN VALLEY SCHOOL DISTRICT BOARD CHAIR ANNUAL REPORT



It seems a lifetime ago since I sat down to write the Board Chair's letter for the CVSD annual report before our last Town Meeting in 2020. Much has changed since that preCOVID day, but one thing remains the same - our dedication to providing the best education for all of our students at a reasonable cost to our community.

The District's efforts these past nine months have been Herculean. Switching from in-person learning to fully remote learning, and then to a combination of the two models, has been unprecedented and difficult. This was a huge ask of every CVSD employee, student and family, many of whom were affected by job insecurity and personal health risks due to COVID 19. The Governor's orders and guidance from the Agency of Education directed the work. Our administrators pursued all available funding sources to ensure no child went without a meal or the technology to access learning, and frequently they switched strategies to accommodate changing guidelines. Teachers and staff worked tirelessly to ensure that they stayed connected and engaged with students to maximize learning in this new environment.

While our schools may not have functioned as "normal," the Board has continued to ensure that all of our students are capable of becoming citizens who can think creatively and critically, live responsibly and respectfully, learn actively and collaboratively, contribute positively to the community and pursue excellence. We passed several policies this year in support of that mission, most notably our Equity policy, which states:

The Champlain Valley School District (District) is committed to the success of every student, regardless of race, ethnicity, religion, family economics, class, geography, ability, language, gender, sexual orientation, gender identity, or initial proficiencies. The Champlain Valley School District Board of School Directors (Board) holds itself and all District and school-site decision-makers, faculty, and support staff accountable for building a District-wide commitment to equity. The District will incorporate principles of equity within all policies, programs, operations, practices, and resource allocations.

Throughout the school year, our equity work will continue with attention to Board common reads, identifying indicators necessary to monitor the equity policy, and hiring a director of equity, inclusion, and diversity.

Through committee work, the Board is also continually focused on understanding the impact of COVID on our student outcomes and budget implications. Our Indicators Committee has focused its time on both the results of short-term assessments administered during COVID and longer-term, high-level indicators of success. Our Human Resources committee led the board to successfully negotiate a one-year contract with both the teacher's union and the union representing the support staff. This was the first contract wherein health care was negotiated at the state level. As a result of that contract, the Board, administration, and union representatives have formed a committee to look more deeply at revising the District-wide salary schedule.

The March 2020 renovation bond passage to address significant facility needs in our schools is a silver lining of the pandemic, as we can now obtain that bond at historically low-interest rates, minimizing the

cost to our community. Although the state of emergency due to COVID has delayed the onset of some work, the District has been able to efficiently address several immediate capital needs such as roof upgrades, sidewalks and parking lots, HVAC, and lighting.

This past summer Superintendent Elaine Pinckney announced her retirement effective June 30, 2021. We have been incredibly blessed to have had Elaine as our District leader for fifteen years. Her collaborative leadership style, systems thinking, strong communication skills, and focus on what is best for each student have transformed education in CVSD. Her lasting and productive impact on our District cannot be overstated. The Board has engaged the firm of McPherson and Jacobson to facilitate the search for a new Superintendent, with the intent to have an identified candidate before Elaine's retirement.

While it has taken a coordinated effort to get us this far, our children will need continued support in the coming years to offset the challenges brought about by the pandemic. I join the Board in thanking you for your continued support and trust in our schools. I would also like to thank board members Ray Manier of Hinesburg and Jeff Martin of Charlotte for their time in service to the Board. Before being elected to the CVSD Board and serving on the finance committee, Ray served as a Hinesburg representative on the CVU Board. And after serving on the legacy CCS board, Jeff has served as the Board clerk and most recently as vice-chair of the CVSD Board. We will miss their experienced, thoughtful, and reasoned discourse on the Board.

Respectfully submitted,
Lynne Jaunich
CVSD Board Chair



ABSTRACT OF TOWN MEETING

March 2 & March 3, 2020

Town Moderator Tom Little called the 232th Town Meeting to order on Monday, March 2, 2020 at 7:32 p.m. at the Shelburne Community School Gymnasium.

Moderator Little introduced Boy Scout Troop #602, whose Scouts presented the colors and led the meeting in the Pledge of Allegiance. Scout Drew Buley carried the United States flag and Scouts Matt Ireland, John Curley, Gerrit Pottmeyer carried the Vermont flag. Other Scouts participating were Garret Gruendling, Matthew Connor, Dan Knight, Will Kallock, Fisher Irwin, Anders Erickson (Senior Patrol Leader), Nicholas Russell, Alden Looft, Ethan Garrison, Charlie Schramm, and Aden Curley. Troop Leaders Brian Irwin, Mike Major, Jane Pottmeyer and Ginger Williamson were present. They presented the colors and led the Pledge of Allegiance to the U.S. flag.

Emily Friedrickson sang the National Anthem.

Moderator Little invited Town Poet Laureate Rick Bessette, who is serving his fourth year of his second term, to the podium. He thanked the Shelburne residents, members of the Selectboard, Pierson Library Director Kevin Unrath, and Library staff for their support and partnership. He gave a short summary of his work as poet laureate. He volunteers at Shelburne Community School working with 5th and 6th graders. He mentioned the Capstone program and the five Shelburne kids who read their poems. Shelburne Police Lt. Mike Thomas started a poetry board in the Police Department to build relationships with the students and display their work. Poet Laureate Bessette is giving a presentation at the 125th Library Conference held at UVM to share with them the success of his mentorship program. Poet Laureate Bessette also reads at the Arbors twice a year. It is truly rewarding to give back to our community. Poet Laureate Bessette read the following poem, written 08-10-2019, by Rick Bessette, Shelburne's first Poet Laureate.

"Our Pierson Library: A History"

*Shelburne's post office held our books
Eighteen hundred eighty eight.
Books quickly worn and not returned
Left our town in dire straits.*

*In eighteen hundred ninety five
At town meeting it was passed,
To create a town library,
And trustees with vision at last.*

*The books were moved from house to house
Then on to the village green.
Once a parsonage then a store,
Fitting home for books it seemed.*

*July of nineteen twenty two
James S. Pierson left a gift.
His money and name to be used,
Hence.... "Greek Revival" facelift.*

*Two thousand one the books would move
To what seemed a larger place,
But our growing town of Shelburne
Still needed a larger space.*

*The date, September Twenty ninth,
The year two thousand eighteen.
A ground breaking ceremony
That would fill our hopes and dreams.*

*Finally a place to hold our books,
A "free" information store.
Attached to our restored town hall,
All are welcomed through these doors.*

*We come as a community
On the fourteenth of September.
To celebrate and give our thanks,
For a day to long remember.*

Poet Laureate Bessette thanked everyone for their time and for the appointment to this position.

Moderator Little invited Jim Brangan, Chair of the Colleen Haag Public Service award committee and Colleen Haag, name sake of the award, to the podium to present this year's recipient of the Colleen Haag Public Service award. Chair Brangan thanked the Selectboard, Moderator Tom Little, Town Clerk Diana Vachon, Town Manager Lee Krohn and the custodians of Shelburne Community School. Shelburne Is an inspiring place, with a community that is invested in itself and cares. This award is given to someone who rolls up their sleeves and gets things done in our community. Ms. Haag retired in 2016, after 35 years of continuous, professional, and faithful service. In that spirit, the Shelburne Selectboard created the Colleen Haag Public Service award to honor her and those who by his or her actions exemplifies the spirit of public service. Someone who has shared time, talent, and energy for the betterment of our community. Someone who inspires purpose, drives lasting solutions, and makes a difference. Two years ago, Mr. Brangan was asked to chair the committee to review nominations for this prestigious award, which was a very humbling experience. Luckily, Bud Ockert and Lisa Merrill agreed to serve on this committee to help with this extremely difficult task. Bud and Lisa's input is invaluable. Thank you so much for your help and service. First Chair Brangan recognized the more than 20 Committees Boards and Commissions, Shelburne Rescue, Shelburne Fire Department, hundreds of volunteers, Justices of the Peace, Notary Publics, Town employees, Selectboard members and asked them all to please stand and be recognized. They are our friends, neighbors, relatives, all working to make Shelburne a better place to live. Thank you for your service. This year there are seven nominees. They are Esther Aicher, Rick Bessette, Peggy Coutu, Paul Goodrich, Bud Ockert (who is ineligible because he is on the committee, but it's nice to be nominated) and Tod Whitaker. Thank you all for all that you do to make Shelburne a better place.

Now a little about this year's winner. Everyone here knows this person. For one, she always is at Town Meeting. Earned an MS degree in speech pathology. She is a true renaissance woman. She has worked as fine woodworker, fundraised for public radio, directed the Burlington Discover Jazz festival. Worked in higher education and service learning until 2006, until she started working full time at her local business, which has become a cornerstone of our community. She has been described as a "tireless volunteer and ambassador for the Town of Shelburne for many years". She has volunteered for the Natural Resources Committee for decades. And has been Chair since 2006. Her business the Shelburne Vineyard has brought sustainable farming to the Village's southeast end. She helped establish our Open Spaces Fund. She is committed and firm in her convictions. And always conducts herself with diplomacy and grace.

Colleen Haag stepped up to announce the winner's name. She stated there are many ways to serve the Town. These wonderful volunteers don't do it for the money or the title, or letters after their name, or publicity, and many acts that they do are anonymous. This year's winner does that beautifully. She has been a champion for the Town of Shelburne for more years than Colleen can remember. It is with great please to recognize Gail Albert. We recognize your fairness, strength, and great work as a model volunteer.

The Annual Town Report is dedicated to the town volunteers who do so much for our town. Moderator Little introduced Town Clerk Diana Vachon, CVSD Chair Dave Connery and Selectboard Chair Jerry Storey. Moderator Little also introduced Town Manager Lee Krohn who is also our photographer extraordinaire, Director of Finance Peter Frankenberg, Constable Bob Lake, and Mike Ralston & Chelsea Palin from Cucina Antica. Mike and Chelsea put on a great dinner where we hosted two House members: Jessica Brumsted and Kate Webb, and Senator Chris Pearson. Special Thanks to the Shelburne Players and the Veterans Committee and Boy Scouts for the risers. Thanks to the highway crew who modified them. Thanks to Nini Anger for her help tracking them down so you can see us better tonight.

Rules and procedures: when the Moderator calls a vote please use green colored paper for yes and the salmon color for no. If the vote is too close to call, the Moderator will ask the ayes and nays to stand in turn. Nancy Baker and Nini Anger will count the tally.

This is the second annual Town meeting since the school consolidated and has their own meeting. Dave Connery is here and will present the proposed school budget under other business. Robert's Rules of Order apply this evening. One person has the floor at a time. Each person will have two minutes. Any objections? Seeing none, consider that adopted. If needed, Tom will ask leave of the meeting for a non-resident to speak.

The Moderator then went through each of the warned Articles. In the Shelburne Town report on page 12 is the Town Meeting Warning. The Moderator lead the group through the following Articles:

ARTICLE I: Voted to hear and act on the report of Town officers and the Auditor's report for Fiscal Year 2018. (July 1, 2017 through June 30, 2018). Moderator Little asked for questions. Seeing none. He read the article and asked if everyone was ready for the question? He called the vote, which passed unanimously by green card vote.

ARTICLE II: Will the voters determine the annual compensation to be paid to the Selectboard for Fiscal Year 2021 (July 1, 2020 through June 30, 2021)? The Warning does not list the amount of compensation. For your information, the Chair's salary has been \$1500 and other members of the board get \$1200. Motion by Doug Merrill: To keep the amount for the chair and members to be the same as last year. Motion was seconded. No one wished to speak. All those in favor to move that motion please raise green cards. Opposed raised salmon card. The ayes have it. You have approved Article II.

ARTICLE III: Is to transact any other business. We will take this up after the presentations.

ARTICLE IV: Election of Town Officers as per the ballot. Moderator Little read the offices up for election, Robert Lake for Constable; CVSD Director 3-year term Ken Scott; Selectboard for two-year term, Jerry Storey; Selectboard for a three-year term, Ruth Hagerman, Luce Hillman, Kate Lalley and Jon Pascarella. Questions and debate are not allowed on this article.

ARTICLE V: Budget – Article V Shall the Town adopt the Selectboard's proposed budget of \$9,504,936 of which \$7,227,185 is to be raised by taxes?

Chair Storey asked for a moment of silence to recognize those who have passed on in the last year. We recognize our newborns and new residents. This year is about recognizing our volunteers and making service a priority. We cannot thank you all adequately enough.

Chair Storey introduced the Selectboard: Mary Kehoe, Dr. Colleen Parker, Michael Ashooh and Vice Chair Jaime Heins. He thanked them for their service. Chair Storey invited Jaime Heins to speak. Vice Chair Heins welcomed and thanked everyone for coming, while expressing what an honor and privilege it is to serve Shelburne. He recognized Dr. Colleen Parker's 6 years of dedicated service on the Selectboard. And several of those years in a leadership role as vice chair. Some of her many accomplishments include adopting the Route 7 Form-Based Code, serving on the library steering committee making our new community asset a reality. She was the liaison between the Selectboard and many committees, boards, and commissions (CBCs), creating a place on CBCs for youth members. She was instrumental in creating and launching the Colleen Haag award to honor those who serve like our Colleen Haag extraordinaire. Special thanks to Colleen's husband Craig Bartlett and family for loaning her to us these past 6 years. Thank you, Dr. Colleen Parker, for your service. Heins presented Dr. Parker with some parting gifts: Gift certificate to MESA, a new business in town, and a donation to the Pierson Library in her name, and a small plaque of thanks.

Chair Storey introduced Lee Krohn and Peter Frankenburg who presented the budget and answered questions. Town Manager Krohn went through summary of the budget. The three big drivers of the budget are fixed long term debt, collective bargaining agreements and stormwater and other municipal needs. You rarely hear about problems because our Town employees do so well to keeping the town running smoothly. Fixed costs and debt equal a 4.1% increase on the municipal portion of property taxes. With a proposed "base" budget increase of 4.89% that is less than a 1% increase in actual operating costs when accounting for total revenues and expenses. That's before we add on the proposed articles on the Warning. These figures were based on an estimated grand list growth of 0.5%. The Open Spaces fund will be a separate article on the ballot for \$30,000. The Police will also have an article asking for \$210,000 to upgrade the radio communication system. Compared to other Chittenden County Municipalities budgets, Shelburne is in the lower third. So, while we have proposed a lot of money in the budget, ours is relatively low comparatively.

Moderator Little opened the floor to questions or comments. A question was asked about the Fire and Rescue proposed purchase and new construction. Those figures are not in the budget, because it has not been approved by the voters yet. Will there be a town wide reappraisal soon? Yes, there will a reappraisal soon and it is being paid for off the budget.

There being no other questions, the Meeting moved on to Article VI.

ARTICLE VI: Shall the Town raise by taxes the amount of \$30,000 for the purpose of obtaining options and/or the acquisition of lands, or the rights in land, which would preserve open space and natural resources; any unexpended portion of such sum be placed in the Open Space fund? Any questions? Seeing none, Tom moved on to Article VII.

ARTICLE VII: Shall the voters authorize the purchase of the new radio communications equipment for the Police Department in an amount not to exceed \$210,000, to be financed over a period not to exceed five years?

Mike Thomas was invited to address the Town Meeting. He is not a resident. There were no objections to having him speak. Our current system is over 10 years old. And there are areas in town where our mobile radios do not work. We still operate on an analogue system and other surrounding towns/cities operate on a digital system. This is a major time delay in communication. So, a new system is needed and relates to officer safety and communications needs.

The floor was opened to questions. Will this new radio system be compatible with the new regional dispatch center? Yes. The shelf life of the proposed system is 10 years. Officer Lake shared firsthand that our equipment puts officers at risk at accidents and arrests. He sometimes has needed to put his radio up in the air to get a signal. South Burlington is digital and Shelburne Police cannot communicate directly with them. This could potentially be a liability issue. Moderator Little thanked Lt. Thomas for his service to the town. Any more questions or comments from the floor? Seeing none, the moderator moved on to Other Business.

Moderator Little Invite the Champlain Valley School District (CVSD) board to make a presentation. Vice Chair Dave Connery was invited to the podium to make that presentation. The CVSD annual meeting was earlier today at 5:30 at CVU. Vice Chair Connery recognized Barbra Marden who is a current member of the school board. Vice Chair Connery announced he is stepping down. He was very grateful to serve in this capacity. Ken Scott is running for his position on the ballot tomorrow. Scott Sivo, Principal of the Shelburne Community School (SCS), is also present this evening. Dave will cover goals, impacts, implications, tax rate and articles on the ballot.

It's only been 3 years since the consolidation. Slides of his presentation will be made available on the CVSD website. The average student to teacher ratio is 4:1 in the Williston, Shelburne, Charlotte, and St. George schools, which includes the high school. Vice Chair Connery reviewed their mission statement. The CVSD mission is to develop citizens who learn actively and collaboratively, think creatively and critically, live responsible and respectfully, contribute positively to their community, and pursue excellence in their academics and individual interests. - Connery thanked everyone the students, parents, teachers, and support staff, for all their input on the budget.

Connery then shared some "Some Points of Pride" at SCS. SCS students participated in the Vermont Young Playwrights Project, Diversity and Inclusion Committee, Division III Jazz festival, Winter Music Festival, Vermont Music Educators Association Children's Honor Chorus Festival, 33 students qualified for the State Scripps Spelling Bee, the Cross-Country team were champions again this year. At Champlain Valley Union High School (CVU), Leanne Morton, Latin Teacher, received UVM's Outstanding Teacher of the Year award. Soccer and Volleyball Boys and Girls won Division I State Champions. Cole Glover was selected to be a muralist on the Burlington Community Arts Mural Program. Special Olympics Bowling came home with gold, silver, and bronze medals. Sabrina Brochu served on the State Board of Education. 61 students and faculty slept outside in solidarity for our homeless youth in our communities and raised \$7,000 for Spectrum Youth and Family Services.

Class sizes are projected to be between 17 and 22 students at SCS. Shelburne enrollment for K-12 was 732 in 2015-2016 and is projected to be 681 in 2020-2021, with CVU projected to be 1,301, and the whole of CVSD enrollment to be 3,809. The results of the Smarter Balanced Assessment (SBAC): Shelburne is consistently Proficient or Above the average of Vermonters in 3rd through 8th grade math, as is the case at CVU. We are doing a great job preparing our kids. And it's not all about assessments. There is a lot going on at CVU!

The budget process happens year-round. The Board's budget goals are to support the CVSD mission and vision, meet or exceed education quality standards, implement key initiatives, and implement and continue to improve the budget process including community input, all at a cost the community will support.

Connery then walking through CVSD Articles:

Article VII: Budget. Shall the voters of Champlain Valley School District approve the expenditure by the Board of Directors of the sum of \$82,398,769 which is the amount the Board of Directors has determined to be necessary for the ensuing fiscal year commencing July 1, 2020?

The CVSD school proposed budget for 2020-2021 is \$82,398,769 with a 4.4% increase from 2019-2020. The cost equalized per pupil is \$16,585, which is a 3.2% increase. There will be some shifting of personnel staffing due to class

size outlooks and changing needs. Health insurance will increase 13%, salary negotiations, utilities, substitute teachers are all cost driving factors. They looked at class size, based on need and district population. The SEL (Social Emotional Learning) and SAP programs are grant funded. There will be minor changes to the operational costs. The proposed Adjusted Equalized Tax Rate with Incentive is \$1.48 Pre CLA (Common Level of Appraisal, the statewide comparison factor).

Tax Calculations with \$13,139,204 revenue from federal aid, we need to raise by taxes \$69,259,565. Equalized homestead rate is \$1.52 minus the Act 46 discount (.04) so \$1.48 Pre CLA. With the CLA it's adjusted to \$1.60 which is a 5.01% increase.

Article IX: Shall the voters of the Champlain Valley School District authorize the Board of Directors to borrow money by issuance of notes not to exceed \$266,000 to purchase 3 buses?

A grant received will cover cost of the difference between a diesel bus and an electric bus.

Article VIII: Fund balance – Shall the voters of the Champlain Valley School District authorize the Board of Directors to allocate its current fund balance without effect on the District tax levy as follows: assign \$725,000 of school district’s current fund balance as revenue for the 2020-2021 operating budget, and assign the remaining balance of \$1,750,407 as revenue for future budgets?

We don’t want it to get too large so every year we apply some of the balance to the budget.

Article X. Capital Maintenance. Shall the general obligations of bonds or notes of Champlain Valley School District in an amount not to exceed \$6,000,000, subject to a reduction in available state or federal grants-in-aid or reserves, be issued for the purpose of refinancing the cost to make certain public school building improvements namely (please the school warning the specific break out)?

This bond vote for all facilities in the district will cover \$4.5 million for Charlotte Central School for the building repairs including roofing, insulation, and windows for energy efficiency. The bond also will cover upgrades to CVU for building repairs and grounds. SCS is getting money to repair parking lot and upgrade the kitchen to meet current code. The six million bond impact to our tax rate is projected to be \$10 per \$100,000 assessed value of the home.

Moderator Little opened the floor to questions for Mr. Connery. Curious on the bus article, is there any funding for the charging facility? They are being provided by Green Mountain Power at no cost to district. How is the repayment distributed to towns? It is paid based on the number of students from each town in the District.

Under other “Other Business,” Town Manager Krohn updated the attendees on stormwater and fire and rescue. The Selectboard is holding public hearings about establishing a stormwater utility. As for Fire and Rescue’s potential new building, the Town is working with Pizzagalli Properties who owns the land in question. So far, it’s green lights to develop. And the next step is permitting. We may propose a bond vote in November to purchase the land. We are monitoring the coronavirus daily, and engaging in conversations with state and municipalities to create support and keep providing essential services.

Moderator Little if there is any other business to come before the meeting. Seeing none, he will entertain motion to recess until tomorrow March 3, 2020 at 7 am. Motion by Mike Donohue. Seconded. Hearing no discussion, all those in favor say “Aye”, Those opposed say “Nay”. The Ayes have it.

Respectfully submitted,
Diana Vachon, Town Clerk



TOWN ORDINANCES ADOPTED OR AMENDED IN 2020

Speed Limit Ordinance Amendment: On Mount Philo Road the speed limit is decreased from 35 MPH to 30 MPH ONLY from the four-way intersection with Falls Road and Marsett Road to Air Park Road. Effective upon adoption. Adopted by the Selectboard October 13, 2020

Stormwater Ordinance/Stormwater Utility:

- Ordinance Regulating the Use of Public and Private Stormwater Systems: To establish an equitable fee collection system from all properties with impervious surfaces within the Town and to use these fees to manage and implement stormwater infrastructure projects. Effective upon adoption. Adopted by the Selectboard on June 9, 2020. **Delayed effective date until July 1, 2021 out of consideration for COVID-related circumstances.**
- Credit Manual for Stormwater Fees: The Shelburne Stormwater Utility offers Credits against the Stormwater fee for Stormwater services customers who undertake specific, approved actions that reduce the impact of Stormwater runoff on the public Stormwater system, or provide an ongoing public benefit related to Stormwater management. Effective upon adoption. Adopted by the Selectboard on June 9, 2020. **Delayed effective date until July 1, 2021 out of consideration for COVID-related circumstances.**
- Technical Standard for Stormwater Upgrade: To establish a procedure by which an existing site can be evaluated for best practicable on-site treatment of stormwater to install Stormwater Treatment Practices (STP) in lieu of a mitigation fee. Effective upon adoption. Adopted by the Selectboard on June 9, 2020. **Delayed effective date until July 1, 2021 out of consideration for COVID-related circumstances.**

The full text of these and other ordinances and regulations are available in the Town Clerk's Office.

SELECTBOARD REPORT

By all accounts, 2020 was an unprecedented year and our #1 focus was responding to and managing the COVID-19 pandemic, which from early March dominated Town operations and consumed the bulk of Selectboard policy development and planning. While our hardest days may remain ahead of us, we reflect on our community's collective commitment to remaining vigilant in the face of extraordinary challenges while finding the resolve within ourselves to remain optimistic and find creative solutions to improve the health, safety and welfare of our residents and local businesses.

First, Shelburne has been resilient. No word better describes our community response. We adopted safe practices right from the start. We adapted early and without lapse. We supported local businesses as they dealt with new ever-evolving restrictions and operating procedures. We sacrificed personal goals in the interests of community good. By way of example, the graduating CVU class last spring, their classes and activities cut suddenly short, are due special mention.

Second, Shelburne looked to itself to keep up spirits and create new community traditions. We volunteered in spectacular ways, including:

- * the Shelburne Food Shelf
- * assisting Town Clerk Diana Vachon and her staff with not one, but two high-turnout elections
- * imaginative recreation programming, like the seasonal lights contest last month
- * restoration of the Town Hall clock and bell
- * and, surpassing efforts by the Library Trustees and staff to make that key community resource as viable as could be under pandemic restraints.

Third, we relied on Town staff to lead our day-to-day response efforts, and how well they have. Under Town Manager Lee Krohn's exemplary leadership and with superlative efforts by everyone involved, staff adapted to new routines while maintaining the maximum level of service possible. Our first responders and public health and safety professionals were conspicuous in their dedication.

The Selectboard took policy initiatives to minimize the economic impacts of COVID-19. We appointed a standing Finance Committee and charged it with analyzing the Town's fiscal and financial situation, a mission which includes budget recommendations and long-term capital investment recommendations. Recognizing the potential for tax revenue shortfalls in late summer, the Selectboard, with the guidance of our Finance Director, Peter Frankenburg, deferred a half-million dollars of previously budgeted current year expenditures.

The Selectboard contracted with a part-time Economic Development specialist and progressed our regulatory reform initiative – two critical and co-equal steps in strengthening the local economy and accelerating future grand list growth. Residents approved in November a sewer infrastructure project that will significantly increase capacity along Route 7, enabling future commercial and residential development in that designated growth area.

Looking ahead, we are hopeful that the pandemic begins to recede and most community routines resume and, in many cases, take on an improved and refreshed form. Looking back on 2020, Shelburne met the test of community - pulling together and caring for one another with kindness, spirit and resolve.

Our colleagues - Mary Kehoe, Mike Ashooh and Kate Lalley - served with distinction during a very challenging year. Virtual meetings via Zoom have not been the same as seeing and listening to our constituents in person. We wish you all a safe and successful 2021 and look forward to our continued service to the community.

Respectfully,

Jerry Storey, Chair, and Jaime Heins, Vice Chair



VERMONT LOVES OUR FIRST RESPONDERS









TOWN MANAGER'S REPORT

Needless to say, this past year has been fascinatingly and challengingly unpredictable. While doing our best to continue keeping a steady hand on the tiller and managing the ship of state in an effective, efficient, and fiscally prudent manner, we faced head on what has arguably been the greatest public health emergency in a generation. COVID-19 certainly created complications for us all, but I am grateful for how rapidly and cooperatively the Shelburne community came together to meet this head on.

In the face of the unknown, we were among the first, if not the first, municipality in the county to stop holding any public meetings or events until more could be learned about the risks we faced. We modified staffing schedules, closed Town Offices and the Library, and ordered as much hand sanitizer and other cleaning materials as we could find. Who would ever have thought that a town would spend nearly \$1000 at a distillery?! Yet kudos to Vermont businesses like Barr Hill for transitioning temporarily from gin to sanitizer to meet this essential need, and to FEMA and the State for considering this an essential purchase eligible for reimbursement. And then all of the new language learned this year, not least of which was “social distancing”; and then came “Zoom”, the new platform of choice for resuming public meetings; and while those of us as first responders have always used “PPE” in emergency response, who would have predicted an acronym like this would become part of our regular lexicon?

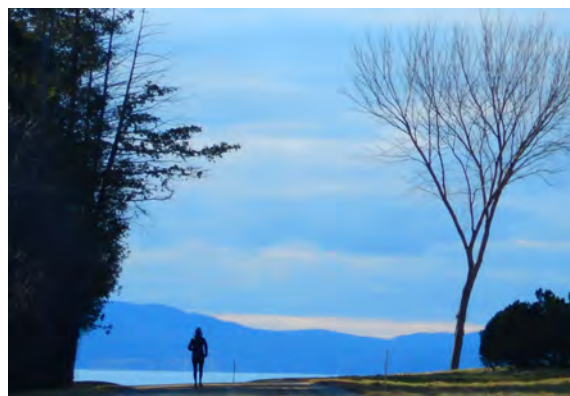
Kudos to the Selectboard for giving us the latitude and flexibility to make decisions and adjust Town operations on the fly, based on the best information we could gather at any point in time. Kudos to Town employees who demonstrated their own care, dedication, and flexibility in adjusting work schedules and operations in order to maintain all services effectively and efficiently, while taking all precautions necessary to keep us all safe and healthy. Kudos to the Shelburne community, who clearly understood the challenges we all faced, and stepped up to do the right thing – conducting Town business for the most part remotely instead of visiting Town Offices in person, wearing masks when out in public without turning it into a political battle, and supporting our efforts in community health. We did our best to help keep our community informed as new information was released, whether related to public health, financial assistance programs, or the regular press of duties and responsibilities of municipal governance, all of which had to continue despite all that was going on around us.

To be sure, it has been a hard year economically. Shelburne Food Shelf volunteers stepped up their efforts to serve an increased number of families in need, and our generous community increased its donations to support that important service. Lodging, hospitality, restaurants, and general retail have all suffered, as have their employees who may have been furloughed or cut back on hours. Shelburne Museum had to close its doors for now; similarly, Shelburne Farms had to cancel camps and programming, and Shelburne Crafts School had to adapt, as well. Thankfully, the Farms allowed the public to continue using its trail network throughout the year, and based on direct observation, this was clearly appreciated by many who needed some form of outdoor, recreational outlet to help maintain mental, emotional, and physical health. For me personally, and as noted in Poet Laureate Rick Bessette’s lovely poem, the trails at Shelburne Farms were truly my “Chapel in the Woods” where I could find “peace in mind and heart”.

Many others, unnamed here, also helped make a difference. As your Town Manager, I am grateful for how our entire community, staff, and volunteers cooperated and collaborated to help us get through this challenge, unprecedented in our lifetimes, in a peaceful and safe manner.

Thank you all. Be well; be safe out there.

Lee A. Krohn, AICP
Town Manager



TOWN CLERK REPORT

Shelburne Voter Turnout

Graphic Credit: Shelburne News

	Town Meeting		President Primary		State Primary		President General	
	2016	2020	2016	2020	2016	2020	2016	2020
# Registered Voters	5,273	6,089	5,273	6,089	5,900	6,124	6,202	6,244
Total Ballots Cast	3,099	3,204	3,120	3,332	2,235	3,071	4,886	5,465
Absentee Ballots Cast	770	985	770	1,088	801	2,574	2,589	4,831
Voting Day Ballots Cast	2,329	2,219	2,350	2,244	1,434	497	2,297	634
% Voting Participation	58.8 %	52.6 %	59.1 %	54.7 %	38.0 %	50.1 %	79.0 %	87.5 %
% Voting Absentee	24.8 %	30.7 %	24.6 %	32.7 %	35.8 %	83.8 %	52.9%	88.4 %

Source: Shelburne Town Clerk Diana Vachon, CMC

Thank you to all our poll workers who make the elections run so smoothly! We ran our Town Meeting 2020 and our Presidential Primary, as COVID-19 infected the world's population. And then we started learning to quickly adapt to changing times. In the second half of 2020, we held our State Primary and Presidential Elections. We could not have done this so successfully without the support and help of our dedicated residents who tirelessly give of themselves to make Shelburne a beautiful place to live.

Our office filed the following vital statistics in 2020:

42 Births 21 Burials 136 Deaths 38 Marriages

Our office also processed the following in FY 2020 (July 1, 2019 to June 30, 2020):

250 Passports 440 Passport photos 67 Motor vehicle registrations
58 Green Mountain Passports 655 Cat and Dog Licenses 488 Notary services
7671 recorded pages in warranty, quit claims and mortgage deeds, liens and other miscellaneous recordings.

We've loaded some of our transcribed land records onto our digital land records platform. We now have transcribed volumes eleven through seventeen viewable side by side with the original handwritten records!

And our original lotting map of Shelburne has been beautifully restored. We will have this framed soon and displayed in the Town Clerk's Office. *All of these projects are paid for with money from the preservation fund, which was created by the State Legislature. A small percentage of the recording fees goes into the preservation fund to maintain the vault, digitize, and restore our records.*

I would like to express my sincere gratitude for the opportunity to serve as your Town Clerk. It is my privilege to work with so many wonderful people. Special thanks to my two assistants, Lisa Mann and Sue Moraska, for their hard work, careful attention to detail, and institutional knowledge.

~ Respectfully submitted, Diana K. Vachon, CMC



ASSESSOR'S REPORT
Shelburne Appraised Values – Fiscal year 2020

This past year was busy with the office staff focusing primarily on the following three areas;

- A. Annual maintenance. We inspected changes and sent notices to 164 property owners in town.
- B. Analysis of the Shelburne real estate market. We have been monitoring the market to discern changes up to and since the 2008 base. The table and charts below are a summary of key indicators by year.

Year	CLA	COD
2007 Pre – Reappraisal	78.31%	13.93
2008 Post - Reappraisal	99.26%	7.36
2008-09	97.86%	7.09
2009-10	97.89%	7.02
2010-11	97.60%	8.07
2011-12	98.70%	7.86
2012-13	100.20%	7.65
2013-14	99.70%	7.48
2014-15	98.54%	7.99
2015-16	96.11%	8.15
2016-17	95.67%	8.79
2017-18	95.83%	8.98
2018-19	95.07%	10.08
2019-20	92.66%	11.75
2020-21	91.47%	12.48

The “**CLA**” is the **Common level of appraisal** and means “...the ratio of the aggregate value of local education property tax grand list to the aggregate value of the equalized education property tax grand list”. (32 V.S.A. § 5401(3)). Towns must retain a CLA of 85% or greater up to a ceiling of 105%. As the Grand List base is static, a declining CLA indicates a strengthening real estate market in town. The “**COD**” stands for the **Coefficient of Dispersion** and is a statistical measurement indicating the dispersion of the absolute differences between three-years of valid sales prices and the corresponding assessed values. Stated differently this "is the average absolute deviation expressed as a percentage of the median ratio...". (32 V.S.A. § 5401(1)) The smaller the number, or higher the coefficient, the less the settlement is dispersed thereby demonstrating relative uniformity in the sample. The State requires towns to reappraise if the COD exceeds 20.

C. Reappraisal - In the fall, we began the process of updating the base information and all values in the Grand List with the target date of 2023 in mind. The first step was to appoint an Assistant Assessor who would work through the project and potentially succeed as the next Assessor. Courtney Brown was screened through the conventional hiring process and appointed as a part-time employee in October. Shortly thereafter inspections and data entry began in some of the village neighborhoods.

Late winter we all were impacted by the corona virus. The stay-at-home order became effective on March 25th, or a week prior to effective date of new values. We were able to complete a vast majority of the annual maintenance inspections, but suspended the reappraisal inspections until it seemed safe, or after the 2020 Labor Day holiday. As of this writing, the project effective date has been postponed a year and continues in the healthiest possible manner, with nearly all inspections being exterior only.

We would like to thank the property owners and Town staff for their cooperation. We appreciate the understanding and cooperation of the vast majority of property owners contacted this past year. Special thanks to BettyJean, Candy, and Peter the in Finance and the Assessing offices.

Property owners and others interested are encouraged to check for the factual accuracy and fairness of the information on file at the Town Office building. Our goal is to remain accessible, accurate, fair, consistent and reasonable in all valuations. Please contact the office by stopping by, writing us or calling 985-5115. We look forward to working with all individuals on matters pertaining to the valuation of property located within the Town of Shelburne.

Respectfully Submitted, Ted Nelson

PLANNING COMMISSION, DEVELOPMENT REVIEW BOARD AND PLANNING AND ZONING OFFICE

The Planning Commission is comprised of seven volunteers who typically meet twice each month to propose, review, and improve the Town’s land use policies such as the Comprehensive Plan and the Zoning and Subdivision bylaws. Despite COVID-related challenges, Planning Commissioners worked diligently throughout the year.

Meeting in person and “online,” the Commission advanced at least four separate proposals to update town regulations (two primarily in response to resident requests, one to provide relief to businesses affected by COVID, and one to reduce the number of steps certain projects must complete during the development review process). Members also discussed several other possible bylaw changes—some as part of a larger community discussion of regulatory reform and others independently—and discussed long term planning issues such as the future of the Route 7 corridor and the Town’s future land use map. Although slowed somewhat by COVID, the Commission also continued working with the Selectboard to refine the Town’s “Form Based Zoning” (FBZ) regulations. FBZ was enacted in 2016, hoping to stimulate revival of the Shelburne Road corridor and to achieve other community objectives.

Commissioners capped off the year by completing two very different activities. One involved their duties as members of the Telecommunications Review Board. (The TRB administers Shelburne’s Towers and Telecommunication Facilities ordinance.) The other involved what is envisioned to be a series of public opinion surveys on planning issues in Shelburne. (A figure depicting results from the initial “mini survey” is included below.) Results of the survey suggest that local regulations aimed at preserving the character of the Town, protecting open space and natural resources, and carefully managing growth meet with the approval of local residents.

The Planning Commission continued to coordinate its work with other Town committees and subcommittees, including support received from the Housing Committee and the Natural Resources and Conservation Committee. The Housing Subcommittee is chaired by Pam Brangan and meets monthly, typically on the first Monday. Accomplishments in 2020 include collecting data, improving the Town’s web site (to include information on accessory apartments), and recommending changes to local regulations.

A list of current Planning Commission members is included in the front of the Town Report. Our agendas and meeting packets are posted ahead of time, so if you see a topic you’re interested in, please join us and share your thoughts!

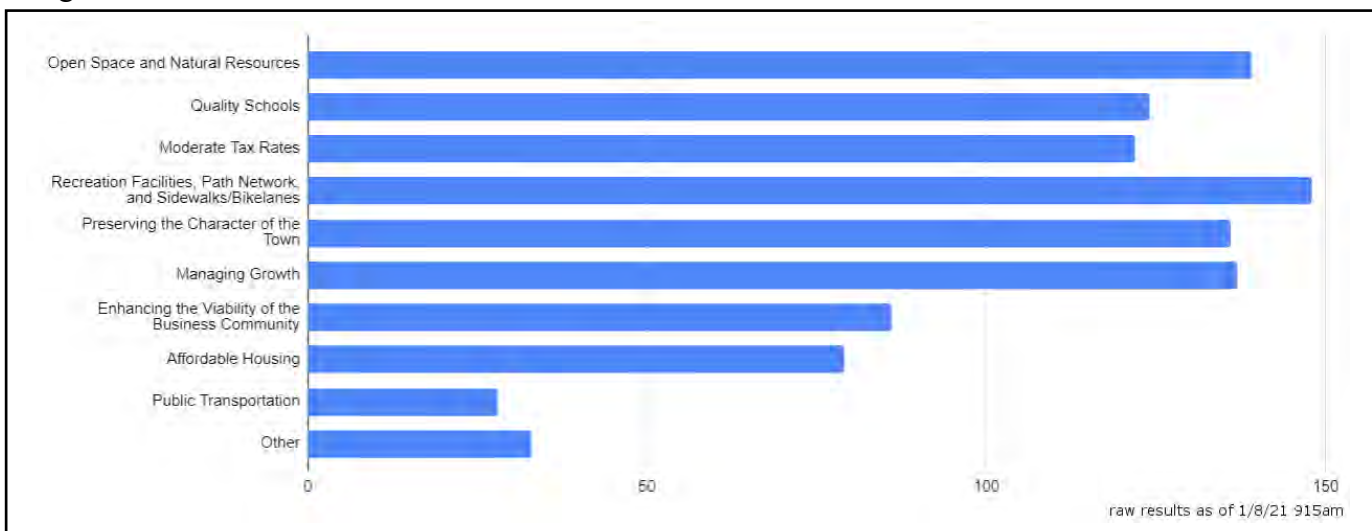


Figure Depicting Results from Question 1 of Planning Commission “Mini Survey”:
“What do you think are the three most important issues facing Shelburne in the next five years?”
(Each respondent was asked to identify three issues.)

Development Review Board

Shelburne's Development Review Board (DRB) is responsible for all primary development review functions, including Site Plan, Conditional Use, and Subdivision review. The DRB meets on the first and third Wednesday of each month. The DRB saw stable membership this year. Current and alternate members are listed in the front of the Town Report. Data tables reporting development review activity are posted online at <http://www.shelburnevt.org/518/Annual-Statistics>.

As indicated on those tables, the DRB conducted 23 hearings related to subdivision or boundary adjustments, 8 hearings related to site plan reviews, and 12 hearings related to conditional use reviews. The DRB also heard one request for a variance, which was denied. Examples of approved projects: the proposed Healthy Living Market and Café on Shelburne Road, a possible future Town-owned Fire and Rescue facility (adjacent to Healthy Living), as well as a commercial vehicle storage facility, also on Shelburne Road. The DRB also approved a new elevator tower on the Creamery building in Shelburne Village, and authorized changes to several nonconforming signs and to lakeshore residential structures.

Among the residential projects approved by the DRB were an 18-lot residential subdivision at the former Gardenside Nursery property on Webster Road, a 9-lot subdivision on Irish Hill Road, an 8-unit residential project next to Trinity Baptist Church, and several smaller projects. The board also reviewed a Form-Based Zoning application which was later withdrawn. Under review at this time is an 8-unit multifamily residential project at the intersection of Shelburne Road and Martindale Road. The DRB will begin 2021 with reviews of a second commercial vehicle storage site, revisions to a multi-use commercial structure, and rural residential subdivisions.

Since its founding in 2007, the DRB has followed the requirements of Vermont's Municipal and Administrative Procedures Act (MAPA) as well as its own Rules of Procedure. In December of 2015, the Selectboard adopted On the Record Review (OTR). OTR requires that local hearings be conducted more formally and affects how appeals of DRB actions are reviewed in the Environmental Division of Superior Court. The Selectboard is currently weighing whether to continue the use of OTR and/or MAPA.

Building Permits and Certificates of Occupancy

Staff assist the Planning Commission and DRB in issuing permits and Certificates of Occupancy. In 2020, 176 building permits were issued. As shown in the table posted on the Town web site, these included 24 single family dwellings, 7 accessory apartments, and 2 new multi-family structures with a total of 48 units, along with 8 permits for non-residential projects. Staff also issued 25 Certificates of Occupancy (COs) for residential units—all but 9 for single family dwellings—and 1 nonresidential CO for the Wake Robin Health Center/Community Center project.

Planning and Zoning Department

The Planning and Zoning Department helps administer local regulations and provides support to several public bodies, including the Planning Commission, Historic Preservation and Design Review Commission, Bike and Pedestrian Paths Committee, Natural Resources and Conservation Committee, and Development Review Board. The Department also supports the Selectboard and the Town Manager (who, under the Town Charter, is Shelburne's chief zoning enforcement official). Current Planning and Zoning Department staff consists of Dean Pierce (Director of Planning and Zoning) and Susan Cannizzaro (Administrative Assistant). Britney Aube and Dana Hanley served as the DRB Coordinator at various points during the year, but currently the position is vacant. Staff are happy to assist residents by answering questions about local planning projects, permit requirements, and enforcement. Planning and Zoning staff can also help residents obtain maps and other useful information about the community. Similarly, the Planning Commission, Development Review Board, and Planning staff welcome citizen comment on community planning issues and development activities. Public hearings are announced in the Shelburne News and/or Burlington Free Press; notices are also posted at the Municipal Center, Library, and Post Office, as well as on the Town's web site.

Respectfully Submitted, Jason Grignon, Chair, Planning Commission; David Hillman, Chair, Development Review Board; Dean Pierce, AICP, Director of Planning and Zoning

SHELBURNE POLICE DEPARTMENT AND COMMUNICATIONS CENTER

The Shelburne Police Department and the Shelburne Communications Center are committed to “Protect and Serve” life, liberty, and property of everyone within Town; to develop and maintain positive relationships with community members and to foster a positive working environment for police and communications employees.

For public convenience, our lobby is stocked with a broad range of motor vehicle forms, as well as information about Domestic Violence, E-911, Fish & Game Regulations, Child Restraint, and Internet Safety. The department offers a variety of services, including Vacant House Checks, Child Safety Seat Inspections, Applicant Fingerprints, and facilitation of Neighborhood Watch. We have two speed carts for monitoring traffic speeds on our roads. These are often placed in “target areas” and/or upon request. Please do not hesitate to contact us for any of these services.

Police Department

In spite of the challenges of 2020 and manpower shortages faced by law enforcement agencies across the state, the Shelburne Police Department continues to provide professional, courteous service to our community. We have taken steps to adapt to the ever-changing needs of our community - examining strategies, best practices, and efficient use of resources, in collaboration with various Federal, State, and Local agencies.

With the COVID-19 pandemic, the department had to adapt to ensure the safety of our employees and their families, while still providing excellent customer service and emergency response. Our officers have been supplied with appropriate personal protective equipment (PPE) and training, and patrols have increased both in residential neighborhoods and at businesses. In the high-visibility neighborhood patrols, our officers often drive through the area with the steady blue “cruise” lights activated to let our community know we are there. For our businesses, officers often conduct foot patrols and perimeter checks to ensure that buildings are secure. However, when possible, complaints have been taken over the phone rather than in-person.

Our officers have received diversity training, communication strategies, and de-escalation techniques/response to resistance training which includes “less lethal” options for controlling combative or uncooperative individuals in order to control a situation or apprehend an individual in the safest manner possible; all comply with ever-changing laws and requirements.

Our officers frequently interact with people in need of social and/or mental health services. The stresses related to the pandemic, business shutdowns, and an uncertain future have increased calls for these services over the past year. All of our officers have been trained in mental health awareness and in assisting individuals experiencing a mental health crisis. We continue to work with various social services and support agencies to develop strategies to provide efficient and timely services. Working hand in hand with law enforcement, the Howard Center’s Community Outreach Team has expanded their hours, and continues to facilitate access to appropriate social services, including mental health support, to those in our community who are in need. Their proactive approach has facilitated more efficient and appropriate delivery of these services.

In the interest of transparency, all our officers wear body cameras. These were obtained within the past few years with the generous gift of anonymous donors, and at no cost to taxpayers.

Use of these cameras helps monitor the quality of service our officers provide, identifies training opportunities, and provides accountability.

Our officers continue to work with schools to address needs and/or concerns pertaining to students in our community, both at school and in the home. Officer Matt Collins continues to work with the Chittenden South School District as a School Resource Officer and is primarily based at CVU High School in Hinesburg. The working relationship developed with the schools has provided the best possible service to our students and families while respecting their privacy.

For the safety of all who are using our roadways, including bicyclists and pedestrians, traffic enforcement and crash prevention is a priority for our department. Our department is an active member of the Shelburne Bicycle and Pedestrian Safety Committee. The department participates in the local and countywide initiatives promoting Occupant Protection (seat belt) and DUI Enforcement. Much of this is paid for by grants, which allows for greater enforcement in these areas at little or no cost to local taxpayers.

The department continues to employ a multifaceted approach to address illicit drugs and drug-related incidents on multiple fronts. We collaborate with other agencies to identify those in our community that may be suffering from addiction, have recently overdosed, or have been involved in drug related activity, in an attempt to offer appropriate services to meet their individual needs. We continue to work closely with Shelburne Rescue in a first response capacity to drug-related medical

calls. Our officers carry and have been trained in the use of Naloxone, an opioid antagonist used to counter the effects of an opioid overdose. From an investigative and enforcement perspective, officers have been able to access specialized training in the area of drug trafficking and investigations, and we continue to work with our local, state, and federal law enforcement partners. To combat those driving under the influence of drugs, our officers have advanced roadside impairment detection training and we have a Drug Recognition Expert (DRE) on staff. The extensive DRE training was entirely state or grant funded.

The department also welcomed two officers to our team. Officer Peter Bottino started as a part-time police officer in August. Officer Bottino brings a lifetime of law enforcement experience having worked as a police officer for the City of Burlington, and investigator for the Vermont Attorney General’s Office, and most recently, as an investigator for the Vermont Department of Motor Vehicles. Officer David Bowers started as a full-time officer in November. He comes to us with more than 6 years of law enforcement experience, having previously worked for the Burlington Police Department.

I would personally like to thank our community for your support. Without your support, including private donors and other stakeholders, these improvements would not have been possible.

Communications Center

The Communications Center is often referred to as “Shelburne Dispatch”, and is a regional Emergency Communications Center. The center serves a population nearly 65,000.

The center is the primary Public Safety Answering Point (PSAP) for 911 calls in 27 communities, and is a secondary PSAP or backup for the other five State and Local PSAPs in Vermont. The center is also a Public Safety Dispatching Point (PSDP) for 36 agencies (Police, Fire or EMS) in 31 communities.

As both dispatchers and 911 call takers, our communications staff are among the best trained. Their training allows our dispatcher/call takers to provide potentially life-saving instructions to callers prior to the arrival of emergency personnel.

As one of Vermont’s six PSAPs, we are equipped with advanced mapping software which would not otherwise be available to us. This mapping software is vital, especially in rural areas, in determining the location of an emergency and directing emergency personnel to that area.

Monetary contributions from Vermont 911 and billing contracts with the agencies for whom we dispatch help offset the costs of dispatching. In addition, we are constantly in search of grants in an attempt to further minimize costs.

If you accidentally dial 911, please DO NOT hang-up. Please tell the 911 call taker that you made a mistake and stay on the line to answer any further questions. If you do not remain on the line, emergency procedures will be initiated resulting in unnecessary and costly mobilization of personnel and equipment. Please remember 911 is used to report EMERGENCIES, such as a fire, medical emergency, or crimes in progress. All other complaints should be directed to our non-emergency number (802) 985-8051.

In November, the Communications Center added Melissa Theborge as a fulltime dispatcher. She is currently in training.

The department is continuing to make improvements and is looking forward to improving our communications and security infrastructure.

I encourage you to please stop by any time to discuss any problems or concerns you may have.

Respectfully submitted,

Chief Aaron Noble
Shelburne Police Department



SHELBURNE FIRE DEPARTMENT

2020 proved to be a very challenging year for the Shelburne Volunteer Fire Department. The Corona Virus presented numerous challenges in our day-to-day operations as well as in our response to emergencies. While the health and safety of our members is always a priority when responding to emergencies, our attention to the health of our community we serve was equally as important during this time. Precautions were implemented to reduce the personal interaction with the public as much as possible, to do our part to prevent the exposure to the virus. As with most emergency service agencies throughout the state, our call volume was down this year. We responded to only 218 calls which was down from 256 calls in 2019, our lowest call volume in over a decade.



The Shelburne Fire Department is still completely volunteer, providing service to the Town of Shelburne 24/7, 365 days a year, and it would not exist without the commitment and numerous hours of training by its current roster of 30 members. Currently, 17 of our 30 members are Firefighter 1 (or higher) certified, and one member is currently taking the class and will be graduating in the spring.

Our fire prevention program continues to be one of our biggest commitments to the community. Unfortunately, with the restrictions of the virus in 2020, our members were unable to provide fire prevention programs to the schools, daycares and elderly facilities throughout Shelburne. These programs provide fire safe practices for children and adults to better prepare them in an emergency. We hope to be able resume these popular programs in 2021.

As with all social events during 2020, our annual Fire/Rescue banquet was replaced by a downsized Fire Department celebration of our members' accomplishments. Firefighters honored Lt. Josh Estey with Fire Officer of the Year for his work and dedication to the Department and Town. The Officers recognized Garrett Levin for his commitment and service to the Department and the Town by selecting him as Firefighter of the Year. Garrett Gruending was chosen by the Officers as our Rookie of the Year for his efforts and commitment by a member with less than two years of service.

The Shelburne Firefighters Association continues to offer to the residents of Shelburne green reflective address signs. These signs are visible day or night and are very effective in assisting Fire, Rescue, and Police to find the correct address quickly in the event of an emergency. More information about the signs and the order forms can be found on our website at www.shelburnefire.org.

The Shelburne Fire Department is always looking for new members. There are many aspects of the fire service that one may contribute. If you are an individual that wants to give back to the community, consider looking into becoming a member. There are a number of ways to contact us or find information about the Shelburne Fire Department. Our non-emergency number is 802-985-2366, our website is www.shelburnefire.org, and we can also be found on Facebook.

As Chief, I am committed to provide the best and most professional service possible to the residents of Shelburne while striving to maintain our "Volunteer" status. The Officers and Firefighters of the Shelburne Volunteer Fire Department continue to stand ready to respond to any and all of your calls for assistance.

Respectfully submitted,

Jerry Ouimet, Chief, Shelburne Volunteer Fire Department

Current Officers of the Shelburne Fire Department:

Jerry Ouimet – Chief	John Goodrich – Deputy Chief
Andrew Dickerson – Captain	Dwight Mazur – 1 st Lieutenant
Josh Estey – 2 nd Lieutenant	Devin Major – 3 rd Lieutenant
Lee Krohn – Secretary	Ben Rivard – Treasurer

SHELBURNE RESCUE



Now in its 32nd year of operation as an ambulance service, Shelburne Rescue closed out 2020 with a record 1155 emergency calls. With 35 years of providing emergency medical services to the Town of Shelburne as well as mutual aid to the Shelburne Volunteer Fire Department, Charlotte Fire and Rescue, the towns of Ferrisburgh, Hinesburg, Huntington, Monkton, and the cities of South Burlington and Burlington, this year was unlike any other.

Throughout its 35 years of operations, the volunteers of Shelburne Rescue have provided countless hours of life-saving and emergency medical services to the Town. However, in no year prior have we been as tasked as we have been over the course of 2020. In a time of considerable financial constraints

and the apparent waning of volunteerism both nationally and locally, Shelburne Rescue's efforts this year were beyond impressive. Men and women from all generations and walks of life staffed an ambulance during a pandemic with no expectation of compensation. The members of Shelburne Rescue came to your homes and your places of business to render aid, never knowing what impact each call could have on them or their families after their service. This past year, their efforts stand out that much more, mean so much more. It has been many, many years since our communities have faced such a challenge, and never before had Shelburne Rescue or its volunteers been tasked with such expectations. Changing procedures and protocols throughout the year required us to keep learning and updating to keep ourselves, our families, and our residents safe. This was done all while still committing the same number of hours, the same number of ambulance responses as in prior years, and even setting a new record for our call volume.

Shelburne Rescue did not do this alone. The residents and businesses of Shelburne all contributed to our success through donations of money, food, personal protective equipment (gloves, masks, face shields), and cleaning supplies. Shelburne Rescue was successful this year by the grace and goodwill of its community. By the goodness of people, the Town employees, the Town volunteers, and the residents of Shelburne.

In closing, the elected Officers (Jacob Leopold, Chief; Devin Major, Assistant Chief; Wendi Turner, Treasurer; Jenna Lindemann, Training Officer; and Mackenzie Tobrocke, Secretary) extend our never-ending thanks to all Town employees, all Town residents, and all Town businesses. The Officers also ask that you join us in extending our deepest thanks to the first responders and their families. The families of Shelburne Rescue, Fire, Police, Highway, and Dispatch who for the first time faced the same threats we did, alongside us, as we went home.

With my thanks and respect,
Jacob Leopold, Chief

SHELBURNE PUBLIC WORKS DEPARTMENT

Highway: Shelburne Highway continues to provide services year-round to the town with myself, and three full-time employees; Lee Coleman, Victor Raymond, and John Rowley. Highway also has a full-time mechanic, Rick Bushey, who provides maintenance services for all Town owned vehicles.

During the summer, we hire one part-time employee to mow roadsides; and during the winter, we hire one part-time employee to plow sidewalks, and one part-time employee to help plow the cul-de-sacs.

2020 Projects completed during this pandemic year included; miscellaneous shoulder work around town, as well as starting to widen on Bishop Road east of Maeck Farm Road on the south side to give pedestrians a safe walking area. We also had new guard rails installed on Bay Road by the bridge and lowered the speed limit on Mt. Philo Road from four way stop south to Airport Road. New crosswalks were installed on Marsett Road and School Street along with a new radar speed sign on Marsett Road.

The Town of Shelburne continues to grow each year. With the added new developments and sidewalks, the Highway budget should reflect an amount to properly maintain and retreat the roads in existence, as well as budgeting for equipment, staffing, and maintenance needs.

Respectfully submitted,
Paul Goodrich, Highway Superintendent

Water: The Town of Shelburne’s water is supplied by the Champlain Water District (CWD) in South Burlington. CWD treats the water from Lake Champlain and pumps it via transmission mains to member municipalities. CWD is governed by a Board of Commissioners comprised of one elected member from each town. Shelburne is fortunate to belong to CWD, which has received numerous awards for the highest quality water in the nation.

Shelburne owns and operates its own distribution system, storage tanks and pump stations; we also maintain our meters and billing system.

A local Board of Commissioners governs the Shelburne Water Department. John Schold (Chairman), Craig Wooster, Steve Smith, John Day, and Peter Gadue are the current Commissioners. Our Department is staffed by our Superintendent Rick Lewis, operators Chris Carlson and Dave DiBiase, and administrative assistant Candy Bessette.

We continue to make improvements to an aging system and respond to the challenges associated with maintaining approximately 66 Miles of infrastructure. We also maintain 2400 water accounts, 700 main line valves, and 385 fire hydrants. This past year we started to convert our meters to radio readers which should help greatly in reducing meter reading time.

In fiscal year 2019 - 2020 we purchased 222,368,680 gallons of water from CWD at a rate of \$2.23 per thousand gallons.

The Water Department is committed to providing our customers with the highest water quality possible.

Respectfully submitted,
Rick Lewis, Water Superintendent

Wastewater: The Wastewater Department operates two advanced wastewater treatment facilities utilizing Sequential Batch Reactor (SBR) technology. Wastewater Treatment facility (WWTF) #1 is a VT Grade 3 facility located on Crown Road, and is designed for 440,000 gallons per day of flow. WWTF#2 is a VT Grade 4 facility located on the corner of Harbor Road and Turtle Lane, and is designed for 660,000 gallons per day of flow. The Department also maintains nineteen pump stations, approximately 35 miles of sewer lines, and 800+ manholes. Sampling, testing and recording is performed at each facility every day of the year. Wastewater personnel responded to 46 alarms/calls after normal working hours this year.

Wastewater treated	223 Million gallons
Operating budget	\$1,978,107
Retail rate	\$13.29 per thousand gallons.

WWTF#2 received 1,765,590 gallons of septage from private haulers that pump out rural septic tanks not connected to municipal systems. The septage rate is currently \$0.065/gal with a proposed FY21 increase to \$0.09/gal. The new rate will generate approximately \$40,000 in additional revenue.

The Route 7 sewer line just south of Bay Road has reached capacity. A moratorium on new sewer connections is in place for properties served by this sewer service area. A bond vote was approved in November 2020 to authorize the Town to spend \$350,000 to increase the capacity of this sewer section. The cost to be paid back in two ways: 25% by the General Fund to help allow for economic development to continue along this corridor; and the rest by new sewer connections in this service area.

Shelburne's two treatment facilities were last upgraded in 2002. The equipment in these facilities is reaching the end of their life expectancy, and an upgrade in the near future is warranted. The Town has decided to keep the treatment of wastewater within Shelburne's borders rather than pump to South Burlington, an alternative stated in last year's Town Report. The upgrade cost is expected to be \$25 - \$30 million.

Personnel:

<u>Position</u>	<u>Name</u>	<u>License</u>	<u>Years of Service</u>
Water Quality Superintendent	Chris Robinson	Grade 5	22
Chief Operator WWTF#2	Steve Williams	Grade 5	15
Chief Operator WWTF#1	Walt Arsenault	Grade 5	14
Chief Mechanic	Chris Huestis	Grade 2	14
Wastewater Operator	Jeff Pillsbury	Grade 5	5

If you would like a personal tour of the facilities to experience first-hand how the Shelburne Wastewater Department keeps your waterways clean, please call 985-3700 or email crobinson@shelburnevt.org to arrange a tour.

The Wastewater Department is committed to producing the highest quality effluent, protecting both human and environmental health. We thank you for your support and look forward to serving you in the year ahead.

Respectfully submitted,
Chris Robinson, Water Quality Superintendent

Stormwater Report: Without a doubt, the second half of FY '20 has been challenging due to COVID-19. Many projects and initiatives have been put on hold due to the financial implications of the pandemic. One such program, the July 2020 launch of the Stormwater utility/fee system, has been delayed until July 2021, and several grant funded Stormwater projects have been put on hold until the State of VT is confident that the funds will be available.

The Town operates under a Municipal Separate Storm Sewer System (MS4) permit issued by the State of VT. In order for the Town to meet its MS4 permit obligations, it must reduce both stormwater flow and phosphorus loading that is reaching waters-of-the-State. To accomplish this, the Town has developed a Flow Restoration Plan and is currently developing a Phosphorus Control Plan. These plans will identify Stormwater treatment practices (STP) and/or best management practices (BMP) that will be need to be constructed/implemented to meet the requirements of the permit and stay in compliance.

The Flow Restoration Plan was completed in 2016 for the Munroe Brook watershed. The plan identifies and prioritizes approximately 16 flow reduction projects within the watershed. These flow reduction projects are estimated to be in the range of \$4 million. These costs will be shared by the Town and permittees. The Town has until 2032 to complete these projects, and the first project is expected to be completed in 2022.

The Phosphorus Control Plan (PCP) is scheduled to be completed in March of 2021. The costs associated with the PCP are unknown at this time but will likely be significant. Identified projects must be completed by 2036.

In addition to the MS4 permit, the Town holds and maintains 15 State general Stormwater permits. The Town is required to annually inspect and submit a report of required maintenance and completed maintenance.

The Town continues to utilize the 2016 inter-municipal agreement with the City of South Burlington Stormwater Services Department to assist in meeting Stormwater requirements. The cost for South Burlington's assistance in FY20 is approximately \$40,000, a reduction from previous years due to COVID-19. It is estimated that approximately \$400,000 is needed per year for the next 15 years to meet future Stormwater obligations and requirements.

If you have any questions or concerns, I can be reached at 985-3700 or crobinson@shelburnevt.org.
Respectfully submitted, Chris Robinson, Water Quality Superintendent

PIERSON LIBRARY ANNUAL REPORT

2020 marked the library's first full year open to the public in the new building. For January and February, the library saw more circulation, programs, building use and meetings than it had ever in its history for starting out a year.

In addition to greatly improved shelf space, the building features more meeting rooms, an art gallery, and plentiful natural lighting. The building was featured in *American Libraries* Design Showcase as one of the nation's most impressive new libraries (<https://americanlibrariesmagazine.org/2020/09/01/2020-library-design-showcase/>). Furthermore, it won two statewide awards for energy efficient design from Efficiency Vermont: the Best of the Best Honor Award, and the People's Choice Award at the Better Buildings by Design Conference 2020.

(<https://www.shelburnevt.org/438/Library-Town-Center-Project>)

Of course, like almost everything else, operations change in mid-March when Covid-19 became an unfortunate reality for Vermont. The library quickly switched to "curbside plus" services, offering virtual programs, curbside pickup, homebound delivery, and browsing by appointment. Having a new building with adequate ventilation and space for staff to work in separate areas allowed for the library to maintain many vital services when the great majority of public libraries around the state were closed.

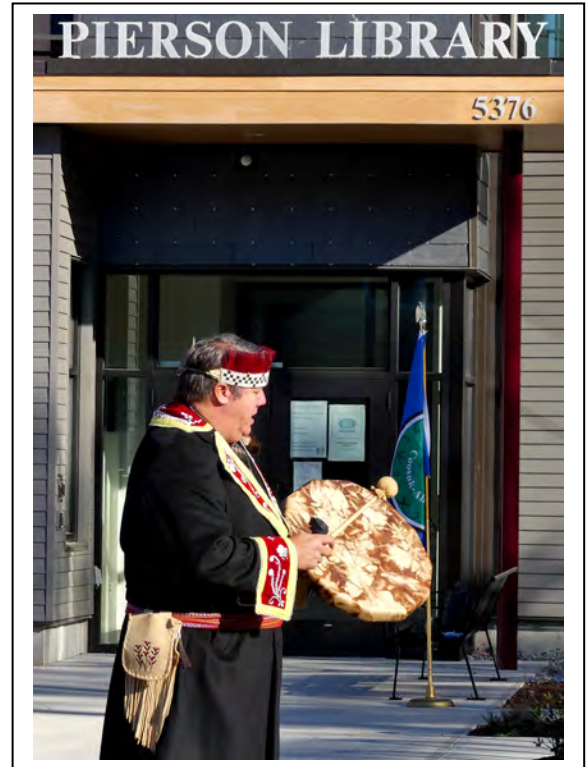
The Pierson Library checked out 78,643 books this year, despite the challenges of Covid (most of those books were curbside pickup!). In addition, we circulated more than 10,000 eBooks and eAudiobooks through the Green Mountain Library Consortium – a big jump over previous years. We kept our wifi turned on 24/7 throughout the year and saw people utilizing this service safely in the parking lot and from the patio every day.

Our most popular adult series this year was Jaqueline Winspear's *Maisie Dobbs* WWII detective series, while our most popular young adult series was *The Hunger Games* by Suzanne Collins, which added a prequel this year, *The Ballad of Songbirds and Snakes*.

Pre-Covid, the library's most popular program was a performance from Jane Kittredge's *Playing For Good* ensemble, along with distinguished area poets, with more than 100 attending a lovely night of music and poetry. For children, Katie B. our great children's librarian, offered a number of socially distanced summer reading outdoor events around the theme Imagine Your Story. Take and make crafts have proven very popular after the library switched over to curbside, with dozens of crafts being created every week.

Thanks to our great trustees, staff, volunteers, Friends, donors and patrons for helping us to keep Shelburne "Learning, Gathering, and Celebrating Community." We look forward to being able to throw open the doors again as soon as we can!

Kevin Unrath, Director
Pierson Library



SHELBURNE PARKS & RECREATION COMMITTEE



This year brought many challenges never seen before with the COVID-19 pandemic that interrupted and changed our events, programs, and how we lived our daily lives. We were devastated to cancel several of our Community Special Events this year, including Back to the Beach, the Summer Concert Series and Fireworks, Halloween activities, and the Tree Lighting Ceremony. Early in the year we were happy to have hosted the first Winter Carnival at Shelburne Field House, replacing Winterfest at Shelburne Farms. This event was well received and we look forward to bring it back in 2022, post pandemic! We were also able to have the Me & My Guy Dance, just a month before everything was shut down! Halloween activities were minimal,

but an outdoor Costume Contest was enjoyed by many and the new Shelburne Holiday Lights Contest was a big hit!

A huge *Thank You* to the hosts of our Special Events: Shelburne Farms, Shelburne Field House, and Vermont Teddy Bear. We'd also like to thank all of our major event Sponsors including: A Little Something, Almartin Volvo, Archie's Grill, Associates in Orthodontics (Dr.'s Librizzi, Blasius, & Librizzi), Automaster, B&R Electric, O Bread Bakery, Precourt Investment Company, Rice Lumber, Shelburne Market, Shelburne Taphouse, and Sweeney Design/Build.

Programming was hit hard this year, especially anything indoors. From mid-March through the end of the year, there were no indoor programs held in the Town gym, activity room or school. Basketball, Volleyball, Yoga, Tai Chi, Karate, Table Tennis, Safe-Sitter Class and more were all cancelled. On the bright side, many outdoor programs flourished despite the extensive protocols! Outdoor summer camps were a success including soccer, basketball, tennis, swimming, and field hockey. Although spring Little League and Lacrosse were cancelled, we were able to have a modified Little League season over the summer, and the fall youth soccer program thrived with 222 participants.

One positive side of the pandemic was the number of people getting outside to exercise and using the Parks this year! We had higher use than ever before! Beach sales were at a record high with over 1100 Season Passes sold and more than 700 Day passes sold. Davis Park was also a busy place with the Tennis and Pickleball Courts constantly in use. We observed increased use and traffic on the trails in Bay Park, Ti Haul Trail, and Laplatte Nature Center as well.

The Recreation Committee had a quiet year and sadly said goodbye to Committee Member LynnAnn Prom who moved out of State. Her enthusiasm and spirit will be missed and we appreciate her time, effort and friendship! The remaining Committee members are: Ann Clark, Peggy Coutu (Chair), Renee Davitt, Kelli Magnier, Sue McLellan, Kathie Pudvar, Marv Thomas, Bruce Whitbeck. Thanks for your help and support throughout the year!

As the Chair of the Recreation Committee, I would like to express our appreciation to our Recreation Department staff, Betsy and Sue for all of their hard work. They are what makes Shelburne Recreation special. They make sure that the programs are safe, enjoyable, and provide the best opportunities for all of our residents.

Respectfully submitted,
Peggy Coutu

SHELBURNE VILLAGE DOG PARK COMMITTEE

The Shelburne Community Dog Park saw a continued use by residents and out-of-towners. Funds to support the maintenance of the park came from Town dog license fees and donations to SVDP donations.

In May, we received notification that the permit allowing for continued use of the dog park was issued by the Vermont Agency Of Natural Resources Department of Environmental Conservation. The permit called for restoring the northern end of the park by pulling the northern fence back by 115 feet.

This will allow the most northern portion of the park to revert back to its original state. Doing this would satisfy the permit and there are no other restoration requirements.

This permit for continued use of the dog park was the result of the work of committee members who had studied several other possible areas of the town but decided to keep the dog park in the current location and work to comply with the State Department of Environmental Conservation (DEC). Working with Lee Krohn and Betsy Cieplicki, the committee hired Dori Barton of Arrowwood Environmental to develop a plan to bring the park back into compliance. In addition to the moving of the northern fence, the permit allows for the placement of three benches, running water, and the eventual addition of a raised boardwalk at the park entrance.



Shelburne Day, Aug 17, 2019 was a success. The Committee staffed a booth that resulted in additional donations as well as the dissemination of general information about the park and safety issues. Lisa Williams, a board member, supplied delicious yogurt and peanut butter frozen treats for dogs who visited the booth.

The park continues to use Facebook to keep park activities posted. We have more than 500 “friends” and a 4.6 out of 5 in the reviews.

Respectfully submitted,
Bob Owens, Chair

SHELburne BIKE & PEDESTRIAN PATHS COMMITTEE

The Committee had a productive year during which we focused on three key priorities:

1. Improvement and expansion of our path network;
2. Integration with parallel Town and regional activities; and
3. Community outreach.

Improvement and Expansion of Path Network - The year saw several important activities in the maintenance and development of Town paths:

- A connecting path between Shelburne Bay Park and the Fish & Wildlife boat launch was paved
- In coordination with the Shelburne Natural Resources and Conservation committee, puncheons were installed in the wet section of the LaPlatte trail west of the suspension bridge
- To maintain the LaPlatte crossing and stabilize the riverbank, donated willows were planted
- A Town easement allowing access to a primitive path connecting Longmeadow Drive to Boulder Hill Drive was clarified.

Except for paving, materials and labor for these activities came at no cost to the Town.

Integration with Parallel Activities - In addition to reviewing the Town Plan and our internal prioritization document to ensure a focused approach, 2020 saw a concerted effort to coordinate and integrate with related committees and activities in the Town and region.

For example:

- The Committee now maintains bilateral contact with the Village Pedestrian Safety Group and held a joint meeting with the Town Manager in March 2020 to chart a more coordinated approach

- We explored a relationship with a Burlington bike share program
- We worked with South Burlington to understand the implementation of their successful “Pennies for Paths” funding system
- We consulted with the Development Review Board on the merits of a pooled “sidewalk fund” when building short, discontinuous segments of sidewalk could be considered illogical
- We set plans in motion for a Chittenden County Regional Planning Commission bike/pedestrian connectivity study.

Community Outreach - Recognizing the importance of Town paths on the health and wellbeing of the community – especially since the Covid-19 pandemic – we made particular efforts toward outreach in 2020. These have accelerated in Fiscal 2021. In FY2020, we:

- Engaged with a homeowner and her neighbors to formalize the use of a Town easement that allows access to a path from Longmeadow Drive to the Boulder Hill neighborhood
- Held a public meeting with approximately 30 participants in November 2019 to keep the community updated and address concerns regarding the progress of the Irish Hill Road sidewalk and pedestrian bridge project
- Consulted with a resident regarding tree damage in the LaPlatte Nature Park and, in coordination with Parks and Recreation, resolved the concerns.

Opportunities for FY2021 - In the coming year we will accelerate efforts toward maintenance and improvement of Town paths, integration with parallel activities, and community outreach. In addition, we will concentrate on more forward-looking plans toward securing external funding opportunities for new projects, as well as working more closely with the Town toward securing appropriate local funding and using Town funds more efficiently.

Membership - Kevin Boehmcke chaired our committee with skill and grace. Ted Grozier was elected chair in May 2020. Kate Lalley’s election to the Selectboard leaves us with one vacancy that we seek to fill going forward.

Respectfully submitted,
Ted Grozier, Chair

Committee members: Andrew Everett* Caroline Weaver** Jeff Zwebber, Jessica Coleman* Joplin Wistar, Kate Lalley***, Kevin Boehmcke, Ted Grozier

*Joined October 2020 **Resigned November 2020 ***Resigned upon election to Selectboard



SHELBURNE TREE COMMITTEE

*“I am the Lorax. I speak for the trees. I speak for the trees
for the Trees have no tongues. “*

— Dr. Seuss, The Lorax

A side effect of the COVID-19 pandemic that dominated 2020 is we saw an increase in the use of outdoor spaces and public parks. The beauty of these spaces is often defined by the trees.

Emerald Ash Borer

- It also was the year we have seen the widening infestation of the Emerald Ash Borer throughout Vermont and Shelburne is now considered a high-risk area due to detection of EAB in a neighboring community. Our big accomplishments this year were completing the inventory of Ash trees that exist on Shelburne’s public spaces and within public road rights-of-way. We identified approximately 600 Ash trees in these areas.

- UVM students helped us complete the Town of Shelburne Emerald Ash Borer Management Plan that outlines how we will address this over the next ten years.
- We have worked with the Chittenden County Regional Planning Commission to create a ‘dashboard’ for presenting the Ash tree data as this will help us with planning efforts and can also be used by other towns.

Tree City USA Designation

- The Town of Shelburne was awarded Tree City USA designation for a third year in a row! This has been added to our Tree City USA signs that are located on Shelburne Road. This designation must be renewed annually, which we will continue to do.

Shelburne Arbor Day Celebration 2020

- Due to the pandemic, we did not hold an in-person Arbor Day celebration this year. Shelburne Tree Warden Dave Hall worked with Town Librarian Kevin Unrath to set up a virtual Arbor Day event that included Select Board member Mary Kehoe contributing a recording of TREES, Shelburne Poet Laureate Rick Bessette read his poem about the famous Sycamore Tree, and books about trees were displayed for visitors. Dave was able to plant several trees donated by Kyle Albee of Branch Out Burlington with the help of building and grounds employees.

Other Efforts

- We prepared application materials and applied for two grants:
 - The Urban and Community Forestry Program Supporting Vermont Municipalities Through Ash Tree Management grant, and
 - The National League of Cities Leadership in Community Resilience grant. We were not selected for the Supporting Vermont Municipalities grant, and are waiting to hear about the Leadership in Community Resilience grant in January 2021.
- We revised the Tree Policy to clarify that the Town will not be responsible for tree removal on private property.
- We had three new members join our committee this year: Susan Dunning, Thea Platt, and Kelly Moreton. We welcome them and look forward to their help with our upcoming projects.

The Committee will continue its efforts to help assure that the Town of Shelburne plans for and plants trees in the Town’s public spaces and road rights-of-way, advocates for proper maintenance of Town trees, and raise public awareness regarding the nature and beauty of Shelburne’s trees.

Respectfully submitted,
Gail Henderson-King, Chair

SHELBURNE CEMETERY COMMISSION

The Shelburne Cemetery Commission continued a proactive maintenance agenda throughout 2020, and will continue to do so in 2021 to continue serving the immediate needs of the Shelburne community. The Village Cemetery had a total of 16 burials, with nine of them cremation and the other seven traditional. At the time of this report, a total of 17 lots were sold; five cremation lots and 12 conventional. Improvements to the grounds included replacing a culvert and resurfacing the drives; a significant undertaking that leaves a lovely, finished look to the cemetery overall.

The Cemetery Commission also maintains the online cemetery information in Shelburne. Information about each cemetery is on the town web site at www.shelburnevt.org/159/Cemetery.

Each year, before Memorial Day, the Cemetery Commission members place a flag for each Veteran buried in the Shelburne cemeteries. After Veterans Day, the flags are removed and burned. In 2020, the Boy Scouts removed the flags from the Village Cemetery and held a ceremony to burn the flags.

There are now 399 veterans buried in the Shelburne Cemeteries, from the Revolutionary War up to the present day. The Commission is using the FindAGrave web site, a site where anyone can visit memorials virtually created by volunteers. The FindAGrave site is not managed by the Commission. We are adding memorials, plot and other information for the Shelburne cemeteries. Within the FindAGrave's database and website, Deb Belcher has created virtual cemeteries for the veterans buried in Shelburne.

The Commission would like to continue reviewing options for Green Burial Space, as the community continues informally to express an interest, and is considering a community survey to provide a better idea of overall interest. Another approach would be an item on the 2021 ballot, with a yes or no question asking if voting constituents would be interested in learning more about forming an investigative committee to gather solid numbers to assess what kind of investment it would cost the town, or a collection of towns.

As always, the Town of Shelburne and the Commission owe thanks to the hard work of Ernie Goodrich, Gene LeClair, and Stan Turner along with Pat Kingsland. Their dedication to the maintenance of the cemeteries continues to be clear, and the Commission does what it can with a tight budget to support their requests. As groundskeepers, Ernie and Gene do a wonderful job caring for the grounds for the Village and Spear Street cemeteries, and Pat is responsible for planting and maintaining the Cremation Garden and entrance gardens, providing a lovely vista for those who visit the cemeteries throughout the year. If you see them working in the cemetery, mowing, or planting, please stop and say thank you.

The Commission continues to struggle with the public's adherence to the rules and regulations of the cemetery grounds and site decorations and asks for the public's assistance when decorating your loved one's sites to refer to what is allowed as site decorations.

There are no vacancies on the board at this time.

Respectfully submitted,

Ron Gagnon, Deb Belcher, Stuart J. Morrow, Jennifer B. Brown, Rene Gagnon

SHELBURNE ETHICS COMMITTEE

The Ethics Committee members continue to be committed to their efforts to serve Shelburne and uphold the standards of conduct and guidance contained in the Town's Ethics and Conflict of Interest Ordinance. The goal is to have all decisions made by public officials based on the best interest of the Town, and to see that no public official with a personal or financial interest in the outcome of a particular matter will take official action on it, nor appear in the eyes of the public to have influenced any decisions on that matter.

One complaint was filed with the Ethics Committee in FY 2020. The complaint was dismissed as to one respondent because the Ordinance did not apply to that respondent. As to the other respondents, the Committee found a lack of reasonable grounds in support of a violation of the Ordinance, and gave the complainant an opportunity to refile a more particularized complaint; the complainant did not refile. As required by the Ordinance, under these circumstances the complaint is not a public record.

The Committee expects to work with the Town Manager and Selectboard in FY 2021 to organize and hold a training session on the Ordinance and other relevant topics for members of all Town Committees, Boards and Commissions.

Respectfully Submitted:

Tom Little, Chair, Bill Deming, Vice Chair, Gwen Webster, Pete Gadue, Anne Powell

SHELBURNE FINANCE COMMITTEE

The Shelburne Finance Committee was formed as a permanent standing committee by the Selectboard in August of this past year to provide input to the Selectboard and Town staff concerning a broad range of fiscal and financial issues, including technical financial management, capital investment planning and budgeting, resource allocation, community outreach and long-term strategic economic growth activities. The Finance Committee succeeded a special purpose *Pro-Tem* Financial Advisory Committee tasked by the Selectboard in March to assist in formulating responses on an expedited basis to the fiscal and economic challenges posed by the outbreak of the COVID-19 pandemic to our community.

The following are significant achievements to date:

- Preparation of detailed recommendations to the Selectboard to deal with financial uncertainty caused by the pandemic consisting of identification of strategic fiscal austerity measures, review of FY 21 Budget expense reduction opportunities, contingency planning for deferral of non-essential outlays, and conservation of Town cash balances;
- Development of a predictive financial model of the Town's overall economic position to gauge the fiscal effect of various revenue and expenditure scenarios;
- Launch of community outreach programs to better understand the impact of the COVID-19 pandemic on Town residents and businesses and formulate strategies to mitigate negative effects;
- Ongoing assistance provided to residents and businesses to file for various Federal and State financial support programs, which assistance will continue throughout the economic recovery period;
- Creation of capital improvement and budget planning tools to analyze financial implications of various long-term capital investment decisions;
- Assistance with economic development planning, strategies and initiatives; and
- Input on a range of financial management, borrowing, investment policy and economic growth issues.

The coming year is filled with activities focused on continuing support for the financial needs of our community as we recover from the pandemic, exploring ways to increase non-property tax revenue and shape budget priorities for the new transition economy, providing appropriate alignment of budget realities with the long-term vision of our Town Plan, and assisting in responsible economic growth, all with a view to maintaining our strong financial position and enhancing the quality of life in our community through prudent financial management and wise capital investment.

Respectfully submitted,

Ken Albert, Tom Denenberg, Rosalyn Graham, Tim Williams, Don Porter (Chair), and Catherine Collette who graciously served on the *Pro-Tem* Financial Advisory Committee

SHELBURNE SOCIAL SERVICES COMMITTEE

During FY 2019-20, we received more than 20 requests for funding from local and regional non-profit social service agencies which serve residents in Shelburne and the surrounding areas. These agencies depend on the goodwill and cooperation of town governments to support these vital services for everyone, especially those in need of help.

Grant requests varied from \$100-\$5000. Not all grant requests were funded; we use a rubric to assess each application. In the early summer we conducted a survey of agencies about the impact of the corona virus on their clients and services. There was a need for protective equipment and new technology to provide remote services to clients in need. The Shelburne Food Shelf was strongly supported by community donations, a bright spot in the picture!

The Committee anticipates increased needs in the future due to Covid, including food instability, unemployment, housing and transportation needs, and mental health, among others. Our goals for next year are to: provide Covid relief; increase accountability of agencies that received grants; reach out to underserved Shelburne residents; share successes through local news outlets; and continue to support racial justice efforts in Shelburne.

The following are a sample of the organizations requesting committee funding:

Red Cross of Northern NE	VT Family Network	Steps to End Dom. Violence
Shelburne Food Shelf	Hinesburg Community Resource	JUMP
Dismas House	SCS Angel Fund	South Burlington Community
Ascension Childcare	UVM Home Health & Hospice	Justice
Howard Center	VT Assoc. For the Blind	Age Well
United Way of NW VT	VT Works for Women	YMCA
Lund Family Center		

The Committee would like to thank Georgene Grover for her many years as Chair.

Well done, Georgene!

-Sue Furry-Irish, Chair

HISTORIC PRESERVATION AND DESIGN REVIEW COMMISSION

Founded in the mid-1980s, the Commission (HPDRC) makes recommendations to the Development Review Board (DRB) for projects in the Village Historic Preservation & Design Review Overlay District, and assists the Town via educational and planning projects funded by federal, state and local grants. The Commission meets every other week to consider applications for changes (including demolition) to buildings and their sites, all of which affect the character and economic vitality of the District. The Commission was responsible for placing the Village on the National Register of Historic Places and obtained federal and state grants to fund the Shelburne Village Plan. HPDRC also reviews projects involving Town-owned properties within the Village District.

Since its beginnings, HPDRC's Design Review in the Overlay District has assisted owners in the successful renovation of many buildings, following the Town's Design Review Guidelines for the Village/Falls District": <http://www.shelburnevt.org/DocumentCenter/Home/View/2013> .

In addition to recommending approval of several applications for proposed projects, HPDRC won a Certified Local Government grant to update Shelburne's Historic Structures and Sites Survey. Despite changes to many properties in the District, the Survey has not been updated for more than a decade. The \$6,000 grant must have a \$4,000 match by the Town to fund the project's \$10,000 cost. A 12-month extension was granted due to the impact of COVID issues on the Town's 2020-21 budget.

The Commission learned late in the year that Town's National Register Nomination for Shelburne Falls was to be approved by the Council on Historic Preservation's in its meeting on January 21, 2021.

In late September, the Chair was authorized to prepare an application and fundraise the 50% match for a Vermont Preservation Grant to restore the Town Clock. With only two weeks before the application was due with funds in-hand, the required match was met for submission of the application. Although the grant was not awarded, citizen donors continued to donate funds sufficient to eliminate the need for the grant altogether – a testament to their love for the community and its history.

In November, after several years serving on the Commission, member Eileen Warner resigned from the Commission. Eileen had distinguished herself with her thorough consideration of applicants' projects, relevant questions and observations. Ruth Hagerman was then appointed to fill that position. Ruth has had academic training in archaeology and finds Shelburne's clear records of settlement patterns instructive in understanding the

need to respect evidence of those patterns as we consider changes that might affect them. She served on the building committee for the Library and Town Hall renovation.

Early in the year, the Corona virus forced the Commission to conduct its hearings online. Dean Pierce and Susan Cannizzaro orchestrated the change seamlessly, reliably and efficiently for each meeting.

Commission members at the end of 2020 – all of whom agreed to serve in 2021: Lauren Giannullo, Ruth Hagerman, Fritz Horton, Tom Koerner, Ann Milovsoroff, Marc Vincent, and David Webster.

Residents wishing to join the Commission with education and/or experience in historic preservation and/or expertise in design are encouraged to forward letters of interest to the Town Manager’s office.

The HPDRC benefits greatly from the assistance of Dean Pierce (Director of Planning and Zoning) and staff to maintain the level and quality of service the Commission offers the Town and its residents.

Respectfully Submitted,
Fritz Horton, Chairperson

SHELBURNE HISTORICAL SOCIETY

The 2019-2020 year has been a busy and productive year for the Shelburne Historical Society, despite the COVID-19 pandemic. Prior to the stay-at-home orders, members of the SHS Board and membership helped to set up exhibits, and moved many boxes of artifacts and documents from the original Historical Society to our new space in the lower level of Historic Town Hall.

SHS received a grant from the Champlain Valley National Heritage Partnership to develop our abilities to preserve and digitally archive documents and objects. The grant also funded the purchase of display boards for our new space in the lower level of the newly renovated Town Hall. As part of the grant, Paul Irish offered a series of workshops about digital archiving for the “home archivist.” The 10 workshops were attended by an average of 15 participants.

We received a second grant from the same program to do a Women’s History exhibit and middle school curriculum. Dorothea Penar worked with Reeves Strawbridge to research and write the text for the exhibit and curriculum. Reeves was a senior from the Vermont Commons School, and used this project as her graduation challenge. COVID-19 had a big effect on how Dorothea and Reeves could work together, but the research and writing was successfully accomplished. With the volunteer help of Professor Peter Penar, the exhibit design work is complete, and the exhibit will be on display in 2021 in the Pierson Library and in the SHS space.

Continuing with the theme of women’s history in celebration of the 100th anniversary of the 19th Amendment, in February Howard Coffin spoke about the contribution Vermont women made during the Civil War, a talk attended by 75 people. Linda Ladtker’s concert of suffragist songs were postponed until 2021. Our speaker program is part of a cooperative effort with the Pierson Library and partially funded by the Vermont Humanities Council.

Until the pandemic halted access to the SHS space, we had many visitors come to see our new space and displays. We continue to receive requests for information about Shelburne’s history from Vermonters, and from people all around the USA and the world!

When possible, we look forward to working with local teachers and sharing our curriculum about Shelburne women and Vermont women’s suffrage movement. With the help of Colleen Haag, Reeves Strawbridge, and Dorothea Penar, the collection is slowly being sorted and stored properly. We look forward to having more volunteers working to catalog the collection when the COVID-19 pandemic is under control.

The SHS Board includes Paul Irish, Stuart Morrow, Sue Moraska, Alice Winn, Roz Graham, Odale Cress, Dorothea Penar, David Webster, Tom Anderson, Colleen Haag, and Toni Hill. We are grateful for the support of our members and the Selectboard. We welcome new members and Board members. In pre-COVID times, the SHS met on the first Thursday at 6:30PM most months, and the display area was open Tuesdays and Thursdays 3-6 PM and Saturdays 10AM-12PM. Please email us at shelburne1763@gmail.com with any questions or offers to volunteer.

Respectfully submitted,

Dorothea Penar

VETERANS COMMITTEE

The Shelburne Memorial Committee tried to stay active during the Covid pandemic. The World War 1 and World War 2 stones were placed at the entrance to the monument and were well received. Retired Brigadier General Hank Harder and Lt. Colonel Jason Galipeau helped Committee member Jim Donaldson insert 15 more bricks into the monument. We had small ceremonies led by Colonel Bud Ockert for Memorial and Veteran's Days in accordance with Covid rules. Jim Donaldson, Paul Goodrich and Pete Gadue kept the monument in excellent condition. Member Pete Gadue helped with flag placement as needed.



The history project is ongoing but sidelined by Covid lockdowns.

We look forward to the placement of the commemorative stone at the flag pole during the summer of 2021.

Respectfully submitted:
Sam Feitelberg, Chairman

NATURAL RESOURCES AND CONSERVATION COMMITTEE

Due to COVID-required adaptations, meetings were longer and more complicated, and communication more difficult on Zoom as technology and connection quality sometimes took time or attention away from the issues at hand. But Zooming also added the capacity to have more contact when needed, enabling us more easily to schedule informational visits from people like Jim Pease of ANR who updated us on stormwater projects along the lakeshore. Gail Albert and Don Rendall were elected as Co-Chairs for the 2019-20 year.

SNRCC continued to be involved as active members of the Champlain Valley Conservation Partnership (CVCP), a collaboration among South Burlington, Shelburne, Hinesburg, Williston, Charlotte and St. George. CVCP meets monthly to address regional conservation ideas and issues, bringing in resources like UVM, Chittenden County Regional Planning Commission (CCRPC), the State and others from farther afield who share knowledge about mapping, volunteer management, conservation initiatives and how others manage land and watershed issues. Though we are divided by borders, natural attributes and environmental issues pay no heed to borders and are best dealt with on an ecosystem rather than a border-limited scale.

This year we responded to the Selectboard's (SB) request that we examine and propose a policy to guide how the Town deals with wildlife issues and interactions. Thus, the Animal Coexistence Working Group was formed.

Chaired by Don Rendall, the group brought together members from SNRCC, the community and a Selectboard member to discuss how Town staff and individuals' wildlife interactions can be addressed in a humane manner. The aim: to develop a policy for managing wildlife interactions. This effort was concluded by the Working Group and will be passed to the SB for review. Susan Moegenburg and Mike Schramm continued with the Stormwater Advisory Group, and we worked closely with Betsy Cieplicki and the Paths Committee to address issues related to more frequent use of paths in the Laplatte Nature Park.

Another longstanding concern generated substantial discussion in 2020. SNRCC seeks to offer comments and recommendations on development projects for more resource friendly development practices, the Town's Bylaws appear to provide the committee with few meaningful tools for the DRB to employ. Upon discussion with the Planning Commission, the SNRCC has begun to identify bylaw changes that would address the problem and better reflect language in the new Town Plan. As part of the effort, member Sean MacFaden is helping to develop a map depicting Shelburne's remaining forest blocks. The SNRCC foresees a future version of the map, which addresses State Act 171, being included in Town bylaws where it could assist both and the DRB.

Along these lines, SNRCC heard presentations regarding many development proposals. Among the more complex were multiple projects requiring re-subdivision of the property adjacent to Rice Lumber that differed from the original subdivision permitted in 2005-6 and resolved at that time in Environmental Court. Recent proposals for re-subdivision of that parcel came from multiple developers: one included plans for a potential Healthy Living Market and a new Fire/Rescue station; another subdivided and then re-subdivided a portion of the property for a commercial complex; a third proposed a multifamily housing project on a resource rich portion of the property originally permitted for only 4 private homes. Extended debate ensued about the tenacity of historic decisions and permit restrictions. The outcome of the last proposal remains unresolved at this time. Other matters of concern included the former Gardenside property, the recently amended subdivision regulations, Open Space Agreements, regulatory impact of the definition of steep slopes, and subdivision of several larger rural district properties.

In our conservation work, collaboration continues with the VT Land Trust and the Ewing Family regarding the final phase of conservation for the property which abuts Shelburne Pond and the already conserved Bread and Butter Farm and when completed will protect a significant portion of Shelburne's Northeast border.

Finally, SNRCC acknowledges this year's membership transitions. We thank Peggy Day for her service, who offered valuable insights from her previous experience with a land trust in her former hometown, and Kyle Bergeron, who had risen from student member to full voting member and has since graduated. In their places we welcomed Robert Paquin and Mike Schramm to fill their seats. Our newest member is Chandler Noyes, whom we welcome to fill the seat formerly held by Susan Moegenburg.

In closing, we all want to recognize the contributions made over the years by Susan who we lost suddenly upon her untimely passing in late October. Susan was twice a member of SNRCC, her first term interrupted by a move out of state, and her second several years after her return to Shelburne. Susan was a passionate environmentalist whose contributions to the Town and love for the natural world showed in her work to protect it. We miss her passion and deep knowledge, and she will be remembered by all of us whose lives she touched with her warmth and commitment. RIP Susan and thank you.

Respectfully submitted,

Gail Albert and Don Rendall, Co-Chairs; Jon Cocina, Fred Morgan, Chandler Noyes, Sean MacFaden, Bob Paquin, Peg Rosenau, Mike Schramm

SHELBURNE FOOD SHELF

Now in its sixth year of operation, the Shelburne Food Shelf has seen an increase year-to-year in the number of households it serves, from twenty households to between sixty and seventy households a month. However, since the onset of the pandemic, the number of participating households has risen to more than one hundred. Through a combination of monthly Vermont Food Bank deliveries, purchases made at local grocery stores and Costco, and the many generous donations of food from community members, we have been able to fulfill the demands of this increase in need. In addition, we received two Vermonters Feeding Vermonters grants, providing local fruit, vegetables, and beef.

We also coordinate with the Shelburne Community School and Champlain Valley School District through our “Food That’s In When School is Out” Program when school is out of session. Due to the pandemic, school-based food assistance underwent some changes, and we successfully adapted our program to continue to provide food to families with children.

Our Non-Food Aid Program assists families with payments for emergency fuel, housing, and utilities; this program was heavily impacted by the pandemic. The community reaction to the increased needs of Shelburne Food Shelf participants included a significant increase in financial donations. In addition to supporting direct purchases of food, these funds assisted many families with their immediate cash needs and were much appreciated.

We are a non-profit organization, and our operating funds come from donations and grants. The Town Offices support our mission of alleviating community hunger and poverty by providing us space for our operations. We truly appreciate their support, the support of our numerous volunteers and the support of all of Shelburne! Thank you!!

Expressions of gratitude from those we serve:

- *"I can't thank you enough for all you've done for us. It has financially been a tremendous help to me this year."*
- *"I so appreciate all that you do to help others, including your efforts to make people feel welcome."*
- *"Your kindness and caring mean so much to me."*



REPORTS OF OUTSIDE AGENCIES

Due to space limitations, we are unable to include reports from other outside agencies that have been part of this Town Report in previous years. The following links contain information from these agencies:

Champlain Water District: <http://www.champlainwater.org>

Chittenden County Regional Planning Commission: <http://www.ccrpcvt.org>

Chittenden Solid Waste District: <http://cswd.net>

Green Mountain Transit: <http://info@ridegmt.com>

Vermont Department of Health: <https://www.healthvermont.gov/local>

Vermont League of Cities & Towns: <http://www.vlct.org>

NOTES

GENERAL INFORMATION

TOWN WEB SITE: <http://www.shelburnevt.org>

Check the web site for helpful information, including calendar of events and meetings, meeting agendas and minutes, contacts, forms, employment opportunities, Recreation Dept. and Pierson Library events and programs, other Town Departments' information and much more.

TOWN PHONE NUMBERS

EMERGENCY: DIAL 911

NON-EMERGENCY PHONE NUMBERS

ANIMAL CONTROL.....	985-8051	RECREATION	985-9551
ASSESSING	985-5115	RESCUE	985-5125
CVSD OFFICES.....	383-1234	SEWER DEPT.....	985-3700
CVU HIGH SCHOOL	482-7100	TAX PAYMENT INFO.....	985-5120
COMMUNITY SCHOOL	985-3331	TOWN CLERK	985-5116
FIRE	985-2366	TOWN MANAGER	985-5111
HIGHWAY	985-5123	TOWN OFFICE FAX.....	985-9550
PIERSON LIBRARY	985-5124	WATER – SHOP.....	985-5122
PLANNING	264-5033	WATER – OFFICE	985-5120
POLICE.....	985-8051	ZONING	264-5032

GENERAL INQUIRIES..... 985-5110

MEETINGS

Selectboard – 2nd & 4th Tues. of the month; 7:00 P.M.

Planning Commission – 2nd & 4th Thursday of the month, 7:00 P.M.

Development Review Board – 1st & 3rd Wednesdays of the month, 7:00 P.M.

Water Commission – 1st Monday of the month, 5:00 P.M.

Pierson Library Bd. of Trustees – 3rd Thursday of the month, 6:30 P.M.

Recreation Committee – Contact Rec. Dept. for meeting dates.

CVSD School Board – 3rd Tuesday of the month, 6:00 P.M.

CVSD Committee Meetings - 1st Tuesday of the month, 6:00 P.M.

***At this time, all meetings are held virtually via Zoom. The Zoom meeting information can be found in the posted agendas.**

CAT and DOG LICENSES

Cat and Dog Licenses are due on or before April 1. New registrations and renewals can be done by mail. A copy of a current certificate of rabies vaccination must be filed with the Town Clerk. After April 1 a 50% additional fee is charged. Fees are as follows:

Unneutered dog, cat, or wolf-hybrid: \$16.00

Neutered dog, cat, or wolf-hybrid: \$12.00

Shelburne has an Animal Control Ordinance. Copies are available in the Town Clerk's Office or on the Town website.

SHELBURNE LEGISLATORS CONTACT

Rep. Kate Webb
kwebb@leg.state.vt.us
Phone: (802) 233-7798

Rep. Jessica Brumsted
jbrumsted@leg.state.vt.us
Phone: (802) 985-9588

The Legislative web site at www.leg.state.vt.us has up to date Legislative information.

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