

**Pierson Library Board of Trustees**  
**March 17, 2022. 6:30pm**

Attendees: Kevin Unrath (Director). Trustees: Lisa Merrill, Alex Nalbach, Charlotte Albers, Becky Jewett, Alice Brown, Holly Brough. Student member: Eliza Brooks. Guests: Lily O'Brien, Julia Shrier.

Call to Order 6:33pm.

Introductions were made.

**Approval of Agenda**

Charlotte moved to approve agenda, Alice seconded; all voted in favor.

No public comment.

**Approval of Minutes**

Alice made a motion to approve the minutes from 2/17, Holly seconded; all voted in favor.

**Director Update**

February circulation was 7,152 items (digital and physical) and gate count was 5,565. For the fiscal year, we're at 50,065 visits through February, so still on target to meet the strategic plan goal of 77,000 visitors despite the unexpected challenge of resurgent Covid variants.

Summer reading programs will be in person with theme of "Passport to Adventure."

Kanopy, a streaming service, is a pay as you go model for all ages. Kevin plans to start at a \$200/month level and will promote service on website and other media platforms.

Kevin is working with artist Chris Sharp to determine length of loan, installation requirements, and insurance needed for outdoor sculpture and has inquired with the town to see if permits are needed. A site walk will be planned and date shared with board.

Volunteer job descriptions have been added to website for 2<sup>nd</sup> Wednesdays, Movies, History, and Kids. Working on handout for eResources. Some issues with building HVAC; working with Avonda Air about problems with heating and cooling systems.

**Treasurer Report**

Alex shared report for January Feb. 22. Linda Barker is backup and has checks in her possession if needed. Will generate an expenditure report for board review.

Kevin will share the building enhancement wish list at the April meeting for possible trustee funding support. He also sees an opportunity to fund all library programs out of the trustee

account. He would eliminate the programs expense line item from his operating budget; suggests moving funds to staffing. More discussion to come.

Discussion about funding a one-time staff bonus. Alice made a motion to give \$1,000, Holly seconded; all voted in favor. Alex and Kevin will work with town to distribute funds to staffer.

### **Other Items**

Trustee term renewals and new student Trustees to be voted on at the Selectboard meeting on March 22.

Community art: Eliza passed dimensions and Kevin's contact to the CVU art teacher for possible student spring display. Alex and Kevin will meet to draft an art policy document.

Communications: updates made to website. Weekly Shelburne News updates are ongoing.

Friends: a June book sale is being planned. Book collecting is starting soon. Friends fund museum passes; board to review museum pass list for 2022 at next month's meeting.

StoryBook Walks: student Trustees to help with future installations.

Policy Manual review: Kevin has done two seminars about building diversity and inclusion in library collections and has one more coming up; Alice will work with Kevin to update our Collection Development policy when symposium training is completed.

Next scheduled meeting is April 14, 2022 at 6:30pm. The April meeting was moved to Thursday, April 14<sup>th</sup> due to school vacation week.

Charlotte moved to adjourn the meeting at 7:50pm, Alice seconded; all voted in favor.