

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**
September 30, 2021
Minutes

Members Attending:

Ruth Hagerman, Tom Koerner, Ann Milovsoroff, David Webster

Staff Attending:

Susan Cannizzaro

Other Attendees:

John Helzer

Call to order:

Tom Koerner called the meeting to order at 8:35 a.m., and introductions were made.

Approval of Minutes:

The minutes from the August 12, 2021 meeting were tabled due to the lack of a quorum of those present at that meeting.

David Webster made a motion to approve the minutes of August 26, 2021. Ruth Hagerman seconded the motion, which was unanimously approved.

Design Review Application DR21-15 – John Helzer (Peg & Ters), 5573 Shelburne Road:

John Helzer, owner of Peg & Ters restaurant, was present to request approval for an exterior walk-in cooler which would be installed in the (rear) northeast corner of the building. He stated that with delivery days now limited, they need to order more items in bulk and therefore need additional storage space. He explained that the cooler will be installed on a raised pad with support posts. The members discussed possible ways to sheath the opening below the pad and decided on solid boards painted to match the building. Based on the site plan included with the application, the members also discussed the possibility of the cooler being within the side yard setback and suggested Mr. Helzer check in with the DRB Coordinator.

Ruth Hagerman moved to approve the application as submitted, with the addition of the solid wood sheathing below the pad, painted to match the building. David Webster seconded the motion, which was unanimously approved.

Town Hall Curtains:

David Webster reported that he met with Gabriela McCormick. He had some fabric samples for the Town Hall curtains as well as the blackout fabric which he passed around the table. Gabriela had brought 7 or 8 samples which were narrowed down to 2. The fabric selected is called “Toast”.

The members then reviewed and made some edits to the draft Shelburne News press release announcing the Town Hall curtain project. Ruth Hagerman moved to approve the press release with the minor edits. Ann

Milovsoroff seconded the motion, which was unanimously approved. David Webster will get the edits to Fritz Horton.

Potential Grant Opportunities:

Brian Knight is working on the Shelburne Shipyard National Register Nomination. The Town has received Brian's first invoice.

Upcoming Planning Commission Agenda Items:

There was no discussion on this agenda item.

Other Business:

There was a brief discussion on the recent Selectboard meeting and the upcoming FY21-22 budget planning.

Adjournment:

David Webster moved to adjourn the meeting at 9:35 a.m. Ruth Hagerman seconded the motion, which was unanimously approved.

Respectfully submitted,
Susan Cannizzaro