

DRAFT - UNAPPROVED MINUTES

Equity and Diversity Committee - Town of Shelburne

PUBLIC MEETING Minutes

Monday, February 21, 2022 , 6:00pm

Zoom-only Meeting

Committee Members present: Erika Lea, Jennie Hoenigsberg, Patricia Fontaine, Michele Crowder, Cate Cross, Mercedes Ortega

Others present: Susan McLellan, Susan Kahn

Call to Order: 6:02pm

Facilitator: Patricia Fontaine

Minutes: Cate Cross

Approval of Agenda for: February 7, 2022

Motion to approve Agenda: Patricia F.

Second: Michele C.

Favor: majority

Opposed: None

Approval of Minutes from: Patricia F.

Motion to approve Minutes: Patricia F.

Seconded: Michele C.

Favor: majority

Opposed: None

Public comments:

Susan McLellan wondered about the issue reported in the previous minutes which reported a person sharing they were the target of inappropriate / charged comments at a gas station.

Member/Membership Update: none

Strategic Planning:

Should the committee plan a retreat with the outcome being a solidified strategic plan?

Does it make sense to have a retreat?

Does it make sense to use a survey tool to determine

Cate will ask Mike A about how to set up a committee retreat? How does that work: executive session?

Motion to approve the process of a survey monkey to gather information on what topics to include in the strategic plan

Patricia F. motion

Michele C. second

Favor: majority

Opposed: None

Declaration of Inclusion:

Discussion around VLCT Declaration of Inclusion: should we invite the founders to address the group?

- What would it mean to ask to pass?
- What are action steps if it gets passed?
- Would the Town be ready to commit some action?
- Is this necessary based on the fact that the Selectboard already passed a vision statement and policy?

Motion for committee to reach out via Erika L. to understand concerns about VLCT Declaration of Inclusion

Patricia F. motion

Mercedes O. second

Favor: majority

Opposed: None

Discussion around how and what to update the Selectboard with if the committee were to update them on what progress has been made and what the committees plans are if/when the budget gets passed

Motion to create public comment to bring before the Selectboard to update them on what is currently happening with the committee.

Patricia F. motion

Michele C. second

Favor: majority

Opposed: None

Discussion :

“Community involvement” consists of what? What should be the scope? This was tabled to be included in the survey that will define the future work of the committee in the strategic plan

Report from Sub-Groups:

Grant sub-group update:

Jennie H. let us know that she is working with Patricia F. on the first grant and has gotten input on the draft that is being incorporated

Discussion of sub-group formation:

Should we begin to draft concrete language around how to respond as a group to inequities reported to the group, as in the case of the gas station incident? The response to inequities sub-group will be tabled until we learn more.

Strategic planning sub-group:

Michele C. and Mercedes O. will lead the strategic planning sub-group to design survey monkey for setting topics to be discussed at possible strategic plan

Subgroup for strategic plan:

Formed to start writing RFP and draft list of consultants to contact

Action Items:

Responsible	Due	Action
Erika will write the the authors of this letter to understand their thinking with some questions brought by the group.	Erika Lea	Next meeting
Cate will work to determine how other CBCs and/or have had retreats and how that works with open meeting law	Cate Cross	Next meeting
Mercedes will put together a written statement to be shared with the Selectboard at the March 8 meeting to brief the board on the latest update from the committee.	Mercedes Ortega	March 8

Cate will let Mike Aschoo know to expect this.	Cate Cross	
Subgroup for strategic plan	Michele, Mercedes	
Subgroup for consultant formed to begin drafting RFPs and a list of consultants to contact	Patricia, Mercedes	

Next meeting: March 7, 2022

Facilitator: Michele C.

Minutes: Patricia F.

In -Person: none required at this point because of COVID regulations set at the Town level

Meeting adjourned: 7:07pm

By: Patricia F.

Seconded: Jennie H.

Favor: majority

Opposed: None