

SHELBURNE SELECTBOARD DRAFT MINUTES : TUESDAY JUNE 25, 2019

ATTENDING: Jerry Storey, Chair, Mary Kehoe, Mike Ashooh

1. Call to Order 7:05 P.M.
2. \*Approve Agenda  
Approved 3-0 (Jaime Heins and Colleen Parker absent)
3. \*Approve Selectboard meeting minutes of 6/11/19  
Deferred to next meeting
4. Public Comments and New Library/Town Center project update  
Comments honoring the life of Sallie Soule were made by Joan Lenes, Sarah Soule Mary Kehoe and Jerry Storey. All spoke of Sallie's love for the community, service to Shelburne and the State of Vermont;  
  
John Saar urged the Board to find a suitable site for the Dog Park  
  
John Dubrul expressed concerns regarding the \$9,000 permit fee his company was charged by the Town to construct a ½ acre parking lot. The Board agreed to discuss fees charged by the Town at a future Selectboard meeting.  
  
Linda Riell and Bruce Nunziata complemented Paul Goodrich and the highway department for the improvements done on Falls Road.  
  
Ruth Hagerman updated the Board on progress with the Library and Town Center building project.
5. \*Executive Session: Clark/Castle appeal  
Motions to enter Executive session approved 3-0. The board entered executive session at 7:28 and returned at 8:05 with no comments or statement.
6. Selectboard Comments  
Mike Ashooh reported meeting with the Fire/Rescue facility committee, which received Sketch Plan approval from the DRB. He is a the Selectboard liaison with the committee and requested clarification on his role as Selectboard liaison.  
  
Mary Kehoe expressed interest learning more about Mr. Dubrul's permit fee charge, and announced her role in formation of a Shelburne Patrolmans Benevolent Association to provide funding for various police department equipment needs.  
  
Jerry Storey expressed appreciation for those who worked at the Back to Beach event
7. Acting Town Manager Report  
Peter Frankenburg reported Josh Turner has been hired as a part time police officer and Arielle Kilpeck has been hired as an Emergency Communications Technician in the Police dept, replacing Kristen Pierce who moved out of state.
8. \*Kwiniaska/Shelburne Heights wastewater flow: independent engineering

Chris Robinson, Water quality Superintendent reviewed work done to examine the condition and capacity of the sewer collection system in Shelburne Heights and the impact on the system of additional flow from the Kwiniaski housing project. Jerry Storey summarized that the Town has responded to concerns brought by Shelburne Heights residents and that analysis by staff and an outside consultant indicates the sewer system in Shelburne Heights can accommodate additional flows from the Kwinisaka housing project. Comments from Shelburne Heights residents expressed concerns with items in the consultant's report, the system's capability of handling the additional flows, consideration of flows from the Kwiniaska project being directed to the Webster Road collection system instead of Shelburne Heights, liability if sewer backups occur, public health concerns, cost sharing and representations made during construction of the Shelburne Heights collection system. Jerry Storey indicated the Town will try to have the consultant attend the next meeting and asked that questions for the consultant be directed to Peter Frankenburg by June 28<sup>th</sup>.

9. Wastewater Department budget presentation  
Deferred to the next meeting
10. \*Wastewater capacity allocation cycle  
Chris Robinson discussed the need to renew the Sewage system capacity allocation for a new three-year period per the sewer ordinance  
The Board voted 3-0 to establish allocation amounts for the next 3 years.
11. \*Wastewater allocation requests  
Approved by the Board 3-0
12. \*Records Retention Policy: update/approve  
Approved by the Board 3-0
13. \*Road naming: Luke Lane, private road off of Spear Street  
Approved by the Board 3-0
14. \*Approve amendment to a \$70,000 highway equipment note, 1-year term @ 2.25%  
Approved by the Board 3-0
15. \*Set date for special meeting to set the tax rate for Fiscal Year 2019-2020  
Motion by Mary Kehoe, Seconded by Mike Ashooh to schedule a Selectboard meeting on July 2<sup>nd</sup> at 10 AM to set the School and Town property tax rates for Fiscal Year 2019-20.  
Approved 3-0
16. \*Execute documents re: \$3.9M bond for the Library/Town Center Project  
The Board signed the documents
17. \*Adjourn  
Approved 3-0 The meeting was adjourned at 09:58 PM.