

Pierson Library Board of Trustees Minutes (draft)

March 21, 2019

7:00 PM

Town Offices

In Attendance: Trustees: Ruth Hagerman, Jane McKnight Ribolini, John Boscia, Laureen Mathon, Barb Comeau, Lisa Merrill, Cathy Townsend

Librarian: Kevin Unrath

Public: Claire Boscia

1. Call to order 7:01 pm
2. Barb moved to approve Agenda, Lisa seconded. Motion approved unanimously.
3. John moved to approve Minutes of February 21, 2019, Cathy seconded. Jane and Barb abstained as they were absent for that meeting. Motion approved with 5 ayes, 2 abstained.
4. Public Comment – Claire is excited for new library to open!
5. Treasurer’s Report – Barb presented report, not much activity. Will transfer money from PayPal, deposit of library fines and Vermont Community Foundation to be done this month.
6. Director’s Report – Had another good month with program attendance and circulation . Finalized picks for furniture for library today. Put together a proposal for Maker Space and came in second place – police department came in first to study autonomous vehicles. Submitted an application for a grant to serve entrepreneurs and business community, waiting to hear back on it. There will be a decluttering program this month. On March 30th there will be a benefit concert for the library at the Shelburne Field House.
7. Project update – Town Hall has been painted this week and cabinetry installed. Installed a carpet remnant to save \$1,000. Will start working on exterior of building in April. Currently framing walls, plumbing and electric work. Outside railings went back up at Town Hall. An Eagle Scout, Drew Buley. will be designing a bike rack for outside the new library – a triangle shape around a tree.
8. Policy manual review
 - Discussion of several policies: **policy 4.3 (Alcohol)**, Policies **1.4.7 (Patron Conduct – Animals in library/service animals)** and **4.2.2 (Responsible Use/food-drinks in library, where will this be allowed**
 - Kevin to meet with Lee and other Town departments to discuss management of Town Hall. This ties into discussion of alcohol policy. Set a deadline so we can discuss control of Town Hall at Trustee meeting prior to new library opening.
9. Next meeting, **April 18, 2019**
10. Meeting adjourned 7:58 pm– Jane moved to adjourn the meeting, Laureen seconded. Motion passed unanimously.

