



DRAFT MINUTES
New Library and Town Center Construction Committee
March 26, 2019
Meeting Room 2, Town Offices, Shelburne, Vermont

In Attendance

Steering Committee: Cathy Townsend (chair), Ruth Hagerman (minutes), Lee Krohn, Kevin Unrath, Alice Winn, Jerry Storey, Ann Smallwood

Public: None

1. Call to Order at 11:05 AM
- 2.* Consider Approval of Agenda
Moved by: Alice/Second by: Lee/Passed unanimously
- 3.* Approval of minutes of 19 February 2019
Moved by: Lee/Second by: Jerry/Passed unanimously (Ann abstained due to absence)
4. Public Comment: None
5. Project updates
 - Solar contract—awaiting final legal approval.
 - EV grant—Lee will handle the re-application. Will ask for two units, can't ask for underground work because it will be completed before funds would be available.
 - Fire Dept needs on site
Concrete apron—need still being evaluated.
Last minute changes to parking lot—should be minor.
Fire hydrant relocation—should be a financial wash to the original proposal.
Fire panel—upgraded per code, three new panels (TH, Library, Fire Dept).
6. Other business
 - Fund raising in the business community—Cathy and Kevin.
 - Moving group—Alice volunteers, Kevin will reach out to other possible candidates.
 - Donor recognition—Kevin is working on the list to clarify how people would like to be recognized. Open house for donors will need to be planned. Perhaps by the fund raising group?
 - Paths—Lee will coordinate with Paul.
 - Signage—directory sign as per the DRB, and the sign on route 7. Both will be replaced. Also need a new sandwich board for the Library.
 - Owner's requirements/policies for Town Hall and the Historical Society lease need to be finalized—Lee and Kevin.

Assume we will meet every other week going forward.
7. Adjourn at 12:17 PM.
Moved by: Lee/Second by: Alice/Passed unanimously