

# Town of Shelburne, Vermont

CHARTERED 1763

P. O. Box 88

5420 Shelburne Road

Shelburne, VT 05482

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Clerk/Treasurer (802) 985-5116	Town Manager (802) 985-5110	Zoning & Planning (802) 985-5118	Assessor (802) 985-5115	Recreation (802) 985-9551	FAX Number (802) 985-9550
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## VILLAGE DESIGN REVIEW APPLICATION

**Design Review Criteria.** In making a determination on an application, the SHPDRC and Planning Commission shall give consideration to the criteria set forth in the Secretary of the Interior's Standards for Rehabilitation of Historic Structures and in the Design Review in Shelburne manual, including, but not limited to, the following:

1. The historical, architectural or cultural value of the building(s) or structure(s) and its relationship and contribution to the setting.
2. The compatibility of the proposed exterior design, arrangement, orientation, texture and materials in relation to the existing buildings or structures and its setting; or if new construction, compatibility with the surrounding area.
3. The scale and general size of the proposed building or structure in relation to existing surroundings, including consideration of such factors as the building's overall height, width, street frontage, number of stories, roof type, facade opening (window, door, etc.) and architectural details.
4. Factors including open space, yards, off-street parking, screening, fencing, entrance drives, sidewalks, signs and lights that might affect the character of any building or structure within the District, shall be considered as well as those factors which relate to the placement of a structure or group of structures which might affect the overall streetscape.
5. The historic, cultural, scenic and ecological value of the existing natural, cultivated and constructed landscape and its relationship to proposed new construction and landscaping. Features to be considered include individual trees, patterns of trees and other vegetation, agricultural patterns, open spaces, vistas or long range view corridors, compact patterns of development, topological and geological features, and wetlands, rivers, streams and ponds.
6. The way in which the building or structure and its setting contribute to the historical and architectural significance of the district.

### 1. PROPERTY OWNER & APPLICANT INFORMATION:

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Tax Map No.: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ . \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Applicant: \_\_\_\_\_  
(If not property owner)

Address: \_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

**2. PROPERTY OWNER SIGNATURE:**

(Authorizing the application)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**3. PROJECT INFORMATION:**

Describe the nature of the proposed work (i.e. building addition, interior renovation, building facade reconstruction, roof repairs, etc.):

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Describe the existing structure (age, use, location, architectural style, etc.):

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Describe proposed site (grading, vegetative clearing, etc.) and/or landscaping changes:

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**4. APPLICATION MATERIALS CHECKLIST:** The following materials are required in addition to the application:

\_\_\_\_\_ Site Plan showing the lot lines (boundaries), building locations, drives, parking areas and site features;

\_\_\_\_\_ Elevations of the building showing the proposed alterations, materials, colors, etc.; and,

\_\_\_\_\_ Photographs of the building showing existing building elevations, facade features (windows, molding, awnings, signage, etc.).

\_\_\_\_\_ \$10.30 application fee, payable to The Town of Shelburne.

