

**TOWN OF SHELBURNE
BOARD OF CIVIL AUTHORITY
MINUTES OF MEETING
February 8, 2021**

DRAFT

***Meeting by Zoom video and teleconference platform**

MEMBERS PRESENT: David Webster, Peter Gadue, Lee Suskin, Jennifer Leopold, Nancy Baker, Bill Deming, Rebecca Moore, Laura Gannon-Murakami, Joan Lenas, Randy Rowland, Sally Martel, Susan Bowen, Judy Rosenstreich, Denis Barton.
ADMINISTRATION: Diana Vachon, Town Clerk.
OTHERS PRESENT: None.

1. CALL TO ORDER and AGENDA

Town Clerk, Diana Vachon, called the teleconference meeting to order at 8:46 PM, referenced COVID Act 92 allowing remote meetings and rollcall voting, and took attendance.

2. PUBLIC COMMENTS

None.

3. ORGANIZATIONAL MEETING

Town Clerk, Diana Vachon, facilitated election of the Chair.

Chair

MOTION by Nancy Baker, SECOND by Jennifer Leopold, to nominate David Webster as Chair of the Shelburne Board of Civil Authority. VOTING: unanimous; motion carried.

David Webster is Chair of the Shelburne Board of Civil Authority and facilitated the remainder of the meeting.

Vice Chair

MOTION by Laura Gannon-Murakami, SECOND by Randy Rowland, to nominate Nancy Baker as Vice Chair of the Shelburne Board of Civil Authority. VOTING: unanimous; motion carried.

Nancy Baker is Vice Chair of the Shelburne Board of Civil Authority.

4. OATHS OF OFFICE

All members have taken and signed the Oath of Office.

5. MINUTES

November 16, 2020

MOTION by Pete Gadue, SECOND by Jennifer Leopold, to adopt the 11/16/20 minutes as submitted. VOTING by rollcall: all ayes except four abstentions (Denis Barton, Sally Martel, Judy Rosenstreich, Susan Bowen); motion carried.

6. WEBSITE LISTING

The list of contact information for BCA members on the website was approved.

7. ASSIGNMENT OF ELECTION DUTIES

The list of ballot clerks was reviewed and accepted. Board members filled the open JP duty slots to handle ballots at CVU.

8. OTHER BUSINESS

Shelburne Candidate Forum

Shelburne candidate forum will be held on 2/16/21 by Zoom. Questions can be emailed in advance of the forum.

Voter Checklist

The Board consensus is challenges are based on the Town Clerk's discretion.

9. ADJOURNMENT

MOTION by Pete Gadue, SECOND by Nancy Baker, to adjourn the meeting. VOTING by rollcall: unanimous; motion carried.

The meeting was adjourned at 9:14 PM.

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