

## Pierson Library Board of Trustees Minutes - Draft

February 21, 2019

7:00 PM

### Town Offices

In attendance:

Trustees: Ruth Hagerman, Laureen Mathon, John Boscia, Cathy Townsend, Lisa Merrill  
Kevin Unrath, Library Director

1. Meeting Called to Order 7:05 PM
2. Approval of Agenda - Cathy moved to approve the agenda, Lisa seconded, approved unanimously.
3. Approval of Minutes of January 17, 2019- Lisa moved to approve minutes, Cathy seconded, John abstained. Motion approved unanimously.
4. Public Comment – None present
5. Treasurer’s Report – Barb sent out report via email. Discussion of PayPal donations. Kevin notified us that the Community Fund annual distribution has arrived and will be deposited.
6. Director’s Report – Discussion of heat and electricity for project being incorrectly allocated to Library utilities line item – need to revisit with Town. Usage of library is holding at around 90% of last year in temporary space. E-resources (Overdrive and Freeding) usage is on increase. Discussion of possibility of new website design in conjunction with project site. Applying for \$50,000 grant for promoting use of technology for entrepreneurs and businesses.
7. Project update – Insulation is being installed on first floor, concrete on attic, second floor and insulation. Renovations to historic hall are going very well. At construction committee meeting, they selected solar company, Bullrock Solar from Shelburne and will recommend them to Selectboard.
8. Policy manual review  
Discussion of **policy 4.3 (Alcohol Policy)** and consideration of potential changes related to the new building meeting spaces. The interconnected spaces of Town Hall, basement of Town Hall and library space are creating some questions as to “library space” vs. Town space and raising questions about our policy that need to be further discussed.
9. Next meeting, **March 21, 2019** will discuss Policy Manual updates regarding Animals and Food and Drinks in library.
10. Laureen moved to adjourn meeting at 8:27 and Lisa seconded. Motion approved unanimously.

\*Decision Item