

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

July 8, 2021

Minutes

Members Attending:

Ruth Hagerman, Fritz Horton, Tom Koerner, Ann Milovsoroff, Marc Vincent, David Webster

Staff Attending:

Nini Anger

Others Attending:

Rachel Teachout, William Lyons, Emily Morse, Brett Cluff

Call to order:

Fritz Horton called the meeting to order at 8:30 a.m. and introductions were made.

Approval of Minutes:

Ruth Hagerman moved to approve the minutes of July 1, 2021. Marc Vincent seconded the motion, which was unanimously approved.

Design Review Application DR21-08 (Continued) – Rachel Teachout & William Lyons, 193 Harbor Road, Renovate/Restore House:

Ms. Teachout and Mr. Lyons were present to clarify plans and request approval for renovation of the property. Detailed drawings were provided. The renovation calls for no major deviations from the original house except for the deletion of two west facing windows on the first floor. Details of the porch roof were discussed. Existing shingles will be stripped and replaced with a standing seam metal roof. A question was raised about the porch posts based on the drawing. Mr. Lyons indicated the original posts will be used. Mr. Lyons was asked to confirm this by noting and initialing on the drawing.

Following a brief discussion, Tom Koerner moved to approve the application as submitted to the Zoning Administrator with the clarification of porch posts pictured in the drawing. Ruth Hagerman seconded the motion, which was unanimously approved.

Design Review Application DR21-12 – Emily Morse (Lewis Creek Builders)/Brett Cluff & Megan Cassidy (Owners), 872 Falls Road, Renovate house with new windows, doors, siding, trim and roof:

Emily Morse and Brett Cluff were present to request approval for renovation of an existing farmhouse. Detailed drawings were provided. Mr. Cluff stated the footprint will remain the same. Ms. Morse described the additional insulation and rain screen to be added resulting in an increase of 8.5” to the ridge height. Removal of existing foyer door will be replaced with a window to accommodate interior stairs. Window and door location in kitchen to be swapped. Questions were raised about the window pediments. Ms. Morse confirmed that all window pediments would be replaced to match existing detail. She also noted that all shutters would be removed and not replaced as they are mismatched and of varying materials, colors, and profiles. There was discussion about the insulation and siding. LP Smartside will be used with a 3” exposure. It was pointed out that the drawings indicate a 6” exposure. Emily confirmed the error on the drawing. The change from 3” to 6”

was noted and initialed on the drawing by Mr. Cluff. A question was raised about the chimney detail. A cricket roof will be added to connect the chimney to the structure. The addition of the cricket roof was noted and initialed on the drawing by Mr. Cluff.

Tom Koerner moved to approve the application with the following changes:

1. Window pediments to be uniform on all windows.
2. Clapboard exposure to be 3”.
3. Cricket roof to be added to chimney.

Ruth Hagerman seconded the motion, which was unanimously approved.

Potential Grant Opportunities:

The members discussed the Shelburne Shipyard again and potential grants for a National Register nomination of the Shipyard. Fritz Horton expressed a need for a historic preservationist to prepare the documents. He contacted Lauren Giannullo but she is not available. Brian Knight is interested in doing the work. The need was voiced for a consultant to write a letter to the State Historical Preservation Office. Fritz Horton stated that a proposal should be done first and then the letter. There was question of where the grant is, how much it is for, and when the Selectboard authorized the grant. It was also questioned as to whether a portion of the grant can be applied to hire a historical preservationist and if that would need to be put out to bid. The suggestion of having Brian Knight do a town survey and a Shipyard survey was made.

Upcoming Planning Commission Agenda Items:

The Planning Commission will be participating in a joint meeting with the Selectboard and Development Review Board on Wednesday, July 14th at 7:00 p.m. Information regarding the agenda can be obtained from Town Manager, Lee Krohn.

Other Business:

Fritz Horton mentioned the possibility of using black-out lining for the Town Hall windows. David Webster said that he is still waiting to hear back from Gabriella McCormick regarding fireproof fabric samples and a quote for consideration.

Adjournment:

Tom Koerner moved to adjourn the meeting at 9:30 a.m. David Webster seconded the motion, which was unanimously approved.

Respectfully submitted,
Nini Anger