

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

February 13, 2020

Minutes

Members Attending:

Tom Koerner, Marc Vincent, David Webster, Eileen Warner, Ann Milovsoroff (arrived after start of meeting)

Staff Attending:

Dean Pierce

Others Attending: Ruth Hagerman

Call to Order:

Tom Koerner called the meeting to order at 8:34 a.m.

Approval of Minutes:

David Webster moved that the minutes for the January 23, 2020, meeting be approved. Marc Vincent seconded the motion. Marc Vincent noted that in one instance the spelling of his name was incorrect. The Chair called for a vote and the minutes were unanimously approved.

Update on CLG Grant:

Dean Pierce directed the group's attention to an email in the packet. The email, which was issued by Devin Colman, confirms that the Town had received a CLG grant to update the Town's historic structures and sites survey. Ruth Hagerman asked for a description of the survey, which Dean provided.

Potential Grant Opportunities/Town Hall Clock:

Dean Pierce again directed the group's attention to emails in the packet. In one of those emails, Fritz Horton indicates that, with respect to a potential grant application for repair of the clock in the Town Hall, "The next step, as far as I can tell, is to make appointments with those, who in our opinion are qualified to do the work and arrange to have them inspect the clock and send us written proposals for the cost of repairs they believe necessary." Dean briefly noted that at least two different parties have been identified as potential contractors. He added he will speak with Fritz (upon his return to Town) to discuss plans for requesting proposals. (Later in the meeting David Webster inquired about the historic letter written by Electra Webb and also included in the meeting packet. Ruth Hagerman described how she had happened upon the letter while conducting research relating to the Library/Town Hall project.)

Upcoming Planning Commission items:

Dean Pierce provided a brief report regarding activities of the Planning Commission. Later in the day the Planning Commission (sitting as the Telecommunications Board) will be conducting a hearing on two ham radio towers proposed to be located on a Dorset Street property. Tom Koerner inquired about the nature of the review the Planning Commission will conduct. Dean responded the Town has a Telecommunication Facilities ordinance, parts of which may be preempted by federal law.

Other Business:

Ruth Hagerman departed at the start of the Other Business discussion, while Anne Milovsoroff arrived.

David Webster inquired about the hiring of a new Development Review Board Coordinator. Dean Pierce responded that Britney Aube, a Charlotte native, will begin in that role starting on February 24. Dean briefly described Britney Aube's professional background and education.

Marc Vincent reported he is giving a presentation relating to the Congregational Church in Burlington on February 16.

Eileen Warner announced that she is resigning from the HP&DRC. Eileen explained that she made the decision so she can focus her attention on development proposed in northern Shelburne, near her home. The group then engaged in a robust discussion of development and planning issues. David Webster departed before the discussion concluded. Eileen was thanked for her service to the Commission and the community.

Adjournment:

Eileen Warner moved that the meeting adjourn, and Marc Vincent seconded. The Chair called for a vote, and the meeting adjourned at 9:35 a.m.

Respectfully submitted,
Dean Pierce