

**TOWN OF SHELBURNE
DEVELOPMENT APPLICATION FEES
Adopted by Shelburne Selectboard August 13, 2019**

1. BUILDING (ZONING) PERMITS**

Residential	New Construction (1, 2, or multi-family) (includes mobile homes)	\$400 min. or \$.40 per sq. ft,* whichever is greater
	Additions/Accessory Structures	\$50 min. or \$.30 per sq. ft,* whichever is greater
Commercial & Industrial Use	New Construction	\$500 min. or \$.35 per sq. ft,* whichever is greater
	Additions/Alterations	\$50 min. or \$.30 per sq. ft,* whichever is greater
Zoning Permit Renewal prior to expiration/ Structure Replacement owing to Fire		\$40
Home Occupation Permit		\$50
Sign Permit		\$50
Temporary Sign/Outdoor Display Permit		\$10 per sign
Fee for extraction, filling or removal of natural resource		\$50
Vegetation cutting permit		\$50
Certificate of Occupancy		\$50
Administrative Site Plan Review		\$150
Outdoor lighting permit		\$50

*** Excludes driveway area. Also excludes parking areas.**

****Projects proposed by the Town or its CBCs are exempt from these fees.**

2. DEVELOPMENT REVIEW BOARD/PLANNING COMMISSION**

Variance or Appeal Hearing	\$200, plus 3 rd party review fees
Sketch Plan review	\$200, plus \$25 per developed lot or unit
Minor Subdivision – Final Plan	\$400, plus \$50 per developed lot or unit, plus 3 rd party review fees
Major Subdivision – Preliminary Plan	\$500, plus \$50 per developed lot or unit, plus 3 rd party review fees
Major Subdivision – Final Plan	\$400, plus \$50 per developed lot or unit, plus 3 rd party review fees
Planned Unit Developments	Per Subdivision and Applicable Conditional Use Charges
Amendment to existing subdivision or Boundary	\$300, plus 3 rd party review fees
Amendment to existing PRD or PUD	\$400, plus \$50 per residential lot or unit plus \$50 per commercial lot or unit, plus 3 rd party review fees
Conditional Use and/or Site Plan Review	\$300, plus 3 rd party review fees
Design Review, including request for demolition of historic structure	\$30
Engineering review and inspection (construction phase)	Fees to be paid by applicant
Petitioned or requested amendments to Town Plan or Zoning Bylaws	\$50, plus legal ad cost for Planning Commission and Selectboard hearings plus \$265 if request is for a zone change that requires preparation of impact statement pursuant to 24 VSA, section 4441 (c) or 4384 (c)

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3. WATER

Fees will be charged pursuant to the following:

1. Connection Fee:
 - a. Residential Use: \$1,000 Flat Fee¹ + Cost of Meter for Additional Meters
 - b. Commercial/Industrial Use: \$1,000 Flat Fee + Cost of Meter for Additional Meters

2. Capacity Fee:
 - a. Residential Use: \$1.66² * Allocated Gallons per Day³
 - b. Commercial/Industrial Use: \$1.66 * Allocated Gallons per Day
 - c. Form Based Code Incentive: Residential and/or Commercial/Industrial Use approved via permit issued under Shelburne Road Form-Based Overlay District (Article 17A of Zoning Bylaws) will be charged ½ the Capacity Fee Rate.
 - d. Affordable Housing⁴: Affordable housing projects will be charged ½ the Capacity Fee Rate. Affordable housing projects using Form-Based Code will be charged ½ the Capacity Fee Rate.

3. For Spear Street Service District Reserve Capacity Fee: \$3.00⁵ * Allocated Gallons Per day³

¹ Flat Fee includes one 5/8” x 3/4” meter. Meters larger than 5/8” will be charged an Incremental Costs = to the actual cost of the meter and associated fittings – cost of a 5/8” x 3/4” meter.

² Formula: Step #1: [(50% of Past Debt Allocation: \$594,927.88) + (Annual Depreciation: \$110,526) + (Capital Plan Projects: \$35,000) + South Tank Improvements: \$90,170)] = \$830,624. Step #2: [(152,000,000 total annual gallons sold) / (365 Days per Year)] = 416,438 Gallons per Day Sold. Step #3: [(416,438 * 1.20)] = 499,726 Total Gallons per Day Capacity. Step #4: [(830,624) / (499,726)] = \$1.66 Gallons per Day Capacity Fee

³ Allocated Gallons per day will be based on the State of Vermont Water Supply Division utilizing average daily flows and the Vermont Department of Environmental Conservation Permit.

⁴ Housing shall be considered affordable if it is restricted to households or individuals earning not more than 80 percent of the median household income for Chittenden County.

⁵ For use of Reserve Capacity in the South Burlington East Tank as per Interlocal Contract for Water Between the City of South Burlington and the Town of Shelburne and distribution system depreciation.

4. SEWER

Aid-in Expansion Fee	\$16.31 per gallon/day
<i>(Residential uses typically 210 gallons per day or \$3,425.10)</i>	
Inspection fee:	
Residential	\$50
Commercial, Industrial	\$75

5. IMPACT FEES**

Recreation Impact Fee:	Single-Family Dwelling	\$1,864 +
	Multi-Family Dwelling	\$1,017/unit +
CVU Expansion Impact Fee:	Single-Family Dwelling	\$3,015 +
	Multi-Family Dwelling	\$1,044/unit +

+ **Reduced by the amount of any credit established in the Town of Shelburne Impact Fee Ordinance.**

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6. MISCELLANEOUS**

After-the-Fact Permitting Supplemental Fee applied prior to issuance of Violation Notice	All standard fees, plus 50 % of those standard fees
After-the-Fact Permitting Supplemental Fee applied after issuance of Violation Notice	All standard fees, plus 100 % of those standard fees
Research Fee	\$50 per hour if > ½ hour
Recording Fee	\$15 per page, set by statute
Mylar Recording Fee	\$25 per page, set by statute
3 rd Party Review Fees	Passed through to applicant
Peddler’s License	\$15 for 7 days or less \$30 for 8 to 30 days \$50 for 31 to 90 days
R.O.W. Excavation Fee	\$250 plus \$250 deposit for each side of the road that is disturbed
Road Cut Fee	\$10 per sq. ft. of disturbed area
Public Road Inspection Fee	\$.25 per lineal foot or \$.10 per lineal foot plus engineering inspection fee
Hauling Fee	\$20

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