

A VIDEO RECORDING OF THE MEETING IN ITS ENTIRETY IS AVAILABLE THROUGH VERMONTCAM.ORG. THE WRITTEN MINUTES ARE A SYNOPSIS OF THE DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES SUBJECT TO CORRECTION BY THE SHELBURNE SELECTBOARD. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE BOARD.

**TOWN OF SHELBURNE  
SELECTBOARD  
MINUTES  
March 8, 2022**

**\*Hybrid meeting held via teleconference and in-person.**

**MEMBERS PRESENT:** Mike Ashooh (Chair), Luce Hillman, Cate Cross, Kate Lalley, Matt Wormser.

**ADMINISTRATION:** Lee Krohn, Town Manager; Peter Frankenburg, Finance Director; Adele Gravitz, Planning Director; Fire Chief, Jerry Ouimet; Brian Monaghan, Town Attorney; Diana Vachon, Town Clerk.

**OTHERS PRESENT:** Members of the public participating in the meeting included Aimee Loiter, Dawn's iPad, Gail Albert, Ken Albert, Norman Blais, Patricia Fontaine, Rebecca Jewett, Ryan Brown, Laura Kingsland, Mary Kehoe, Susan, Shelburnewood, Bob Lake, the Tompkins, Tracey Beaudin, Shelburne\_85, Dean Pierce, Bill Deming, Chandler Noyes, Jane Zenaty, Kate Hays, Jim White, Linda, Robilee Smith, Vivian Joran, Judy Raven, Allyson Myers, Mike Donoghue, Joyce George, P. Worrall, Garth's iPad, Maureen, Peg Rosenau, D. Penar, Rosalyn Graham, Mark Sammut, Jason Grignon, James Mack, Lee Suskin, Matt Wormer, Rowland Davis, Erika Lea, Sean MacFaden, Frances Carr, Shelburnewood Co-op, David Webster, Ted Grozier, Susan Hall Grasso, Tom Zenaty, UVMF Hall Grasso, UVMF\_Andrea Van Hoven, Eric Smith, William Ryerson, Frederick W's iPhone, Barbara Johnson, Fab DeFazio, Vlada Alexeeva, David Krag, Steve Brandon, Jennie Hoenigsberg, Dana Valentine, N. Curtis, Zoom user, Doug Merrill, Jesusa, Ken Scott, Joanes iPad(2) Joan Lenes, Shelburne Town Host, Kristin Shamis, Zach Kirk, David Hillman, Chris Kent, Sean Moran, Linda Riell, Karen Chatfield, Susan McLellan, Mercedes Ortega, Thomas Schramm, Media Factory.

---

[Note: Minutes reflect the order of the published agenda.]

**1. CALL TO ORDER**

Chair Mike Ashooh called the hybrid in-person and teleconference meeting to order at 7 PM.

**2. ORGANIZATIONAL MEETING**

Lee Krohn facilitated the election of Selectboard Chair.

*Selectboard Chair*

**MOTION by Kate Lalley, SECOND by Cate Cross, to nominate Mike Ashooh as Selectboard Chair.** There were no other nominations. **VOTING: unanimous; motion carried.**

Mike Ashooh is Selectboard Chair and facilitated the remainder of the meeting.

*Selectboard Vice Chair*

**MOTION by Kate Lalley, SECOND by Luce Hillman, to nominate Cate Cross as Selectboard Vice Chair.** There were no other nominations. **VOTING: unanimous; motion carried.**

Cate Cross is Selectboard Vice Chair.

*Welcome New Selectboard Member*

New member, Matt Wormser, was welcomed to the Selectboard.

*Selectboard Rules of Procedure*

Minor edits were made to the Rules of Procedure relative to remote meetings, setting a time limit per speaker during the public comment portion of the meeting and allowing residents versus non-residents to speak.

**MOTION by Kate Lalley, SECOND by Matt Wormser, to adopt the amended Rules of Procedure. VOTING: unanimous (5-0); motion carried.**

*Selectboard Meeting Schedule, Newspaper of Record, and Posting Places*

**MOTION by Kate Lalley, SECOND by Matt Wormser, to do the following:**

- **Set the Selectboard regular meeting dates and times as 7 PM on the 2<sup>nd</sup> & 4<sup>th</sup> Tuesday of each month.**
- **Select *Shelburne News* as the Selectboard's newspaper of record for public hearing notices.**
- **Reconfirm locations for posting CBC agendas as the Town offices, Library, and Post Office.**

**VOTING: unanimous (5-0); motion carried.**

**3. APPROVE AGENDA**

**MOTION by Kate Lalley, SECOND by Cate Cross, to approve the agenda as presented. VOTING: unanimous (5-0); motion carried.**

**4. MINUTES**

*February 22, 2022*

**MOTION by Kate Lalley, SECOND by Cate Cross, to approve the minutes of 2/22/22 as presented. VOTING: unanimous (5-0); motion carried.**

*February 28, 2022*

**MOTION by Kate Lalley, SECOND by Cate Cross, to approve the minutes of 2/28/22 as presented. VOTING: 2 ayes, 3 abstentions (Mike Ashooh, Luce Hillman, Matt Wormser); motion carried.**

## **5. PUBLIC COMMENT**

- Karen Chatfield, Creekside Drive, requested time on a future Selectboard agenda to provide an update on the activities of the Shelburne Fair & Impartial Policing Policy Team.
- Rowland Davis, Acorn Lane, thanked the Selectboard for scheduling a public hearing on interim zoning.
- Linda Riell, Falls Road, mentioned a letter from Sarah George regarding the officers and dispatchers who have left the Police Department and asked what changes in the work culture Chief Noble was asking for and if he was doing the same. Also, the townspeople would like to see a summary of the findings from the Jim Baker investigation. [Lee Krohn stated legal counsel is still determining if the document will be public.]
- Sean Moran, Lakeview, asked the Selectboard to be fair in limitations on the public speaking, and stressed the Selectboard needs to clean up the problems in the Police Department and not say “no comment”.
- Mercedes Ortega, Equity & Diversity Committee, gave a brief update on the committee activities including forming subgroups to focus on goals (grants, community building, consultant) and updating the strategic plan.

## **6. SELECTBOARD COMMENTS**

- Cate Cross thanked Town employees for Town Meeting, noted the oversight of not listing the DNI Committee in annual report, and wished all a happy International Women’s Day.
- Matt Wormser expressed appreciation for the work of the Shelburne police and assured the town wants to work quickly to sort out the difficulties.
- Luce Hillman thanked all for running clean campaigns and noted Sarah George who wrote the letter about the Shelburne Police Chief has not even met Chief Noble.
- Kate Lalley commented the Sarah George letter was surprising and questionable.
- Mike Ashooh offered congratulations to all on their campaigns and thanked the community for the support of the Selectboard’s work. Mike Ashooh said he met with Acting Chief Thomas to discuss the long hours being worked by Police Officers and Dispatchers, and thanked them all for their help. The town is very grateful.
- Mike Ashooh read a resolution recognizing Megan Nick’s achievements at the Olympics and declaring March 16, 2022 as Megan Nick Day.

**MOTION by Kate Lalley, Cate Cross, to adopt the resolution as read and declare March 16, 2022 as Megan Nick Day. VOTING: unanimous (5-0); motion carried.**

## **7. TOWN MANAGER REPORT/UPDATE**

Lee Krohn reported:

- Thanks to all who ran for office, helped with Town Meeting and the election.
- A new DRB Coordinator has been hired and will start in May.

**8. MASK MANDATE**

**MOTION by Kate Lalley, SECOND by Matt Wormser, to reconsider the mask mandate. VOTING: 3 ayes, 2 nays (Luce Hillman, Cate Cross); motion carried.**

**MOTION by Kate Lalley, SECOND by Cate Cross, to maintain the mandate in place for wearing a mask or face covering when entering Town buildings open to the public through March 22, 2022. VOTING: unanimous (5-0); motion carried.**

**MOTION by Luce Hillman, SECOND by Matt Wormser, to recommend masks be worn in public buildings. VOTING: unanimous (5-0); motion carried.**

**9. CBC GUIDELINES/APPOINTMENT(S)**

The Selectboard discussed allowing students in middle school as well as high school to participate as student members on Town committees. There was public comment in support of members of Shelburne committees and boards being Shelburne residents.

**MOTION by Cate Cross, SECOND by Kate Lalley, that any student who is recommended by the Chair of a CBC be allowed to hold a seat on a Shelburne CBC in a non-voting capacity. VOTING: unanimous (5-0); motion carried.**

*Paths Committee – Student Member*

**MOTION by Matt Wormser, SECOND by Kate Lalley, to appoint Thomas Schramm as a student member to the Paths Committee for a three-year term beginning immediately through April 2025. VOTING: unanimous (5-0); motion carried.**

*Tree Warden*

**MOTION by Kate Lalley, SECOND by Cate Cross, to appoint David Hall as the Shelburne Tree Warden. VOTING: unanimous (5-0); motion carried.**

**10. PRIORITIES FOR THE YEAR**

Items mentioned included:

- Zoning regulatory reform
- Staffing audit
- Continue with diversity and equity work
- Economic development
- Designated Downtown status
- ARPA funds expenditure
- Transparency and communications
- Selectboard newsletter
- Improving the town website
- Climate preparation and resiliency
- Wastewater and lake health
- Building community
- Bike/pedestrian infrastructure

- Safety issues for pedestrians

**11. SELECTBOARD RETREAT**

Staff will propose dates and times and topics for the Selectboard retreat. Ideas include use of ARPA funds, regulatory reform, and HR matters that are more complex all the time.

**12. BUDGET CONTINGENCY PLANNING**

Staff will identify areas where funds can be held back if necessary.

**13. EXECUTIVE SESSION: Contract**

**MOTION** by Kate Lalley, **SECOND** by Matt Wormser, pursuant to 1VSA313 to find that premature general public knowledge of labor relations agreements with employees would clearly place the town at a substantial disadvantage. **VOTING: unanimous (5-0); motion carried.**

**MOTION** by Kate Lalley, **SECOND** by Matt Wormser, pursuant to 1VSA313 to go into Executive Session to consider labor relations agreements with employees and invite the Town Manager to participate. **VOTING: unanimous (5-0); motion carried.**

Executive Session was convened at 8:56 PM. The regular meeting reconvened following Executive Session.

**14. RATIFY POLICE/DISPATCH UNION CONTRACT**

**MOTION** by Kate Lalley, **SECOND** by Cate Cross, to ratify the collective bargaining agreement between the Town of Shelburne and the New England Police Benevolent Association, Local 413, effective July 1, 2021 and running through June 30, 2026. **VOTING: unanimous (5-0); motion carried.**

**15. LIQUOR LICENSE RENEWAL(s)**

None.

**16. ADJOURNMENT**

**MOTION** by Cate Cross, **SECOND** by Matt Wormser, to adjourn the meeting. **VOTING: unanimous (5-0); motion carried.**

The meeting was adjourned at 10:00 P.M.

*RScty by tape: MERiordan*

---

For the Selectboard

---

Date