

Draft Minutes 6/16/22 Call to order 6:33 PM.

**Present:** Charlotte Albers, Alice Brown, Lisa Merrill, Becky Jewett, Holly Brough, Library Director Kevin Unrath

**Approval of Agenda:** motion by Alice, 2nd by Char, with the addition of item 5A

**Approval of Minutes:** motion by Alice, 2nd by Holly

**Treasurer's Report:** In a comfortable position

**Also:** Item from Katie B for a science summer program. Could we cover the expense?

Motion to spend up to \$450 by Char, 2nd by Holly.

**Library Director Update:**

Budget (fiscal year ends 6/30/22): Building expenses are lower (cleaning is less) and utilities are higher. This could go up even more in the next fiscal year. Overall, things are looking good!

Circulation: Looking good. May was busy; gate count should be close to our target.

Programming person: Will be hired for 29 hours/week, starting July 5.

Sculpture: A bid for the excavation work is out. Clerk of the works is volunteering his time to review and refine the bid document and installation plans. Goal to have it fully installed by September 1. Could it be ready by August 20 for Shelburne Day? Title of sculpture: "Education will Save the World!"

Art: Pete Boardman's works are newly on display

HVAC issues: Still not working! Eg, Town Hall is 79 degrees, despite setting at 74. We're close to the 3-year anniversary of the system. We will give the General Contractor until next week. Next step is for us to meet with the Town Manager. Then we might need to ask the Selectboard for (legal) help to get the HVAC company to repair the system that has never worked.

Summer Reading Program: Ready to launch! "Passport to Adventure" theme.

Third Sunday programs, all at 6:30 PM:

6/19/22: Bill McKibben on his new memoir, *The Flag, the Cross, and the Station Wagon: A Graying American Looks Back at His Suburban Boyhood and Wonders*

7/17/22: Tom Deneberg on Homer Winslow in Maine

8/21/22 Jen Rose Smith—a nationally published travel writer and editor, currently Adventure editor for *Sierra Magazine*

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**Art Policy (new) :** Drives the collection of art at the Pierson Library—Should be put into the Policy Manual. Includes criteria for selection, non-acceptance of permanent pieces of art, request for removal of art (similar to policy for removal of a book that a patron doesn't like).

**Art Loan Agreement (also new):** Like a contract for art on display.

*\*\*We will allow Kevin to move forward on current art agreement for now and we will defer a final agreement and vote on these policies to our August meeting.*

**Town Budget Letter from Town Manager:** Due to current inflation, can we defer some expenses for a half-year? This might be difficult for us, but possibly we could defer some computer purchases.

**Library Trustee Projects/Ideas:**

Building enhancements (Alex, Becky, Lily)

Carpentry in process; new signs with Pete in process; carpet runner talked about

Community Room art / Summary of art spaces – document (Alex)

Our spaces are numerated in the Policy Manual, but perhaps we need more details (size, shape, etc)—and what can go in each of those spaces. Community Galleries (Children’s Space, YA shelves, hallway) would be most important. Our Community Room walls are done by BCA. Q: Can we put more art into the Community Room? Would the Craft School like to use it to display? Art shouldn’t be breakable or too valuable... Could an artist who displays here be required to do a program as well?

Storybook walks (Kristin, Becky, Holly, Julia)

Three folks met on the Ti Haul Trail to install, but ran into problems (hard ground and other obstacles). It is successfully installed now!

Policy Manual review (Collection Development policy Alice)

Meeting has happened, “to-do” list is created.

Friends – June book sale June 10-12: Made \$4,800, a good amount!

Director Review (Becky, Alice) – Kevin writes his review in July, review will be in August

Shelburne Day Aug 20 th 9 AM – 1PM, apps available in July

Ideas: Guest story readers (Tom Messner, rescue/firefighter, Churchmen), organized by Rob; ice cream (Alice reach out to The Scoop for 11a - 1p), scavenger hunt (Alice and Becky), sculpture opening pencils that say Education Will Save the World (Alice).

Special meeting to discuss Shelburne Day Thursday July 28, 2022, 6:30 PM

Next regular meeting scheduled for Thursday August 18, 6:30 PM.

Motion to adjourn by Char, 2nd by Alice

Call to adjourn: 7:56 PM