

TOWN of SHELburnE TREE ADVISORY COMMITTEE
Minutes of July 10, 2019

Attendees: Gail Henderson-King, Dave Hall, Tod Warner, Ann Milovsoroff, Jan Gannon

1. **Call to Order**- Gail called the meeting to order at 7:07 pm.
2. **Review Agenda** The agenda was approved as presented.
3. **Consider approval of minutes from June 12, 2019*** Tod Warner made a motion to approve the minutes and Ann seconded. The minutes were unanimously approved as presented.
4. **Citizen Participation (Opportunity for public comment on any Committee Business that is not included on this agenda)**

Todd Whitaker joined the meeting to discuss the Farmer's market and protection of the trees on The Parade Grounds. Todd is going to reach out to Lee regarding his next steps. What we discussed was roping off all the trees on the Parade Ground, installing some bicycle racks, block off the entrance on Falls Rd so that customers do not park in this area and relocating certain vendors with larger vehicles to areas with more space.

5. **Farmers Market Update** – Follow up on meeting with Town Manager and Farmers' Market chair.

Please see above. Gail to follow up with Lee about next steps and to ask him talk to Todd Whitaker.

6. **Joint Meeting with the Conservation Commission** – Discussion of Emerald Ash Borer work STAC will be undertaking with Conservation Commission.

Gail reviewed the plans for managing the EAB and the committee answered questions from the Conservation Commission.

7. **Emerald Ash Borer Management Plan** – Discuss status of materials for tree inventory, EAB tags, outline of draft work plan, volunteers needed, and example EAB plans.

Tod suggested we start an Adopt an Ash Tree Program. This would include educating the public as to what we are doing and the need for funding both from citizens and the Select Board. First step is to tag the Ash Trees in the Town Center and along School Street. Jan volunteered for this task.

Jan sent the list of equipment for the tree inventory to Peter Frankenberg to order and followed up in person today. She will follow-up with Lee to connect with Peter and get the equipment ordered ASAP so we can start the inventory. Prior to starting the inventory, Elise will designate someone from her office to help train us on the use of the iPads. This training is scheduled for July 30th.

Gail will follow-up with Elise to schedule an Ash Tree identification workshop for the community in August.

Leafsnap is an app we can use for tree identification. Jan will email the committee the details.

Dave to contact Hope and Diana about volunteering to assist with the Ash Tree Inventory.

Dave to ask Paul Goodrich for a bundle of stakes and flagging tape to mark off the trees on the Parade Grounds. Plan is to do this on Thursday or Friday afternoon.

Gail to work on the project description for the UVM class to get help writing the EAB management plan. She will email this to the committee for review.

Thanks to Tod for organizing and getting the EAB tags printed.

- 8. Tree City USA Designation** – Discussion of Tree City USA Growth Award application
This item was postponed to a future meeting.

- 9. Tree Warden Report**

The pruning and cutting was done around the Town of Shelburne.

The gravel path around the Cedars near the new Shelburne Library will not be replaced.

- 10. Other Business**

- 11. Adjourn** The meeting was adjourned at 8:25 pm.

Minutes respectfully submitted by:
Jan Gannon, Secretary, Shelburne Tree Advisory Committee

Approved by Shelburne Tree Advisory Committee on _____

DRAFT