

*THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.*

**SHELBURNE HISTORIC PRESERVATION &  
DESIGN REVIEW COMMISSION**

**May 27, 2021**

**Minutes**

**This meeting was conducted remotely using Zoom platform.**

**Members Attending:**

Lauren Giannullo, Ruth Hagerman, Fritz Horton, Tom Koerner, Ann Milovsoroff, Marc Vincent, David Webster

**Staff Attending:**

Susan Cannizzaro, Nini Anger

**Others Attending:**

Chris Miller, Kim Nolan, Laura Wolfsen

**Call to order:**

Fritz Horton called the meeting to order at 8:30 a.m.

**Approval of Minutes:**

Marc Vincent moved to approve the minutes of May 13, 2021. Ruth Hagerman seconded the motion, which was approved. Lauren Giannullo abstained as she was not in attendance at the meeting.

The order of the agenda was modified awaiting the arrival of the applicants.

**Public Relations Efforts for Shelburne Fall Historic District:**

Marc Vincent has contacted Devin Colman regarding the status of the Shelburne Falls National Register nomination. The Vermont Advisory Council has reviewed the application and has suggested some edits for clarity and consistency. The press release will be put on hold until the nomination is finalized.

**Design Review Application DR21-06 (Continued) – Christopher Miller (Applicant) / Dennis & Jancie Miller (Owner), 45 Harbor Road:**

This application was continued from the previous meeting since the applicant was unable to attend that meeting. Chris Miller was present today and explained the request to add fencing along the eastern and western sides of the property (fencing already exists in the rear). He is also requesting a gate across the driveway. The fencing will consist of a 6' cedar privacy fence on the west and either a 4' picket or wire fence along the hedge line on the east property line. David Webster noted the aerial view also shows a small length of fencing in the front from the northeast corner of the house to the east property line and questioned what style of fencing is proposed for that location. Chris Miller replied that it will be the 4' picket fencing.

Following further discussion, David Webster moved to approve the application for a 6' privacy fence on the western boundary, a 4' picket fence from the northeast corner of the house to the east boundary, and either a 4' picket fence or wire fencing along the eastern hedge. The approval also includes the driveway gate as proposed. Lauren Giannullo seconded the motion, which was unanimously approved.

**Design Review Application DR21-04 (Continued) – Eric Denice & Laura Wolfsen, 209 Marsett Road:**

Lauren Wolfsen was present and has provided a materials list and revised renderings for their proposed expansion. David Webster noted that the list states a metal roof whereas originally the applicant stated it would be an asphalt roof. Ms. Wolfsen stated that they have chosen a metal roof for efficiency and longevity. There was a brief discussion regarding the roofing material. David Webster questioned how the roof will be trimmed and finished. Ms. Wolfsen offered to submit photos of what they have in mind. (The internet connection with Ms. Wolfsen was lost. The discussion will continue at the next meeting on June 10, 2021.)

**Design Review Application DR21-07 – Kimberly Nolan, 43 Fisher Place:**

Kim Nolan was present requesting approval for a 4' high cedar split rail fence along her southern property line. The fence will match the neighbor's existing fence. Following a brief discussion, Tom Koerner made a motion to approve the application as submitted. Marc Vincent seconded the motion, which was unanimously approved.

**Update on Town Hall Curtains:**

David Webster will be meeting with Celia Oliver at the Town Hall following this meeting. Fritz Horton will be meeting with Gordon's Window Décor regarding the window film as well.

**Potential Grant Opportunities:**

Marc Vincent reported that he spoke with Devin Colman. The current grant for updating the Historic Sites & Structures Survey could be transferred to a National Register Nomination application for the Shelburne Shipyard. David Webster questioned what the downside would be of not updating the Survey, and that there may be other grant opportunities for the Shipyard nomination. He added that he is concerned about the number of properties that have been lost in recent years. David also mentioned that the Maritime Museum may have information on other grant opportunities that could be used for the Shipyard nomination.

**Other Business:**

Fritz Horton gave a brief update on the Town Hall clock repair and budget.

Marc Vincent asked what is happening with the old house on Harbor Road. Nini Anger reported that the house has been sold and the new owner intends to restore it. No permits

have been issued yet; therefore, Lee Krohn has issued a cease and desist order until the necessary permits are received.

**Adjournment:**

Ruth Hagerman moved to adjourn the meeting at 9:25 a.m. Marc Vincent seconded the motion, which was unanimously approved.

Respectfully submitted,  
Susan Cannizzaro