

**TOWN OF SHELBURNE
SELECTBOARD
MINUTES OF MEETING
February 25, 2020**

MEMBERS PRESENT: Jerry Storey (Chair); Mike Ashooh, Mary Kehoe [via telephone]. (Jaime Heins and Colleen Parker were absent.)

ADMINISTRATION: Lee Krohn, Town Manager; Peter Frankenburg, Finance Director; Chris Robinson, Water Quality Superintendent; Nina Anger, Executive Assistant to Town Manager.

OTHERS PRESENT: Tom and Sue Tompkins, Susan and David McLellan, Ruth Hagerman, Tom Anderson, Mark Lurvey.

1. CALL TO ORDER

Chair Jerry Storey called the meeting to order at 7 PM.

2. APPROVE AGENDA

MOTION by Mike Ashooh, **SECOND** by Mary Kehoe, to approve the agenda with the amendment to postpone the tax penalty waiver request to March 10, 2020.

VOTING: unanimous (3-0); motion carried.

3. MINUTES

February 11, 2020

MOTION by Mary Kehoe, **SECOND** by Mike Ashooh, to approve the minutes of 2/11/20 as presented. **VOTING: unanimous (3-0); motion carried.**

4. PUBLIC COMMENT

None.

5. SELECTBOARD COMMENTS

- The Selectboard commended staff on the Town Report and urged the voters to get a copy, attend Town Meeting on 3/3/20, and vote.

6. WELCOME TO NEW BUSINESSES

Safe Harbor, new owner of Shelburne Shipyard, was welcomed to Shelburne. General Manager Mark Lurvey was introduced and spoke of current and future plans.

7. TOWN MANAGER REPORT

Lee Krohn reported:

- The Town Annual Report is available to the public. Thanks to staff for the work.
- Town Meeting is 3/2/20 starting with a community dinner at 5:30 P.M. and conversations with the state reps then the annual meeting at 7:30 P.M. and voting the next day.
- Pierson Library Director, Kevin Unrath, was elected as Vice President of the Vermont Library Association and likely will be the incoming President.

- We are almost ready to submit the wetlands application with the State for the Shelburne Dog Park with the state to resolve this at last.

8. PUBLIC HEARING: Proposed Stormwater Ordinance and Related Documents

MOTION by Mike Ashooh, SECOND by Mary Kehoe, to open the public hearing on the proposed stormwater ordinance and related documents. VOTING: unanimous (3-0); motion carried.

The public hearing was opened at 7:10 PM. Lee Krohn and Chris Robinson gave an overview of state and federal mandates and permits directing stormwater management in Shelburne, and explained the stormwater utility to cover associated stormwater costs. The equivalent residential unit rate (ERU) based on the amount of impervious surface and earned credits were also explained. The ERU rate will be phased in over a three-year cycle. A short presentation on the stormwater ordinance will be given at town meeting.

There was discussion of the collection of the rate payments, late fees and penalties, and the appeal process. Lee Krohn will gather more information.

Gratitude was expressed to staff and the committee that worked on the stormwater ordinance.

MOTION by Mary Kehoe, SECOND by Mike Ashooh, to recess the public hearing to 3/24/20. VOTING: unanimous (3-0); motion carried.

9. PROPOSED STORMWATER PROJECT

Chris Robinson reported the construction bid for the VELCO constructed wetlands project is \$578,630 plus contingency and engineering oversight for a total state grant request of \$680,000. The town has the 50% match through various other grants and funds.

MOTION by Mike Ashooh, SECOND by Mary Kehoe, to approve the grant request for \$680,000 for the VELCO constructed wetlands project. VOTING: unanimous (3-0); motion carried.

10. TOWN MEETING PREPARATION

Jerry Storey stated the program for Town Meeting includes recognitions, presentation by the Town Manager on the budget, presentation on the stormwater utility, and an update on the status of the prospective Fire/Rescue site.

11. SHELBURNEWOOD CDBG APPLICATION

Lee Krohn stated the resolution is pro forma adoption of action previously taken by the Selectboard in support of the CDBG grant application by Shelburnewood. The document require signatures to authorize the grant to assess the feasibility of expanding the co-op and adding more residential units.

MOTION by Mike Ashooh, SECOND by Mary Kehoe, to endorse the resolution in support of the Shelburnewood CDBG application as presented. VOTING: unanimous (3-0); motion carried.

12. LATE TAX PAYMENT PENALTY WAIVER

Postponed to March 10, 2020 Selectboard meeting.

13. LIQUOR LICENSE RENEWALS

MOTION by Mike Ashooh, SECOND by Mary Kehoe, to convene as the local Liquor Control Commission. VOTING: unanimous (3-0); motion carried.

The list of applicants in each of the four categories of liquor licenses (First Class, Second Class, Third Class, Outside Consumption) was read. There are no reported problems with any of the establishments on file with the Police Department.

MOTION by Mary Kehoe, SECOND by Mike Ashooh, to approve the list of liquor licenses as presented. VOTING: unanimous (3-0); motion carried.

MOTION by Mike Ashooh, SECOND by Mary Kehoe, to adjourn the meeting of the local Liquor Control Commission and resume the regular Selectboard meeting. VOTING: unanimous (3-0); motion carried.

14. EXECUTIVE SESSION/ADJOURNMENT

Executive Session: Police Union Contract Negotiations

MOTION by Mary Kehoe, SECOND by Mike Ashooh, pursuant to 1VSA313 where premature public knowledge of the town's position in the pending labor relations agreement with employees would clearly place the town at a substantial disadvantage. VOTING: unanimous (3-0); motion carried.

MOTION by Mary Kehoe, SECOND by Mike Ashooh, based on the finding of premature public knowledge placing the town at a disadvantage and pursuant to 1VSA313 to go into Executive Session to evaluate the town's position in the pending labor relations agreement with employees and invite the Town Manager and Finance Director to attend. VOTING: unanimous (3-0); motion carried.

The regular meeting was adjourned and Executive Session was convened at 7:58 PM.

The Board exited executive session and adjourned at 8:50 P.M.

RScy: MERiordan

For the Selectboard

Date