

**SHELBURNE HISTORIC PRESERVATION
AND DESIGN REVIEW COMMISSION**

MARCH 4, 2026

MINUTES OF MEETING

Members Attending: Fritz Horton, Tom Koerner, Dorothea Penar, David Webster

Staff Attending: Susan Cannizzaro, Aaron DeNamur

Others Attending: Carmone Austin

1. Call to Order:

Tom Koerner called the meeting to order at 8:35 a.m.

2. Approval of Minutes:

Dorothea Penar moved to approve the minutes of February 18, 2026. Fritz Horton seconded the motion, which was unanimously approved.

3. Design Review Application DR26-02 – Austin Real Estate, LLC (Shelburne Country Store), 29 Falls Rd:

Carmone Austin was present for this application. She is requesting approval to remove an old wall air conditioning unit on the south side of the building to be replaced with an antique window of the same age and design as the storefront windows. The window measures 28” x 31” and the trim will match the exterior trim of existing windows. Carmone added that the location of the air conditioning opening had once been a door.

Following a brief discussion, Dorothea Penar moved to approve the application. David Webster seconded the motion, which was unanimously approved.

Carmone Austin left the meeting.

4. Other Business

Dorothea Penar reported that she has provided village photos to the Experience Shelburne Committee for use on their website. She also suggested to them that all three of the village churches be included on their website.

Experience Shelburne recently had a Front Porch Forum posting seeking volunteers. Dorothea submitted her name, but has not yet received a response.

The Commission briefly discussed membership and future meeting dates and times. David Webster will reach out to a couple of people to see if they would be interested in joining the Commission. Beginning in June, the Commission meetings will return to their prior schedule of the 2nd and 4th Thursday. The meeting time will remain at 8:30 a.m.

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5. Adjournment:

There being no further business, the meeting adjourned at 9:00 a.m.

Respectfully Submitted,
Susan Cannizzaro