

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

July 22, 2021

Minutes

Members Attending:

Ruth Hagerman, Fritz Horton, Tom Koerner, Ann Milovsoroff, David Webster

Staff Attending:

Susan Cannizzaro

Others Attending:

Paul Grogan

Call to order:

Fritz Horton called the meeting to order at 8:32 a.m. and introductions were made.

Approval of Minutes:

David Webster moved to approve the minutes of July 8, 2021. Ruth Hagerman seconded the motion, which was unanimously approved.

Design Review Application DR21-13 – Union Bank, 5068 Shelburne Road:

Paul Grogan was present for this application requesting approval for a front and rear door replacement and the addition of two louver vents in the front dormers at the new Union Bank on Shelburne Road. The front door will be an ADA automatic single-glass door with side lights within the existing opening. The rear door will be wood with a single upper window. Any new trim will match existing white trim. Mr. Grogan also explained that the louver vents will be connected to an internal air flow system.

Following a brief discussion, Tom Koerner moved to approve the application as submitted. Ann Milovsoroff seconded the motion, which was unanimously approved.

Paul Grogan left the meeting.

Potential Grant Opportunities:

Fritz Horton reported that a proposal from Brian Knight has been received and accepted for the preparation of the Shelburne Shipyard National Register nomination. He reminded the members that the CLG grant for the update of the Historic Sites and Structures Survey has been transferred to this project due to its urgency with the assistance of the SHPO. Fritz Horton and Dorothea Penar have met with the owners of the properties to be included in the district. Brian Knight will be invited to attend the next HP&DRC meeting.

Upcoming Planning Commission Agenda Items:

The members discussed the joint meeting of the DRB, Planning Commission and Selectboard, as well as David Leckey's Economic Study presentation.

Other Business:

David Webster reported that he has received estimates from Great Oak Interiors for both temporary window coverings and the permanent curtains for the Town Hall. Gabriela McCormick would like to come see the space and will bring fabric samples at that time. David will share the information he received with Library Director, Kevin Unrath. Ruth Hagerman commented that the final budget will have to include the necessary hardware for the curtains, so it will come in higher.

Tom Koerner commented that the house being renovated at 193 Harbor Road is looking good.

There was a brief discussion regarding the properties included in the Shelburne Falls National Register District. A few of the eastern properties are outside of the Village Design Review Overlay District and the members feel they should be included.

Ruth Hagerman made a motion to recommend that the Village Design Review Overlay District be extended to include the eastern boundary of the Shelburne Falls National Register District. Tom Koerner seconded the motion, which was unanimously approved.

Adjournment:

Tom Koerner moved to adjourn the meeting at 9:45 a.m. Ruth Hagerman seconded the motion, which was unanimously approved.

Respectfully submitted,
Susan Cannizzaro