

## Equity and Diversity Committee - Town of Shelburne

### PUBLIC MEETING Minutes

Date: 1/9/23 6:00pm

### Google Meets Virtual Meeting

**Committee Members present:** Erika Lea, Jennie Hoenigsberg, Patricia Fontaine, Josh Flore, Fabienne Boisvert-DeFazio, Michele Crowder, Cate Cross, Mercedes Ortega, Marcela Pino (at 6:21)

**Others present:** John McNeil

**Call to Order:** 6:02 pm

**Facilitator:** Fabienne Boisvert-DeFazio

**Minutes:** Erika Lea

**Approval of Agenda for:** 1/9/23

**Motion to approve Agenda:** Patricia

**Second:** Michele

**Favor:** Majority **Opposed:** None

**Approval of Minutes from:** 12/12/23

**Motion to approve Minutes:** Fabienne (as amended with corrections)

**Seconded:** Michele

**Favor:** Majority **Opposed:** None

**Public comments:** John McNeil with comments on Local Option Tax

### Discussions \*New

- **CBC position on Local Option Tax.** Discussion of whether E&D Committee should take a stance on LOT proposal. Committee will not take a stance.
- **Committee Membership Planning.** Application fliers in Shelburne News this

week. Looking to fill at least two positions, possibly 3.

- **Planning Commission 12/14 meeting report.** Patricia and Michele reported on the content of the meeting. Patricia shared resources with the Commission. Discussion of suggestion that our Committee members participate in Planning Commission meetings as much as possible at this crucial moment in town planning. Fabienne will attend next meeting.
- **Committee Budget Tracker process.** Waiting for information from Peter Frankenburg regarding the status of committee funds. We would like to know the balance of our budget. Jennie will go in person to ask Peter this question as well as approve the consultant fee.

## Report from Sub-Groups

**Member Recruitment:** See above

**Culture and Community:** Will continue with movie nights, likely Sunday afternoons. Heritage Potluck planning to be discussed later in Spring.

**Strategic Planning:** n/a

**Grant Subgroup:** Vermont Community Foundation is maintaining their grant \$; we can apply again. Suggestion that we develop a process for spending grant funds if other groups/employees request their services.

**Consultant:** Consultants have completed their training with town management. Discussion of possibly adding another phase to trainings, or including more people, than originally planned. Consultants coming to the next committee meeting on 1/23/23. Extend that meeting by 30 minutes.

## Action Items:

Action	Responsible	Date
Meet with consultants to debrief training series and plan next steps.	Consultant subgroup	Next meeting
Build a proposal for formal procedure to manage the budget; clarify a formal process for approving expenses	Marcela & Mercedes	Next meeting
Develop a process for spending grant funds if other groups/employees request their services	undetermined	TBD

**Next Meeting Facilitator:** Michele

**Note taker:** Fabienne

**In-Person:** TBD

**Next meeting:** January 23, 2023

**Meeting Adjourned at:** 7:26 pm

**Motion to close meeting:** Marcela

**Second:** Jennie

**Favor:** majority **Opposed:** None