



# Town of Shelburne, Vermont

## MINUTES

Town Manager Search Committee

June 25, 2018 at 6PM

Shelburne Town Office, 5420 Shelburne Road,  
**Meeting Room 2**

**MEMBERS PRESENT:** Ann Janda, Kathy Brooks, Roger Preis, Amy Berger, Mark Sammut, Linda Reill, Kristina Guerrero, and Jessica Brumsted (Absent: Jane Zenaty, Diana Vachon, Tom Murphy, Tim Pudvar, Bruce Lisman, Doug Merrill)

1. **Call to Order** - Kathy Brooks called the meeting to order at 6:10pm.
2. **\*Consider Approval of the Agenda** – *Motion by Mark Sammut to approve. Seconded by Amy Berger. Passed 7-0.*
3. **\*Consider Approval of Minutes from June 18, 2018** –Roger Preis suggested minor edits to item 5. *Motion by Kathy Brooks to approve with amendments. Seconded by Linda Reill. Passed 7-0.*
4. **Citizen Participation and Public Comments** - none
5. **Consider Entering Executive Session, Under the Provisions of 1 V.S.A. 313 (1) (a) Contracts, to Discuss Consultant Agreement** –  
  
*Motion by Mark Sammut to find that premature general public knowledge regarding contract negotiations would clearly place the Town at a substantial disadvantage. Seconded by Jessica Brumsted. Passed 7-0.*  
  
*Motion by Roger Preis to enter executive session, pursuant to 1 V.S.A. § 313 (1) (a) regarding contract negotiations. Seconded by Kathy Brooks. Passed 7-0.*  
  
Executive session was entered at 6:25pm.  
Executive Session ended at 6:45pm  
  
**\*Consider a motion to forward a consultant services agreement to the Selectboard** - *Motion by Mark Sammut to finalize a draft agreement with Municipal Resources Inc. for presentation to the Town Attorney and Selectboard. Passed 7-0.*
6. **Discuss To-do List for Committee** – Ann will send an email to the committee saying that Don Jutton from MRI is happy to speak to any committee members, who have questions, over the phone. Ann will ask Essex's Assistant Town Manager for a copy of Essex's contract with MRI. The committee agreed that, once received, Ann will send the Essex contract to Roger and Kathy. Roger and Kathy will send a draft to the committee as soon as possible. The next meeting will be July 9 since there are too many holiday conflicts on July 2. Ann will send an email to the committee with the date of the next meeting.
7. **\*Adjourn** - *Motion by Linda Reill to adjourn. Seconded by Amy Berger. Passed 7-0.* Meeting adjourned at 6:50pm.