

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

September 24, 2020

Minutes

This meeting was conducted remotely using Zoom platform.

Members Attending:

Fritz Horton, Tom Koerner, Ann Milovsoroff, Marc Vincent, Eileen Warner, David Webster

Staff Attending:

Susan Cannizzaro, Dean Pierce, Lee Krohn

Others Attending:

Kim Marie Glynn, Jeff McBride

Call to order:

Fritz Horton called the meeting to order at 8:30 a.m. Attendance roll call was taken.

Approval of Minutes:

This item was moved to later in the agenda.

Design Review Application DR20-19 – Kim Marie Glynn, 157 Shelburnewood Drive:

Kim Marie Glynn was present to request approval for a shed at 157 Shelburnewood Drive. She explained the shed is on a registered trailer with wheels which she initially thought would be transportable; however, once a deck and foldable platform were added to hide the wheels and hitch, she realized it will need to be a permanent accessory structure. The shed, constructed of gray corrugated metal and pine shiplap, is located towards the rear of her driveway and abuts the tree line of the church's parking lot. David Webster expressed concern about the setback next to the church's property. Dean Pierce explained that existing mobile home parks do not have setback requirements; they only have building separation requirements within the park and the proposed shed meets these requirements.

Kim went on to explain that since this will now be a permanent structure, the wheels will be removed and it will be placed on eleven points of contact. This could potentially result in the height of the shed being lowered or raised. The decks will remain and skirting will be added, as required by the homeowner's association. Various skirting options were discussed and Kim stated she would prefer pressure treated wood which will be painted gray to match the shed. Lattice was also discussed but Kim noted that the homeowner's association does not allow lattice skirting.

Following further discussion, Ann Milovsoroff moved to approve the application with the addition of the pressure treated skirting to be painted a gray tone to match the shed. Marc Vincent seconded the motion, which was unanimously approved.

Kim Glynn left the meeting.

Approval of Minutes:

Marc Vincent moved to approve the minutes of September 10, 2020. Ann Milovsoroff seconded the motion, which was unanimously approved.

Design Review Application DR20-20 – Jeff & Megan McBride, 245 Marsett Road:

Jeff McBride was present for this application. He explained they would like approval to remove the existing garage at 245 Marsett Road, which will be replaced with a new two-story garage with living space on the second floor. In addition, the existing rear deck will be removed and replaced with a new deck in a similar location. A wood fence and gate will also be added connecting the garage and main house.

Jeff stated the garage materials will be stained wood stained, metal clad wood windows, and a standing seam metal roof. The structure will be set back to recede from the road and landscaping will be added for some screening. Tom Koerner commented that the new garage is an interesting structure and the applicant should not feel the need to screen it or have it receded. Jeff replied that the proposed location will provide for better light and will keep the presence of the house.

Tom Koerner moved to approve the application as submitted. David Webster seconded the motion, which was unanimously approved.

The applicant was commended for his clear and precise application.

Jeff McBride left the meeting.

Potential Grant Opportunities:

Fritz Horton reported that he made a presentation to the Selectboard on Tuesday evening regarding the grant opportunity for the repair and restoration of the Town Hall clock which received an enthusiastic response. The grant requires a 50% match and Fritz has already received donation offers to fund the match.

Fritz also reported that David Welch has examined the clock and he has provided a scope of work totaling approximately \$7,500. Fritz added that he would like to include a plaque naming the original donors of the clock and that a structural engineer will also be needed. These additional expenses should be included in the grant request. Lee Krohn agreed and stated that we should not under estimate the total cost of the project.

Tom Koerner left the meeting.

David Webster moved that the HP&DRC support the submission of the grant application. Ann Milovsoroff seconded the motion, which was unanimously approved.

Upcoming Planning Commission Agenda Items:

Dean Pierce reported that the Planning Commission will be discussing a possible planning grant application at tonight's meeting. They will also be discussing some zoning issues (Frontage Zone and Regulatory Reform) as well as budget issues. He added that the next HP&DRC agenda should include a budget discussion.

Other Business:

There was no other business.

Adjournment:

Marc Vincent moved to adjourn the meeting at 9:55 a.m. Ann Milovsoroff seconded the motion, which was unanimously approved.

Respectfully submitted,
Susan Cannizzaro