



# Town of Shelburne, Vermont

CHARTERED 1763

P.O. BOX 88 5420 SHELBURNE ROAD SHELBURNE, VT 05482

Clerk/Treasurer  
(802) 985-5116

Town Manager  
(802) 985-5111

Zoning & Planning  
(802) 985-5118

Assessor  
(802) 985-5115

Recreation  
(802) 985-5110

FAX Number  
(802) 985-9550

## Pro-Tem Financial Advisory Committee Meeting Minutes, May 13, 2020

Present by teleconference or telephone: Don Porter, Roz Graham, Ken Albert, Catherine Collette; also Tom Tompkins and Town Manager Lee Krohn.

Don Porter called the meeting to order at 4:16 P.M. with a roll call. Motion by Albert to approve the agenda; seconded by Collette and approved by consensus. No public comment was offered. Motion by Graham to approve the minutes of 5/5; seconded by Collette and approved by consensus.

General discussion after the prior evening's Selectboard meeting: while input was invited, it was thought that the most appropriate help the committee can provide is as it is doing... modeling scenarios and possible financial shortfalls, and leaving it to the professional staff to determine options and recommendations to the Board.

Three main topics were discussed: sensitivity modeling and committee members' generally very close estimates of fiscal impacts under slight, medium, and severe scenarios; an outline report to the Selectboard for next Tuesday night; and a timeframe and task list for a final report, currently slated for the 5/26 Selectboard meeting.

The draft outline for the 5/26 Selectboard presentation was reviewed. Graham offered background on the business survey results. The importance of uncertainty was acknowledged. Everyone is feeling that, and specifically regarding the Town, the uncertainty about when the state will set the education tax rate relates directly to when the Town is able to prepare and send out property tax bills (and is able to set a due date for payment). Regarding the presentation, there will be a dynamic balance between background information/providing context and the heart of the fiscal analyses. All members were asked to submit drafts of their portions by Friday, so that these may be integrated into a comprehensive draft for review at the next meeting on Tuesday, 5/19 at 4:00 P.M. Agenda and Zoom details to follow.

The meeting was adjourned at 5:23 P.M.

Respectfully submitted by Lee Krohn.

\_\_\_\_\_  
For the Committee

\_\_\_\_\_  
Date