

**TOWN OF SHELBURNE
SELECTBOARD
MINUTES OF MEETING
January 22, 2019**

MEMBERS PRESENT: Jerry Storey (Chair); Jaime Heins, Josh Dein [via telephone], Mary Kehoe, Colleen Parker [via telephone].

ADMINISTRATION: Lee Krohn, Town Manager; Peter Frankenburg, Finance Director; Dean Pierce, Planning Director; John Goodrich, Deputy Fire Chief.

OTHERS PRESENT: Sara and Tom Tompkins, Linda Riell, Ruth Hagerman, Gail and Ken Albert, Carolyn and Doug Brown, Alec Webb, Joan Lenes, David Hall, Hope Johnson.

1. CALL TO ORDER

Chair Jerry Storey called the meeting to order at 7 PM.

2. APPROVE AGENDA

MOTION by Jaime Heins, **SECOND** by Mary Kehoe, to approve the agenda as presented. **VOTING: unanimous (4-0) [Colleen Parker not present for vote]; motion carried.**

3. MINUTES

January 15, 2019

MOTION by Mary Kehoe, **SECOND** by Jaime Heins, to approve the 1/15/19 minutes as written. **VOTING: unanimous (4-0) [Colleen Parker not present for vote]; motion carried.**

4. PUBLIC COMMENT and LIBRARY/TOWN CENTER UPDATE

Ruth Hagerman, Library Trustee, reported work continues on the roof replacement, determining the location of electrical outlets in the building, and compiling a solar package for presentation to the Selectboard.

Sara Tompkins, Falls Road, commended the road crew for doing a fantastic job on the roads during the recent snowstorm.

Carolyn and Doug Brown, 79 Bayfield Drive, voiced complaint about the lighting at Tractor Supply, noting Terry Cannaugh with the Vermont section of the International Dark Sky Association has submitted a formal complaint to the Zoning Office. Lee Krohn said the Zoning Administrator has been working with Tractor Supply to rectify the matter.

5. SELECTBOARD COMMENTS

- The Selectboard recognized the work of the road crew during the snowstorm.
- Town Manager reception and open house for Shelburne Rescue is 1/26/19.
- Forward Award announcement delayed due to the storm.

6. TOWN MANAGER REPORT

Lee Krohn echoed the positive comment on the work by town personnel (Highway, Police, Dispatch) during the recent storm.

7. SCHOOL RESOURCE OFFICER CONTRACT

Postponed due to late breaking changes.

8. EMERALD ASH BORER STATE GRANT APPLICATION

David Hall, Shelburne Tree Warden and member of the Tree Committee, briefly explained the application for a \$2,000 state grant with an equal town match (money and volunteer service) to complete the tree inventory and plan for the arrival of the Ash Borer Beetle. (12% of the trees in Shelburne are white or green ash). Grant money will also be used to purchase two iPads and other needed gear to have on hand when needed. New small trees will be planted to replace the ash trees that are removed. Hope Johnson, Tree Committee, added the iPads will allow access to the state system that will provide data on trees in town. Lee Krohn pointed out the tree inventory will help identify key trees the town wants to save through the inoculation program.

MOTION by Mary Kehoe, SECOND by Jaime Heins, to authorize the Emerald Ash Borer grant application as presented. VOTING: unanimous (5-0); motion carried.

9. PUBLIC HEARING: Proposed Town Plan as Approved by Planning Commission

MOTION by Jaime Heins, SECOND by Mary Kehoe, to open the public hearing on the proposed town plan as approved by the Planning Commission. VOTING: unanimous (5-0); motion carried.

The public hearing was opened at 7:20 PM. Jason Grignon, Planning Commission Chair, narrated a brief summary of the updated plan. Positive comment was made on the collaboration that went into the update of the plan. Thanks and appreciation were expressed.

MOTION by Mary Kehoe, SECOND by Colleen Parker, to close the public hearing on the adoption of the town plan as approved by the Planning Commission. VOTING: unanimous (5-0); motion carried.

Mary Kehoe reminded people to send in nominations for the Colleen Haag Award. Nominations can be submitted via Haagaward@gmail.com.

10. EXECUTIVE SESSION

Real Estate

MOTION by Mary Kehoe, SECOND by Jaime Heins, to find that premature public disclosure of negotiation of a real estate purchase or lease option would place the town at a substantial disadvantage. VOTING: unanimous (5-0); motion carried.

MOTION by Mary Kehoe, SECOND by Jaime Heins, based on the finding that premature public disclosure of negotiations for securing a real estate purchase or lease option would place the town at substantial disadvantage to go into Executive Session pursuant to 1VSA313 and invite the Town Manager, Finance Director, and Town Attorney (via telephone) to attend. VOTING: unanimous (5-0); motion carried.

Executive Session was convened at 8:43 PM.

MOTION by Jaime Heins, SECOND by Mary Kehoe, to adjourn Executive Session and reconvene the regular meeting. VOTING: unanimous (4-0) [Colleen Parker not present for vote]; motion carried.

Executive Session was adjourned and the regular meeting reconvened at 9:10 PM. The Selectboard will continue to pursue discussion of a real estate purchase or lease and make a decision at the 1/29/19 meeting.

MOTION by Jaime Heins, SECOND by Mary Kehoe, to appoint Selectboard members, Jaime Heins and Mary Kehoe, to negotiate an agreement at the appropriate time. VOTING: unanimous (4-0) [Colleen Parker not present for vote]; motion carried.

11. PUBLIC HEARING: Proposed Town Budget FY2019-2020 (continued)

Lee Krohn stated the proposed town budget with the changes incorporated as discussed shows an increase of 4.93%. The changes include additional Dispatch revenue, overtime addition in Dispatch and Police, addition for non-lethal police equipment, inclusion of a School Resource Officer position.

MOTION by Mary Kehoe, SECOND by Jaime Heins, to continue the public hearing on the proposed FY2019-2020 town budget to 1/29/19. VOTING: unanimous (4-0) [Colleen Parker not present for vote]; motion carried.

12. TOWN MEETING WARNING

Postponed to the 1/29/19 meeting.

13. ADJOURNMENT

MOTION by Mary Kehoe, SECOND by Jaime Heins, to adjourn the meeting. VOTING: unanimous (4-0) [Colleen Parker not present for vote]; motion carried.

The meeting was adjourned at 9:15 PM.

RecScty: MERiordan

For the Selectboard

Date