

Town of Shelburne Water Commission

Meeting minutes, May 3, 2021

Present: John Day, Steve Smith, Craig Wooster; also Water Superintendent Rick Lewis, Finance Director Peter Frankenburg, Town Manager Lee Krohn

Day called the meeting to order via Zoom at 5:00 P.M., with attendees identified. Upon suggestion by other members, Day accepted the role of Chair. Upon a motion by Day, seconded by Wooster, the agenda and April meeting minutes were approved unanimously.

Public comments: none.

Frankenburg presented a budget status update. The budget continues generally on track, with no real concerns about budgeted vs. actual expenses as per prior months. Certain overdue billing accounts will likely remain as such until the shutoff moratorium imposed via the State's emergency order is rescinded.

Remote radio meter update: We hope to accelerate these replacements as discussed previously.

The preliminary FY '22 budget was reviewed. No major changes. Estimated engineering fees are increased, presuming that more work than usual may be possible if federal ARPA funds are received and are used for water line work. Cell contract revenues increase with the contractual escalators in the contracts for the panels on the south water tank. Personnel expenses are anticipated to increase somewhat with a new Union contract being negotiated.

Lewis reported on the Harbor Road water line replacement project, hoped to be put out to bid shortly.

Church Street water line: plans are in hand, and materials used and actual construction all appear in order. Motion by Day to approve the bill of sale and payment to the Catholic Church; seconded by Smith and approved 3-0.

Commissioner concerns: none at this time.

With no other business, motion by Day to adjourn at 5:36 P.M., seconded by Wooster and approved unanimously.

Respectfully submitted by Lee Krohn.