

**ETHICS COMMITTEE HEARING AGENDA
WEDNESDAY: JANUARY 7, 2019 at 7:00 P.M.
MEETING ROOM ONE
TOWN CENTER**

1. Call to order – Hearing on Pierce v. Pauza Complaint # 201811211-001
2. Address any procedural issues as needed, including any motion for continuance of pending Complaints; determine whether to proceed.
3. Address admissibility of any supplemental documents submitted by the complainant or respondent pursuant to Rule 5)c)
4. Explain sequence of the Hearing per Ethics Rules of Procedure Rule B. 5) f) 2)
 - a. Administer Oath/Affirmation to the Complainant, Respondent and any other witnesses
 - b. Request each witness to provide his or her contact information to the Clerk
 - c. Ask Complainant and Respondent if they have questions about how the hearing will proceed
 - d. Ask Committee members to disclose any conflicts of interest, ex parte communications and/or public displays of a pre-judgment of the merits
 - e. Complainant Presentation of Testimony; Cross-examination by Respondent; Questions from Committee members
 - f. Respondent Presentation of Testimony; Cross-examination by Complainant; Questions from Committee members
 - g. Final Comments from the Complainant and from the Respondent
5. Continue the hearing to a time certain, if necessary, or close the hearing
6. If the Committee closes the hearing, enter into deliberative session *
7. Adjournment

“Reasonable accommodations shall be provided upon request to ensure that this meeting is accessible to all individuals regardless of disability.”

Please call Diana Vachon at 802-264-5075 or email at dvachon@shelburnevt.org is unable to attend.

*This portion of the Agenda will be conducted in a closed session as required under Article 16(f) of the Town’s Ethics and Conflict of Interest Ordinance and Rule B. 5) f) 2) f) in the Ethics Rules of Procedure.