

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION
January 24, 2019
Minutes**

Members Attending:

Fritz Horton, Tom Koerner, Ann Milovsoroff, Dorothea Penar, Marc Vincent, Eileen Warner, David Webster

Staff Attending:

Dean Pierce, Susan Cannizzaro, Ravi Venkataraman

Call to Order:

Fritz Horton called the meeting to order at 8:35 a.m.

Approval of Minutes:

Dorothea Penar made a motion to approve the minutes of January 10, 2019. Marc Vincent seconded the motion, which was unanimously approved.

Discussion on Town Hall and Library Construction Project:

Dean Pierce reported that as requested, Cathy Townsend has provided face and paver brick samples for the steps at the Town Hall. The two samples vary in color, with the face brick being a darker shade, which is significantly different than the color of the original Drury bricks that had been on the steps. The brick samples are also smaller in size than the original bricks. Fritz Horton stated the brick samples are unacceptable since we do not know if the architect has reviewed and approved them. He added that we need to see the architect's transmittal approving the bricks. David Webster agreed, stating that we need to be assured the bricks meet the architect's specifications. David pointed out that this is probably one of the most important decisions the Commission is making relating to the Town Hall since the steps are so visible. Dean Pierce added that the landscape plan calls for plantings on either side of the steps, including arborvitae, ninebark, and hydrangeas.

Following further discussion regarding the brick samples, Dorothea Penar moved to approve the paver brick; however, the face brick is too dark and unacceptable; therefore, the applicant must return with a new face brick sample. David Webster seconded the motion, which was approved (5-2), with Fritz Horton and Tom Koerner opposing.

Dean Pierce reported that Cathy Townsend has confirmed that the library windows will be as installed on the mock-up with no drip edge being added.

Preparation for January 31st Property Owner Meeting:

Dean Pierce reported that the focus of the January 31st meeting will be to educate the property owners in the Shelburne Falls area about the National Register Nomination. He will be speaking with Brian Knight to develop the agenda. This meeting will be separate from the meeting on February 11th being co-sponsored by the Historical Society. The February 11th meeting will have a larger audience and will focus on the history of Shelburne Falls and historic preservation.

Upcoming Planning Commission Agenda Items:

Dean Pierce reported that the Planning Commission is focusing on Phase 2 of Form Based Zoning. This includes amendments to the existing district and does not increase the FBZ boundaries.

The Selectboard had its first hearing on the Town Plan update and a second hearing is scheduled. It is expected that the Selectboard will be accepting the Plan.

Other Business:

Dorothea Penar commented that she reviewed the information on the “Programmatic Agreement” between VDHP and VTrans and agrees that having a temporary agreement in place is better than having a gap period with no agreement.

Dean Pierce stated that the next HP&DRC meeting will be in three weeks on February 14th due to an extra Thursday in the month of January.

Fritz Horton reported that he reviewed the original rise and run ratio of the Town Hall steps which differs from the new steps. He stated that he has concerns about the ability to re-use the original railings on the new steps. David Webster stated that if there are any changes to the railings, they will need to be submitted to the HP&DRC for review.

[David Webster left the meeting.]

Adjournment:

There being no further business, the meeting adjourned at 9:30 a.m.

Respectfully submitted,
Susan Cannizzaro