

Pierson Library Board of Trustees Minutes  
July 18, 2019  
7:00 PM  
Town Offices

In attendance: Trustees: Ruth Hagerman, Laureen Mathon, Barb Comeau, Lisa Merrill, John Boscia (via phone)

Library Director: Kevin Unrath

1. Call to Order 7:01 PM
2. Barb moved to approve the agenda, Lisa second ed. Motion passed unanimously.
3. Barb moved to approve minutes as presented, Lisa seconded . Motion passed unanimously.
4. Public Comment - None
5. Barb presented Treasurer's Report - No major changes - income from misc library fines reported.
6. Kevin presented Director's Report- Utilities were higher than budgeted due to some unforeseen expenses. Programming numbers were very close to last year even with the temporary space. Kevin provided a staffing update.
7. Kevin and Ruth provided a project update. Carpets are in, woodwork on ceiling, millwork, painting done. We should know more about elevator on Monday. The building committee met with the landscape designer and contractor to make on-site adjustments. Kevin, Ruth, Jerry & Lee met with some members of the Historical Society to discuss their leased space in Town Hall.

The Board discussed plans for soft opening, opening day, recognition night. Barb will work with Cathy on these plans and possibly form a planning committee and a budget. We discussed need to coordinate this with the Friends as they would also like to plan a tour or event for Friends prior to opening.

John exited the meeting 7:25 pm

8. Discussion of Trustee fiscal policy

Consider funding project recognition - Laureen made a motion to purchase from Trustee funds ,in an amount up to \$5,000, one Beekin Parsons conference table and 8 chairs. Barb seconded the motion. Motion passed unanimously.

Discussion of opening a 6month CD at (Bank) - most pay 2% in interest. Decided not to move forward for now. Barb made a motion to transfer remaining funds in money market fund into checking account and close money market fund. Laureen seconded, Motion approved unanimously.

## 9. Directors review update

Laureen moved to enter executive session on the finding that premature general public knowledge would place the public body or a person involved at a substantial disadvantage pursuant to 1 VSA 313(a)(1). Barb seconded that. Motion approved unanimously.

Barb moved that we enter executive session for the purpose of discussing the Library Director's annual review, as authorized by 1 VSA 313(a)(2).. Lisa seconded it. Motion passed unanimously.

Lisa moved to exit executive session. Barb seconded. Motion passed unanimously.

Barb moves to accept Kevin's annual review and goals for July, 2019 to July, 2020.

Laureen seconded. Motion passed unanimously.

10. Review Trustee membership - Cathy submitted her resignation, September will be her last meeting as a trustee.

11. Next meeting- Possible meeting on August 15th - we will keep that date open, but we will wait and see how the new library project has progressed. Otherwise, next meeting will be September 19, 2019

12. Laureen moved to adjourn at 8:15. Lisa seconded. Motion passed unanimously.