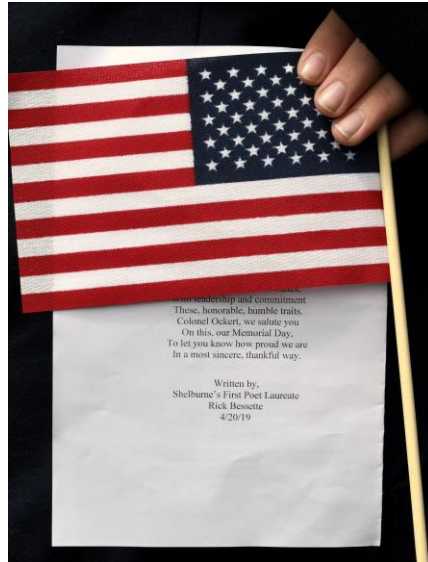


Town of Shelburne, Vermont



232nd Annual Town Report Fiscal Year 2019

Town Meeting: March 2, 2020
Australian Ballot Voting: March 3, 2020

DEDICATION

We dedicate this Town Report to all of Shelburne's volunteers who put so much time, care, and effort into so many aspects of municipal affairs. With well over one hundred residents serving on nearly twenty committees, boards, and commissions, along with those who dedicate thousands of hours on our volunteer Fire Department and our Rescue Squad, volunteerism is alive and well in Shelburne. We are grateful for everyone's service to our community. Whether you have served just your first year or have been with us for decades, we appreciate all that you have done and will continue to do for us all.

There are always opportunities to serve, and we welcome your inquiries and expressions of interest. Please feel free to contact the Town Manager's office with any questions, or to request an application for appointment.

Thank you all for your service to our community!



**OUR PIERSON LIBRARY
"A HISTORY"**

Shelburne's post office held our books
Eighteen hundred eighty-eight.
Books quickly worn and not returned
Left our town in dire straits.

In eighteen hundred ninety-five
At town meeting it was passed,
To create a town library,
And trustees with vision at last.

The books were moved from house to house
Then on to the village green.
Once a parsonage then a store,
Fitting home for books it seemed.

July of nineteen twenty-two
James S. Pierson left a gift.
His money and name to be used,
Hence...."Greek Revival" facelift.
Two thousand one the books would move
To what seemed a larger place,
But our growing town of Shelburne
Still needed a larger space.

The date, September Twenty-ninth,
The year two thousand eighteen.
A ground breaking ceremony
That would fill our hopes and dreams.

Finally, a place to hold our books,
A "free" information store,
Attached to our restored town hall,
All welcome through these doors.

We come as a community
On the fourteenth of September.
To celebrate and give our thanks,
For a day to long remember.

Written by
Rick Bessette
Shelburne Poet Laureate
2019

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GENERAL INFORMATION

Town phone numbersinside back cover
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NOTE: TOWN OF SHELBURNE AUDITOR'S REPORT:

Please Note: In order to reduce printing and production costs for this Town Report, the Auditor's Report is no longer included in this Town Report. Please contact the Town offices if you would like a full-sized copy of the Auditor's Report, which is also available on the Town Web site www.shelburnevt.org
The Town of Shelburne Auditor's Report is available in the following ways:

- Posted on the web at www.shelburnevt.org,
- Upon request, a printed copy will be sent to your home address, please call 264-5031, or
- A printed copy may be picked up at the Town Clerk's Office.
- Printed copies will be available at Town Meeting.

NOTE: SCHOOL REPORTS:

****** The Champlain Valley School District ("CVSD") Annual School Report including the proposed annual Budget and annual Report Card is available in the following ways:

- Posted on the web at www.cvsdvt.org ,
- Upon request, a printed copy will be sent to your home address, please call 985-1914, or
- A printed copy may be picked up at your local school or town office.

Please Note: The CVSD School Report includes information that is no longer included in this annual Town Report.

NOTE: All financial statements in this report cover the Fiscal Year from July 1 through June 30. FY 2018-2019 (FY 2019) covers the period from July 1, 2018, to June 30, 2019. Some departmental and committee written reports may cover periods not precisely coinciding with the Fiscal Year.

ELECTED OFFICIALS

Thomas A. Little, Moderator - 1 year termTerm Expires 2020
Diana Vachon, Town Clerk - 3 year termTerm Expires 2021
Robert Lake, Constable - 2 year termTerm Expires 2020

SELECTBOARD

Jaimesen Heins, Vice Chair - 2 year term.....Term Expires 2021
Mary Kehoe - 3 year termTerm Expires 2021
Michael Ashooh - 3 year term.....Term Expires 2022
Jerry Storey, Chair - 2 year termTerm Expires 2020
Colleen Parker - 3 year termTerm Expires 2020

CHAMPLAIN VALLEY SCHOOL DISTRICT DIRECTORS

Russell Caffry - 3 year termTerm Expires 2022
David Connery, Chair - 3 year termTerm Expires 2020
Barbara Marden - 3 year termTerm Expires 2021

JUSTICES OF THE PEACE

Nancy E. Baker
Cate Cross
William Deming
Mike Donohue
Peter Gadue
Laura Gannon-Murakami
Mary Kehoe
Joan Lenes
Jennifer Leopold
Thomas Little
Becky Moore
Randolph Rowland
George Schiavone
Lee Suskin
David Webster

REPRESENTATIVES - CHITTENDEN DISTRICT # 5
2 Year Term

Kate Webb, 5-1Term Expires 2020
Jessica Brumsted, 5-2.....Term Expires 2020

CHAMPLAIN WATER DISTRICT

Peter GadueTerm Expires 2021

TOWN OFFICIALS
APPOINTED BY THE SELECTBOARD

Town Manager	Lee Krohn, AICP
Town Attorney	Monaghan, Safar, Ducham
Emergency Management Director	Robert Lake
Emergency Management Coordinator	Robert Lake
Grand Juror	Tim Pudvar
Health Officer	Robert Lake
Deputy Health Officer	Peter Gadue
Town Service Officer	Lee Krohn
Fence Viewer	Steve Gronlund
Harbormaster	Dan Couture
Tree Warden	David Hall
Treasurer	Colleen T. Haag
Poet Laureate	Rick Bessette

PLANNING COMMISSION - 3 Year Term

Kate Lalley	Term Expires 2021
Jean Sirois	Term Expires 2021
Jason Grignon, Chair	Term Expires 2022
Neil Curtis	Term Expires 2022
Steve Kendall	Term Expires 2022
Megan McBride	Term Expires 2022
Stephen Selin	Term Expires 2022

DEVELOPMENT REVIEW BOARD - 3 Year Term

Anne Bentley	Term Expires 2020
Michael Major	Term Expires 2020
Jeff McBride, Alternate	Term Expires 2020
Norm Blais, Alternate	Term Expires 2021
John Day, Clerk	Term Expires 2021
Doug Griswold	Term Expires 2021
Ian McCray, Alternate	Term Expires 2021
Mark Sammut, Vice Chair	Term Expires 2021
David Hillman, Chair	Term Expires 2022
Open, Alternate	Term Expires 2020

HOUSING SUB-COMMITTEE - 1 Year Term

Mark Brooks	Term Expires 2020
Pam Brangan, Chair	Term Expires 2020
Alicia Simmons	Term Expires 2020
Casey McNeil	Term Expires 2020
Brian Precourt	Term Expires 2020
Ron Bouchard	Term Expires 2020

RECREATION COMMITTEE - 3 Year Term

Peggy Coutu, Chair	Term Expires 2020
Susan McLellan.....	Term Expires 2020
LynnAnn Prom.....	Term Expires 2021
Ann Clark.....	Term Expires 2021
Marvin Thomas.....	Term Expires 2021
Kelli Magnier	Term Expires 2021
Kathie Pudvar.....	Term Expires 2022
Bruce Whitbeck	Term Expires 2022
Renee Davitt.....	Term Expires 2022
Mia Brumsted (student)	Term Expires 2020
Garrett Gruending (student)	Term Expires 2020
Jackson Konowitz (student).....	Term Expires 2020
Jackson Townsend (student).....	Term Expires 2020

WATER COMMISSION - 3 Year Term

Steve Smith	Term Expires 2022
Craig Wooster	Term Expires 2022
John Schold, Chair.....	Term Expires 2021
Peter Gadue	Term Expires 2020
John Day	Term Expires 2020

PIERSON LIBRARY TRUSTEES - 3 Year Term

Barbara Comeau	Term Expires 2020
Jane McKnight Ribolini.....	Term Expires 2020
Lisa Merrill, Chair.....	Term Expires 2020
Charlotte Albers	Term Expires 2021
John Boscia	Term Expires 2021
Laureen Mathon	Term Expires 2021
Ruth Hagerman	Term Expires 2022

CEMETERY COMMISSION - 3 Year Term

Jennifer Martin Brown.....	Term Expires 2020
Stuart Morrow, Chair.....	Term Expires 2020
Deborah Belcher	Term Expires 2020
Rene Gagnon.....	Term Expires 2021
Ron Gagnon	Term Expires 2022

HISTORIC PRESERVATION AND DESIGN REVIEW COMMISSION - 3 Year Term

Ann Milovsoroff	Term Expires 2020
Eileen Warner	Term Expires 2020
Fritz Horton, Chair.....	Term Expires 2021
David Webster	Term Expires 2021
Tom Koerner.....	Term Expires 2021
Lauren Giannullo	Term Expires 2022
Marc Vincent	Term Expires 2022

TREE COMMITTEE - 3 Year Term

Tod Warner	Term Expires 2020
Hope Johnson.....	Term Expires 2020
Ann Milovsoroff	Term Expires 2021
Jan Gannon.....	Term Expires 2021
Gail Henderson-King, Chair	Term Expires 2022
David Hall.....	Term Expires 2022
Nick Esposito	Term Expires 2023

STORMWATER ADVISORY COMMITTEE

Owen Clay	Term-Undefined
Chris Davis.....	Term-Undefined
John DuBrul	Term-Undefined
Dick Elkins.....	Term-Undefined
Marty Illick.....	Term-Undefined
Susan Moegenburg	Term-Undefined
Mike Schramm.....	Term-Undefined
Chip Stulen	Term-Undefined

NATURAL RESOURCES AND CONSERVATION COMMITTEE - 3 Year Term

Peggy Day	Term Expires 2020
Jon Cocina.....	Term Expires 2020
Mike Schramm.....	Term Expires 2020
Peg Rosenau.....	Term Expires 2020
Fred Morgan.....	Term Expires 2020
Sean MacFaden	Term Expires 2021
Susan Moegenburg.....	Term Expires 2020
Gail Albert, Chair.....	Term Expires 2022
Don Rendall, Vice Chair.....	Term Expires 2022
Open, student	

BIKE AND PEDESTRIAN PATHS COMMITTEE - 3 Year Term

Joplin James.....	Term Expires 2020
Kate Lalley.....	Term Expires 2020
Jeff Zweber	Term Expires 2020
Caroline Weaver	Term Expires 2021
Kevin Boehmcke, Chair.....	Term Expires 2022
Open, student	

SOCIAL SERVICE COMMITTEE - 1 Year Term

Georgine Grover, Chair.....	Term Expires 2021
Barbara Marden.....	Term Expires 2021
Kristin Prior	Term Expires 2021
Kristina Sylvester.....	Term Expires 2021
Sue Irish	Term Expires 2022
Patricia Fontaine	Term Expires 2022

FRIENDS OF SHELBURNE VILLAGE DOG PARK COMMITTEE - 3 Year Term

Bob Owens, ChairTerm Expires 2020
Kay BoyceTerm Expires 2020
Kristin PriorTerm Expires 2020
Lissy WolfTerm Expires 2021
Mary WestTerm Expires 2021
Roz GrahamTerm Expires 2022
Lisa WilliamsTerm Expires 2022

ETHICS COMMITTEE - 3 Year Term

Bill Deming, Vice ChairTerm Expires 2020
Peter GadueTerm Expires 2021
Anne Powell, AlternateTerm Expires 2022
Gwen WebsterTerm Expires 2021
Cate CrossTerm Expires 2022
Tom Little, ChairTerm Expires 2022
Open, Alternate

VETERANS COMMITTEE - 2 Year Term

Paul GoodrichTerm Expires 2020
Al DunbarTerm Expires 2020
Eric HanleyTerm Expires 2020
Colleen HaagTerm Expires 2021
Sam Feitelberg, ChairTerm Expires 2021
Carroll "Bud" OckertTerm Expires 2021
James Donaldson,Term Expires 2021
Pete GadueTerm Expires 2021

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION - 2 Year Term

John ZicconiTerm Expires 2020
George Schiavone, AlternateTerm Expires 2020

GREEN MOUNTAIN TRANSPORTATION AUTHORITY - 3 Year Term

Denis BartonTerm Expires 2020
Lee Krohn, AlternateTerm Expires 2020

CHITTENDEN SOLID WASTE MANAGEMENT DISTRICT - 2 Year Term

Tim LoucksTerm Expires 2020
Lee Krohn, AlternateTerm Expires 2020

TOWN ADMINISTRATION

Town Manager	Lee Krohn, AICP
Executive Assistant	Nini Anger
Chief of Police	Aaron Noble
Planning Director	Dean Pierce
Assessor	Ted Nelson
Assistant Assessor.....	Courtney Brown
Highway Superintendent.....	Paul Goodrich
Water Superintendent.....	Rick Lewis
Water Quality Superintendent.....	Chris Robinson
Parks and Recreation Director	Betsy Cieplicki
Maintenance Director.....	Darwin Norris
Library Director	Kevin Unrath
Chief of Fire Department	Jerry Ouimet
Chief of Rescue.....	Jacob Leopold
Zoning Administrator.....	Lee Krohn
DRB Coordinator/Assistant Zoning Enforcement Officer.....	Ravi Venkataraman
Network & Web Page Administrator.....	Betty Marcher
Finance Director.....	Peter Frankenburg
Tax Collector	Lee Krohn
Town Treasurer.....	Colleen T. Haag
Assistant Town Treasurer	Sue Moraska

TOWN CLERK'S APPOINTMENTS

Assistant Town Clerks	Lisa Mann Sue Moraska
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SCHOOL OFFICIALS

Alison Celmer	Community School K-4 Principal
Scott Sivo.....	Community School 5-8 Principal
Adam Bunting.....	CVUHS Principal
Elaine Pinckney.....	CVSD Superintendent



TAX NOTICE

Town Property Tax payments are due each year on: August 15, November 15, and March 15. If the due date falls on either a weekend or a Town holiday, that tax payment is due on the next business day. Late payments are subject to a 5% penalty in the first month and 1.5% interest for each month thereafter.

Property tax payments may be left at the Town offices on weekdays between 8:00 A.M. and 5:00 P.M, and after hours at the Police Dept. Dispatch Center. Questions about tax payments can be answered by calling 985-5120 or going to the town web site www.shelburnevt.org. Please enclose the tax payment stub with your payment to ensure proper crediting of your account.

We offer an automatic payment service, where property tax payments are automatically withdrawn from the property owner's bank account on each tax installment due date. Please contact the Town offices or call 985-5120 if you would like to take advantage of this service.

TAX RATE COMPARISONS

Year	Town Grand List	Education Grand List	State		Local Agrmt. Rate **	Total Tax Rate	Total Taxes Billed
			Town Rate	Educ. Rate			
2011-12 (Homestead tax rate)	14,345,890	14,335,981	0.3290	1.2905	0.0006	1.6201	23,748,000
2011-12 (Non Homestead tax rate)			0.3290	1.3821	0.0006	1.7117	
2012-13(Homestead tax rate)	14,509,208	14,525,578	0.3374	1.3402	0.0007	1.6783	24,683,404
2012-13 (Non Homestead tax rate)			0.3374	1.3982	0.0007	1.7363	
2013-14(Homestead tax rate)	14,613,419	14,627,166	0.3470	1.3814	0.0007	1.7291	25,617,104
2013-14 (Non Homestead tax rate)			0.3470	1.4371	0.0007	1.7848	
2014-15(Homestead tax rate)	14,699,970	14,674,289	0.3571	1.4506	0.0008	1.8085	26,957,175
2014-15 (Non Homestead tax rate)			0.3571	1.5196	0.0008	1.8775	

	<u>FY 2015-16</u>	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>FY 2019-20</u>
Town Grand List (at 01-July)	15,128,384	15,058,306	15,192,592	15,330,240	15,524,218
Percent Change from prior yr.	2.9%	0.2%	0.9%	0.9%	1.3%
Education Grand List	15,112,601	15,036,990	15,171,201	15,301,753	15,497,343
Common Level of Appraisal	98.54%	96.11%	96.00%	95.83%	95.07%
Town Tax Rate	0.3602	0.3724	0.3879	0.4197	0.4416
Local Agreement Tax Rate *	0.0008	0.0007	0.0006	0.0006	0.0006
Homestead School tax Rate **	1.4916	1.5385	1.4748	1.5246	1.5235
Non-Homestead School tax Rate **	1.5577	1.5971	1.5990	1.6488	1.6757

Total Homestead Tax Rate	\$ 1.8526	\$ 1.9116	\$ 1.8633	\$ 1.9449	\$ 1.9657
Total Non-Homestead Tax Rate	\$ 1.9187	\$ 1.9702	\$ 1.9875	\$ 2.0691	\$ 2.1189

Total Town Taxes billed (as of July)	\$ 5,448,591	\$ 5,606,446	\$ 5,892,246	\$ 6,438,043	\$ 6,855,034
Total Local Agrmt. Taxes billed (July)	11,849	10,435	8,519	9,204	9,141
Total School Taxes billed (as of July)	<u>22,964,137</u>	<u>23,492,909</u>	<u>23,164,851</u>	<u>24,168,145</u>	<u>24,607,554</u>
Total Taxes billed (as of July)	\$ 28,424,577	\$ 29,109,790	\$ 29,065,616	\$ 30,615,392	\$ 31,471,729

*The local Agreement tax rate was established per Town vote in 2007 to exempt a portion of the appraised value of property owned by qualified disabled veterans from paying property taxes.

**The State of Vermont defines "Homestead" property as residential property where the owner, who must be a Vermont resident, resides. "Non-Homestead" property (formerly called "Non Residential") includes all other properties.

ESTIMATE OF PROPERTY TAX RATE FOR 2020-21

Per the Town Charter, the Selectboard is to provide an estimate of the property tax rate for the ensuing year. The Selectboard will set the actual rate in July 2020. The education tax rates are set by the State of Vermont.

Homeowners may be eligible for an education property tax reduction from the State of Vermont. Consult the 2019 Vermont income tax return booklet or tax department web site (<http://tax.vermont.gov>) for further information. Please note that under the current law, the State of Vermont requires all Vermont residents who own and occupy a Vermont Homestead to file a Homestead Declaration with the State annually by April 15.

<u>Estimated Property Tax Rates:</u>	<u>Homestead Property (1)</u>	<u>Non-Homestead Property (1)</u>
Town Tax Rate (2)	\$0.4632	\$0.4632
Education Tax Rate (3)	\$1.6000	\$1.7850
Local Agreement Rate (4)	<u>\$0.0007</u>	<u>\$0.0007</u>
Total School + Town	\$2.0639	\$2.2489
Articles Voted Separately, if Approved :		
Town Article II. (Selectboard Salaries)	\$0.0004	\$0.0004
Town Article VI. (Open Space Fund)	\$0.0020	\$0.0020
Town Article VII. (Radio Communic. Equipment)	\$0.0013	\$0.0013
	-----	-----
Sub-Total, Separate Articles	\$0.0037	\$0.0037
 Estimated Total Tax Rate:	 <u>\$2.0676</u>	 <u>\$2.2526</u>

NOTES

- 1 “Homestead” property is defined as residential property where the owner, who must be a Vermont resident, resides. “Non-Homestead” property (Formerly called “Non-Residential”) includes all other properties.
2. The Town tax rate will be based on the 2020 town grand list as of July 2020. The estimated tax rate shown here assumes a grand list of \$15,601,800.
3. The Education Tax Rates are preliminary estimates and subject to change by the State of Vermont.
4. The local Agreement tax rate was established per Town vote in 2007 to exempt a portion of the appraised value of property owned by qualified disabled veterans from paying property taxes.





Town of Shelburne, Vermont

CHARTERED 1763

WARNING – ANNUAL TOWN MEETING

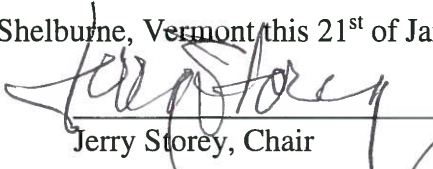
The legal voters of the Town of Shelburne are hereby notified and warned to meet at the Shelburne Community School on Monday, March 2, 2020 at 7:30 P.M. to hear about and act upon any of the following items not involving voting by Australian Ballot; and to hold a public hearing on items to be voted by Australian Ballot. The Meeting will then be adjourned and reconvened in the Shelburne Town Offices on Tuesday, March 3, 2020 to vote for Town Officers and to transact any business involving voting by Australian Ballot from the hours of 7:00 A.M. to 7:00 P.M.

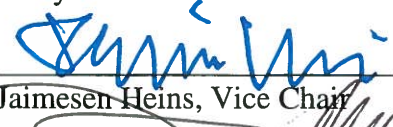
- Article 1: To hear and act on the report of the Town Officers and the Auditor’s Report for Fiscal Year 2019 (July 1, 2018 through June 30, 2019).
- Article 2: Will the voters determine the compensation paid to the Selectboard for Fiscal Year 2021 (July 1, 2020 through June 30, 2021)? NOTE: Compensation in Fiscal Year 2020 is \$6300 (\$1500 for the Chair; \$1200 for each of the other members).
- Article 3: To transact any other business proper to come before Town Meeting.

BALLOT QUESTIONS – to be voted by Australian Ballot

- Article 4: To elect all Town Officers as required by law.
- Article 5: Shall the Town adopt the Selectboard’s proposed budget of \$9,504,936, of which \$7,227,185 is to be raised by taxes?
- Article 6: Shall the Town raise by taxes \$30,000 for the purpose of obtaining options and/or acquiring land or rights in land to preserve natural resources and open space; any unspent portion of that amount to be put into the Open Space Fund?
- Article 7: Shall the voters authorize the purchase of new radio communications equipment for the Police Department in an amount not to exceed \$210,000, to be financed over a period not to exceed five years?

Dated at Shelburne, Vermont this 21st of January, 2020 by the Shelburne Selectboard


Jerry Storey, Chair


Jaimesen Heins, Vice Chair

Mary Kehoe

Colleen Parker


Michael Ashook

Filed this 22nd day of January, 2020 in the office of the Shelburne Town Clerk


Diana Vachon, Town Clerk

**TOWN OF SHELBURNE
GENERAL FUND FY 2020-21 PROPOSED BUDGET**

**JULY 1, 2020 TO JUNE 30, 2021
REVENUE & EXPENDITURE
SUMMARY**

	FY2019 2018-19 BUDGET	FY 2019 2018-19 ACTUAL	FY 2020 2019-20 BUDGET	FY 2021 2020-21 BUDGET	FY 2021 INCR (DECR)	% CHG.
REVENUE CATEGORIES						
1	Taxes, Penalties & Interest	\$6,528,710	\$6,482,029	\$6,951,434	\$7,322,185	\$370,751 5.3%
2	Town Clerk's Office	167,190	72,151	156,720	169,620	\$12,900 8.2%
3	Highways & Public Works	157,100	179,998	221,260	202,915	(\$18,345) -8.3%
4	Police & Emergency Dispatch	442,200	763,955	545,200	559,697	\$14,497 2.7%
5	Water & Sewer Admin.	92,918	92,918	95,705	98,577	\$2,871 3.0%
6	Cemetery	6,200	5,600	5,400	5,400	\$0 0.0%
7	Planning & Zoning	101,325	64,367	80,500	113,175	\$32,675 40.6%
8	Recreation	156,111	177,595	164,380	158,425	(\$5,955) -3.6%
9	Library	0	1,787	0	0	\$0 0.0%
10	Investment Interest	500	455	500	500	\$0 0.0%
11	Rescue	509,207	363,461	702,051	376,058	(\$325,993) -46.4%
12	Building Use/Lease Income	145,850	140,002	150,427	150,000	(\$427) -0.3%
13	Transfer from Funds / Misc.	478,296	339,053	566,392	348,385	(\$218,007) -38.5%
14	TOTAL REVENUES	\$8,785,607	\$8,683,370	\$9,639,969	\$9,504,936	(\$135,034) -1.4%
EXPENDITURE CATEGORIES						
15	Selectboard/VLCT/Town Rpts.	\$27,311	\$23,716	\$27,893	\$44,990	\$17,097 61.3%
16	Legal	60,000	59,585	100,000	60,000	(\$40,000) -40.0%
17	Town Manager's Office	277,316	216,143	263,989	237,814	(\$26,175) -9.9%
18	Administrative Services	112,510	87,079	118,010	108,400	(\$9,610) -8.1%
19	Elections	16,000	11,100	6,800	14,000	\$7,200 105.9%
20	Finance & Insurance	535,888	565,496	545,515	575,515	\$30,000 5.5%
21	Town Clerk's Office	275,573	194,038	268,758	275,339	\$6,581 2.4%
22	Planning & Zoning	321,339	265,702	286,248	317,911	\$31,663 11.1%
23	Assessing/Reappraisal	80,786	76,862	84,211	109,234	\$25,023 29.7%
24	Buildings & Grounds	352,160	334,160	372,352	376,094	\$3,742 1.0%
25	Public Works/Stormwater	141,128	58,455	206,288	206,000	(\$288) -0.1%
26	Police	1,698,054	1,922,498	1,879,310	1,924,266	\$44,956 2.4%
27	Fire Dept.	416,305	262,792	552,442	307,308	(\$245,134) -44.4%
28	Public Safety/Dispatch	700,427	719,194	731,581	778,311	\$46,730 6.4%
29	Highway	1,243,773	1,252,339	1,372,709	1,402,623	\$29,914 2.2%
30	Health/Social Services	41,389	43,280	38,777	38,777	\$0 0.0%
31	Rescue	509,207	375,012	677,051	376,058	(\$300,993) -44.5%
32	Cemetery	52,538	54,947	53,451	60,512	\$7,061 13.2%
33	Recreation	328,084	337,850	349,936	370,778	\$20,842 6.0%
34	Harbormaster	51,000	57,834	50,099	50,100	\$1 0.0%
35	Library	411,573	426,767	441,449	477,973	\$36,524 8.3%
36	Debt Service	803,419	644,688	873,772	1,082,577	\$208,805 23.9%
37	Inter-Governmental Transfers	198,632	195,594	203,598	198,407	(\$5,191) -2.5%
38	Employee Misc. Benefits	84,195	93,822	85,731	81,200	(\$4,531) -5.3%
39	Selectbrd Discr./Other Projects	17,000	12,622	15,000	30,750	\$15,750 105.0%
40	Open Space Fund	30,000	30,000	35,000	0	(\$35,000) -100.0%
41	TOTAL EXPENDITURES	\$8,785,607	\$8,321,574	\$9,639,969	\$9,504,936	(\$135,034) -1.4%
42	Revenue - Expenditures	0.00	361,796	0.00	0.00	
43	Grand List	15,339,323	15,330,240	15,524,218	15,601,839	77,621 0.5%
44	Tax Rate	\$0.4214	\$0.4197	\$0.4416	\$0.4632	\$0.0216 4.89%
	Tax rate Change From Prior Yr.	\$0.0335	\$0.0318	\$0.020	\$0.022	
	Tax rate % Change From Prior Yr.	8.64%	8.20%	4.79%	4.89%	

LINE #	REVENUE CATEGORIES	FY 2019 2018-19 BUDGET	FY 2019 2018-19 ACTUAL	FY 2020 2019-20 BUDGET	FY 2021 2020-21 BUDGET	FY 2021 INCR (DECR)	% CHG.	Notes
TAXES								
1	Property Taxes	6,433,310	6,381,305	\$6,855,034	\$7,227,185	\$372,151	5.4%	
2	Late Homestead Filing Penalty	13,000	16,141	14,000	14,000	0	0.0%	
3	Delinquent tax Penalty Charges	42,400	42,658	42,400	41,000	(1,400)	-3.3%	
4	Delinquent tax Interest Charges	40,000	41,925	40,000	40,000	0	0.0%	
5 SUB-TOTAL TAXES		\$6,528,710	\$6,482,029	\$6,951,434	\$7,322,185	\$370,751	5.3%	
6 TOWN CLERK'S OFFICE								
7	Liquor Licenses	2,865	2,955	2,980	3,000	20	0.7%	
8	Animal Licenses	6,000	5,906	6,000	6,000	0	0.0%	
9	Animal License Transfer to Dog Park	(800)	(815)	(840)	(840)	0	0.0%	
10	Marriage/Civil Union Licenses	550	470	550	500	(50)	-9.1%	
11	Deed Recordings	50,000	32,345	50,000	54,000	4,000	8.0%	
12	Misc. Income	300	(592)	500	100	(400)	-80.0%	
13	Town Meeting Dinner		718					
14	Tn Election School Reimbursement		1,490					
15	Green Mtn Passports	175	166	180	180	0	0.0%	
16	Vault Time Fee	800	953	750	950	200	26.7%	
17	Copier Use	7,000	6,991	6,500	7,000	500	7.7%	
18	Vital Statistics Copies	4,000	3,940	4,800	15,000	10,200	212.5%	
19	Passport Fees	15,000	17,390	18,500	17,500	(1,000)	-5.4%	
20	Motor Vehicle Registrations	300	234	300	230	(70)	-23.3%	
21	LandRecords Preservation System	60,000		40,000	40,000	0	0.0%	
22	Trsf. from Records Preservation Fund	21,000	0	26,500	26,000	(500)	-1.9%	Note 1
SUB-TOTAL		167,190	72,151	156,720	169,620	12,900	8.2%	
23 TOWN CLERK'S OFFICE								
24 HIGHWAYS/ PUBLIC WORKS								
25	Hwy State Aid	145,000	145,123	145,000	145,000	0	0.0%	
26	Hwy Permits	2,100	2,160	2,100	2,100	0	0.0%	
27	Road Cut Permits	10,000	16,257	10,000	10,000	0	0.0%	
28	State Paving/Road Constr. Grant		11,930			0		
29	Bik/Ped Path Grant			64,160	45,815	(18,345)	-28.6%	Note 2
30	Construction Reimbursements		4,528			0		
31 SUB-TOTAL HIGHWAYS		157,100	179,998	221,260	202,915	(18,345)	-8.3%	
POLICE & EMERGENCY DISPATCH								
32	Judicial Fees	60,000	25,685	40,000	40,000	0	0.0%	
33	Special Duty Reimbursement	17,000	35,054	17,000	23,290	6,290	37.0%	Note 3
34	Special Duty Enforcement Grants		109,930		17,000	17,000		Note 3
35	CVSD School Resource Officer Pmt			84,000	84,000	0	0.0%	Note 4
36	Equipment Grants	10,000	191,441	15,300	0	(15,300)	-100.0%	
37	Other Fees	300	232	300	300	0	0.0%	
38	Animal Enforcement	500	0	500	500	0	0.0%	
39	Insurance Reports	2,200	1,706	2,200	2,200	0	0.0%	
40	Fingerprinting	8,000	10,957	12,000	12,000	0	0.0%	
41	Burn Permits	1,000	2,294	1,600	2,000	400	25.0%	
42	Dispatch Contracts	257,000	275,900	280,000	285,557	5,557	2.0%	Note 5
43	State E911 Call Center	76,200	114,316	81,300	81,850	550	0.7%	Note 6
44	Alarm Permits	10,000	(3,560)	11,000	11,000	0	0.0%	
45 SUB-TOTAL POLICE/DISPATCH		442,200	763,955	545,200	559,697	14,497	2.7%	

LINE #	REVENUE CATEGORIES	FY 2019	FY 2019	FY 2020	FY 2021	FY 2021	%	Notes
		2018-19 BUDGET	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET	INCR (DECR)		
WATER & SEWER ADMINISTRATION								
1	Sewer Dept. Admin.	46,459	46,459	47,853	49,288	1,436	3.0%	
2	Water Dept. Admin.	46,459	46,459	47,853	49,288	1,436	3.0%	
3	SUB-TOTAL	-----	-----	-----	-----	-----	-----	
4	WATER & SEWER ADMIN.	92,918	92,918	95,705	98,577	2,871	3.0%	Note 7
5 CEMETERY								
6	Cemetery Other	1,400	1,400	1,400	1,400	0	0.0%	
7	Interment Fee	4,800	4,200	4,000	4,000	0	0.0%	
8	SUB-TOTAL CEMETERY	6,200	5,600	5,400	5,400	0	0.0%	
9 PLANNING/ZONING:								
10	Building Permits & Cert of Occup.	52,500	35,437	55,000	60,000	5,000	9.1%	
11	Site Plan/Subdiv/Cond'l Use Fees	17,500	26,665	18,500	22,500	4,000	21.6%	
12	Sign Permits	750	330	750	750	0	0.0%	
13	Town Regs/Plan/Public Wk spec.	75	0	250	425	175	70.0%	
14	Planning/Zoning Other	500	1,936			0		
15	Grant Revenues	30,000	0	6,000	29,500	23,500	391.7%	
16	SUB-TOTAL	-----	-----	-----	-----	-----	-----	
17	PLANNING/ZONING	101,325	64,367	80,500	113,175	32,675	40.6%	
18 PARKS AND RECREATION								
19	Beach Stickers	16,075	19,052	16,525	16,625	100	0.6%	
20	Recreation Programs	29,085	33,743	35,880	32,950	(2,930)	-8.2%	
21	Adult Leagues	1,410	1,585	1,410	1,410	0	0.0%	
22	Little League	14,790	20,844	19,460	15,425	(4,035)	-20.7%	
23	Babe Ruth	4,140	6,448	4,290	6,240	1,950	45.5%	
24	Softball	2,926	2,770	3,000	3,000	0	0.0%	
25	Swimming Lessons	850	260	750	650	(100)	-13.3%	
26	Dog Obedience	2,500	0			0		
27	Martial Arts	960	2,330	1,600	2,160	560	35.0%	
28	Youth Basketball	3,475	3,420	3,475	3,475	0	0.0%	
29	Soccer	12,305	14,665	13,430	14,180	750	5.6%	
30	Summer Soccer Camp	14,250	13,590	13,500	13,800	300	2.2%	
31	Ski Program	8,560	8,680	9,000	8,800	(200)	-2.2%	
32	Concerts/Special Events	12,185	14,479	12,300	13,750	1,450	11.8%	
33	Lacrosse	10,300	10,695	10,650	10,650	0	0.0%	
34	Donations	500	550	500	500	0	0.0%	
35	Recreation Facility/Field Use Fees	9,500	13,808	10,500	11,500	1,000	9.5%	
36	Transfer From baseball Funds	12,300	7,354	8,110	1,935	(6,175)	-76.1%	
37	VANTIV EFT Fees		1,396		1,375	1,375		
38	Misc. Income		1,925					
39	SUB-TOTAL PARKS & RECREATION	156,111	177,595	164,380	158,425	(5,955)	-3.6%	
LIBRARY								
40	Copier Fees		446					
41	Grant Revenues		293					
42	Materials Reimbursements		359					
43	Misc. income		690					
44		-----	-----	-----	-----	-----	-----	
45	SUB-TOTAL LIBRARY	0	1,787	0	0	0		
46 FINANCIAL MANAGEMENT								
47	Investment Interest	500	455	500	500	0	0.0%	
48	Applied Fund Balance	0		0	0	0		
49	SUB-TOTAL	-----	-----	-----	-----	-----	-----	
50	FINANCIAL MANAGEMENT	500	455	500	500	0	0.0%	

LINE #	REVENUE CATEGORIES	FY 2019	FY 2019	FY 2020	FY 2021	FY 2021	%	Notes
		2018-19 BUDGET	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET	INCR (DECR) CHG.		
1 RESCUE								
2	Transfer From Ambulance Fund	507,207	361,374	457,786	355,158	(102,628)	-22.4%	Note 8
3	Radio Upgrade/replacement			217,265		(217,265)		Note 9
4	First Aid/ CPR Class Fees&misc.		1,080					
5	Transfer From Amb. Fund Facilities Site Study			25,000		(25,000)		
6	Misc. Income	2,000	1,007	2,000	20,900	18,900		
7 SUB-TOTAL RESCUE		509,207	363,461	702,051	376,058	(325,993)	-46.4%	
8 MISCELLANEOUS								
9	Miscellaneous	3,500	12,417	3,500	3,500	0	0.0%	
10	Fire Dept. Grants/Donations/Misc.	171,413	4,104	280,820	0	(280,820)	-100.0%	Note 9
11	Insurance Claims		4,412			0		
12	Pymt. in Lieu of Taxes	6,300	7,003	6,300	6,300	0	0.0%	
13	State Current Use Payment	122,000	130,762	122,000	130,000	8,000	6.6%	
14	Mooring Fees	51,000	52,055	50,100	50,100	0	0.0%	
15	Town Ctr./ Tn Hall Facilities Use	5,000	301	9,000	9,000	0	0.0%	
16	Act 60/68 Administration	49,000	52,198	49,000	53,000	4,000	8.2%	
17	Retiree Health/Dental Premiums	1,848	661	1,848	1,848	0	0.0%	
18	Pierson Bldg. Lease	28,850	27,736	29,427	30,000	573	1.9%	
19	CSSU Village Ctr. Lease	71,000	75,061	71,000	71,000	0	0.0%	
20	CSSU Bldg. Maint. Allocation	41,000	36,904	41,000	40,000	(1,000)	-2.4%	
21	Cellular Tower Fees	22,100	31,306			0		
22	Transfer From Bay Park Fund				10,000	10,000		
23	Transfer Fr. Reappraisal Fund				29,000	29,000		
24	Transfer Fr. Rec. Impact Fees Acct.	7,000		7,000	20,000	13,000	185.7%	Note 10
25	Beaver Creek Special Assessment	44,135	44,135	45,824	44,637	(1,187)	-2.6%	Note 11
MISCELLANEOUS		624,146	479,055	716,819	498,385	(218,434)	-30.5%	
26								
27	Total Non-Tax Revenue	\$2,352,297	\$2,302,066	\$2,784,935	\$2,277,751	(\$507,184)	-18.2%	
28								
29	GRAND TOTAL	\$8,785,607	\$8,683,370	\$9,639,969	\$9,504,936	(135,034)	-1.4%	

EXPENDITURE CATEGORIES		FY 2019	FY 2019	FY 2020	FY 2021	FY 2021	%	Notes
ITEM		2018-19	2018-19	2019-20	2020-21	INCR	%	
		BUDGET	ACTUAL	BUDGET	BUDGET	(DECR)	CHG.	
SELECTBOARD								
1	Selectboard Salaries	6,300	6,300	6,300		(6,300)	-100.0%	Note 12
2	FICA		482			0		
3	Economic Development				25,000	25,000		
4	Expenses	8,000	6,356	8,000	8,000	0	0.0%	
5	VLCT Dues	9,711	9,323	9,593	9,990	397	4.1%	
6	Town Reports	3,300	1,255	4,000	2,000	(2,000)	-50.0%	
7 SUB-TOTAL SELECTBOARD		27,311	23,716	27,893	44,990	17,097	61.3%	
8	Legal Expense	60,000	59,585	50,000	55,000	5,000	10.0%	
9	Fire/Rescue Facilities Site Analysis			50,000	5,000	(45,000)	-90.0%	
SUB-TOTAL LEGAL EXPENSE		60,000	59,585	100,000	60,000	(40,000)	-40.0%	
10 MANAGER'S OFFICE								
11	Salaries	203,887	152,554	188,554	180,255	(8,299)	-4.4%	
12	Benefits	62,629	32,904	61,391	45,815	(15,576)	-25.4%	
13	Manager's Expenses	7,300	4,840	6,000	6,000	0	0.0%	
14	Vehicle Expense	2,500	3,747	3,744	3,744	0	0.0%	
15	Emergency Management	1,000	1,997	2,000	2,000	0	0.0%	
16	Manager Search Expense		20,101					
17	Staff Parity Adjustments			2,300	0	(2,300)		
18 SUB-TOTAL MANAGER'S OFFICE		277,316	216,143	263,989	237,814	(26,175)	-9.9%	
19 ADMINISTRATIVE SERVICES								
20	Technical Assistance	15,000	5,290	12,500	6,000	(6,500)	-52.0%	
21	Training	7,000	2,965	7,000	5,000	(2,000)	-28.6%	
22	Office Equipment & Repairs	2,000	768	2,000	2,000	0	0.0%	
23	Postage	21,000	14,300	19,000	15,000	(4,000)	-21.1%	
24	Copier Expenses	8,000	8,683	9,000	9,500	500	5.6%	
25	Office Supplies	8,500	7,743	9,000	8,500	(500)	-5.6%	
26	Computer Software	14,110	10,723	14,110	16,000	1,890	13.4%	
27	Computer Hardware	10,000	5,820	18,000	15,000	(3,000)	-16.7%	
28	Computer Tech. Assistance	19,000	20,889	19,000	21,000	2,000	10.5%	
29	Data Line	2,000	2,330	2,400	2,400	0	0.0%	
30	Telephone Exp. (Tn. Ctr & Library)	5,900	7,567	6,000	8,000	2,000	33.3%	
31 SUB-TOTAL ADMINISTRATIVE SVCS.		112,510	87,079	118,010	108,400	(9,610)	-8.1%	
32 ELECTIONS								
33	Election Salaries	7,800	5,803	2,800	7,000	4,200	150.0%	
34	Election Expense	7,200	4,852	3,000	6,400	3,400	113.3%	
35	BCA Expenses	1,000	445	1,000	600	(400)	-40.0%	
36 SUB-TOTAL ELECTIONS		16,000	11,100	6,800	14,000	7,200	105.9%	Note 13
37 FINANCE & INSURANCE								
38	Salaries	147,449	146,990	151,934	156,508	4,574	3.0%	
39	Benefits	48,440	72,956	50,581	50,727	146	0.3%	
40	Property/Liability Insurance	312,000	298,076	312,000	332,280	20,280	6.5%	
41	Insurance Claims: Deductible	5,000	3,163	5,000	5,000	0	0.0%	
42	Unemployment Insurance	6,000	4,567	6,000	6,000	0	0.0%	
43	Annual Audit	17,000	39,745	20,000	25,000	5,000	25.0%	
44 SUB-TOTAL FINANCE& INSURANCE		535,888	565,496	545,515	575,515	30,000	5.5%	
45 TOWN CLERK/TREASURER								
46	Town Clerk Office Salaries	129,981	134,199	135,457	141,563	6,106	4.5%	
47	Town Treasurer	6,435	6,455	6,435	6,764	329	5.1%	
48	Town Clerk Office Benefits	42,865	35,959	44,274	46,395	2,121	4.8%	
49	Town Treasurer Benefits	492	494	492	517	25	5.2%	
50	Expenses	3,000	2,446	3,000	3,500	500	16.7%	
51	Office Expense	11,300	8,859	12,000	9,500	(2,500)	-20.8%	
52	Conduit Recording Software&Supplies	21,000	5,626	26,500	26,500	0	0.0%	
53	Records Automation/Preservation	60,000	0	40,000	40,000	0	0.0%	Note 1
54	Computer Software/Hardware	500	0	600	600	0	0.0%	
55 SUB-TOTAL TOWN CLERK/TREAS.		275,573	194,038	268,758	275,339	6,581	2.4%	

EXPENDITURE CATEGORIES		FY 2019	FY 2019	FY 2020	FY 2021	FY 2021			
ITEM		2018-19	2018-19	2019-20	2020-21	INCR	%		Notes
		BUDGET	ACTUAL	BUDGET	BUDGET	(DECR)	CHG.		
PLANNING & ZONING									
1	Salaries	174,344	172,698	178,606	179,495	889	0.5%		
2	Benefits	71,228	70,182	73,042	74,215	1,173	1.6%		
3	Planning Expense	7,000	7,615	7,000	7,000	0	0.0%		
4	Conferences and Training	500	260	500	3,500	3,000	600.0%		
5	Special Projects		3,460			0			
6	Grant Funded Projects	42,667	3,180	10,000	37,500	27,500	275.0%		
7	Planning Projects w/o Grants	14,000	0	10,000	8,000	(2,000)	-20.0%		
8	Planning Assistance	5,600	7,107	6,000	7,000	1,000	16.7%		
9	GIS & Permit Software	6,000	1,200	1,100	1,200	100	9.1%		
10	SUB-TOTAL PLANNING	-----	-----	-----	-----	-----	-----	-----	
11	AND ZONING	321,339	265,702	286,248	317,911	31,663	11.1%		
12 ASSESSING									
13	Salaries	39,560	39,561	40,352	62,375	22,023	54.6%		
14	Benefits	17,372	13,525	18,489	20,635	2,146	11.6%		
15	Admin Asst.	20,353	20,353	21,370	22,224	854	4.0%		
16	Expenses	3,500	3,423	4,000	4,000	0	0.0%		
17		-----	-----	-----	-----	-----	-----	-----	
18	SUB-TOTAL ASSESSING	80,786	76,862	84,211	109,234	25,023	29.7%		Note 14
BUILDINGS & GROUNDS									
19	Salaries	109,045	106,598	114,415	116,053	1,638	1.4%		
20	Benefits	53,615	52,603	55,437	56,541	1,104	2.0%		
21	Town Center Operating expense	52,000	66,679	53,000	53,000	0	0.0%		
22	Town Center Bldg. Maintenance	15,000	5,061	15,000	15,000	0	0.0%		
23	Town Hall Operating expense	2,000	104	2,000		(2,000)	-100.0%		
24	Town Hall Operating & Maint. Expense	5,000	0	5,000	5,000	0	0.0%		
25	Town Hall & Library Heating Fuel	8,000	15,710	8,000	8,000	0	0.0%		
26	Town Center Heating Fuel	22,000	17,470	21,000	21,000	0	0.0%		
27	Town Center Utilities	55,000	48,826	55,000	53,000	(2,000)	-3.6%		
28	Pierson Building Maintenance	14,000	16,054	12,000	12,000	0	0.0%		
29	Transfer to HW Equip. Fund	500	500	500	500	0	0.0%		
30	Recreation Fields Maintenance	8,000	4,556	6,000	5,000	(1,000)	-16.7%		
31	Bike/Ped Trails Maint.			10,000	13,000	3,000	30.0%		
32	Town Energy Improvements			5,000	8,000	3,000	60.0%		
33	Capital Projects	8,000	0	10,000	10,000	0	0.0%		
34	SUB-TOTAL BUILDINGS & GROUNDS	352,160	334,160	372,352	376,094	3,742	1.0%		
35 STORMWATER									
36	Salaries	15,000	15,000	32,000	0	(32,000)			
37	Benefits	1,328	1,328	4,288	0	(4,288)			
38	Legal/Professional Services	9,000		5,000	0	(5,000)			
39	Engineering/Planning	15,000	1,221	20,000	0	(20,000)			
40	Stormwater Partnerships	8,600	8,100	10,000	0	(10,000)			
41	Stormwater Permit Fees	14,000	17,048	16,000	0	(16,000)			
42	Stormwater Maint. (So. Burl Contract)	55,000	11,415	67,000	0	(67,000)			
43	Matching Grant Funds	10,000	4,343	10,000	0	(10,000)			
44	Misc.	1,000		1,000	0	(1,000)			
45	Munroe Brook Flow Monitoring	12,200	0	9,500	0	(9,500)			
46	Training & Travel			500	0	(500)			
47	Stormwater Maintenance (Hwy Dept)			8,000	0	(8,000)			
48	Transfer to Wastewater Fund			7,000	0	(7,000)			
49	System Maintenance Materials			8,000	0	(8,000)			
50	Outside Contractors			4,000	0	(4,000)			
51	System Mapping			4,000	0	(4,000)			
52	Transfer to Stormwater Fund				206,000	206,000			
53	SUB-TOTAL STORMWATER	-----	-----	-----	-----	-----	-----	-----	
54	STORMWATER	141,128	58,455	206,288	206,000	(288)	-0.1%		Note 15

EXPENDITURE CATEGORIES		FY 2019	FY 2019	FY 2020	FY 2021	FY 2021	%	Notes
ITEM		2018-19	2018-19	2019-20	2020-21	INCR	CHG.	
		BUDGET	ACTUAL	BUDGET	BUDGET	(DECR)		
1 HARBORMASTER								
2	Salary	5,424	5,424	5,532	5,643	111	2.0%	
3	FICA	415	415	423	432	9	2.1%	
4	Mooring Inspections/Maint.	14,600	10,995	14,900	14,500	(400)	-2.7%	
5	Seasonal Dock&Buoy Install/Removal	5,600	17,065	6,000	8,700	2,700	45.0%	
6	Equipment	1,500	504	4,500	3,000	(1,500)	-33.3%	
7	Admin exp.	300	270	300	300	0	0.0%	
8	Transfer to Bay Park Fund	23,161	23,161	18,444	17,525	(919)	-5.0%	
9	SUB-TOTAL	-----	-----	-----	-----	-----		
10	HARBORMASTER	51,000	57,834	50,099	50,100	1	0.0%	
POLICE								
11	Salaries	910,953	818,392	973,066	952,522	(20,544)	-2.1%	
12	Overtime & Doubletime	108,175	120,268	139,574	139,000	(574)	-0.4%	
13	SRO PAY		23,763		50,000	50,000		
14	Special Duty details		24,321		17,000	17,000		Note 3
15	Special Duty Enforcement Grants	17,000	105,718	17,000	17,000	0	0.0%	Note 3
16	Dispatch Equipment Grant		186,210					
17	Benefits	391,514	365,608	437,980	412,984	(24,996)	-5.7%	
18	Employee Assistance Program	4,000	1,688	5,000	5,000	0	0.0%	
19	Community Outreach Program	6,560	6,560	17,300	12,915	(4,385)	-25.3%	
20	Office Expense	11,000	8,800	11,000	11,500	500	4.5%	
21	Telephones	11,500	8,960	11,000	11,000	0	0.0%	
22	Lifeline System	22,500	19,637	22,500	22,500	0	0.0%	
23	Radio Expense	10,700	4,042	10,200	10,200	0	0.0%	
24	Travel/Conferences	5,000	314	5,000	5,000	0	0.0%	
25	Police Photos	6,000	5,625	9,000	12,000	3,000	33.3%	
26	Police Training	13,600	5,586	15,000	12,500	(2,500)	-16.7%	
27	Gasoline	32,500	28,632	35,000	35,000	0	0.0%	
28	Tires	7,200	1,607	7,200	6,500	(700)	-9.7%	
29	Vehicle Maint.	25,000	13,069	30,000	25,000	(5,000)	-16.7%	
30	General Equipment	5,000	3,236	5,000	6,000	1,000	20.0%	
31	Firearms & Ammunition	2,000	2,011	3,500	3,500	0	0.0%	
32	Finger Print Equip. Expense	4,100	0	4,100	4,100	0	0.0%	
33	Uniform Purchase	11,000	8,727	11,000	12,000	1,000	9.1%	
34	Uniform Cleaning	3,500	2,651	3,500	3,500	0	0.0%	
35	Building expense	2,500	2,677	2,500	4,000	1,500	60.0%	
36	Computer Maint/Use	20,000	31,630	25,700	28,000	2,300	8.9%	
37	Matching Funds for Grants	1,000	0	1,000	1,000	0	0.0%	
38	Capital Improvements	15,000	75,526	15,000		(15,000)	-100.0%	
39	Transfer to Cruiser Fund	32,000	32,000	45,000	87,000	42,000	93.3%	Note 16
40	Animal Enforcement	3,100	1,080	3,100	3,100	0	0.0%	
41	C.U.S.I	14,805	14,160	14,090	14,445	355	2.5%	
42	SUB-TOTAL POLICE	1,697,206	1,922,498	1,879,310	1,924,266	44,956	2.4%	

EXPENDITURE CATEGORIES		FY 2019	FY 2019	FY 2020	FY 2021	FY 2021			
ITEM		2018-19	2018-19	2019-20	2020-21	INCR	%		Notes
		BUDGET	ACTUAL	BUDGET	BUDGET	(DECR)	CHG.		
1 FIRE DEPARTMENT									
2	Volunteer Stipends	61,500	60,834	51,000	55,000	4,000	7.8%		
3	Station Coverage Stipend		220	0	0	0			
4	FICA	4,705	4,670	3,902	4,208	306	7.8%		
5	Volunteer Retention Fund	1,500				0			
6	Office Supplies/Phones	7,040	7,009	8,090	8,700	610	7.5%		
7	Utilities, Heating Fuel & service	5,000	4,503	11,000	11,000	0	0.0%		
8	Fire Prev. & Training	7,000	3,864	7,000	9,000	2,000	28.6%		
9	Radio Maintenance	3,900	4,229	5,200	6,150	950	18.3%		
10	Fire Prot. Clothing	21,300	26,579	22,750	24,200	1,450	6.4%		
11	Uniforms		8,438	4,500	5,000	500	11.1%		
12	Gas & Oil	5,000	4,118	5,000	5,000	0	0.0%		
13	Firefighting Supplies	8,000	7,801	8,000	8,000	0	0.0%		
14	Equipment Maint.	27,800	22,681	27,200	27,200	0	0.0%		
15	Equipment Replacement Fund				50,000	50,000			Note 17
16	Building Maint.	9,000	41,355	12,000	15,000	3,000	25.0%		
17	Fire Equipment	21,425	25,393	20,500	36,400	15,900	77.6%		
18	Grant Projects	180,435		295,600		(295,600)	-100.0%		
19	Marine Apparatus	6,700	7,392	6,700	9,400	2,700	40.3%		
20	Capital Improvements	30,000	23,131	50,000	20,000	(30,000)	-60.0%		Note 17
21	Periodicals & Memberships	2,000	2,812	2,000	3,000	1,000	50.0%		
22	Membership events/incentives	10,000	6,712	8,000	8,000	0	0.0%		
23	Physicals/ PF Testing	4,000	1,050	4,000	2,050	(1,950)	-48.8%		
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23	SUB-TOTAL FIRE DEPARTMENT	416,305	262,792	552,442	307,308	(245,134)	-44.4%		
24 PUBLIC SAFETY & DISPATCH									
25	Dispatch Salaries	425,926	441,259	438,245	448,724	10,479	2.4%		
26	Overtime & Doubletime	61,313	80,497	63,088	79,095	16,007	25.4%		
27	Benefits	156,589	156,380	166,148	164,392	(1,756)	-1.1%		
28	Training	3,000	248	2,500	2,500	0	0.0%		
29	Uniforms	3,500	1,603	3,500	3,500	0	0.0%		
30	Uniform Cleaning	100	0	100	100	0	0.0%		
31	Capital Improvements	20,000	21,835	20,000	20,000	0	0.0%		
32	Dispatch Radio Equipment	12,000	12,632	14,000	14,000	0	0.0%		
33	Technology Mgmt. Fee	4,000		8,000	8,000	0	0.0%		
34	Communications Transmission Equip In	3,000	0	3,000	25,000	22,000	733.3%		Note 18
35	Computer Use	11,000	4,741	13,000	13,000	0	0.0%		
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36	SUB-TOTAL PUBLIC								
37	SAFETY & DISPATCH	700,427	719,194	731,581	778,311	46,730	6.4%		

EXPENDITURE CATEGORIES		FY 2019	FY 2019	FY 2020	FY 2021	FY 2021		
ITEM		2018-19	2018-19	2019-20	2020-21	INCR	%	Notes
		BUDGET	ACTUAL	BUDGET	BUDGET	(DECR)	CHG.	
HIGHWAY								
1	Salaries	285,098	278,989	295,920	301,672	5,752	1.9%	
2	Overtime	29,715	34,417	30,988	31,608	620	2.0%	
3	Benefits	139,059	119,136	143,701	130,443	(13,258)	-9.2%	
4	Inter-Dept. Assistance	2,000	1,185	2,000	2,000	0	0.0%	
5	Road Maintenance	40,000	34,524	45,000	45,000	0	0.0%	
6	Tree Removal	8,000	4,650	6,000	6,000	0	0.0%	
7	Drainage System Maintenance	15,000	26,580	15,000	20,000	5,000	33.3%	
8	Capital Projects	40,000	0	40,000	40,000	0	0.0%	
9	Retreatment (Paving)	300,000	393,785	325,000	350,000	25,000	7.7%	
10	Sidewalk Maint. & Traffic Safety Improv	10,000	5,762	10,000	15,000	5,000	50.0%	
11	Traffic Safety Imprvmts- Marsett&Falls f	20,000	7,827	10,000	15,000	5,000	50.0%	
12	Line Striping and crosswalks	10,000	352	10,000	10,000	0	0.0%	
13	Engineering Svcs.	3,000	1,441	3,000	3,000	0	0.0%	
14	Street Signs	5,000	3,408	5,000	5,000	0	0.0%	
15	Winter Sand	5,000	1,508	5,000	6,000	1,000	20.0%	
16	Salt	100,000	116,291	115,000	125,000	10,000	8.7%	
17	Garage Heating Fuel	7,300	5,698	7,300	7,300	0	0.0%	
18	Garage Utilities	14,000	12,603	14,000	14,000	0	0.0%	
19	Uniforms	4,600	3,495	4,600	4,600	0	0.0%	
20	Gas & Diesel	26,000	26,580	27,000	28,000	1,000	3.7%	
21	Equip. Repair & Maint	55,000	67,600	55,000	60,000	5,000	9.1%	
22	Transfer To Equip. Repl. Fund	85,000	85,000	95,000	100,000	5,000	5.3%	
23	Garage Expense & Supplies	5,000	6,609	8,000	8,000	0	0.0%	
24	Building Maintenance	5,000	1,220	5,000	5,000	0	0.0%	
25	Street Light Installation/upgrade	20,000	2,260	5,000	5,000	0	0.0%	
26	Street & Caution Lights	10,000	11,417	10,000	10,000	0	0.0%	
27	Irish Hill to Thompson Rd Bike/Ped Path			80,200	55,000	(25,200)	-31.4%	Note 2
28	SUB-TOTAL HIGHWAY	1,243,773	1,252,339	1,372,709	1,402,623	29,914	2.2%	
29 HEALTH & SOCIAL SERVICES								
30	Salary - Health Officer	875	0	1,000	1,000	0	0.0%	
31	FICA	64		77	77	0	0.0%	
32	United Way/Social Service Agencies	38,000	41,280	35,000	35,000	0	0.0%	
33	Transfer to Shelburne Community Fund	2,000	2,000	2,000	2,000	0	0.0%	
34	Health Officer Expense	450	0	700	700	0	0.0%	
35	SUB-TOTAL HEALTH &	-----	-----	-----	-----	-----	-----	
36	SOCIAL SERVICES	41,389	43,280	38,777	38,777	0	0.0%	
37 RESCUE								
38	Volunteer Compensation	16,500	15,658	16,500	16,500	0	0.0%	
39	Volunteer Incentive Compensation	28,000	30,515	32,200	38,000	5,800	18.0%	
40	Paid Full/Part-Time compensation	90,000	125,189	128,893	129,004	111	0.1%	
41	Overtime	3,000	2,192	3,355	3,423	68	2.0%	
42	Benefits	23,307	25,612	31,703	49,431	17,728	55.9%	
43	Medical Supplies	23,500	19,839	23,500	23,500	0	0.0%	
44	Defibrulators			55,000		(55,000)		
45	Uniforms/Jump Suits	1,500	239	2,000	2,000	0	0.0%	
46	Operational Expense	20,000	28,449	100,000	37,000	(63,000)	-63.0%	
47	Ambulance Transport Billing service	17,000	21,494	20,500	20,500	0	0.0%	
48	Oxygen	3,600	4,161	3,600	3,600	0	0.0%	
49	Training	4,400	5,183	4,400	4,400	0	0.0%	
50	Office Expense	2,000	1,767	2,000	2,000	0	0.0%	
51	Office Equip.	500	0	400	400	0	0.0%	
52	Communications	3,000	3,510	228,700	22,000	(206,700)	-90.4%	Note 9
53	Vehicle Expense	9,500	12,488	9,500	9,500	0	0.0%	
54	Building Heating Fuel	2,500	2,153	2,500	2,500	0	0.0%	
55	Building Utilities	6,000	5,040	6,000	6,000	0	0.0%	
56	Building Maintenance	4,500	2,865	6,000	6,000	0	0.0%	
57	Immunizations	150	170	150	150	0	0.0%	
58	Public Education	250	0	150	150	0	0.0%	
59	Ambulance Replacement	250,000	68,489			0		
60	SUB-TOTAL RESCUE	509,207	375,012	677,051	376,058	(300,993)	-44.5%	

EXPENDITURE CATEGORIES		FY 2019	FY 2019	FY 2020	FY 2021	FY 2021	%	Notes
ITEM		2018-19	2018-19	2019-20	2020-21	INCR	CHG.	
		BUDGET	ACTUAL	BUDGET	BUDGET	(DECR)		
CEMETERIES								
1	Salaries	30,906	33,000	31,568	38,592	7,024	22.3%	
2	Interments	4,800	4,000	4,000	4,000	0		
3	Benefits	2,732	2,830	2,783	3,320	537	19.3%	
4	Supplies & Tools	800	1,219	600	600	0	0.0%	
5	Committee Expenses	100	450	100	100	0	0.0%	
6	Gas Expense	800	817	1,000	1,000	0	0.0%	
7	Equip. Maint.	600	853	800	800	0	0.0%	
8	Equip. Purchases	500	306	500	500	0	0.0%	
9	Capital Projects	5,000	6,149	6,000	6,000	0	0.0%	
10	Transfer to Tractor Fund	1,600	1,600	1,600	1,600	0	0.0%	
11	Outside Services	3,500	2,955	3,500	3,000	(500)	-14.3%	
12	Cremation Garden	1,200	769	1,000	1,000	0	0.0%	
13	SUB-TOTAL CEMETERIES	52,538	54,947	53,451	60,512	7,061	13.2%	
PARKS & RECREATION								
14	Admin Salaries	102,844	105,032	106,634	108,767	2,133	2.0%	
15	Beach Salaries	19,939	23,403	25,830	25,780	(50)	-0.2%	
16	Benefits	47,113	55,802	51,078	67,452	16,374	32.1%	
17	Admin. Expenses	6,447	5,603	6,175	6,315	140	2.3%	
18	Online Registration Transaction Costs	860	2,301	850	3,900	3,050	358.8%	Note 21
19	Public Information	7,413	7,834	7,625	8,314	689	9.0%	
20	Beach Maintenance	4,200	3,607	3,700	3,450	(250)	-6.8%	
21	Beach Equipment	2,225	2,190	1,260	1,260	0	0.0%	
22	Beach Admin. & Utilities	2,205	2,776	2,379	2,480	101	4.2%	
23	Adult Sports Leagues	100	0	100	100	0	0.0%	
24	Dog Obedience	2,050	0	0	0	0		
25	Swim Lesson Supplies	50	0	50	50	0	0.0%	
26	Youth Basketball	3,182	2,425	3,182	3,423	241	7.6%	
27	Little League Baseball	24,690	26,807	25,170	15,795	(9,375)	-37.2%	
28	Babe Ruth Baseball	5,050	8,214	4,275	7,425	3,150	73.7%	
29	Softball	2,926	240	2,966	980	(1,986)	-67.0%	
30	Summer Soccer Camp	13,250	12,880	12,600	12,900	300	2.4%	
31	Youth Soccer	9,850	6,509	9,745	10,070	325	3.3%	
32	Recreation Programs	24,750	28,459	30,570	29,489	(1,081)	-3.5%	
33	Special Events/Concerts/Firewrks	10,750	12,895	12,725	12,725	0	0.0%	
34	Ski Program	8,150	8,276	8,525	8,350	(175)	-2.1%	
35	Davis Park	4,000	2,516	7,000	3,100	(3,900)	-55.7%	
36	Park Maintenance	15,900	10,551	11,900	7,970	(3,930)	-33.0%	
37	Beach House Replacement			5,000	20,000	15,000	300.0%	Note 19
38	Martial Arts	840	1,680	1,400	1,680	280	20.0%	
39	Lacrosse Programs	9,300	7,851	9,197	9,004	(193)	-2.1%	
40								
41	SUB-TOTAL PARKS & RECREATION	328,084	337,850	349,936	370,778	20,842	6.0%	
LIBRARY								
42	Salaries	222,026	229,283	240,130	263,188	23,058	9.6%	
43	Benefits	102,347	103,207	106,986	117,685	10,699	10.0%	
44	Supplies	5,900	5,470	4,900	5,000	100	2.0%	
45	Books,Tapes,Periodicals,AV Mat'ls.	30,000	30,853	40,000	40,000	0	-8.3%	
46	Rent and Temp Relocation Expense	30,000	33,333	3,333	0	(3,333)	75.0%	
47	Building Maint. Expense	5,000	4,917	15,000	17,500	2,500	16.7%	
48	Library Utilities	5,000	7,948	19,500	19,500	0	0.0%	
49	Equipment Maint & Repair	2,200	1,852	1,000	1,000	0	0.0%	
50	Administrative Expense	2,100	2,374	500	2,000	1,500	300.0%	
51	Computer/Technology Expense	4,000	4,020	6,000	7,000	1,000	16.7%	
52	Programs	2,500	3,048	4,000	5,000	1,000	25.0%	
53	Public Informaton	500	461	100	100	0	0.0%	
54	SUB-TOTAL LIBRARY	411,573	426,767	441,449	477,973	36,524	8.27%	

EXPENDITURE CATEGORIES		FY 2019	FY 2019	FY 2020	FY 2021	FY 2021		
ITEM		2018-19	2018-19	2019-20	2020-21	INCR	%	Notes
		BUDGET	ACTUAL	BUDGET	BUDGET	(DECR)	CHG.	
1 DEBT PAYMENTS								
2	Fire Truck (2010)	43,394	42,756	41,560	40,524	(1,037)	-2.5%	
3	Quint Ladder Truck 2017	90,689	90,689	89,487	88,196	(1,290)	-1.4%	
4	Library/Town Hall 2018	165,000	54,288	179,688	159,130	(20,558)	-11.4%	
5	Library/Town Hall 2019			79,361	288,600	209,239	263.7%	Note 20
6	Rec. Path 2008 Bond; 2012 issue	28,010	28,010	27,438	26,804	(635)	-2.3%	
7	Town Center Project	219,019	219,019	205,395	235,372	29,977	14.6%	
8	Recreation Fields Project	95,052	95,052	92,059	88,087	(3,972)	-4.3%	
9	Rec. Path 2008 Bond; 2008 issue	24,526	24,526	23,209	22,402	(807)	-3.5%	
10	Rec. Path 2008 Bond; 2010 issue	27,108	27,410	27,166	26,628	(538)	-2.0%	
11	Beach Sea Wall 2009 Bond	15,962	16,030	15,585	15,196	(389)	-2.5%	
12	FY 2017 Capital Projects	50,525	0	47,000	47,000	0	0.0%	
13	Beaver Creek 2009 Bond	44,135	46,910	45,824	44,637	(1,187)	-2.6%	
14 SUB-TOTAL								
15 DEBT PAYMENTS		803,419	644,688	873,772	1,082,577	208,805	23.9%	
INTER-GOVERNMENTAL TRANSFERS								
16	County Tax	73,098	71,207	73,000	70,942	(2,058)	-2.8%	
17	Grtr. Burl. Ind. Devel. Corp (GBIC)	1,200	1,200	1,200	1,200	0	0.0%	
18	Chitt Cty Regional Planning(CCRPC)	19,319	18,171	19,898	17,931	(1,967)	-9.9%	
19	Chitt. Cty. Transport Auth. (CCTA)	105,016	105,016	109,500	108,334	(1,166)	-1.1%	
20 SUB-TOTAL INTER-								
21 GOVERNMENTAL TRANSF.		198,632	195,594	203,598	198,407	(5,191)	-2.5%	
BENEFITS (Included in each Dept.)								
22	HRA & Flex Spending Admin.	21,500	11,489	21,500	21,500	0	0.0%	
23	Health Insurance Reimbursements	60,995	72,971	62,531	58,000	(4,531)	-7.2%	
24	COBRA Health Insurance		6,878					
25	Employee Assistance Program	700	684	700	700	0	0.0%	
26	Retiree Dental Insurance	1,848	1,800	1,848	1,848	0	0.0%	
27	Employee Events/Recognition			1,000	1,000	0	0.0%	
28								
29 SUB-TOTAL BENEFITS		85,043	93,822	87,579	83,048	(4,531)	-5.2%	
MISCELLANEOUS								
30	Selectbrd. Discretionary Expenses	5,000	1,258	3,000	1,500	(1,500)	-50.0%	
31	Town Committees Support	1,500	1,155	1,500	2,500	1,000	66.7%	
32	Town Community Events	1,500	1,581	1,500	1,500	0	0.0%	
33	Tree Conservation	9,000	7,634	9,000	20,250	11,250	125.0%	
34	Town Bldg. Energy Efficiency Impr.				5,000	5,000		
35	Tax Adjustmts/BCA/Court Decisions		994					
36 SUB-TOTAL MISC.		17,000	12,622	15,000	30,750	15,750	105.0%	
37 OPEN SPACE FUND								
38	Transfer to Open Space Fund	30,000	30,000	35,000		(35,000)	-100.0%	Note 22
39 SUB-TOTAL								
40 COMMUNITY IMPROVEMENT		30,000	30,000	35,000	0	(35,000)	-100.0%	
41 GRAND TOTAL EXPENDIT.		\$8,785,607	\$8,321,574	\$9,639,969	\$9,504,936	(\$135,034)	-1.4%	

NOTES

1. A Municipal records reserve fund has been established, funded by recording fees charged in the Town Clerk's office. This fund will be used to support an automation project to store and index land records and other Town documents electronically.
2. The Town has received a grant to fund construction of a sidewalk and bridge from the Falls Rd/Irish Hill Rd. Bridge east to Thompson Road. The Grant will fund 80% of this project, which will take place over several years.
3. Police "Special Duty" details include enforcement details funded by State/Federal grants as well as traffic control at construction sites and public events. These are fully paid for by grant funds or by the organizations requesting the services.
4. The Shelburne Police Department has hired an officer with the primary responsibility to act as a School Resource officer at CVU High School and other District schools. The Champlain Valley School District will pay for the cost of this position.
5. Shelburne Dispatch Center provides dispatching services for Shelburne Police, Fire, Rescue and 33 other fire/rescue/police agencies in Chittenden, Addison and Grand Isle Counties. Fees charged to outside agencies for this service are included in this line item.
6. The Shelburne Dispatch Center answers emergency 911 calls for Shelburne, neighboring towns and is part of the statewide E911 call taking system. The Center receives compensation from the State for this responsibility.
7. The water and sewer departments receive services provided by the Town General fund (e.g. payroll and accounting, supervision by the Town Manager's office, billing and collections, etc.) The General Fund is reimbursed by the departments for these services.
8. All of Shelburne Rescue's capital and operating expenses are funded by revenues received from transport billings, subscriptions and donations.
9. The Fire and Rescue departments applied for a grant in FY 2019-20 to replace their radio equipment, which will be upgraded to current technology. They did not receive the grant, but will be reapplying in a future year.
10. Impact Fees are collected to help pay for debt service associated with Bike/Ped projects that were constructed in prior years.
11. Beaver Creek Road was upgraded to a town road in 2010. The cost of this project was funded by a bond that is being repaid by a special assessment on properties in the Beaver Creek development.
12. Selectboard Salaries will be determined by separate floor vote at town meeting on March 2nd.
13. Election Expense in FY 2020-21 reflects the cost of the state primary and general election.
14. The Assessing budget includes work preparing for a town-wide reappraisal which is planned to take effect in the 2023-24 fiscal year.
15. A Shelburne Stormwater Utility is planned to be established in FY 2020-21. Funding for Stormwater projects will transition over the next several years, to be funded through billings by this utility to all properties in Shelburne.
16. The police department will be replacing 2 cruisers in F 2020-21. (one cruiser was replaced in FY 2019-20)
17. A Fire Department capital equipment fund was established in 2019 to help pay for upcoming equipment replacements. \$50,000 is proposed to be transferred to this fund in FY 2020-21.
18. The department will be updating its equipment maintenance plan to maintain the radio and dispatching network used to communicate with all emergency service agencies the town dispatches for.
19. The Shelburne Recreation Committee is working on plans to replace the existing Beach House at the Town beach. Work will include continuing to develop a design and implementation plan for this project.
20. FY 2020-21 Debt payments for the Library/Town Hall bond include the first year of principal payment.
21. The Recreation Dept. will be adding the capability of accepting credit card payments in person in FY 2021.
22. The amount allocated to the Open Space Fund will be voted by Ballot on March 3rd

TOWN OF SHELBURNE
STATEMENT OF DELINQUENT TAXES : FY 2018-19

For the year ending June 30, 2019, property taxes were assessed and accounted for as follows:
Number of taxable parcels: 2,906

	<u>Town **</u>	<u>Homestead School</u>	<u>Non-Residential School</u>	<u>Total</u>
Adjusted Grand List after Grievance (Jun-2019)	15,335,166	9,254,838	6,052,141	
x Tax Rate	\$ 0.4203	\$ 1.5246	\$ 1.6488	
	\$6,445,370	\$14,109,926	\$9,978,770	\$30,534,066

** Includes local agreement tax rate

Recognition of FY 2018-19 Property Tax Revenue

Property Taxes Billed in FY 2018-19	\$30,534,066
Deferred Revenue Adjstmt: Property Taxes	(53,791)
Less: State Property Tax Adjustments	(2,095,638)
Adjustments/Abatements/Appeals	43,815
Less: Act 60 Admin. Allowance retained by town	(49,608)
Less: Education Taxes Paid to State	(4,181,039)
Less: Education Taxes Paid to School District	(17,816,421)
	\$6,381,384
Town Property Tax revenue for FY 2018-19	\$6,381,384

Delinquent Tax Accounts:

	<u>6/30/2018</u>	<u>6/30/2019</u>	<u>Increase/(Decrease)</u>
Total Delinquent Taxes	\$ 346,418	\$ 505,997	\$ 159,580

Delinquent Tax Status at 30-Jun-19

<u>Tax Year</u>	<u># of Parcels</u>	<u>Principal</u>	<u>Interest</u>	<u>Penalty</u>	<u>Total</u>
2018-19	72	\$ 158,881	\$ 14,914	\$ 7,863	\$ 181,657
2017-18	20	66,140	17,697	3,030	86,866
2016-17	15	80,659	36,363	3,998	121,020
2015-16	12	40,279	21,554	1,291	63,123
2014-15	3	8,903	7,301	445	16,650
2013-14	3	8,572	8,572	429	17,573
2012-13	4	7,076	10,427	473	17,976
2011-12	1	226	307	11	545
2010-11	1	224	345	18	587
		\$ 370,960	\$ 117,480	\$ 17,558	\$ 505,997
Totals		\$ 370,960	\$ 117,480	\$ 17,558	\$ 505,997

WARNING
CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL MEETING
MARCH 2, 2020 AND MARCH 3, 2020

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at the Champlain Valley Union High School Room 160 in the Town of Hinesburg at five o'clock in the evening (5:00pm) on March 2, 2020, to transact any of the following business not involving voting by Australian ballot, and to conduct an informational hearing with respect to Articles of business to be considered by Australian ballot on March 3, 2020.

ARTICLE I: To elect a moderator, clerk and treasurer.

ARTICLE II: To hear and act upon the reports of the school district officers.

ARTICLE III: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year?

ARTICLE IV: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to provide a mailed notice of availability of the Annual Report to residents in lieu of distributing the Annual Report?

ARTICLE V: To establish the date of the Champlain Valley School District Annual Meeting of Monday, March 1, 2021 at 5pm at CVU High School and recessed and opened back up at Australian ballot voting on Town Meeting Day.

ARTICLE VI: To transact any other business proper to come before the meeting.

BALLOT QUESTIONS

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at their respective polling places on Tuesday, March 3, 2020, at seven o'clock in the forenoon (7:00am), at which time the polls will open, and seven o'clock in the afternoon (7:00pm), at which time the polls will close, to vote by Australian ballot on the following articles of business:

ARTICLE VII: Shall the voters of the Champlain Valley School District approve the expenditure by the Board of School Directors of the sum of Eighty-Two Million, Three Hundred Ninety-Eight Thousand, Seven Hundred Sixty-Nine Dollars (\$82,398,769) which is the amount the Board of School Directors has determined to be necessary for the ensuing fiscal year commencing July 1, 2020? It is estimated that the proposed budget, if approved, will result in education spending of Sixteen Thousand, Five Hundred Eighty-Five Dollars (\$16,585) per equalized pupil. This projected spending per equalized pupil is 3.2% higher than spending for the current year.

ARTICLE VIII: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to allocate its current fund balance, without effect upon the District tax levy, as follows: assign Seven Hundred Twenty-Five Thousand Dollars (\$725,000) of the school district's current fund balance as revenue for the 2020-2021 operating budget, and assign the

remaining balance, One Million, Seven Hundred Fifty Thousand, Four Hundred and Seven Dollars (\$1,750,407) as revenue for future budgets?

ARTICLE IX: Shall the voters of the Champlain Valley School District authorize the Board of Directors to borrow money by the issuance of notes not in excess of Two Hundred Sixty-Six Thousand Dollars (\$266,000) for the purpose of purchasing three (3) school buses?

ARTICLE X: Shall general obligation bonds or notes of Champlain Valley School District in an amount not to exceed Six Million Dollars (\$6,000,000), subject to reduction from the application of available state and federal grants-in-aid and reserves, be issued for the purpose of financing the cost of making certain public school building improvements, namely (1) Charlotte Central School building mechanical, electrical and energy efficiency upgrades (\$4,500,000), (2) Champlain Valley Union High School grounds and building repairs and replacements (\$545,000), (3) Hinesburg Community School grounds and building repairs and upgrades (\$395,000), (4) Shelburne Community School building and grounds repairs and upgrades (\$380,000), (5) Allen Brook School security upgrades (\$90,000), and (6) District-wide stormwater management improvements (\$90,000), the aggregate cost of such improvements estimated to be Six Million Dollars (\$6,000,000). **State funds may not be available at the time these projects are otherwise eligible to receive state school construction aid. The District is responsible for all costs incurred in connection with any borrowing done in anticipation of the receipt of school construction aid.**

POLLING PLACES

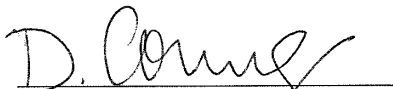
Charlotte	Charlotte Central School – Multi Purpose Room
Hinesburg	Hinesburg Town Hall – Upstairs
Shelburne	Shelburne Town Center – Gymnasium
Williston	Williston Armory
St. George	St. George Town Hall/ Red Schoolhouse

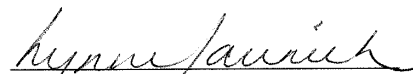
Ballots shall be transported and delivered to the Champlain Valley Union High School in the Town of Hinesburg and there commingled and counted by members of the Boards of Civil Authority of several towns under the supervision of the Clerk of the Champlain Valley School District.

The legal voters of the Champlain Valley School District are further notified that voter qualification, registration and absentee/early voting relative to said annual meeting shall be as provided in Section 706u of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a duly noticed, called and held meeting of the Board of School Directors of the Champlain Valley School District on January 21, 2020. Received for record and recorded in the records of the Champlain Valley School District on January 22, 2020.

ATTEST:

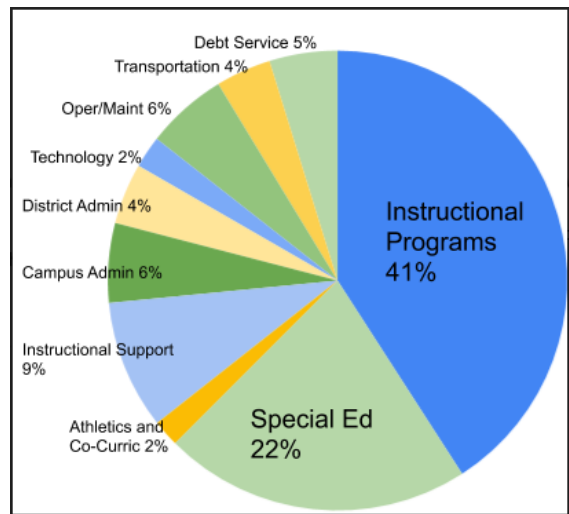

David Connery, District Clerk


Lynne Jaunich, Chairperson

CVSD PROPOSED BUDGET INFORMATION

FY20 Budget	\$78,901,170
FY21 Budget	\$82,398,769
Percent Increase	4.4%

Expense Changes FY20 to FY21	
FY20 Budget	\$78,901,170
FY20 to FY21 Increases/Decreases	
Salary	\$1,054,022
Health Insurance	\$1,003,196
Special Education	\$885,514
District Initiatives (SEL, Early Literacy, STEM)	\$274,000
Tech Center Tuition	\$160,000
Educational Supplies (books, fees, etc.)	\$124,681
Other benefits	\$58,284
Debt Service	(\$62,098)
FY21	\$82,398,769



- CVSD Board Budget Goals**

 - Support implementation of Mission and Vision
 - Meet or Exceed Education Quality Standards
 - Implement key initiatives
 - Implement and continue to improve the budget process, including the focus on community input
 - ...at a cost the community will support



The proposed budget is increasing by 4.4% this year. Spending covers the increase of goods and services, such as energy costs and contractually obligated salary. The cost of providing health care insurance to our employees is rising by 13.2%. Increases in Special Education services are the other major cause of the budget increase, but are partially offset with state revenue.

BUDGET IMPLICATIONS

Homestead Tax Rate

The forecasted state-wide homestead yield is \$10,883 which, based on the state's formula, produces a pre-CLA equalized homestead tax rate of \$1.53 (per \$100 of property value) for the CVSD towns. Adjusting for our 4¢ consolidation incentive, our equalized tax rate becomes \$1.49. Actual tax rates are adjusted further in each town for a statewide Common Level of Appraisal (CLA).

Equalized Tax Rate

FY '20	FY '21	FY '21 After 4¢ Consolidation Incentive is Applied
\$1.51	\$1.52	\$1.48 = Adjusted Equalized Tax Rate

CLA and Actual Homestead Tax Rate with CLA Applied

Adjusted Equalized Tax Rate = \$1.48	Common Level of Appraisal or CLA, issued 12/2019	Est. Actual Homestead Rate w/CLA Applied	Chg. From Previous Year
Charlotte	95.7%	\$1.55	4.5%
Hinesburg	97.8%	\$1.52	4.5%
Shelburne	92.7%	\$1.60	5.1%
St. George	87.7%	\$1.69	8.6%
Williston	92.8%	\$1.60	4.7%

Cost Per Equalized Pupil

FY '20 Cost per Equalized Pupil	FY '21 Cost per Equalized Pupil	Percent Change
\$16,071	\$16,585	3.2%

Property Tax Relief

You may be eligible for an education property tax reduction that will be applied to your 2019-20 tax bill. To apply for tax relief contact the Vermont Department of Taxes at www.tax.vermont.gov or 802-828-2505.

**CHAMPLAIN VALLEY SCHOOL DISTRICT
SUPERINTENDENT OF SCHOOLS REPORT**



Dear Families and Community Members,

Research and common sense tells us that schools succeed when educators, parents, and communities collaborate. Of course, there is much more to the success equation. In the Champlain Valley School District, we are proud of the work we are doing around the six elements of successful schools most recently articulated by the National School Boards Association.

- We focus on the total child. Our goal is to help all students become effective and empowered learners. We support their academic and social-emotional learning so that they will develop the skills and habits to succeed in our ever-changing world.
- We are committed to equity and access. We set high standards for learning and we make sure that all students have the individual and collective resources and supports to reach them. Please read Jeff Evans' and Meagan Roy's executive summaries later in this report for specific ways in which we do this.
- We value family and community engagement. We believe that every family wants the best for its children and we encourage and support collaboration through parent-teacher conferences, strong parent-school organizations (FAPAC, PTO, PIE, etc.), and meaningful structures and opportunities for input.
- We distribute leadership in meaningful and important ways. There are many opportunities in CVSD schools to take on leadership roles regardless of official title. Our joint commitment - teachers and administrators - is to work together to do everything it takes to make our schools better.
- We have a strong teaching force and staff. Our principals, teachers, school counselors, specialists, and coordinators are well educated and well prepared, and they are committed to continuous learning.
- We value relationships. We care about each other, our students and their families. We place a high priority on ensuring a climate of safety, mutual trust, and respect. Each of our schools works with their parent groups to ensure that our schools are welcoming.

Of course, any one of these essential elements alone does not guarantee success. It is the interaction between the elements – the sum total – that makes the difference. We are proud of the work we have done to coordinate this work and to ensure a cohesive and coherent learning environment. Still, we are continually looking for ways to improve. Our students deserve no less.

With gratitude and appreciation,

Elaine F. Pinckney
Superintendent of Schools



CVSD BOARD CHAIR ANNUAL REPORT



excellence.

The Champlain Valley School District (CVSD) has experienced significant changes over the past ten years. What has not changed is our adherence to our core belief that all of our 3927 students are capable of becoming citizens who can think creatively and critically, live responsibly and respectfully, learn actively and collaboratively, contribute positively to the community and pursue

To achieve this, our twelve-member board is committed to high expectations for student achievement and quality instruction. In addition, we strive to provide all students with the opportunity to learn in a safe, supportive setting where every member of the school community is treated with respect and dignity. I encourage you to delve further into this annual report to learn about all of the work that is being done in our district.

The board has four standing committees that meet monthly to deeply study: Finance/Facilities, Human Resources and Labor Relations, Indicators, and Policy. Each committee reports out at our monthly board meetings and makes recommendations for the full board to consider. Over the past year the board has focused our committee work on both educational and operational arenas:

Finance/Facility: Together with the Chief Operating Officer, this committee continued to fine tune and recommend the economic indicators approved by the board to be utilized for budget development by the administration. This committee scrutinized each budget component before presentation to the full board. Furthermore, utilizing the district's five year capital improvement plan, this committee recommended to the board the need for repair and renovation projects at all of our schools.

Human Resources and Labor Relations: This committee successfully negotiated a one-year contract with both the teacher and support staff unions for the 2019-2020 school year. This is the last contract where healthcare was negotiated at the district level. The committee has begun talks with the teacher's union to negotiate a successor agreement to replace the current contract upon expiration.

Indicators: Looking at internal and external academic data, this committee is working towards developing a process to identify and set specific board budget goals. These would be ambitious goals for student achievement that would be a starting point in the budget process.

Policy: Committee members (which include board members and building administration) updated our Tobacco and Nicotine policy as a result of the changes in nicotine delivery devices. In addition to reviewing current CVSD policies, the committee also developed the Flag Policy for CVU which was approved by the full board.

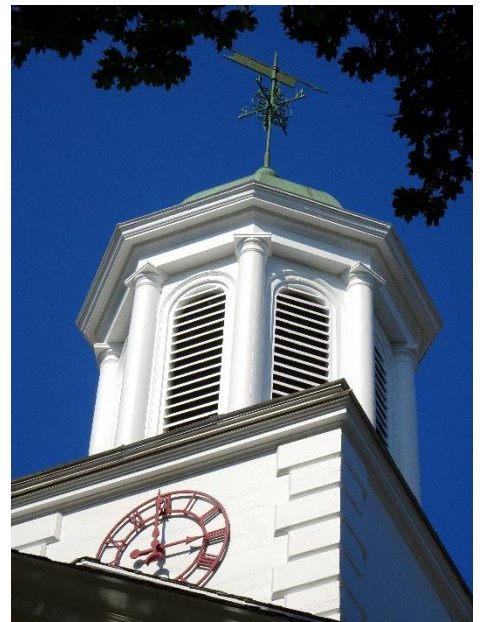
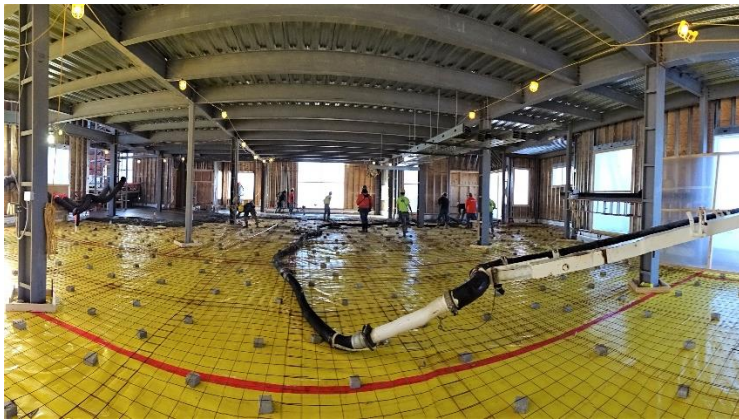
The full board, together with Central Office staff and building administrators, received initial training in Equity Literacy: Identity, Bias, and Student Achievement during our 2019 retreat. This focus came about in our ongoing effort to ensure equity (as defined last year https://education.vermont.gov/sites/aoe/files/documents/edu-state-board-item-k-2-06_19_19.pdf). As a result of that day, the board charged the administration to undertake an audit of equity literacy in CVSD. We expect that audit, including results and recommendations for Board reviews and consideration at our 2020 retreat.

As we enter a new decade, I am thankful for the support of our communities. Your trust and investment enables CVSD to provide the best educational experience we can for all of our children. I also want to express my gratitude for the time and talent of our retiring school board member Dave Connery. Dave began his tenure as a member of the Shelburne Community School's board in 2012, helping to usher in and oversee the school's major building project. He also served as chair of both the Chittenden South Supervisory District board, and the CVSD board while also sitting on the Policy and Human Resources/Labor Relations committees. Dave's tenacity, humor, wisdom and dedication to the students in our district is greatly appreciated and will be missed.

Respectfully submitted,
Lynne Jaunich
CVSD Board Chair











ABSTRACT OF TOWN MEETING

March 4 & March 5, 2019

Town Moderator Tom Little called the 231st Town Meeting to order on Monday, March 4, 2019 at 7:35 p.m. at the Shelburne Community School Gymnasium.

Moderator Little introduced Boy Scout Troop #602 members Drew Buley, Matt Ireland, John Curley, Gerrit Pottmeyer, Garret Gruending, Matthew Connor, Dan Knight, Will Kallock, Fisher Irwin, Anders Erickson, Nicholas Russell, Alden Looft, Ethan Garrison, Charlie Schramm, Aden Curley; and their leaders - Brian Irwin, Mike Major Jane Pottmeyer and Ginger Williamson. They presented the colors and led the Pledge of Allegiance to the U.S. flag.

Dave Connery played the National Anthem on the flute as the residents sang along.

Town Poet Laureate Rick Bessette is serving his third year and the program is alive and well. He volunteers at Shelburne Community School and works with a new group of 5th graders every month. Each group goes to Shelburne Farms. Some of their poems are being submitted to State of Vermont. Poet Laureate Bessette thanked Kevin Unrath, Shelburne Librarian, and the Shelburne Library staff for their partnership. Shelburne Police Lt. Mike Thomas started a poetry board in the Police Department to build relationships with the students and display their work. Rick is giving a presentation at a Library Conference being held at UVM to share with them the success of his mentorship program. His goal is to spread the news across the State of VT. Poet Laureate Bessette also reads at the Arbors twice a year. It is truly rewarding to give something back. And will host an event in April to celebrate national poetry month. He then read this poem, written in 2019:

“The Heart of Shelburne: The Parade”

*In seventeen eighty-four
A sailor moved to town.
“An unbroken wilderness”,
“Swamp and frog pond year around”.*

*True pioneer and settler
With future vision he planned.
He gave our town “THE PARADE”,
Where together we now stand.*

*Here militia once gathered,
School children on this green played.
Multi-purpose gatherings,
Our common ground still today.*

*Our veteran’s memorial
Farmers market, our scouts too,
Gift from a man with a dream,
Captain Harrington, we thank you.*

“The Parade” was gifted to the Town by Captain Benjamin Harrington on April 18, 1807. The information was gathered by Mr. Truman Webster (1910-1994), a native of Shelburne, and his work was published in a volume titled, “Shelburne, Pieces of History”. Published in 1994. Mr. David Webster is working on getting more of those volumes reprinted. Poet Laureate Bessette thanked everyone for their time and for this position

Moderator Little invited Jim Brangan, Chair of the Colleen Haag Public Service award committee and Colleen Haag, name sake of the award, to the podium to present this year’s recipient of the Colleen Haag Public Service

Award. Chair Brangan thanked the Selectboard, Moderator Tom Little, Town Clerk Diana Vachon, Town Manager Lee Krohn and the custodians of Shelburne Community School. Jim commented that Shelburne Is an inspiring place, with a community that is invested in itself and cares. This award is given to someone who rolls up their sleeves and gets things done in our community. Ms. Haag retired in 2016, after 35 years of continuous, professional, and faithful service. In that spirit, the Shelburne Selectboard created the Colleen Haag Public Service award to honor her and those who by their actions exemplify the spirit of public service. Someone who has shared time, talent, and energy for the betterment of our community. Someone who inspires purpose, drives solutions, and makes a difference. Also on the committee are Bud Ockert and Lisa Merrill. Thank you for your invaluable input. This year there are seven nominees. First, Chair Brangan recognized the more than 20 Committees Boards and Commissions, Shelburne Rescue, Fire Department, hundreds of volunteers, Town employees, Selectboard, friends, neighbors, relatives, working to make Shelburne a better place. This year's nominees are Gail Albert, Rick Bessette, Peggy Coutu, Roz Graham, Joan Lenes, Cathy Townsend and Cullen Bullard. Thank you all for all you do to make Shelburne a better place. The winner of Colleen Haag Public Service Award had many nominations. He can be seen around town mowing grass, shoveling snow, always helping neighbors in need. Born in 1938. Worked on the familiess 38-head dairy farm for 20 years. Served in the United States Army for 14 years. A lifelong Red Sox fan. Moved to Shelburne back in 1967. Graduated from LaSalle University in 1974. Worked for 42 years at Hulbert Supply and never once called in sick. Member of St. Catherine's Church where he has been, "an unstinting volunteer in every way. Assistance and attention to keeping the Church trim and safe" and has been doing that since 1967. The same year he joined the fire department. He is the longest serving member on our Fire Department. Tonight, is the 51st year he has carried the microphone at Town Meeting. Married to his beloved wife Edith for 50 years before her death in 2016. They raised three children, Cullen, Rosemary, and Linda. This award goes to someone who absolutely rolls up his sleeves to get things done. Colleen Haag announced this year's winner: Cullen Bullard, who came to the podium and accepted the award to a standing ovation.

The Annual Town Report is dedicated to the Library Fundraisers who raised one million dollars for the project.

Moderator Little introduced Town Clerk Diana Vachon, Champlain Valley School District Board member Dave Connery, and Selectboard Chair Jerry Storey. Moderator Little also introduced Town Manager Lee Krohn, Director of Finance Peter Frankenberg, Constable Bob Lake, and Mike Ralston & Chelsea Palin of Cucina Antica for a great dinner. Thanks to our two House members: Jessica Brumsted and Kate Webb who, along with Senator Chris Pearson, participated in successful round-table discussions at the Town Meeting supper this evening.

The Moderator announced the rules and procedures for tonight's presentations and debate: when Moderator calls a vote please use green colored paper for yes and the salmon color for no. This is the second annual Town meeting since the school consolidated and has their own meeting. Dave Connery is here and will present the proposed school budget under other business. Robert's Rules of Order apply this evening. One person has the floor at a time. Each person will have two minutes. Any objections? Seeing none, that is how we will proceed.

The Chair of the Selectboard, Jerry Storey, introduced the Board: Vice Chair Jaime Heins, Colleen Parker, Josh Dein, and Mary Kehoe. We are honored to serve you.

The Moderator then went through each of the warned Articles.

In the Shelburne Town report on page 11 is the Town Meeting Warning. Are there any questions on the reports filed by the Town Officers (Article I)?

ARTICLE I: Voted to hear and act on the report of Town officers and the Auditor's report for Fiscal Year 2018. (July 1, 2017 through June 30, 2018). Moderator Little asked for questions. Seeing none. He read the article and asked if everyone was ready for the question? All in favor in adopt Article I as written. Passed unanimously by green card vote.

ARTICLE II: Will the voters determine the compensation to be paid to the Selectboard for Fiscal Year 2020 (July 1, 2019 through June 30, 2020) in the amount of \$0? In the past the Chair's stipend has been \$1500 and the stipend of the other members of the board, \$1200. The amount has been the same for many years. Jerry Storey clarified the language in Article II. Seconded. Questions on the Motion? Doug Merrill states that Article II is

correct. The Article is correct. Motion is withdrawn. Question from the floor why are the salaries being set at \$0? Colleen Parker responded that this was accepted by all the Selectboard members. They asked Town Departments to make some dramatic cuts. The Selectboard felt they needed to make the same cuts. No one on the board does it for the pay. We do it for the love of Shelburne. Peg Rosenau spoke up from the floor – 10 years ago thought it should be raised, after researching other Towns. Recognize that it is a lot of work and recommends we keep it to what it is now. Gail Albert, if body were to vote ‘no,’ is there a provision for the current salaries to remain the same? Moderator Little, no this needs to be voted on annually. As a matter of parliamentary procedure, one way would be to amend the amount of the salaries and vote on the amendment. And then to vote on Article II as amended. Gail Albert moved to amend Article II to retain the current FY 2019 salaries of the Selectboard for FY 2020. The Motion was seconded. Any questions? Hearing none, the question was called: All those in favor to amend the article please raise your green cards. Opposed to the amendment please raised salmon card. The motion to amend Article II has been amended. Shall we adopt Article II as amended? All in favor raise green cards. Opposed, salmon. Article II has been adopted as amended.

ARTICLE III To transact any other business proper to come before Town Meeting. We will take this up after the presentations.

ARTICLE IV: Election of Town Officers as per the ballot. Moderator Little read the open offices up for election and the candidates for each, Selectboard for a two year term, Jaime Heins. Selectboard for a three year term, Michael Ashooh. CVSD School Director for a three year term, Russell Caffry. Under Vermont’s Town Meeting Law questions and debate are not allowed on this article.

ARTICLE V: Shall the Town adopt the Selectboard’s proposed budget of \$9,548,668, of which \$6,788,734 is to be raised by taxes? We vote on this by Australian ballot tomorrow. Starts around page 13 in the Town Report. The Selectboard will make the presentation. Chair Jerry Storey welcomed everyone. In a quiet moment in the next day or two, he asked that we all take a moment to recognize those who have passed on. He thanked Lee Krohn and Peter Frankenburg for their hard work. Please ask any and all questions you may have. Town Manager Lee Krohn went through summary of the budget. They worked very hard to keep the tax increase under 5%. He covered cell tower revenue and fixed long term debt. He showed the property tax rates in Chittenden County - Shelburne is 3rd lowest. In the Town Budget overview, the Town Budget’s proposed increase is 0.4381. He showed the add-ons of the open spaces and Fire/Rescue stations land investigation, which will increase the tax rate a bit. These last two items will be voted on tomorrow by Australian ballot. Any questions or comments from the floor? Gail Albert spoke on how the Town uses open space fund to keep the tax rate low, because this fund lowers the long-term debt. We put in money incrementally every year and we earn interest on it.

ARTICLE VI: Shall the Town raise by taxes the amount of \$35,000 for the purpose of obtaining options and/or acquiring land, or the rights in land, to preserve natural resources and open space; any unspent portion of that amount to be put in the Open Space fund? Any questions? Paul Reese asked why \$35,000? Why not \$32,000 or \$40,000. Gail Albert thanked him for the question. We all know the price of land in Shelburne. When we have opportunity, work only with land owners so we’re not taking land from them. Then work with a third party such as the Nature Conservancy. They produce bulk of the money. Then the purchase is protected. It gives us assurance that we are investing money well and forever. The \$35,000 amount is a generous figure picked by the Selectboard. Negotiations can take a long time and prices change usually go up during that time. We usually ask for more and then take what the Selectboard puts to a vote.

ARTICLE VII: Shall the Town of Shelburne establish a reverse fund to be called the Fire Equipment Reserve Fund to be used for purchasing new or replacement fire department equipment and/or vehicles, in accordance with 24 V.S.A. section 2804? Town Manager Lee Krohn explained, we are asking to create a savings account, which can only be done by the voters. Budget cuts in the fire department budget went from \$100,000 to \$50,000. The equipment is expensive. So, it makes sense to start a savings account for the necessities and capital purchases. If passed, we would take the \$50,000 that is in budget and put it in this new account. Not creating an add-on. Any questions or comments from the floor? Seeing none, the Moderator moved on to the next Article.

Article VIII: Shall the voters of the Town of Shelburne appropriate \$25,000, subject to receipt of grants-in-aid, coupled with a \$25,000 contribution from the Town Ambulance Fund for the same purpose, to (1) enter into a Purchase and Sale Agreement for a portion of Lot 6 of the Rice Lumber property on the southwest corner of the intersection of Shelburne Road and Longmeadow Drive, and (2) determine the suitability of the site for a future fire and rescue station, with the work being undertaken jointly with Road to Hanna, Inc. d/b/a Healthy Living Market & Café which currently holds an option to purchase the property and intends to use a portion of the property for its own facility?

NOTE: The total of up to \$50,000 is a maximum dollar share of the first \$100,000 in joint costs (with the other \$50,000 to be paid by Road to Hana, Inc. d/b/a Healthy Living Market & Café) over the next twelve months to analyze, subdivide, and otherwise permit development of the property as steps in determining its suitability for both Healthy Living and a fire and rescue station. Should the site be determined to be suitable, this activity contemplates a Town vote at next year's Annual Town Meeting to consider purchasing the lot at a cost not to exceed \$650,000 and pay additional site related costs, subject to terms and conditions of a Letter of Intent between the Town and Healthy Living, which has been made available for public review.

Chair Storey clarified that this is a three-stage process: 1. Determine to go ahead to see if the site is suitable to be permitted, environmentally sound, etc., which needs to be accomplished for any piece of land for purchase or investment. We would be sharing the cost with Road to Hana, Inc. d/b/a Healthy Living Market & Café, Inc. 2. Should the town approve #1 and the lot prove suitable, then the next Town Meeting there will be an item on the ballot to authorize a purchase and sale agreement. 3. If the town approves the acquisition, then the Town would plan and build a new facility. This is a multi-year process. Moderator Little asked for clarification on the NOTE explaining the context of the Article. Is the \$650,000 for the Town portion only? Chair Storey replied, 'yes.' Any questions or does anyone wish to speak to Article VIII? Chris Boyajian explained that he is a new resident and inclined to defer to those who have lived here for lifetime. He supports Fire and Rescue but is concerned about the impact of Healthy Living on local businesses. He is worried that Shelburne will look like So. Burlington. And he also has concerns about increased traffic. Andrew Cate: \$650,000 is the amount the Town would pay and what is the total package price to Healthy Living? Has due diligence been done? And is this a fair price? If the vote is No on this question tomorrow is there another plan? Town Manager Lee Krohn replied that Healthy Living has an option on the entire lot for 1.6 million dollars, which is a fixed price. The nearby Yankee Doodle motel property is on market for \$750,000 without demolition. So yes, it is a fair price. Plan B is for Fire/Rescue to work with the Selectboard on other options. In 2007 there was a site analysis done to give some historical reference. Dick Branda asked if the town or school district owned any land in that general area. Is that still the case? Dave Connery responded, he was a past Chair of the Shelburne School Board and just north of the self-storage facility the school owns property. There are two problems: one, it is set far back after the trees and before the cliffs. There are a lot of wetlands back there that are hard to develop. And the second problem is when it was purchased the deed stated the land use is to be used for only educational purposes. Chair Storey clarified the Plan B response is not the Selectboard advocating or promoting the Article. This issue arose very unexpectedly in the last month of the budget process. Road to Hana, Inc is very anxious to get started. They gave us year to determine if Town wants it. If the Town bows out, Road to Hana, Inc. is going forward. And will sell part of the property to someone else. Healthy Living is going in.

Kyle Karlhuber asked if fire house moves there, will it be closer to more houses and how is it an ideal location? Fire Chief Ouimet replied the reason to choose this plot is based on getting to all parts of Shelburne in reasonable amount of time. It actually is in the middle of the Town. They will be able to set the traffic light to change when the alarm sounds. Cate Cross asked, are the calls equal in number to the more dense part of the village or outside the dense part? Chief Ouimet replied it's more about access and difficult issues getting in and out of the village safely and quickly. This site is less congested with pedestrian and vehicle traffic. Rescue is called mostly to the North/South Route 7 corridor. This site would help with timing and access.

Article III – Any other Business. Ken Albert acknowledged and thanked Josh Dein for his service on the Selectboard and expressed appreciation for the willingness of Jaime Heins to throw his hat into ring again. He also thanked Mike Ashooh for stepping up to serve Shelburne. He encouraged others to throw their hats in the ring.

Town Manager Lee Krohn gave an update on the stormwater utility ordinance, which was not adopted last year and more work needs to be done this year. The library has made significant and dramatic progress. The frame is enclosed, and concrete has been poured inside. The Town Hall is updated with drainage work and new heating and cooling systems. We will be installing solar panels on the roof of the library. And we have made a power purchase agreement. We use enormous amount of energy with two waste water facilities. This option is predicted to save 12% on energy for the next 25 years on power bills. There will be a late summer grand opening.

Champlain Valley School Board Presentation. David Connery thanked the Town for the opportunity to speak. Scott Sivo, Principal of grades 6-8 at Shelburne Community School (SCS) and Cate Cross were budget buddies. It's great to have citizen input from parent and non-parents. He spoke about the Points of Pride for SCS: Middle School Girls Cross Country, work for COTs, Global Goals, and how to be good digital citizens to use tools for good. Fit Kids morning movement gets them breakfast and moving. So much research shows how this improves learning. Champlain Valley Union High School (CVU) points of pride: diversity inclusion, Special Olympics. CVU raises the most in the state \$50,000 at the Penguin Plunge. Girls Cross Country won New England and State titles and earned a trip to the nationals. Took a look at where students go after graduation: 75% go to higher education. SCS enrollment next year projected to go down by 12 students. He showed enrollment projections for SCS and then district as a whole. This number is coming down at a lower rate because we are in Chittenden County which is a different demographic. Enrollment is tied to class sizes. Fewer than 20 students in K3 and fewer than 25 students for 4-8 for CVSD all numbers are below targets. Academic performance: Shelburne is at or above state average. Middle School Graduation is June 13th. 2019. Then the next day is CVU graduation.

Dave then covered the budget process. The consolidation of school districts gives better ways to leverage resources across the board and ways to get our resources in line. He reviewed the Board Budget goals. Managing \$77 million is a new process for many of the members. The budget increase this year is 2.7% over last year. This is below the projected 3.4% predicted increase by State.

Voting on tomorrow: Article VII and Article VIII: fund balance is used to avoid bond money to address maintenance for all schools. Article IX: new school bus. The district keeps a bus, on average, for 8 years and purchases single digit buses per year. We do have buses that are 20 years old. He encouraged voting tomorrow. Any questions on the CVSD Budget presentation? Gail Albert: The ridership on buses is low with so many parents dropping off and picking up kids. Are you looking at smaller more efficient vehicles? Mr. Connery replied it's not an option at this time. Routes are looked at to maximizing the number of kids on the bus. It's difficult to find bus drivers in the state. And it's a complex topic. They've done involved transportation studies. We are doing the best we can. Doug Merrill asked about equalized percentage and please clarify high school students cost more. The answer is yes. Joan Lenex is here and we thank her for all of her service to Shelburne.

Motion to recess the Town Meeting until 7 AM tomorrow, 3/5/19. Moved and seconded. Moderator Little thanked Diana Vachon and all of the volunteers who have been working hard getting us ready to vote and processing the early voting ballots. All in favor of recessing say Aye. The Aye's have it. Meeting recessed.

Recessed at 9:43 PM

Respectfully submitted,
Diana Vachon, Town Clerk

TOWN ORDINANCES ADOPTED OR AMENDED IN 2019

Amendment to the Town of Shelburne Sewer Capacity Allocation Ordinance: A new three year sewage treatment capacity allocation covering the time from May 10, 2019 through May 10, 2022 was adopted.

The full text of these and other ordinances and regulations is available in the Town Clerk's Office.

SELECTBOARD REPORT

Dear Fellow Resident,

Annual Town Meeting celebrates our self-governance. It accounts for Town operations and activities of 2019, proposes a 2020-2021 Budget, and chooses Town leadership.

Jaime Heins and Mike Ashooh were (re)elected in 2019, joining Colleen Parker, Mary Kehoe, and Jerry Storey on the Selectboard.

Four events stand out this past year: the completion of the New Library and associated renovation of Town Hall; the adoption of the revised Town Comprehensive Plan; the conclusion of the VTRR litigation initiated three years before; and, Selectboard initiatives specific to Shelburne economic development.

Completion of the New Library and the work done to renew Town Hall was noteworthy not just for a successful construction project but also for the elements involved. The solar panels installed on the Library roof began generating electricity in late December. This is the first instance of Shelburne's strategic turn to alternative electric energy production. The renovation of Town Hall provides a long-term home and vital workspace for the Shelburne Historical Society.

Perhaps as remarkable as any accomplishment, the \$6.5 million Library/Town Hall project was initiated, contracted for, and administered by volunteer Library Trustees, led by Ruth Hagerman and Cathy Townsend, who with the extraordinary work of the Librarian, Kevin Unrath, and Town Manager, Lee Krohn, saw the imaginative, inspiring design by architect Andrea Murray become a Town center with great pride of place. The New Library has, from its start last fall, seen increased readership and use of its public meeting spaces - just as intended.

Adoption by the Selectboard of the revised Town Comprehensive Plan followed a long, rigorous and truly visionary effort by the Planning Commission, led by Jason Grignon, and assisted mightily by Planning Director Dean Pierce, to update and refine Plan Goals and Objectives across a number of topical sectors, such as Resource Conservation. The Plan applies to all Town operations.

The Selectboard in the spring of 2019 voted unanimously to not appeal the Federal 2nd Circuit Court decision in the remaining litigation between the Town and VTRR regarding construction by the latter of a salt storage facility adjacent to the LaPlatte. The litigation was divisive: it was urged and supported by part of the community as environmental protection and a safety matter. It was opposed by another part for what was felt to be its excessive cost. Concluding the litigation provides for closing this divide, a process still underway.

The Town has committed to prioritize economic development, a key long-term initiative set forth in the Comprehensive Plan that we expect to drive both future Grand List growth and local business expansion. The

Town's economic development strategy will be focused on (1) investment in dedicated economic development headcount and the proposed establishment of a formal Economic Development Department; (2) regulatory reform activities consisting of a comprehensive review of our land use and zoning bylaws, subdivision regulations and related ordinances to assess where revisions and modifications can be made to further Shelburne's economic development initiative, while balancing concurrent goals reflected in the Comprehensive Plan (e.g. preserving the Town's rural character); and (3) enhanced communication, collaboration and engagement with the Shelburne business community to help reinforce that Shelburne is "open for business".

We are recognizing at this year's Town Meeting the one hundred and more volunteers who make possible Shelburne's self-governance. Volunteers serve in many different capacities - from Town Recreation events, to firefighters and the Rescue Squad, to Development Review Board quasi-judicial decision-making. To a person, they contribute vision, dedication, and a large-hearted desire to contribute to our quality of life in Shelburne. We salute and thank them. There are opportunities for you to serve. If you are interested, contact Lee Krohn, our Town Manager, or any of us on the Selectboard.

This year, the Selectboard will continue its regular efforts to keep policies current and compliant; will complete the Collective Bargaining Agreement renewal with Shelburne Police and Dispatch; will explore in detail alternative revenue sources; and, appropriate to 2020, will concentrate attention on the future Shelburne - especially its economic development - by steady implementation of Town Comprehensive Plan Goals.

We congratulate Lee Krohn on his first full year as Town Manager. His role in the successful Town year just past was central. He and the Town staff he supervises are exceptional professionals, the detailed reports of their activities last year which follow.

The Selectboard is your representative. And we are much the better for your views and guidance. The Selectboard welcomes your input; please do not hesitate to provide us with it.

We thank our colleagues for an inspiring and productive year. We are all honored to serve you and Shelburne.

Jerry Storey, Chair
Jaime Heins, Vice-Chair





TOWN MANAGER'S REPORT

2019 was a year in which teamwork prevailed: we held a steady hand on the tiller, righted the ship, and kept our view above the horizon, making forward progress on all manner of priorities, small and large.

Major projects completed over the past year included the Library/Town Center project, which also involved significant renovations and improvements to our Historic Town Hall to help ensure its continued longevity and role in community life. We completed major upgrades to our wastewater collection system in the heart of the Village along Harbor and Falls Roads, and a length of failing sidewalk was also replaced at the same time, to minimize cost and the additional disruption that would have been caused if we had done that work at another time.

Consistent with Town Plan goals, the Town has embarked on energy efficiency initiatives which we will continue to explore in the years to come. Key initiatives in 2019 included installation of solar panels on the Library roof, which we hope will offset much of the electrical demand for the building, and a net metering contract for an offsite solar array, which is projected to save the Town roughly half a million dollars over the 25-year life of the contract. Other than staff time and legal review of contracts, both of these were accomplished at no up-front cost to the Town. The Selectboard also reviewed and supported two solar projects proposed by Shelburne Museum, which in a manner similar to the Town, are intended to improve the Museum's environmental 'footprint' and financial sustainability.

Renewed emphasis was placed on collection of delinquent property taxes, resulting in the receipt of significant sums over the past year. As with many aspects of governance, this is a delicate balance between compassion for those in difficult straits to fairness and equity for those property owners who do pay their fair share – and recognizing that municipal services continue to be provided, and bills need to be paid, with or without benefit of these delinquent taxes owed the Town. Efforts will continue toward collection of these overdue taxes.

Other successful, ongoing initiatives included the placement of School Resource Officer Matt Collins at CVU; further progress on a wastewater consolidation study to help us determine the most efficient and cost-effective strategy for future changes or upgrades to our wastewater treatment system; resolution of several court cases; and hard work toward consensus agreement among the Stormwater Advisory Committee on a revised stormwater ordinance and credit manual that is hoped will address previously stated concerns and will be adopted by the Selectboard in 2020.

The Town sought and received grants for important projects including a State paving grant for Barstow Road; funding from the Vermont Urban & Community Forestry Program for an ash tree inventory and work related to emerald ash borer concerns; VLCT/PACIF support for a specialized video camera system allowing us to perform more timely and needed visual inspection of wastewater pipes and systems; and support from our own SCHIPS to buy an AED (automated external defibrillator) so that our Parks and Recreation staff have immediate access to this potentially lifesaving device at the Beach.

We adopted or updated various policies and protocols, kept up with myriad (but still important) routine adoptions, appointments, and approvals; began work on economic development initiatives; worked with Eagle Scout Gerrit Pottmeyer to get the long-awaited flashing crosswalk beacon installed across RT 7 between Town Offices and the Parade Ground; and joined the State's VT ALERT system which can be used to notify the public of emergency situations (such as water line breaks, severe weather alerts, road closures, or other serious incidents where

immediate notice may be helpful or essential). Residents are encouraged to sign up for free at <https://vem.vermont.gov/vtalert>, and can tailor desired alerts to specific types, specific locations, and on which devices they will be notified (phone, text, and/or email).

Last but certainly not least, we brought on board two key, new staff during this past year: Courtney Brown, Assistant Assessor, helping with a town-wide reappraisal process, and Nini Anger, Executive Assistant to the Town Manager. Both are dynamic spirits doing important work in many dimensions of municipal governance. Special thanks are also due to Shelburne resident Al DiPietro, who served as our Clerk of the Works for the Library/Town Center project. Al’s expertise and guidance were absolutely invaluable throughout the entire project, and I will miss his daily updates, attention to detail, and good humor.

Thank you all for your support and encouragement as we continue our service to you, our community; and we thank all of our many volunteers who step up to the plate to help keep the wheels of local government turning. There is much yet before us in 2020 and beyond, and we will do our best on your behalf.

Respectfully,
 Lee A. Krohn, AICP
 Town Manager

TOWN CLERK REPORT

Shelburne Voter Turnout						
<i>Graphic Credit: Shelburne News</i>						
	Town Mtg '17	Library Bond '17	Town Mtg '18	Primary State '18	General State '18	Town Mtg '19
Total Registered Voters	6199	6139	6186	6261	6367	6377
Absentee Ballots Cast	508	725	617	428	2250	441
Voting Day Ballots Cast	<u>1526</u>	<u>906</u>	<u>1483</u>	<u>921</u>	<u>2083</u>	<u>991</u>
Total Ballots Cast	2034	1631	2100	1349	4333	1432
Percentage Voting	32.8%	27%	34%	22%	68%	22%

Source: Shelburne Town Clerk Diana Vachon, CMC

Your vote is your voice. Shelburne is so fortunate to have so many wonderful residents who volunteer to support our town and democracy. You make Shelburne what it is today and shape our future. Please participate in the four elections coming up in 2020. Thank you to all our poll workers who make the elections run so smoothly!

<u>Our office filed the following vital statistics in 2019:</u>		
53 births 103 deaths 14 Burials 55 marriages		
<u>Our office also processed the following in FY 2019 (July 1, 2018 to June 30, 2019):</u>		
<u>336</u> Passports	<u>563</u> Passport photos	<u>78</u> Motor vehicle registrations
<u>166</u> Green Mountain Passports	<u>240</u> Overweight Permits	<u>789</u> Cat and Dog Licenses
<u>519</u> Notary services		
<u>5403</u> recorded pages in warranty, quit claims and mortgage deeds, liens and other miscellaneous recordings.		

We are very grateful to the Vermont Municipal Clerk’s and Treasurer’s Association for lobbying the legislature for the past few years, which resulted in an increase to the recording fees starting July 1, 2019. It’s been 10 years since the fee was increased. This will benefit the Town’s general fund.

Inventory of the Town owned sewer & water infrastructure and easements continued this year. This multi-year project is in conjunction with Shelburne Sewer & Water Dept. as well as Chittenden County Regional Planning Office. And we continue to work on transcribing, restoring and preserving Shelburne’s maps and land records.

I would like to express my sincere gratitude for the opportunity to service as your Town Clerk. It is my privilege to work with so many wonderful people. Special thanks to my two assistants, Lisa Mann and Sue Moraska, for their hard work, careful attention to detail, and institutional knowledge.

Respectfully submitted,
Diana K. Vachon, CMC

ASSESSOR'S REPORT
Shelburne Appraised Values – Fiscal year 2019

This past year was busy with the office staff focusing primarily on the following three areas;

A. Annual maintenance. We inspected changes and sent notices to 258 property owners in town. The majority of these changes were alternations to existing structures with a few new dwellings and construction of the additional Wake Robin living units is now complete.

B. Analysis of the Shelburne real estate market. We have been monitoring the market to discern changes since just before the 2008 base. The table and charts below are a summary of the two key indicators by year.

Year	CLA	COD
2007 Pre – Reappraisal	78.31%	13.93
2008 Post - Reappraisal	99.26%	7.36
2009	97.86%	7.09
2010	97.89%	7.02
2011	97.60%	8.07
2012	98.70%	7.86
2013	100.20%	7.65
2014	99.70%	7.48
2015	98.54%	7.99
2016	96.11%	8.15
2017	95.67%	8.79
2018	95.83%	8.98
2019	95.07%	10.08
2020	92.66%	11.75

The “**CLA**” is the **Common level of appraisal** and means “...the ratio of the aggregate value of local education property tax grand list to the aggregate value of the equalized education property tax grand list”. (32 V.S.A. § 5401.(3)). Towns must retain a CLA of 85% or greater up to 105% (this bracket set by legislature in 2019).

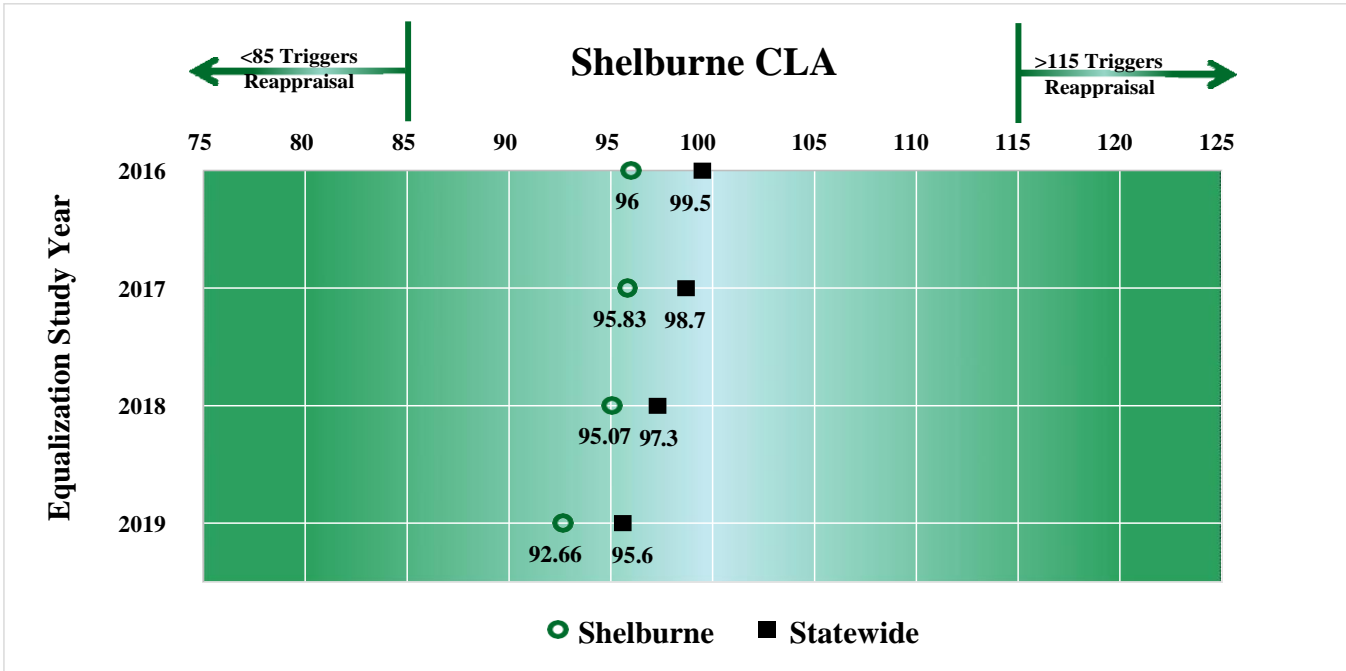
The “**COD**” stands for the **Coefficient of Dispersion** and is a statistical measurement indicating the dispersion of the absolute differences between three-years of valid sales prices and the corresponding assessed values. Stated differently this "is the average absolute deviation expressed as a percentage of the median ratio...”. (32 V.S.A. § 5401.(1)) The smaller the number, or higher the coefficient, the less the settlement is dispersed thereby demonstrating relative uniformity in the sample. The State requires towns to reappraise if the COD exceeds 20.

These trends indicate an increasing market, when sale prices are compared to the (fixed) assessments as the CLA has declined since the 2013 study year. Assessment equity has also diminished from the best study-year results in 2010.

Shelburne CLA vs. Statewide CLA 2016-2019

Town	Shelburne
Town Code	4582

Year	Town CLA	Statewide CLA	Reappraisal Year
2016	96	99.5	No
2017	95.83	98.7	No
2018	95.07	97.3	No
2019	92.66	95.6	No



C. Starting a reappraisal for 2023: The Select Board and Town Manager approved a reappraisal plan to address the trends outlined above and a need to update land and building values. The reappraisal effort started in earnest this past October with both the appointment of Courtney Brown as the Assistant Assessor and field work. Last fall we began inspecting one neighborhood at a time and plan to continue until we have verified all taxable building information. The goal is to update values to the market as of April 1, 2023.

We would like to thank the property owners and Town staff for their cooperation. We appreciate the understanding and cooperation of the vast majority of property owners contacted this past year. A special welcome to Courtney. Many thanks to BettyJean Bogue who has been doing a great job and also Candy Bessette and Peter Frankenburg, in our Finance Office.

Property owners and others interested are encouraged to check for the factual accuracy and fairness of the information on file at the Town Office building. Our goal is to remain accessible, accurate, fair, consistent and reasonable in all valuations. Please contact the office by stopping by, writing us or calling 985-5115. We look forward to working with all individuals on matters pertaining to the valuation of property located within the Town of Shelburne.

Respectfully Submitted,
Ted Nelson

**PLANNING COMMISSION, DEVELOPMENT REVIEW BOARD
AND PLANNING AND ZONING OFFICE**

The Planning Commission works to improve land use policies embodied in documents like the Comprehensive Plan and the Zoning/Subdivision bylaws. After facilitating adoption of a wonderfully-attractive Comprehensive Plan early in 2019, the Commission returned its focus to the Town’s bylaws. For example, the Commission resumed its work refining the Town’s “Form Based Zoning” regulations. Form Based Zoning, or FBZ, was enacted in 2016 to stimulate revival of the Shelburne Road corridor and to achieve other community objectives. Over the last year, the Planning Commission also advanced bylaw proposals to: reduce setback requirements for certain structures in the Rural district; streamline review of accessory apartments; simplify review of small projects in the Village Design Review Overlay district; update Rural zoning to enhance sense of place; and exempt from subdivision review certain development projects approved under FBZ. The Commission also heard requests for other bylaw changes, some of which remain under consideration. Work also continued to coordinate efforts with other Town committees and subcommittees. Of particular note is work with the Natural Resources and Conservation Committee and the Housing Committee, both of which have played an important role in the development of zoning proposals. The Housing Subcommittee, chaired by Pam Brangan, meets monthly, typically on the first Monday. Other priority topics in 2019 have included stormwater management, the Town’s Capital Improvement Plan (CIP), and economic development. All three have been the subject of Commission meetings as well as at discussions attended by Planning Commission members. It should be noted that once again, the Commission that ended the year was not the same as began it. Membership changes during 2019 included the departure of Asim Zia, Susannah Kerest, Dick Elkins, and Andrew Everett. Neil Curtis was appointed to replace Asim, Megan McBride replaced Susannah, Steve Kendall replaced Dick, and Jean Sirois replaced Andrew. A complete list of current members is included in the front of the Town Report. The Commission’s work helps shape the future look and feel of Shelburne and benefits from fellow resident and business input. Our agendas and meeting packets are posted in advance of meetings, so if you see a topic you’re interested in, please join us and share your thoughts!

Development Review Board

Shelburne’s Development Review Board (DRB) is responsible for all development review functions, including Site Plan, Conditional Use, and Subdivision review. The DRB also saw significant turnover of membership this year, with several of the 7 members starting service this year. Current and alternate members are listed in the front of the Town Report. As shown in the table at right, the DRB reviewed a number of Subdivision, Site Plan, and Conditional Use applications. Notably, the DRB reviewed and approved the 91-unit Residential PUD next to the Kwiniaska Golf Club, 48-unit elder-housing use on the former Yankee Doodle Motel site, as well as changes to the layout and operations of the Shelburne Green Artisan Village. The Board also began reviewing a residential subdivision at the former Gardenside Nursery, a three-lot resubdivision in conjunction with the development of the Healthy Living supermarket, and a 48-unit multi-family dwelling use next to the Rice Lumber lumberyard. The board also reviewed and approved two Form-Based Zoning Applications—including the aforementioned 48-unit elder-housing use on the former Yankee Doodle Motel site. The DRB will begin 2020 with not only new projects

Development Review Board Activity, 2019	
Type of Review	Number of Applications
Site Plan /Design Reviews	
Site Plan Review	22
Design Review	23
Subdivision/PRD/PUD Reviews	
Sketch Plan	21
Preliminary Plan	6
Final Plan	10
Boundary Line Adjustments	2
Re-Approvals/Minor Amendments	3
Withdrawals	0
Form Based Zoning Reviews	
Site Plan	2
Conditional Use	2
Sketch	3
Preliminary	0
Final	2
Conditional Use Review	
Approvals	19
Denials	0
Withdrawals	1
Variance Reviews	
Approvals	0
Denials	1
Withdrawals	0
Appeals	
Approvals	0
Denials	0

but also a litany of projects that began the review process in 2019 and earlier. Review will continue for the Healthy Living supermarket and the new Fire Station proposal as a whole, the proposal for 48 residential units next to the Rice Lumber lumberyard, and the 18 residential units proposed at the former Gardenside Nursery. In 2019, the DRB did not hear any appeals but did hear one matter “on remand” (for an appeal from 2018). One of the board’s 2019 decisions has been appealed to court.

Building Permits and Certificates of Occupancy

In 2019, staff issued 194 building permits. As shown in the following table, staff issued 16 zoning permits for single family dwellings and three zoning permits for new multi-family units. In addition, staff issued 14 Certificates of Occupancy, (COs) for residential units—all but three for single family dwellings. The final table at right provides a detailed breakdown of Certificates of Occupancy issued in 2019, as well as in previous years.

Building Permits, 2013-2019							
	2013	2014	2015	2016	2017	2018	2019
Single Family Permits	23	19	15	17	7	12	16
Multi Family Permits	8	2	1	3	5	1	3
Total all Residential and Non Residential Permits	208	181	146	139	137	176	194

Residential Units Receiving Certificates of Occupancy, 2013-2019							
	2013	2014	2015	2016	2017	2018	2019
Single Family Units	17	32	10	15	6	8	11
Duplex Units	6	4	6	6	4	1	3
Non Duplex Condo Units	0	0	0	0	0	0	0
Accessory Apartments	0	1	0	1	0	0	0
Multi-Family Apartments	0	74	0	4	7	2	0
Total # Units Receiving CO	23	111	16	26	15	11	11
Replaced/ Renovated Units*	5	5	2	6	0	0	0
Affordable Units*	0	78	0	2	0	0	0

* Also included in unit type categories and totals

Planning and Zoning Department

The Planning and Zoning Department helps administer local regulations and provides support to several public bodies, including the Planning Commission, Historic Preservation and Design Review Commission, Bike and Pedestrian Paths Committee, Natural Resources and Conservation Committee, and Development Review Board. The Department also supports the Selectboard and the Town Manager (who, under the Town Charter, is Shelburne’s chief zoning enforcement official). Current Planning and Zoning Department staff consists of Dean Pierce (Director of Planning and Zoning) and Susan Cannizzaro (Administrative Assistant); Ravi Venkataraman was the DRB Coordinator through the end of December, before he left for another position in the Town of Richmond. Staff are happy to assist residents by answering questions about local planning projects, permit requirements, and enforcement, and can also help residents obtain maps and other useful information about the community. Similarly, the Planning Commission, Development Review Board, and Planning staff welcome citizen comment on community planning issues and development activities. Public hearings on applications and bylaw changes are announced in the Shelburne News and/or Burlington Free Press; notices are also posted at the Municipal Center, Library, and Post Office, as well as on the Town’s web site. Residents interested in serving on any Boards or Committees are encouraged to express their interest by contacting the Town Manager.

Respectfully Submitted, Jason Grignon, Chair, Planning Commission; David Hillman, Chair, Development Review Board; Dean Pierce, AICP, Director of Planning and Zoning; and Ravi Venkataraman, (former) DRB Coordinator.

SHELBURNE POLICE DEPARTMENT AND COMMUNICATIONS CENTER

The Shelburne Police Department and the Shelburne Communications Center are committed to “Protect and Serve” the life, individual liberty and property of everyone within the Town, to develop and maintain a positive relationship with members of the community, and to foster a positive working environment for police and communications employees.

For public convenience, our lobby is stocked with a broad range of motor vehicle forms, as well as information about Domestic Violence, Enhanced 9-1-1, Fish & Game Regulations, Child Restraint, and Internet Safety. The department offers a variety of services, including Vacant House Checks, Child Safety Seat Inspections, Applicant Fingerprints and the facilitation of Neighborhood Watch. We currently have two speed carts for monitoring traffic speeds on our roads. These are often placed in “target areas” and/or upon request. Please do not hesitate to contact us for any of these services.

Police Department: In spite of the hiring challenges and manpower shortages faced by law enforcement agencies across the state, the Shelburne Police Department continues to provide professional, courteous service to our community. The Department has taken steps to adapt to the ever-changing needs of our community, examining strategies, best practices, and efficient use of resources, in collaboration with various Federal, State and local agencies.

Angela Gerace joined the Police Department as an Office Administrator which will allow for improved office management and response to citizen inquiries on administrative matters.

The department also welcomed several officers to our team. Officer Keith Gonyeau started as a full-time officer in November, coming to us with more than 20 years law enforcement experience, most recently at the Williston Police Department. Officer Daniel Macaig also started as a full-time officer in November. Macaig graduated from the Vermont Police Academy in 2017 and has two years of experience. Officer Joshua Turner began with the department earlier this year and has completed his training and certification as a part-time officer.

Over the past year, our officers have become more engaged with our schools, interacting with the students and staff at an unprecedented level. Pictures and poetry from Shelburne Community School students line our hallway, adding to a positive and colorful environment. Our officers can frequently be found at the school, especially during drop-off and pick up times, interacting with students and staff to create a level of comfort and familiarity. Officer Matt Collins continues to work with the Chittenden South School District as a School Resource Officer and is primarily based at CVU High School in Hinesburg. The working relationship developed with the schools has benefitted both, providing the best possible service to our students and families while respecting their privacy.

For the safety of all who are using our roadways, including bicyclists and pedestrians, traffic enforcement and crash prevention is a priority for our department. Our department is an active member of the Shelburne bicycle and pedestrian safety committee. The department participates in the local and countywide initiatives promoting Occupant Protection (seat belt) and DUI Enforcement. Much of this is paid for with the use of grant funds which allows for greater enforcement in these areas at little or no cost to the local taxpayer.

Our officers frequently interact with people in need of social and/or mental health services. All of our officers have completed state-mandated training in anti-biased policing and in assisting individuals experiencing mental health crisis. The police department continues to work with various social services and support agencies to develop strategies to provide efficient and timely services. Working hand in hand with law enforcement, the Community Outreach Team continues to facilitate access to appropriate social services, including mental health support, to those in our community who are in need. Their proactive approach has facilitated a more efficient and appropriate delivery of services.

The department continues to employ a multifaceted approach to address illicit drugs and drug-related incidents on multiple fronts. We collaborate with other agencies to identify those in our community that may be suffering from drug addiction, have recently overdosed, or have been involved in drug related activity, in an attempt to offer appropriate services to meet their individual needs. We continue to work closely with Shelburne Rescue in a first response capacity to drug-related medical calls. Our officers carry and have been trained in the use of Naloxone, an opioid antagonist used to counter the effects of opioid overdose. From an investigative and enforcement

perspective, officers have been able to access specialized training in the area of drug trafficking and investigations and we continue to work with our local, state, and federal law enforcement partners. To combat those driving under the influence of drugs, our officers have advanced roadside impairment detection training and we have a Drug Recognition Expert (DRE) on staff. The extensive DRE training was entirely state or grant funded with no cost to Shelburne residents.

The Shelburne Police Department has made several much-needed improvements to infrastructure and equipment which allows our employees to work more efficiently in a healthy, positive workplace. Renovations to the police department have allowed each officer to have their own workspace, with enhancements to physical security, technological upgrades and security, and controlled access to specific areas.

In the interest of transparency, all our officers wear body-cameras. These were obtained with the generous gift of anonymous donors, and at no cost to the taxpayers. These will help monitor the quality of service our officers provide, and protect the officer and the town from unwarranted liability.

Over the past year, the Shelburne Police Department has obtained “less lethal” options for controlling combative or uncooperative individuals in an attempt to control a situation or apprehend an individual in the safest manner possible.

I would personally like to thank our community for their support. Without the support of the community, to include private donors and other stakeholders, these improvements would not have been possible.

Communications Center: The Communications Center is often referred to as “Shelburne Dispatch” or “Shelburne PSAP” and serves as a regional Emergency Communications Center. The center serves a population of more than 62,656.

The center is the primary Public Safety Answering Point (PSAP) for 9-1-1 calls in 18 communities, and serves as a secondary PSAP or backup for the other five State and local PSAPs in Vermont. The center is also a Public Safety Dispatching Point (PSDP) for 36 agencies (Police, Fire or EMS) in 28 communities.

As both Dispatchers and 911 call takers, uncommon in Vermont, our Dispatchers are among the best trained. This training allows us to provide potentially life-saving instructions to callers prior to the arrival of emergency personnel.

As one of Vermont’s six PSAPs, we are also equipped with advanced mapping software which would not otherwise be available to us. This mapping software is vital, especially in rural areas, in determining the location of an emergency and directing emergency personnel quickly and efficiently to those in need.

Monetary contributions from Vermont 911 and billing contracts with the agencies we dispatch help offset the costs of dispatching. In addition, we are constantly in search of grants to an attempt to further minimize costs.

If you accidentally dial 9-1-1, please DO NOT hang-up. Please tell the 9-1-1 call taker that you made a mistake and stay on the line to answer any further questions. If you do not remain on the line, emergency procedures will be initiated resulting in unnecessary and costly mobilization of personnel and equipment. Please remember 9-1-1 is used to report EMERGENCIES, such as a fire, medical emergency, or crimes in progress. All other complaints should be directed to our non-emergency number (802) 985-8051.

Earlier this year the Communications Center added Arielle Kilpeck as a fulltime Dispatcher. She has completed her training and certification as a 911 call-taker/Dispatcher. In November, we welcomed Kelsey Parker and Ryan Brown to our dispatching team.

The Department continues to make improvements and looks forward to improving our communications and security infrastructure, essential to enabling us to provide efficient, effective service.

I encourage you to please stop by any time to discuss any problems or concerns you may have.

Respectfully submitted,
Chief Aaron Noble, Shelburne Police Department.

SHELBURNE FIRE DEPARTMENT

The Shelburne Volunteer Fire Department responded to 256 calls in 2019 which was down 6 calls from 262 calls in 2018. The majority of our responses are to motor vehicle accidents, CO alarms, and automatic fire alarms. The department's Fire Boat continued to see a slight increase in calls on the lake this year, working closely with the Coast Guard and Vermont State Police. The majority of calls are for overdue boaters and boaters in distress. We also provide assistance in covering events on Lake Champlain such as Burlington's 4th of July fireworks.

The Shelburne Fire Department is still a volunteer department, providing service to the Town of Shelburne 24/7, 365 days a year, and it would not exist without the commitment and numerous hours of training by its current roster of 32 members. Our firefighters are dedicated to serving the community to the best of their ability, and do so by continuously training to improve their skills. Currently, 19 of our 32 members are trained at a level of FF1 or higher, and four members are taking the class and will graduate in the spring.

Our Fire Prevention program continues to be one of our biggest commitments to the community. In 2019, firefighters volunteered over 275 hours in 12 different programs impacting over 1100 children and adults from age 2 to 92 in schools, daycares, and elderly facilities throughout Shelburne. These programs provide fire safe practices for children and adults to better prepare them in an emergency. We also coordinate the annual "Mock DWI Crash" program at CVU, introducing Juniors and Seniors to the inherent risks of driving under the influence.

At our annual Fire/Rescue banquet, Firefighters honored Lt. Dwight Mazur with Fire Officer of the Year for his work and dedication to the department and Town of Shelburne. The Officers recognized Lee Krohn for his commitment and service to the Department and the Town of Shelburne by selecting him as Firefighter of the Year. Greg Forsyth was chosen by the Officers as our Rookie of the Year for his efforts and commitment by a member with less than two years of service.

The Shelburne Firefighters Association continues to offer to the residents of Shelburne the green reflective address signs. These signs are visible day or night and are very effective in assisting Fire, Rescue, and Police to find the correct address quickly. More information about the signs and the order forms can be found on our website at www.shelburnefire.org.

The Shelburne Fire Department is always looking for new members. There are many aspects of the fire service that one may contribute. If you are an individual who wants to give back to our community, consider looking into becoming a member. There are a number of ways to contact us or find information about the Shelburne Fire Department. Our non-emergency number is 802-985-2366, our website is www.shelburnefire.org, and we can also be found on Facebook.

As Chief, I will continue to move the Department forward to provide the best and most professional service possible to the residents of Shelburne while striving to maintain our "Volunteer" status. The Officers and firefighters of the Shelburne Volunteer Fire Department continue to stand ready to respond to any and all of your calls for assistance.

Respectfully submitted,

Jerry Ouimet, Chief
Shelburne Volunteer Fire Department



SHELBURNE RESCUE

Shelburne Rescue closed out 2019 with approximately 1150 emergency calls. Shelburne Rescue is now in its 31st year of operation, providing emergency medical services to the Town of Shelburne and mutual aid to Shelburne Volunteer Fire Department, Charlotte Fire and Rescue, the towns of Ferrisburgh, Hinesburg, Huntington, Monkton, and the cities of South Burlington and Burlington.

Fiscally, Shelburne Rescue continues to be supported through insurance billings, the annual subscription, generous donations from the community, and community grants. All of which allow us to present no direct tax-burden to the residents of Shelburne. Major upgrades for Shelburne Rescue this past year included a new ambulance, two new power-stretchers, a new mechanical CPR device, a new part-time employee position to augment our volunteer capacity. Multiple building upgrades regarding safety and health of our volunteers and employees have also been made.

Throughout its 31 years of operations the volunteers of Shelburne Rescue have provided millions of dollars of municipal service at no cost to residents. In a time of considerable financial constraints and the apparent waning of volunteerism as an American value, their efforts stand out that much more. In 2019, the volunteers of Shelburne Rescue committed hours equivalent to 12 full-time employees. In payroll costs alone this would represent roughly \$1 million dollars for equivalent, benefitted staff. Our volunteers are incredibly proud of this fact and the individual acts of thoughtfulness by Shelburne residents recognizing Rescue's efforts are greatly appreciated. These acts of recognition by the residents of Shelburne range from food dropped off to the station to annual donations (too numerous to mention individually). It is with these donations that the Shelburne residents too, are a part of our squad.

Time constraints, changing work schedules, and changing life priorities in the lives of our neighbors and our volunteers contribute to the continued decline of our roster. Shelburne Rescue and its volunteers though committed are not immune. Like our partner agency Shelburne Volunteer Fire, we welcome all community members who are interested in volunteering. Whether you find satisfaction as a provider, an emergency vehicle operator, or as an administrator, there is a place for residents of Shelburne and the surrounding communities in our station and among our ranks.

In closing, the elected officers (Jacob Leopold, Chief; Devin Major, Assistant Chief; Wendi Turner, Treasurer; Jenna Lindemann, Training Officer; and Anna Brooks, Secretary) extend our warm, never-ending thanks to our fellow Town departments and their staff who serve with us; Shelburne Fire, Police, Highway, and Dispatch.

Very respectfully,
Jacob Leopold, Chief

SHELBURNE PUBLIC WORKS DEPARTMENT

Highway: Shelburne Highway continues to provide services year-round to the Town with three full-time employees and myself. Highway also has a full-time mechanic, Rick Bushey, who provides maintenance services for all Town-owned vehicles.

During the summer we hire one part-time employee to mow roadsides, and during the winter we hire one part-time employee to plow sidewalks and one part-time employee to help plowing the cul-de-sacs.

Projects during 2019 included changes to road culverts in various locations around Town, as well as miscellaneous shoulder work on Barstow Road, Cheesefactory Road and other areas as needed.

The Town of Shelburne continues to grow each year. With the added new developments and sidewalks, the Highway budget should reflect an amount to properly maintain and retreat existing roads, as well as budgeting for

an additional highway employee, equipment, and maintenance needs as we continue to add new roads, sidewalks, and crosswalks.

Respectfully submitted,
Paul Goodrich, Highway Superintendent

Water: The Town of Shelburne's water is supplied by the Champlain Water District (CWD) in South Burlington. CWD treats the water from Lake Champlain and pumps it via transmission mains to member towns. CWD is governed by a Board of Commissioners comprised of one elected member from each town. Shelburne is fortunate to belong to CWD, which has received numerous awards for the highest quality water in the nation. Shelburne owns and operates its own distribution system, storage tanks and pump stations. We also maintain our meters and billing system.

A Board of Commissioners governs the Shelburne Water Department. John Schold (Chair), Craig Wooster, Steve Smith, John Day and Peter Gadue are the current Commissioners. Our Department is staffed by our Superintendent Rick Lewis, Operators Chris Carlson and Chad Racine, and administrative assistant Candy Bessette.

We continue to make improvements to an aging system and respond to the challenges associated with maintaining approximately 66 miles of infrastructure. We also maintain 2400 water accounts, 700 main line valves, and 385 fire hydrants. This past year we started to convert our meters to radio readers which should help greatly in reducing meter reading time.

In fiscal year 2019 we purchased 188,535,964 gallons of water from CWD at a rate of \$2.23 per thousand gallons. The Water Department is committed to providing our customers with the highest water quality possible.

Respectfully Submitted,
Rick Lewis, Water Superintendent

Wastewater: The Wastewater Department operates two advanced wastewater treatment facilities utilizing Sequential Batch Reactor (SBR) technology. Wastewater Treatment Facility (WWTF) #1 is a VT Grade 3 facility located on Crown Road, and is designed for 440,000 gallons per day of flow. WWTF #2 is a VT Grade 4 facility located on the corner of Harbor Road and Turtle Lane, and is designed for 660,000 gallons per day of flow. The Department also maintains nineteen pump stations, approximately 35 miles of sewer lines, and 800+ manholes. Sampling, testing and recording is performed at each facility every day of the year. Wastewater personnel responded to 39 alarms/calls after normal working hours this year.

Wastewater treated 238 Million gallons
Operating budget \$1,917,942.
Retail rate \$13.15 per thousand gallons.

The department also took in 1,345,810 gallons of septage at WWTF#2 from private haulers that pump out rural septic tanks from Shelburne and surrounding communities. The septage rate is \$0.065/gallon.

The department upgraded the equipment at the Falls Bridge and Bay Colony pump stations, including new three-phase 460-volt services and new pumps and controls. This upgrade is expected to last for 20 years.

Shelburne's two treatment facilities were last upgraded in 2002. The equipment in these facilities are reaching the end of their life expectancy and an upgrade in the near future is warranted. Due to the huge expense of an upgrade, an engineering analysis was conducted that identified four options for the Town moving forward. Two final options were chosen. This decision was based on economic and environmental sustainability. The final two options chosen are listed below, along with the associated costs. A copy of the study can be found on the Town's website

Consolidate to WWTF#1 location \$26,600,000
Pump all flow to South Burlington's facility \$22,800,000

A more in-depth evaluation to refine the project and cost of these two options will be conducted in 2020 to better inform us of the best option to pursue.

Personnel:

<u>Position</u>	<u>Name</u>	<u>License</u>	<u>Years of Service</u>
Water Quality Superintendent	Chris Robinson	Grade 5	21
Chief Operator WWTF#2	Steve Williams	Grade 5	14
Chief Operator WWTF#1	Walt Arsenault	Grade 5	13
Chief Mechanic	Chris Huestis	Grade 2	13
Wastewater Operator	Jeff Pillsbury	Grade 5	5

If you would like a personal tour of the facilities to experience first-hand how the Shelburne Wastewater Department keeps your waterways clean, please call 985-3700 or email crobinson@shelburnevt.org to arrange a tour.

The Wastewater Department is committed to producing the best quality effluent, protecting both human and environmental health. We thank you for your support and look forward to serving you in the year ahead.

Respectfully submitted,
Chris Robinson,
Water Quality Superintendent

Stormwater Report: The Town holds and maintains 12 State general stormwater permits. These systems include Bay Colony, Bayfield Estates, Boulder Hill, Cedar Ridge Estates, Field House Athletic Fields, Green Meadows, Heritage Lane, John Street, Maeck Farm, Tracy Lane, and Upper Meadows. The Town is required to inspect these annually and submit a report of required and/or completed maintenance.

In addition to these systems, the Town operates under a Municipal Separate Storm Sewer System (MS4) Permit. There are six requirements of this permit: public education and outreach; public involvement; illicit discharge detection and elimination; construction site runoff control; post-construction runoff control; and pollution prevention/good housekeeping.

Per the MS4 Permit, a flow restoration plan was completed in 2016 for the Munroe Brook watershed. This plan identifies and prioritizes flow reduction projects within the watershed. These flow reduction projects are expected to be in the range of \$5 million and will be shared by the Town and permittees. The Town has fifteen years to complete all the projects and the first project is expected to be completed in 2020.

In 2016 the Town entered into an inter-municipal agreement with the City of South Burlington Stormwater Services Department to assist in meeting stormwater requirements. The Town has a budget of \$55,000 this year for these services, with a total annual budget of \$141,128. It is estimated that approximately \$400,000 is needed per year to meet current and future requirements.

This year, the Town resurrected the Stormwater Advisory Committee (SWAC) to work with Town Staff to develop a stormwater utility. Committee members included Marty Illick (Chair), Chris Davis (Vice-Chair), Dick Elkins, Susan Moegenburg, Mike Schramm, Chip Stulen and Owen Clay. The Committee and Staff are working diligently toward the goal of having an Ordinance and Utility in place by early 2020.

If you have any questions or concerns, I can be reached at 985-3700 or crobinson@shelburnevt.org.

Respectfully submitted,
Chris Robinson,
Water Quality Superintendent

PIERSON LIBRARY TRUSTEES ANNUAL REPORT

Our new library opened on September 14th, 2019 and welcomed visitors and patrons following a ribbon cutting ceremony with distinguished guest speaker and Shelburne resident, Governor Madeline Kunin. “Libraries still send one message – access to knowledge,” she said. “People place value in a community on intellectual growth and a community gathering place.” This light-filled building provides spaces for all ages to read, study, work and gather.

The new library—designed by Vermont Integrated Architecture and built by Neagley & Chase with the assistance of dozens of local subcontractors—offers an expanded youth area and teen room, public computer access, numerous reading spaces, art exhibitions, several reservable meeting rooms, a large community room with fireplace, and over 16,000 sq. ft. of space which connects to the historic 1927 Town Hall. Sustainable design features include rooftop solar panels, an electric car (EV) charging station, super insulation, high efficiency heating/cooling/lighting systems, and an outdoor rain garden surrounded by pollinator-friendly plantings.

New Community Programs: Several new programs for children and adults are now being offered in the new space, including:

- *2nd Wednesdays*, a marquee program for all ages at 7:00 P.M. on the 2nd Wednesday of each month from October – May.
- *Ask a community expert*, a Saturday program where artists, hobbyists, business owners—anyone with unique expertise—can share their knowledge with patrons.
- *Read to a Dog*, most Saturdays, where kids can read to a trained therapy dog.
- *Dungeons and Dragons club*, most Tuesday evenings.

Fundraising: After raising \$1,000,000 toward the new building project, the library has been working to transform its fundraising efforts into a sustainable, long-term effort to supplement Town support far into the future. While the Town will continue to provide the great majority of support for the municipal library, privately raised funds will provide much needed support for programs, building enhancements and services like outreach to preschools and seniors.

Thank You: The library relies on a dedicated and talented cadre of volunteers who help with several library duties during the hours of operation. Many thanks to these volunteers, to the Friends of Pierson Library for their herculean efforts at fundraising, to Trustees for their continued guidance and outreach, and to all Shelburne residents who value the library. We really couldn’t keep Shelburne *Learning, Gathering & Celebrating Community* without you!

THE NEW PIERSON LIBRARY BY THE NUMBERS:

In its first three months open, the new library saw

- 26,879 items checked out (a 25% increase)
- 275 library cards issued (a 200% increase)
- 120 meetings/programs held (a 140% increase)

DID YOU KNOW?

- Compared to similar sized towns in Vermont, Pierson Library has more circulation, program attendance, hours of service and materials available than average, all with a lower operating budget than average.

FRIENDS OF THE PIERSON LIBRARY

Monthly Meetings – Pierson Library Meeting Room, 6:30 P.M., second Thursday of each month Membership – 105 Members

The Friends of the Pierson Library had an excellent year. We received a tremendous number of book donations in an extremely brief time window for our October book sale, which was a tremendous success. This sale was our first in the updated Historic Town Hall, and our re-designed table layout received rave reviews. We would like to thank Shelburne Boy Scout Troop #602 for their help getting ready for the sale, as well as all the wonderful volunteers who help us during the sale.

Our book sale funds allow us to directly support the library through purchases of new books, museum passes, summer programs, and events. The Friends have also helped variously fund: the Welcome Baby Book Dedications, all of the youth summer reading programs (including ice cream social kick-off event), Board Game Summer Camp, field days, Farm to Ballet visits, ELL learners tote bag and card sign up, and the middle school Minecraft club.

The opening of the new library has been an exciting transition. Our new year-round Friends Book Sale space (named Chapter Two) has an excellent location right beside the front desk, and our monthly meetings take place in the spectacular Merrill Community Room. We invite anyone to join us at our meetings, and welcome ideas for programs. Member donations are tax deductible! We wish to thank everyone who has helped to support us during the past year, and to thank the wonderful library Director and Staff and the Board of Trustees for all of their help and support.



SHELBURNE PARKS & RECREATION COMMITTEE

This year, many people of all ages engaged in our community wide programs and events. Some of the larger youth programs were Fall Soccer, Little League, Lacrosse, After School Skiing, Basketball, and Fitness classes. Adult programs that were popular included Men's Basketball, Tai Chi, Pickleball Lessons, Volleyball and Boot Camp Fitness. The success of many of these programs was dependent on the amazing volunteers who coach or coordinate them, and we are grateful for their service!

Community events in 2019 included the well-attended Summer Concerts and Fireworks, Back to the Beach, Halloween event, Holiday Tree Lighting, Winter Fest, and Me and My Guy Dance. These are all funded by generous donations by individuals and businesses, and many run in partnership with host sites or organizations, such as Shelburne Farms, Vermont Teddy Bear, and Charlotte-Shelburne-Hinesburg Rotary. Thank you to our Major Event Sponsors: Almartin Volvo, Associates in Orthodontics, Drs. Librizzi, Blasius, Librizzi, Automaster, and Precourt Investment Co.

The Town parks are well used and enjoyed by people of all ages throughout Shelburne. Shelburne Bay Park and LaPlatte Nature Center continue to be favorite spots for walks on the trails overlooking the lake or river. Davis

Park Tennis Courts are in high demand by both tennis players and the ever-growing population of pickleball enthusiasts! Shelburne Beach remains a beloved resource and destination for picnicking, swimming, paddle boarding, kayaking and simply viewing the sunset! Season Beach pass sales reached 1016 this year, and over 500 day passes were sold. We continue to work toward future replacement of the dilapidating bath house and sewer holding tank. We were brought enhancements to the landscape by removing several dying trees and planting five new trees this year thanks in part to assistance from the Shelburne Tree Committee and a donation from Folino's.

A special thank you to the citizens and businesses of Shelburne for the support throughout the year. Without this generosity we wouldn't be able to offer the stellar programs and events that we do now. The committee enjoys working to make these activities successful. They put in many tireless hours volunteering for these programs. We love to see the community coming together and enjoying themselves. The members of the committee are: Peggy Coutu, Chair, Ann Clark, Renee Davitt, Susan McLellan, Kelli Magnier, LynnAnn Prom, Kathie Pudvar, Marvin Thomas, and Bruce Whitbeck. This year, four high school students joined the Committee for a one-year term, including Jackson Konowitz, Jackson Townsend, Mia Brumsted, and Garrett Gruending.

We are very lucky to have our "dynamic duo" in the Recreation Department -- Betsy Cieplicki and Sue Craig. They are quite a team and help to keep the programs running smoothly and consistently throughout the year.

We invite you to join us at our meetings. If you have suggestions for programs, activities, etc., please contact us or join us at a meeting. We look forward to serving the community in the coming year.

Respectfully submitted,
Peggy Coutu, Chair



SHELburne VILLAGE DOG PARK COMMITTEE

The Shelburne Village Dog Park Committee has worked with the State Department of Environmental Conservation (DEC) to bring the dog park into compliance with regulations concerning Class 2 Wetlands, which includes most of the dog park. In anticipation of seeking a permit, we have removed all structures from the park to show that we are in compliance with the current regulations. We have engaged Dori Barton from Arrowwood Environmental to conduct a site survey and to prepare an application to be presented to the DEC early in 2020. Initially the DEC wanted us to restore all areas of the park over time. Since then the DEC has suggested that by making the park a bit smaller, by moving the northern border of the park back approximately 100 feet, we will not need to fully restore other areas of the park. This will increase an unused portion of the land and allow the park to operate without the need to cordon off areas of the park. In addition, the application will include permitting the entrance, three park benches and the water line. We also hope to install raised walkways at the entrance of the park to allow easier access during wet times of the year.

Volunteers are an essential key to the success of the park. We wouldn't be able to operate without their generous donation of time in helping keep the park clean. We are always looking for people who are interested in joining the dedicated corps of volunteers.

The committee conducted an effort to recruit new board members this year. We have added two new members and we are always looking for community members who are interested in joining the board. We will continue this effort

in the new year.

May Event: Although the crowd was small at the May 3 Woof: What Is Your Dog Saying? presentation by Deb Helfrich, the program was well received with lots of questions and good advice from Deb. Future program possibilities discussed include Therapy Dogs of Vermont, a demonstration of Nose Work for dogs, and a presentation by Laurie Lawless. We will also ask for names of dog trainers and other dog-related businesses who have approached Parks and Recreation Director Betsy Cieplicki in the past.

Shelburne Day: We had a booth as in years past, and had the opportunity to talk to many people about the status of the park. People gave us encouragement regarding our State application and were glad that there was light at the end of the tunnel.

We will continue to work with Dori Barton and Lee Krohn, the Town Manager, to complete the application process and look forward to its approval. Hopefully, this summer we can bring the benches back, turn on the water and build the raised walkways. We are all looking forward to the completion of this project.

Respectfully submitted,
Bob Owens, Chair

SHELBURNE BIKE & PEDESTRIAN PATHS COMMITTEE

A highlight of the year for our Committee was the publication of the Shelburne Town Plan which devotes a full 15 pages to the discussion of a topic near and dear to the heart of our Committee, transportation. Though there is a smattering of vehicular transportation issues discussed in these pages, the vast majority of the ideas, thoughts and recommendations are for safety-related concerns regarding non-vehicular modes of transportation. Having spent countless hours in discussion regarding how this section of the document should be worded, it was extremely pleasing to see the official Town Plan voted into place as a guiding light for the changes we would like to see implemented in the years to come. Our town is no longer an agricultural hub, but instead a place where residents move to and live in order to enjoy the bucolic rural lifestyle we have built and developed and to enjoy the highest quality of life.

As 2019 began, our committee worked to focus our attention and efforts on attainable townwide projects that would provide a lasting impact to residents. With the support of public input at various meetings, we developed a list of projects ranging from connecting dead-end neighborhoods, continuing to explore the Southern Gateway project welcoming people into our Town, and making additional safety related improvements to the Bay Road corridor.

Our Committee is building upon a substantial, though minor in actual lineage, project which was completed in 2019. What was originally planned as a gravel path from the boat launch on Bay Road to the Bay Park parking area eventually was completed and upgraded to a paved path for added usefulness, longevity, and ease of maintenance. This short stretch of path has created a much safer method for individuals to get off the road when walking or biking and to access the Ti Haul Path from an improved line of sight for both vehicles and those on the path. Our hope as a Committee is that the town budget will allocate additional funds to continue to make safety improvements along this stretch of road.

The project we continue to be most proud of and can now see momentum moving forward is the building of a modern pedestrian bridge across the LaPlatte River on Irish Hill Rd. A long time, 3+ years of application grants to the CCRPC, has led us to this point in the beginning of the process for the project to actually start getting shovels in the ground. Our first public meeting to allow the engineers to present their preliminary work was scheduled to be held in late November however due to Mother Nature's impetuosity this meeting was rescheduled for early 2020. Many residents are excited to see what the preliminary plans consist of for improving this area.

The biggest concern our Committee faces is the lack of funding to make any truly significant changes. We spend many hours throughout the year in committee meetings discussing the "what if" possibilities should a blank check be dropped into our budget. Unfortunately, the reality of the situation is that this will never happen. Every Committee in town has wants and needs which must be balanced against the overriding desire of taxpayers in our community who do not want to see their property taxes continue to rise.

It is encouraging to see the support and enthusiasm from community members who understand the need for and want to improve non-motorized access to shared paths and sidewalks. I encourage all who have an interest to get involved in what we do either from the perspective of their own piece of Shelburne or to a wider view of the Town as a whole. Only through mass mobilization will we be able to make the substantial changes that are necessary to keep us all safe and healthy within this beautiful community of Shelburne which we call home.

Respectfully submitted,
Kevin Boehmcke, Chair

Committee members: Joplin James, Kate Lalley, Caroline Weaver, Jeff Zweber, Ted Grozier, Steve "Rocco" Antinozzi (Emeritus)



SHELburne TREE COMMITTEE

*"I am the Lorax. I speak for the trees. I speak for the trees for the
Trees have no tongues. "*

— Dr. Seuss, The Lorax

2019 was the year we became known as the Shelburne Tree Committee. It also was the year we have seen the widening infestation of the Emerald Ash Borer throughout Vermont. While it has not been detected in Shelburne, it has been detected in northern Chittenden County. We have been working feverishly to identify Ash trees on Shelburne's public spaces and within public road rights-of-way with the goal of having an Emerald Ash Borer Management Plan to implement as soon as possible. Our activities have focused on this for 2019.

Emerald Ash Borer

- The Town received a Communities Caring for Canopies Grant for focusing on Emerald Ash Borer work. We purchased iPads, tree measuring devices, and reflective vests to use for our tree inventory work. The remaining grant funds will be used for assistance in creating an Emerald Ash Borer Management Plan.
- The Committee has focused on completing the inventory of Ash trees on municipal properties and road rights-of-way. By the end of 2019, we had completed approximately 35% of the town, which consists of mostly the densely developed neighborhoods. We have identified approximately 160 Ash trees to date.
- We held several well-attended public workshops on Ash tree and Emerald Ash Borer identification for residents in January and September.
- We met with the Conservation Commission to share our Emerald Ash Borer efforts with the goal of working together in the future.

- Additionally, the Committee believes it is important to inform residents and business owners of Shelburne with information on the impacts of Emerald Ash Borer. More information is now available on the Tree Committee's web page on the Town's website at www.shelburnevt.org.

Tree City USA Designation

At the State Arbor Day meeting on May 5th, the Town of Shelburne was awarded Tree City USA designation for a second year in a row! This has been added to our Tree City USA signs that are located on Shelburne Road. This designation must be renewed annually, which we will continue to do.

Shelburne Arbor Day Celebration 2019

- We held our Annual Shelburne Arbor Day celebration on May 18th at the Shelburne Town Beach. In recognition of Arbor Day, we contributed to the removal of several trees and planting of two new trees at the Shelburne Town Beach. We planted these trees to honor Wake Robin's commitment to helping us establish our tree fund in 2014.

Parade Ground Trees

- You probably noticed the stakes and ribbon around many trees on the Parade Ground this summer. The trees on the Parade Ground endure lots of vehicle and people traffic, especially during the popular Farmers Market. This use results in the soil becoming very compacted surrounding the trees and drastically impacts their growth and survival. A tree's roots are all within the top 12" of soil extending from the tree trunk out to the drip line where the tree's branches are. While we had tree root invigoration performed on six trees in 2018, we are concerned about the extent of soil compaction from vehicles. Several trees are starting to show deteriorating crown damage.
- We are working with the Farmers Market and the Town to come up with a way to help protect the Parade Ground trees while continuing one of Shelburne's beloved events.
- The tree root invigoration work will continue on the remaining trees on the Parade Ground over the next several years.

Other Efforts

- We gave a tour of the Tree Committee's work in Shelburne to the Vermont Urban and Community Forestry Council in May.
- John Koerner, a local resident and owner of Folino's Restaurant, donated two trees that were planted at the Shelburne Town Beach in October. He also shared with us the work he is doing as part of his sustainability program in Uganda, which we support.
- Two committee members stepped down this year: Hope Johnson and Jan Gannon. We thank them for their years of dedication and assistance.

The Committee will continue its efforts to help ensure that the Town plans for and plants trees in our public spaces and along road rights-of-way, advocates for proper maintenance of Town trees, and raises public awareness regarding the nature and beauty of Shelburne's trees.

Respectfully submitted,
Gail Henderson-King, Chair



SHELBURNE CEMETERY COMMISSION

The Cemetery Commission continued a proactive maintenance agenda throughout 2019 and will continue to do so in 2020 to continue serving the immediate needs of the Shelburne community, and looking ahead to plan for greener options for aging constituents. The Village Cemetery had a total of 30 burials, including one in West Cemetery. Of the 30 burials, 22 of these were cremations. At the time of this report, a total of 30 lots were sold, 23 cremation lots and seven conventional. Improvements to the grounds, including rebuilding part of the Cremation Garden stone wall, have been completed this year and the Commission is grateful for the Town's support in being able to do this. There has been a significant uptick in sales (30 lots sold this year, compared to 10 sold in the same time as reported), in part because of the value of the improvements making such a beautiful final, peaceful resting place for loved ones in Shelburne.

The town experienced yet another harsh storm this year, causing damage to trees and to the chain link fence, which was an additional, unexpected expense to the budget. As always, the Town of Shelburne and the Commission owe thanks to the hard work of Ernie Goodrich, Gene LeClair and Pat Kingsland. Their absolute dedication to cemetery maintenance, especially after these "rippin" storms, comes through time and again, and the Commission does what it can with a tight budget to support their requests. As groundskeepers, Ernie and Gene do a wonderful job caring for the grounds for the Village and Spear Street cemeteries, and Pat is responsible for planting and maintaining the Cremation Garden and entrance gardens, providing a lovely vista for those who visit throughout the year. If you see them working in the cemetery, mowing, or planting, please stop by and thank them. The cemetery also received a donation of 18 cedar trees in memory of Herman M. Dederer (5/1896-10/1989), by his son's family, Grant A. Urie and Hope Johnson. Mr. Dederer is interred in the cemetery and lived on Falls Road, was active in the Boy Scouts, and was the Overseer of the Poor. We are grateful for this donation.

The Commission continues planning for alternate, "green" burials to offer to residents of Shelburne. In the early Spring, the Commission held a presentation led by a Green Burial expert that answered questions from Shelburne residents. The next step is to ascertain exactly how many residents would be interested in a Green Burial space, and to possibly partner with an abutting town to investigate investment in land. At the time there does not seem to be a budget for this option if Shelburne were to do this on its own.

The Commission continues to struggle with the public's adherence to the rules and regulations of the cemetery grounds and site decorations, and asks for everyone's assistance when decorating your loved one's site to refer to what is allowed for site decorations.

There are no vacancies on the board at this time.

Respectfully submitted,
Ron Gagnon
Deb Belcher
Stuart J. Morrow
Jennifer B. Brown
Rene Gagnon

SHELBURNE ETHICS COMMITTEE

The Ethics Committee had a relatively quiet year in 2019. No ethics complaints were filed with the Committee. The Committee met twice, in February and December. The Minutes of those meetings are posted on the Committee's page on the Town website. There were some changes in membership on the Committee; the Committee said goodbye and thanks for diligent service to Chair Lee Suskin and member Mike Ashooh.

The Committee reviewed the process by which its Rules of Procedure were adopted and considered whether any further revisions might be advisable. The Committee future education and training opportunities for members of Town Commissions, Board and Committees; the last formal ethics training the Town of Shelburne held was in the summer of 2016. Chair Little will work with the Selectboard and Town Manager to develop an ethics training to be held after Town Meeting 2020. This training will be open to all CBC members, employees, and the public.

Respectfully submitted,
Thomas A. Little, Chair

SHELBURNE SOCIAL SERVICES COMMITTEE

Think of the Shelburne Social Services Committee as you would a good neighbor who seeks to help those who have experienced unfortunate circumstances and need a helping hand. The grants provided by our town go to non-profit agencies whose staff have the expertise to know how to comfort the sick, shelter the homeless, feed the hungry and educate those who seek to improve and enrich their lives.

The Shelburne Social Services Committee works to identify which people in our community need help and what kinds of help are needed. Then we direct grants to the agencies that work to provide those services to our residents.

Shelburne, like many Vermont towns, contributes to agencies that provide services which are impractical for individual towns to offer. Our goal is to offer a forum for the coordination of services and advise the Select Board of gaps in services.

In the FY 2018-19 the Committee continued to refine and improve our grant funding process. We developed an on-line application that collects the data we need to help us understand the focus of each agency's services, the number and type of Shelburne residents served and the accountability of the agency. We advise applicants of our criteria and have constructed a rubric to score grant requests so that we are able to prioritize those services which offer the best value for our town. This makes the process more transparent, informative and useful to all parties.

Which of your neighbors benefits from our town providing our share to support these non-profit agencies?

- Pre-school Children benefit from new cribs in Shelburne's only non-profit daycare
- Seniors benefit from Meals on Wheels and other services unique to the aged
- Families benefit from support for mental health, physical therapy, and when natural disasters arise
- Shelburne Community School students benefit through the Angel Fund which can provide warm winter clothes and other necessities for students
- Students benefit from scholarships to Shelburne Craft School, Shelburne Farms programs
- Individuals benefit from agencies that can provide safety and shelter when there is nowhere else to turn
- Library patrons benefit from discounted museum passes
- Any Shelburne resident may benefit from insightful discussions of racial justice

Shelburne residents are thoughtful and generous with their time, effort and resources to care for our community. Together we make a difference.

Respectfully submitted,
Georgene Grover, Chair

HISTORIC PRESERVATION AND DESIGN REVIEW COMMISSION

Founded in the mid-1980s, the Commission (HPDRC) makes recommendations to the Development Review Board (DRB) for projects in the Village Historic Preservation & Design Review Overlay District and assists the Town by enabling educational and planning projects funded by federal, state and local grants. The Commission meets every other week to consider applications for changes (including demolition) to buildings and their sites, all of which affect the character and economic vitality of the District. The Commission was responsible for placing the Village on the National Register of Historic Places and obtained federal and state grants to fund the Shelburne Village Plan, which guides changes to the Town's zoning ordinance. The Commission also reviews projects involving Town-owned properties within the Village District.

Since its beginnings, HPDRC's Design Review in the Overlay District has assisted owners in the successful renovation of many buildings, not only contributing to the appearance of our Town, but also to the Town's economy.

The Commission follows the Town's Design Review Guidelines for the Village/Falls District incorporated into the Town's zoning bylaws for projects located in the Village Historic Overlay District. See the free "Guidelines" at <http://www.shelburnevt.org/DocumentCenter/Home/View/2013>.

In addition to recommending approval of several applications for proposed projects, HPDRC discussed maintenance needs of Town-owned buildings, approved changes to streamline review of minor projects, contributed to zoning revisions, hosted presentation by Charlotte Barrett from Historic New England, advocated for potential restoration of the Town Hall clock and submitted a grant application to update Shelburne's Historic Structures and Sites Survey.

In the upcoming year, we hope to continue working with the Planning Commission to accommodate "pocket neighborhoods" or "Village compatible" infill developments with incentives supporting preservation of historic buildings and open land in the Village District.

April 2 marked the end of more than two decades of Dorothea Penar's service as Commissioner on the HPDRC. Dorothea joined the Commission in the early 1990s and helped it complete several important projects, including the original Village Design Guidelines, the Village Plan Update, and the draft National Register Nomination for the Shelburne Falls area—along with others. She continues her volunteerism in Shelburne as a member of the Historical Society. Dorothea's place on the Commission was filled by Lauren Giannullo, a trained historic preservation planner. Lauren was previously a member of the Shelburne Development Review Board.

Commission members at the end of 2019 – all of whom agreed to serve in 2020 – in alphabetical order were Lauren Giannullo, Fritz Horton, Tom Koerner, Ann Milovsoroff, Marc Vincent, Eileen Warner and David Webster.

From time to time, members retire or leave for personal reasons, leaving openings for new members. Citizens wishing to join the Commission with education and/or experience in historic preservation and/or expertise in design-related areas are encouraged to forward letters of interest to the Town Planner's office.

The HPDRC benefits greatly from the assistance of Dean Pierce (Director of Planning and Zoning) and staff of the Department of Planning & Zoning to maintain the level and quality of service the Commission offers the Town and its residents.

Respectfully Submitted,
Fritz Horton, Chairperson

SHELBURNE HISTORICAL SOCIETY

The 2019 year has been a busy and productive year for the Shelburne Historical Society. In May, we celebrated our five-year anniversary of incorporation. We continued to offer speakers of local history note. This year we featured Brian Knight who just completed his research on the evolution of the Shelburne Falls District, and explained that it will be nominated to the National Register of Historic Places.

The SHS received a grant from the Champlain Valley National Heritage Partnership to develop our abilities to preserve and digitally archive documents and objects. The grant also funded the purchase of display boards for our new space in the lower level of the newly renovated Town Hall. We received a second grant for the same program to do a Women’s History exhibit and middle school curriculum. This exhibit will be completed in June 2020. Continuing with the theme of women’s history in celebration of the 10th anniversary of the 19th Amendment, we will host speakers including Howard Coffin and Linda Ladtko in 2020 to speak about women’s contribution to Vermont history and the suffrage movement. This will be a cooperative effort with the Pierson Library, partially funded by the Vermont Humanities Council.

In September 2019, we began to move into our new display and office space in the Town Hall. We have had many visitors come and see our new space and have been working with teachers from the Shelburne Community School on a project about historic buildings in the Village. We had an official “Grand Opening” and ribbon cutting in December with over 50 people attending.

Board member Paul Irish offered a series of 10 study groups about digitizing documents, photos, and memorabilia, and we plan to continue these digitizing study groups in the future.

The SHS Board includes, Paul Irish, Stuart Morrow, Sue Moraska, Alice Winn, Roz Graham, Odale Cress, Dorothea Penar, David Webster, Tom Anderson and Toni Hill. We are grateful for our members’ and Selectboard support, and welcome interest from prospective regular or Board members. The SHS meets on the first Thursday of each month at 6:30 P.M., and the display area is open Tuesdays and Thursdays 3:00 – 6:00 P.M. and Saturdays 10:00 A.M. – 12:00 P.M. Please email shelburne1763@gmail.com with any questions or interest in volunteering.

Respectfully submitted,
Dorothea Penar



VETERANS COMMITTEE

The Shelburne Veterans Monument Committee had a busy year. We were successful with Town Meeting day visiting with voters, distributing information and collecting donations.

Our annual Memorial Day ceremony honored retired Colonel Bud Ockert, a Committee member who has been heading up the event for over sixteen years. There was a large participation of Shelburne residents, Veterans, and the Shelburne Community School band. Colonel Ockert was honored with a bench near the Memorial for his service. It states, "For extraordinary service to our community and our country." The bench was funded by the Shelburne Memorial Committee and the Shelburne-Hinesburg-Charlotte Rotary Club.

We were present at the Farmers' Market on opening and closing days along with Shelburne Day to explain the history of the Monument and to answer any questions.

We met monthly throughout the year. We successfully installed granite stones on either side of the entrance to the Monument with World War 1 and World War 2 Shelburne residents who served inscribed on them.

On Veterans Day, November 11th, 2019 a ceremony was held at the Monument site to formally dedicate the markers. It was an extremely cold day but well attended by an enthusiastic crowd who appreciated our efforts.

We continue to collect histories of Veterans who have bricks installed in the Monument. The archival copy will reside with the Shelburne Historical Society in their library space.

In 2019 we installed 15 new bricks which brings the total to 500 bricks in the Monument.

Special thanks to Committee members Paul Goodrich, Jim Donaldson, Al Dunbar and Pete Gadue for cleaning and maintaining the Monument during the year. Many thanks to Committee member Eric Hanley for his time and expertise with the newly installed granite stones.

Respectfully submitted,
Sam Feitelberg, Chair



NATURAL RESOURCES AND CONSERVATION COMMITTEE

The Committee and the Town welcomed a new Comprehensive Town Plan early in 2019 when the Select Board approved the 2018 work proposed by the Planning Commission (PC). With PC's support, our committee (SNRCC) had proposed a major rewrite to the Natural Resources section of the new Plan. Following approval, we began to discuss regulation changes to enact the many recommendations we had proposed. Shelburne is fortunate to possess many natural resources and the Plan's recommendations will go far toward their protection. During the year, we have been developing substantially improved mapping focusing on wildlife habitat and corridors, priority forest patches, slopes and outcroppings, agricultural and infiltrating soils, and scenic viewsheds with improved definitions of these resources. We worked extensively with the Planning Commission on implementing natural resources priorities of the updated Town Plan. Stormwater issues are now of major concern as we continue our focus on water

quality and quality of life within Shelburne. In the coming year we will continue to work with the PC to develop regulations to shape and provide protections for these important resources while aiming to focus development in the designated growth area.

The Committee also began work with a newly formed regional organization, the Champlain Valley Conservation Partnership, created to aid communication and cooperation across town boundaries on conservation and natural resources planning. The group includes South Burlington, Hinesburg, Williston, and St. George, and Shelburne, along with the Chittenden County Regional Planning Commission and Vermont Fish and Wildlife. The first project has been to develop a regional map of conserved lands. The group quickly discovered that there was no standard approach to mapping these lands, so work began to create a new map with unified language and definitions to help enable protection and enhancement of ecosystems across town boundaries. Further work will continue in the coming year.

The Committee also took on a project from the Selectboard to develop a Town Policy regarding coexistence with our animals. To that end, a subcommittee was formed which includes SNRCC members Don Rendall, Susan Moegenburg, and Jon Cocina, Selectboard members Jerry Storey and Michael Ashooh, as well as residents Jim White, Sharon McNair, Josh Dein, and Lisa Vear. Other community members are welcome to join. This idea seems to be a new one for the country at large, so our local effort will be breaking new policy ground. The subcommittee is reaching out far and wide for input to the effort.

We worked with the Development Review Board (DRB) to review proposed developments to recommend how these can be best accomplished while protecting natural resources. That protection depends upon the clarity of the vision laid out in the Town Plan and the Zoning and Subdivision regulations, hence our commitment to work with PC on those documents. A total of 14 development projects of varying sizes were brought to the SNRCC this year. As this work becomes more formalized, SNRCC is developing its own development review conditions checklist which will guide us as we comment on each and every project going forward.

2019 was a truly satisfying year for SNRCC. We saw two conservation projects come to fruition: conservation of the Barr Farm on Pond Road in collaboration with the Vermont Land Trust (VLT), and protection of a portion of the Ewing property on Cheesefactory Road in collaboration with The Nature Conservancy (TNC). These were only possible by the ongoing commitment of the Townspeople to make annual contributions to Shelburne's Open Space Conservation Fund, from which we were able to draw to leverage significantly greater contributions from VLT, TNC and other third-party organizations. Our work became busier but richer as we experienced the growth of collaboration and cross-fertilization across the work of many Town Departments and Committees. Susan Moegenburg and Mike Schramm participated as members of the Stormwater Advisory Committee; Sean MacFaden began work with the PC to map resources for the new Town Plan, with special attention to updating our Significant Views Maps. Many of our meetings helped educate us about topics that affect water quality. We heard reports from the Tree Committee regarding the impending invasion of the Emerald Ash Borer and on State plans for Lamprey control on the Laplatte; and we participated in several site walks with developers and property owners regarding their proposed projects.

Our membership remained full this year despite the retirement of Margaret (Peggy) Ranft Day and Kyle Bergeron and our Student Member, Hannah Frasure. We welcomed Mike Schramm and Bob Paquin to the team to fill our roster. We are currently without a Student Member and welcome interest from any high school student who would like to fill that role. We still meet on the second Wednesday of each month at 7:00 P.M. at Town Offices, and welcome anyone to join our dialogue and offer comments.

Respectfully submitted,

Gail Albert, Chair; Don Rendall, Co-Chair, Jon Cocina, Sean MacFaden, Susan Moegenburg, Fred Morgan, Peg Rosenau, Mike Schramm and Bob Paquin.

REPORTS OF OUTSIDE AGENCIES

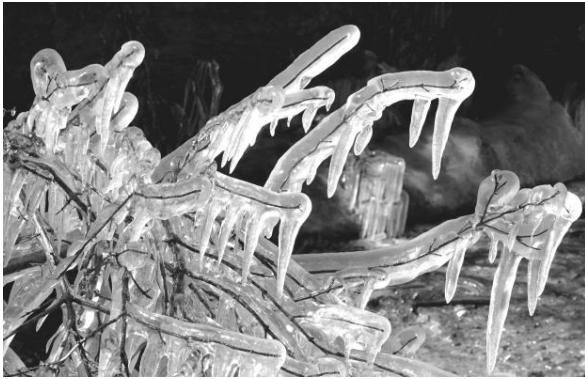
Due to space limitations, we are unable to include reports from other outside agencies that have been part of this Town Report in previous years. The following links contain information from these agencies:

Champlain Water District: <http://www.champlainwater.org>

Chittenden County Regional Planning Commission: <http://www.ccrpcvt.org>

Chittenden Solid Waste District: <http://cswd.net>

Vermont League of Cities & Towns: <http://www.vlct.org>



GENERAL INFORMATION

TOWN WEB SITE: <http://www.shelburnevt.org>

Check the web site for helpful information, including calendar of events and meetings, meeting agendas and minutes, contacts, forms, employment opportunities, Recreation Dept. and Pierson Library events and programs, other Town Departments' information and much more.

TOWN PHONE NUMBERS

EMERGENCY: DIAL 911

NON-EMERGENCY PHONE NUMBERS

FIRE	985-2366	ASSESSING.....	985-5115
POLICE.....	985-8051	WATER - OFFICE.....	985-5120
RESCUE	985-5125	WATER - SHOP	985-5122
TAX PAYMENT INFO.....	985-5120	SEWER	985-3700
TOWN CLERK	985-5116	HIGHWAY	985-5123
TOWN MANAGER	985-5111	PIERSON LIBRARY.....	985-5124
ZONING	264-5032	COMMUNITY SCHOOL.....	985-3331
RECREATION	985-9551	CVU HIGH SCHOOL.....	482-7100
ANIMAL CONTROL.....	985-8051	CVSD OFFICES	383-1234
PLANNING.....	264-5033		
GENERAL INQUIRIES	985-5110	TOWN OFFICE FAX	985-9550

MEETINGS

Selectboard – 2nd & 4th Tues. of the month; 7:00 P.M., Town Center.

Planning Commission – 2nd & 4th Thursday of the month, 7:00 P.M., Town Center.

Development Review Board – 1st & 3rd Wednesdays of the month, 7:00 P.M., Town Center.

Water Commission – 1st Monday of the month, 5:00 P.M., Town Center.

Pierson Library Bd. of Trustees – 3rd Thursday of the month, 6:30 P.M.

Recreation Committee – Contact Rec. Dept. for meeting dates.

CVSD School Board – 3rd Tuesday of the month, 6:00 P.M., CVU High School, Rm. 160.

CVSD Committee Meetings - 1st Tuesday of the month, 6:00 P.M., CVU High School, Rm. 160.

CAT and DOG LICENSES

Cat and Dog Licenses are due on or before April 1. New registrations and renewals can be done by mail. A copy of a current certificate of rabies vaccination must be filed with the Town Clerk. After April 1 a 50% additional fee is charged. Fees are as follows:

Unneutered dog, cat, or wolf-hybrid: \$16.00

Neutered dog, cat, or wolf-hybrid: \$12.00

Shelburne has an Animal Control Ordinance. Copies are available in the Town Clerk's Office or on the Town website.

YOU CAN CONTACT YOUR LEGISLATOR

By calling the Sergeant at Arms at 800-322-5616 or 802-828-2228, or faxing to 802-828-2424, or email to sgtatarms@leg.state.vt.us Clearly note the recipient's name when sending fax or email.

ALSO: Rep. Kate Webb
kwebb@leg.state.vt.us
Phone (802) 233-7798

Rep. Jessica Brumsted
JBrumsted@leg.state.vt.us
Phone (802) 985-9588

The Legislative web site at www.leg.state.vt.us has up to date information on what is taking place in the legislature.

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