

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

May 9, 2019

Minutes

Members Attending:

Fritz Horton, David Webster, Marc Vincent, Lauren Giannullo, Ann Milovsoroff,

Staff Attending:

Dean Pierce, Ravi Venkataraman

Others Attending: Brian Precourt

Call to Order:

Fritz Horton called the meeting to order at 8:31 a.m.

Approval of Minutes:

David Webster moved that the minutes for the April 25, 2019, meeting be approved. Lauren Giannullo seconded the motion. The Chair called for a vote, and the 4/25/19 minutes were unanimously approved. Action on the minutes for March 28 was deferred until more members are present.

Design Review Application DR19-05:

Brian Precourt was present and represented the application, which proposes a façade sign and “pylon” sign in association with the new laundromat commencing operation in the Shelburne Shopping Park. Plans for the signs (one 16x23½ inches and the other 29x39 inches) are included in the application. David Webster asked for clarification of the sign colors. Brian Precourt responded blue and white. There being no further discussion, David Webster moved that the HPDRC recommend approval of the plans as submitted. (He initially phrased the motion as “accepting” the plans and modified the wording at the suggestion of the Chair.) Marc Vincent seconded the motion. There being no further discussion, the Chair called for a vote. The motion was approved unanimously.

Request by Fiddlehead Brewing for Review under Section 1230.2:

No one representing the application appeared, and thus Commissioners considered whether or not to discuss the application in the absence of the applicant or project representative. Ravi Venkataraman indicated that Matt Cohen, owner of Fiddlehead Brewing, was expected. Dean Pierce provided copies of the Sections 1230.2 and 1910 of the Zoning regulations. After waiting a short time, Commissioners agreed to table the item and continue through the agenda.

Report on Library Brickwork Meeting:

David Webster reported that both he and Tom Koerner attended the “library brickwork meeting” held on April 30th. David brought two issues to the attention of Commissioners. The first relates to the color of the bricks to be used on the reconstructed front steps and whether one or two distinct brick types (colored differently) would be used. David noted that Tom expressed preference for using a single brick type/color, and he (David) believes a single brick type/color will be used during construction. The ensuing discussion touched on the pros and cons of using different bricks. In the end, Commissioners did not identify any concerns or conflicts stemming from the use of a single brick type.

The second issue raised by David Webster relates to the repointing of existing bricks on the Town Hall. David related that he had had a conversation with project architect Megan Nedzinski at the meeting. He had told her he believes the specifications require that a ‘test area’ be prepared and reviewed before repointing begins. According to David, Ms. Nedzinski responded she was not sure that is the case but said would research the matter and communicate back via Library representatives/the Town Manager. With relevant documents in hand, Fritz Horton confirmed David’s understanding. Fritz indicated that two specifications are included in the bid documents. At least one of them (Specification 042.100, also referred to as the Preservation Brief) requires such a test area. The group also discussed the type of mortar to be used during the repointing process. David indicated that the understanding he developed while attending the meeting is that type N mortar would be used. Fritz noted, however, that the specifications call for type O mortar. (Lauren Gianullo concurred after reviewing the documents.) Commissioners expressed a strong desire to know why a substitute mortar is proposed.

Fritz then wondered if the Commission should contact the Clerk of the Works and ask him to investigate the issue. Dean Pierce suggested an alternative approach, one that would have the Chair of the Library committee and the Town Manager included in any communication. Fritz then proposed that as Chair he draft an email regarding the mortar issue and forward it to Cathy Townsend, Lee Krohn, and others. Other Commissioners concurred.

Upcoming Planning Commission items:

Dean Pierce provided a brief report regarding activities of the Planning Commission. He noted that Commissioners are currently focusing attention on Rural PUD issues and will soon be turning attention to Form Based Zoning. The Planning Commission also has warned a public hearing on changes relating to Accessory Apartments.

Other Business:

Fritz Horton provided an update on the distribution of his letter to the Selectboard regarding Form Based Zoning and the possible joint project involving Healthy Living market and a new fire station. Ravi Venkataraman noted that he had received a copy of the letter from Mark Sammut. Mark is the project manager for the Rice Lumber project but was not on the initial distribution list. The rapid sharing of the letter beyond its initial distribution was noted with interest.

David Webster reported on his efforts to identify a date for a small event to recognize Dorothea Penar's many years of service. By Dorothea's choosing, the event will be small and informal gathering. After scheduling constraints and conflicts were considered, the date May 17th was identified. The proposed time is 5 to 7 pm. David indicated that he will confirm the date with Dorothea. Fritz Horton offered to host at his home on Champlain Drive.

Request by Fiddlehead Brewing for Review under Section 1230.2:

As no representative of the application had appeared, Marc Vincent moved that the request by Fiddlehead Brewing for Review under Section 1230.2 be continued until the next meeting, on May 23. Ann Milovsoroff seconded. The Chair called for a vote, and the motion was approved unanimously.

Adjournment:

Lauren Gianullo moved that the meeting adjourn, and Ann Milovsoroff seconded. The Chair called for a vote, all were in favor, and the meeting adjourned at 9:20 a.m.

Respectfully submitted,
Dean Pierce