

**TOWN OF SHELBURNE
SELECTBOARD
MINUTES
May 10, 2022**

***Hybrid meeting held via teleconference and in-person.**

MEMBERS PRESENT: Mike Ashooh (Chair), Luce Hillman, Cate Cross, Kate Lalley, Matt Wormser.
ADMINISTRATION: Lee Krohn, Town Manager; Peter Frankenburg, Finance Director; Adele Gravitz, Planning Director; Diana Vachon, Town Clerk.
OTHERS PRESENT: Members of the public participating in the meeting included Bill Deming, Bill Keogh, Don Porter, Joan Ienes, Jonathan Rosenbloom, Joyce George, Judy Raven, Lee Suskin, Michele Morris, Patricia Fontaine, Reg Rosenau, Rowland Davis, Sarah Reeves, Shelburne Town Host, Susan Jean Hull Grasso, Tracey Beaudin, Linda Riell, Sean Moran, Susan McLellan, Peggy Coutu, Sarah Stillman, Jenna Koloski, Media Factory.

[Note: Minutes reflect the order of the published agenda.]

1. CALL TO ORDER

Chair Mike Ashooh called the hybrid in-person and teleconference meeting to order at 7 PM.

2. APPROVE AGENDA

MOTION by Cate Cross, **SECOND** by Matt Wormser, to approve the agenda.
VOTING: unanimous (5-0); motion carried.

3. CONFLICTS OF INTEREST

There were no disclosures.

4. MINUTES

April 26 & 30, 2022

MOTION by Kate Lalley, **SECOND** by Matt Wormser, to approve the minutes of 4/26/22 & 4/30/22 as presented. **VOTING: unanimous (5-0); motion carried.**

5. PUBLIC COMMENT

- There were comments and questions on the following:
 - Disciplinary action against a member of the Shelburne Police Department on issues that came to light in the Baker report. [Lee Krohn said no comment will be made on personnel issues.]
 - Consider a new law firm to represent the town as the current firm provides poor advice and involved the town in numerous lawsuits and expensive litigation.

- Under the current contract for Police and Dispatch all employees should be on the correct step reflecting years of experience on the job.
- Green Up Day was successful. A CVU student served as a mentor to the volunteers.

6. SELECTBOARD COMMENTS

- The retreat was very productive and showed people are actively engaged with the town.
- Parents are reminded to tell their children not to run or bike in front of a train coming to the crossing on Harbor Road.

7. TOWN MANAGER REPORT/UPDATE

Lee Krohn reported:

- Green Up Day, a half marathon, and the Little League Parade all happened in Town over these past two weekends in May.
- People are reminded to be careful on the lake because the water is still very cold.
- Burn permits are needed for any yard waste burning.

8. CBC APPOINTMENT(S)

Housing Subcommittee

MOTION by Cate Cross, SECOND by Kate Lalley, to appoint Peg Rosenau to the Housing Subcommittee for a three-year term starting immediately and ending 4/1/25. VOTING: unanimous (5-0); motion carried.

Social Services Committee

MOTION by Matt Wormser, SECOND by Kate Lalley, to appoint Sean Moran to the Social Services Committee for a three-year term beginning immediately and ending April 1, 2025. VOTING: unanimous (5-0); motion carried.

9. FARMERS MARKET MANAGER

Sarah Stillman, new manager of the Farmers' Market, assured the reputation of the market will continue. At this time, it appears every booth has been filled. Feedback on the market is always welcomed.

10. CSWD FY23 BUDGET

Sarah Reeves, CSWD General manager, gave a presentation on the FY23 Chittenden Solid Waste District budget and capital investments. Each member town is asked to vote on the budget. The Selectboard will take action at the next meeting.

11. VERMONT COUNCIL ON RURAL DEVELOPMENT

Jenna Koloski, Community Director for the Vermont Council on Rural Development, explained the services provided by the organization to help communities bring together voices and identify priorities for the future. If interested, a letter from the Town Selectboard should be submitted requesting assistance and to be added to the queue. The Council is booked until 2023.

The Selectboard will make a decision on engaging the Council at the next meeting.

12. FOLLOW UP FROM THE RETREAT

The following take-aways from the Selectboard retreat were discussed:

- Doing another retreat in the fall.
- Doing more outreach and community engagement.
- Having a line item in the budget for community engagement activities.
- Improving the Town website to be more functional with links to happenings in town.
- Moving forward on energy efficiencies and bike/ped issues.
- Doing a summit on climate change resiliency for the town.
- Doing a dedicated planning session on how to address issues facing the town.

Jonathan Rosenbloom gave a brief explanation of Sustainable Development Code, a national interdisciplinary project with lawyers, planners, architects, city staff across the country as contributors to provide best practices to increase sustainability across the development code process. Mr. Rosenblum will present at the next Selectboard meeting.

Rowland Davis, resident, suggested the Planning Commission be involved in the planning session. Also, there is a guidebook available from CCRPC dealing with climate change.

Susan Grasso suggested looking at the top values of the town and which projects crosscut those values.

13. PUBLIC RECORDS POLICY

MOTION by Cate Cross, **SECOND** by Kate Lalley, to adopt the Public Records Inspection and Transmission Policy as outlined. **VOTING: unanimous (5-0); motion carried.**

Thanks was extended to Lee Suskin for his assistance with the policy.

14. CONTRIBUTION: Front Porch Forum

MOTION by Kate Lalley, **SECOND** by Cate Cross, that the Town make a contribution of \$300 this year to Front Porch Forum. **VOTING: unanimous (5-0); motion carried.**

15. ARPA COMMITTEE

Tabled to next meeting.

16. SCHEDULE FOR REVIEW OF WARRANTS

MOTION by Kate Lalley, **SECOND** by Matt Wormser, to approve the schedule for review of warrants as presented. **VOTING: unanimous (5-0); motion carried.**

17. EXECUTIVE SESSION: Personnel

MOTION by Cate Cross, SECOND by Kate Lalley, pursuant to 1VSA313 to go into Executive Session to consider the appointment or employment or evaluation of a public officer or employee, and to invite the Acting Police Chief and Town Manager to participate. VOTING: unanimous (5-0); motion carried.

Executive Session was convened at 9:09 PM and adjourned at 10:29 PM.

MOTION by Matt Wormser, SECOND by Kate Lalley, to resume the regular meeting. VOTING: unanimous (5-0); motion carried.

The regular meeting resumed at 10:29 PM. Mike Ashooh reported the Selectboard will make an announcement at the next meeting.

18. ADJOURNMENT

MOTION by Kate Lalley, SECOND by Matt Wormser, to adjourn the meeting. VOTING: unanimous (5-0); motion carried.

The meeting was adjourned at 10:30 PM.

RScty by tape: MERiordan

For the Selectboard

Date