

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**
November 12, 2020
Minutes

This meeting was conducted remotely using Zoom platform.

Members Attending:

Fritz Horton, Ann Milovsoroff, Marc Vincent, Eileen Warner, David Webster

Staff Attending:

Susan Cannizzaro, Dean Pierce

Others Attending:

Steve Ertle, Scott Gardner, Noah Roulat

Call to order:

Fritz Horton called the meeting to order at 8:30 a.m. and introductions were made.

Approval of Minutes:

David Webster moved to approve the minutes of October 22, 2020. Marc Vincent seconded the motion, which was unanimously approved.

Design Review Application DR20-25 – 52 Drew Street, LLC, 1036 Falls Road:

Scott Gardner and Noah Roulat represented this application requesting approval for a new single-family home and detached garage at 1036 Falls Road. The Commission was reminded that they had previously seen sketches of the proposed house, but architectural plans had not been reviewed or approved at that time. The architectural plans were reviewed at this meeting. Scott Gardner noted that the house is very similar in architecture and materials as the house next door at 1056 Falls Road, and the garage will be the same as well. Plans were not available for the proposed garage; only pictures of the garage at 1056 Falls Road.

There was some concern by the members of having identical outbuildings next door to each other and they also requested architectural plans for the garage rather than approving it from the photos.

Following a brief discussion, Mr. Gardner stated that he will return to a future meeting with a revised design and drawings for the detached garage.

The house plans were reviewed. Marc Vincent noted that the plans match well with the sketches previously submitted.

David Webster moved to recommend approval of the single-family home at 1036 Falls Road as submitted, with disapproval without prejudice of the detached garage. Ann Milovsoroff seconded the motion, which was unanimously approved.

Scott Gardner and Noah Roulat left the meeting.

Design Review Application DR20-26 – Sammel Sign Co. (applicant) / Harrington of Vermont (owner), 5597 Shelburne Road:

Steve Ertle of Sammel Sign Company represented this application requesting approval of a new façade sign and a free-standing sign panel for Monelle at 5597 Shelburne Road. Monelle is a new tenant at this location next to Harrington's, occupying the former Arabesque space. The free-standing sign panel will be a carved sign to have the same aesthetic as the Harrington's panel above. The façade sign will be a 2D oval-shaped sign. Both signs will feature a white background with navy blue lettering and whale tail logo. Lighting was questioned and Mr. Ertle replied that there is no change to the existing lighting.

Ann Milovsoroff moved to recommend approval of the application as submitted. Eileen Warner seconded the motion, which was unanimously approved.

Steve Ertle left the meeting.

Potential Grant Opportunities, including discussion of Town Hall Clock Repair:

Fritz Horton provided a brief update on the Town Hall clock repair.

Dean Pierce reported that the Preservation Trust of Vermont has obtained some federal funds and has announced the Paul Bruhn Historic Revitalization Grant Program. Through this program, grants ranging from \$50,000 - \$100,000 will be available for the preservation or restoration of public gathering buildings that have economic or social significance in rural communities.

Budget Schedule Update:

Dean Pierce reported that on Tuesday evening the Selectboard heard brief Department Head budget presentations. Dean's Planning & Zoning presentation included matching funds for potential CLG grant projects. No questions were raised by the Selectboard members.

Upcoming Planning Commission Agenda Items:

Dean Pierce reported that the Planning Commission will be continuing its work on matters relating to the ham radio tower application as well as zoning matters and regulatory reform.

Other Business:

Due to the Thanksgiving and Christmas holidays, the November and December meeting schedules were discussed. There will be no second meeting in November and the December schedule was moved up a week resulting in HP&DRC meetings to be scheduled for December 3rd and December 17th.

Adjournment:

David Webster moved to adjourn the meeting at 9:10 a.m. Eileen Warner seconded the motion, which was unanimously approved.

Respectfully submitted,
Susan Cannizzaro