

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

July 9, 2020

Minutes

This meeting was conducted remotely using Zoom platform.

Members Attending:

Lauren Giannullo, Fritz Horton, Tom Koerner, Ann Milovsoroff, Marc Vincent, David Webster

Staff Attending:

Susan Cannizzaro, Dean Pierce

Others Attending:

Peter March, Don Booth, Cullen Bullard, Matt Fitzpatrick, Warren Irish, Steve Guild

Call to order:

Fritz Horton called the meeting to order at 8:30 a.m. Attendance roll call was taken.

Approval of Minutes:

David Webster moved to approve the minutes of June 25, 2020. Marc Vincent seconded the motion, which was unanimously approved.

Design Review Application DR20-10 – Susan Spillane (Village Mobil) / NH Signs, 5252 Shelburne Road:

Peter March and Don Booth represented this application. Peter March explained that Village Mobil would like to replace their current free-standing sign along Route 7 with a similar design which would reduce some elements as it would be one structure (the current sign has several add-ons). The new sign would have better lighting provided from a metal light bar affixed on top of the sign shining downward with LED lighting. The current sign is 90” tall and 24 square feet and the proposed sign would be the same height but smaller at 20 square feet. There was discussed regarding the lighting, and the Commission requested additional information on the light source.

The members also discussed the rectangular shape of the sign, with some members expressing they prefer the existing curved edges as they complement the architecture of the gas station building. Others commented that the proposed rectangular shape makes the sign crisper and cleaner looking. The members took a straw vote which resulted in three in favor of a curved design, two in favor of a rectangular design, and one neutral.

Following further discussion, David Webster moved to continue the application to July 23, 2020, requesting that the applicant return with the lighting details and a curved edge

design option to compare to the rectangular shape design. Lauren Giannullo seconded the motion which was approved. Tom Koerner abstained from the vote.

Peter March and Don Booth left the meeting.

Design Review Application DR20-11 – Cullen Bullard, 5095 Shelburne Road:

Cullen Bullard's son, Cullen Bullard, represented this application requesting approval for a 10' x 12' shed in the front yard to the south of the driveway at 5095 Shelburne Road. A site plan depicting the approximate location of the shed was included in the meeting packet, along with a photo of the proposed shed which would be pre-made by Lamoille County Woodcraft. Mr. Bullard explained the reason for the location is so that his father can easily access his snow blower in the winter months and the lot has limited location options.

There was discussion regarding the style and color of the shed and whether the proposed location would meet setback requirements. There was also some question as to whether this would be considered a corner lot. Fritz Horton commented that the shed will diminish the view of the house which is inconsistent with the Design Guidelines. Tom Koerner replied that there are no other possible locations on the lot. Marc Vincent added the landscaping could be planted to screen the shed and Ann Milovsoroff suggested some planting options. It was noted that the site plan is not to scale and the shed's orientation is incorrect on the plan.

David Webster moved to continue the application to July 23, 2020, requesting the applicant to return with a corrected site plan and allowing staff time to further research the setback requirements. Marc Vincent seconded the motion, which was unanimously approved.

Cullen Bullard and Lauren Giannullo left the meeting.

Design Review Application DR20-12 – Village Creamery, LLC / G4 Design Studios, 5138 Shelburne Road:

Steve Guild explained that following comments received at the last meeting, the elevator and stair tower design for The Creamery building has been simplified and now has elements that match the existing building. The massing remains due to the need for the elevator to access all three floors. There was still some question as to whether the tower could be placed on the south end of the building; however, Mr. Guild responded that this would impact the interior to an unacceptable degree.

There was discussion regarding the tower's gable roof. Fritz Horton questioned if a flat roof is possible which would simplify the design. Others felt the design was still too busy and suggestions were made to eliminate the standing seam roofing and timber framing at the entrance level. Tom Koerner commented that the revised design is a good step forward.

David Webster moved to continue the application to July 23, 2020, allowing the architect time to make further revisions to the tower design. Marc Vincent seconded the motion which was unanimously approved.

Steve Guild, Matt Fitzpatrick, Warren Irish and David Webster left the meeting.

Agenda items 6 and 7 were deferred due to time constraints.

Potential Grant Opportunities:

Dean Pierce reported that the Selectboard has accepted the Town Manager's proposal to defer some expenses in the FY20-21 budget, which includes the matching funds for the CLG grant. The Town will submit a formal request to have the CLG grant extended.

Upcoming Planning Commission Agenda Items:

Dean Pierce reported that the Planning Commission continues to work on possible zoning changes and will also be resuming their duty as the Telecommunications Board for the proposed ham radio towers on Dorset Street.

Other Business:

There was no other business.

Adjournment:

Marc Vincent moved to adjourn the meeting at 9:45 a.m. Ann Milovsoroff seconded the motion, which was unanimously approved.

Respectfully submitted,
Susan Cannizzaro