

**TOWN OF SHELBURNE
SELECTBOARD
MINUTES OF MEETING
August 10, 2021**

***Hybrid meeting held via teleconference and in-person.**

MEMBERS PRESENT: Mike Ashooh (Chair), Kate Lalley, Jerry Storey, Luce Hillman. (Cate Cross was absent.)

ADMINISTRATION: Lee Krohn, Town Manager; Peter Frankenburg, Finance Director; Chris Robinson, Water Quality Superintendent; Diana Vachon, Town Clerk.

OTHERS PRESENT: Members of the public participating in the meeting included Marcy Webster (Media Factory), Don Porter, Gail Albert, Ken Albert, Tom and Sara Tompkins, Joyce George, bding, Sue McLellan, Emilio Fornatora, Vishal and Kavitha Shah, Jim White, Ryan W, Alexandra Desmond, Beardofedu's window box, Don Rendall, Lee Suskin, Judy Raven.

1. CALL TO ORDER

Chair Mike Ashooh called the hybrid in-person and teleconference meeting to order at 7 PM and explained the protocol to be followed.

2. APPROVE AGENDA

MOTION by Jerry Storey, **SECOND** by Luce Hillman, to approve the agenda with the addition of discussion of the town mask policy relative to the Delta variant.

VOTING: unanimous (4-0); motion carried.

3. MINUTES

July 27, 2021

MOTION by Kate Lalley, **SECOND** by Jerry Storey, to approve the minutes of 7/27/21 as presented. **VOTING:** unanimous (4-0); motion carried.

4. PUBLIC COMMENT

Comment was made on the danger of traffic on Falls Road exceeding the speed limit and being bullied for driving the speed limit.

Suggestion was made to offer basic training on regulatory reform and protecting the environment with the proposed zoning changes. A status update on form based code should also be provided.

5. SELECTBOARD COMMENTS

None.

6. TOWN MANAGER REPORT/UPDATE

Lee Krohn reported:

- The Town received the first half of the ARPA funding slated for Shelburne. Additional funding will be forthcoming, and we still await final rules from Treasury on lawful uses of these funds.
- The term for Laura Parks on the Dog Park Committee is three years (term to end in 2024).

6.A TOWN MASK POLICY

MOTION by Jerry Storey, SECOND by Luce Hillman, to readopt the Town mask policy in Town-owned buildings open to the public due to the Delta variant.

VOTING: unanimous (4-0); motion carried.

There was public comment against the mask policy and concern that requiring masks will only scare people and continue to negatively impact children. Adults should be allowed to make their own decision with regard to wearing a mask.

7. CAT & DOG OF THE YEAR AWARDS

Ann Bunting and Bethany (cat) and T.J. (dog) owned by Carol and Robert Bick received the Cat and Dog of the Year awards from Town Clerk Diana Vachon.

8. STORMWATER BUDGET REVIEW/SET RATES

Finance Director, Peter Frankenburg, and Water Quality Superintendent, Chris Robinson, gave an overview of the Stormwater Department and budget set up to meet stormwater permit requirements and manage the stormwater collection system in town. The budget for three quarters of the year is \$379,853 supported by stormwater fees and transfers from the General Fund. Eventually the budget will be fully covered by stormwater fees. The ERU rate to be phased in over three years will be \$5.20 per month per ERU. The stormwater charge will be part of the water/sewer bill or a separate mailing for those not being served by municipal water/sewer. There is a different ERU fee for larger single family residential parcels and non-residential parcels. A stormwater utility was formed as all properties, including tax exempt properties, create stormwater runoff, and will contribute to stormwater management. There is a credit system for non-residential properties such as Shelburne Museum, Shelburne Farms, and commercial properties that can satisfy the standards in the credit manual.

There was discussion of covering recurring expenses associated with the state stormwater permit, administrative costs (consultants, etc.), and needed capital projects. The phosphorus control plan shows what needs to be done to achieve the requirement of removal of 20% of the phosphorus load going into the lake from Shelburne.

MOTION by Jerry Storey, SECOND by Kate Lalley, to approve the Stormwater Budget as presented with an ERU equal to 3,801 s.f. and a rate of \$5.20 per ERU per month. VOTING: unanimous (4-0); motion carried.

9. ECONOMIC DEVELOPMENT DISCUSSION (continued)

The Selectboard reviewed the draft mission statement, staffing, and designated downtown status.

Mission Statement

There was agreement the mission statement should be framed to cover community development, not just economic development. The statement should be short with key concepts noted. Measurable outcomes should be identified and fleshed out in a strategic plan. Measurable outcomes could include increasing the grand list and creating employment opportunities in town. There was public comment on the mission statement also addressing protection of the environment and supporting recreation.

Mike Ashooh and Jerry Storey will work on the draft mission statement. All Selectboard members are asked to submit suggested text. A holistic framework with planning and community development is the approach.

Staffing

Lee Krohn reported hiring planning/zoning/community development staff is a work in progress. The focus now is hiring a new Town Planner. Being creative with how staffing is addressed will be considered.

Designated Downtown

MOTION by Jerry Storey, SECOND by Kate Lalley, to initiate the planning process to establish a designated downtown.

DISCUSSION:

- Gail Albert urged involving more people in town in the process.

VOTING: unanimous (4-0); motion carried.

10. DELINQUENT TAXES

Lee Krohn suggested tax abatement from the Board of Abatement be pursued on delinquent property taxes due on a mobile home that no longer exists and the owner no longer resides in the state, and a tax sale be pursued on several properties with significant, long running delinquencies where property owners have made little or no attempt to pay taxes nor respond to requests to explain circumstances. The Selectboard concurred.

11. ISSUES & SCHEDULING

Continuing and upcoming issues to be addressed include community development, organization of the Planning & Zoning Office, budget, capital items, and promoting efficiencies. Other matters will be handled as they arise.

12. LIQUOR LICENSE

MOTION by Luce Hillman, SECOND by Kate Lalley, to convene as the Liquor Control Board. VOTING: unanimous (4-0); motion carried.

First Class Liquor License: Fiddlehead Tasting Room, 6305 Shelburne Road

MOTION by Jerry Storey, SECOND by Kate Lalley, to approve a First Class liquor license for the Fiddlehead Tasting Room, 6305 Shelburne Road, and authorize the Selectboard Chair and/or Town Manager to sign on behalf of the Selectboard. VOTING: unanimous (4-0); motion carried.

MOTION by Luce Hillman, SECOND by Kate Lalley, to adjourn the Liquor Control Board and reconvene the regular meeting. VOTING: unanimous (4-0); motion carried.

13. ADJOURNMENT

MOTION by Jerry Storey, SECOND by Kate Lalley, to adjourn the meeting. VOTING: unanimous (4-0); motion carried.

The meeting was adjourned at 9:25 PM.

RScty by tape: MERiordan



08-24-2021

For the Selectboard

Date