

*THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION*

**SHELBURNE HISTORIC PRESERVATION &  
DESIGN REVIEW COMMISSION**

**March 24, 2022**

**Minutes**

**Members Attending:**

Ruth Hagerman, Fritz Horton, Tom Koerner, Ann Milovsoroff, Marc Vincent, David Webster

**Staff Attending:**

Nini Anger, Susan Cannizzaro

**Other Attendees:**

Maria Cimonetti, Kudd Rood, Jennifer Stoddert

**Call to order:**

Fritz Horton called the meeting to order at 8:30 a.m.

**Approval of Minutes:**

Ruth Hagerman moved to approve the minutes of March 10, 2022. David Webster seconded the motion which was approved. Tom Koerner and Marc Vincent abstained from the vote as they were not present at the meeting.

**Design Review Application DR22-01 (Continued) – Maria Cimonetti, 1004 Falls Road:**

Maria Cimonetti and her contractor, Kudd Rood, were present again for this application. Ms. Cimonetti stated she has submitted revised plans which address the concerns expressed by the Commission members at the previous meeting. The revised plans were reviewed and Ms. Cimonetti and Mr. Rood answered questions that were raised.

Tom Koerner commented he thinks the plans look great and the project will be a nice face lift for the area. He added that the applicant may want to consider a cable rail system for the 2<sup>nd</sup> story deck to allow for a better view. Mr. Rood replied they had considered this, but it is a matter of budget. Fritz Horton also suggested the applicant may want to add a decorative element on the north gable to break up the large area.

Ann Milovsoroff moved to approve the application with the revised drawings received March 16, 2022 and reviewed today. Marc Vincent seconded the motion, which was unanimously approved.

Maria Cimonetti and Kudd Rood left the meeting.

**Design Review Application DR22-03 – Donna Hathaway/Jennifer Stoddert, 6017 Shelburne Road:**

Jennifer Stoddert was present for this application. She is requesting approval to replace an existing window on the south elevation with an egress door for safety/emergency purposes. A catalog cut sheet of the proposed door, which matches the other exiting doors, was included with the application.

Following a brief discussion, David Webster moved to approve the application as submitted. Marc Vincent seconded the motion, which was unanimously approved.

Jennifer Stoddert left the meeting.

**Status of CLG Grants:**

Discussion began regarding the CLG grant for the update of the Historic Sites & Structures Survey. Fritz Horton suggested the Commission may want to go into deliberative session. Ruth Hagerman moved to enter deliberative session. David Webster seconded the motion which was unanimously approved.

Tom Koerner left the meeting.

The Commission exited deliberative session.

**Town Hall Curtains:**

It was reported that Gabriella will be installing the Town Hall curtain over the next couple of days. Fritz Horton suggested getting photographs of the installation.

David Webster left the meeting.

**Other Business:**

There was no other business.

**Adjournment:**

Ruth Hagerman moved to adjourn the meeting at 9:35 a.m. Marc Vincent seconded the motion, which was unanimously approved.

Respectfully submitted,  
Susan Cannizzaro