



DRAFT MINUTES  
New Library and Town Center Construction Committee  
May 7, 2019  
Meeting Room 2, Town Offices, Shelburne, Vermont

In Attendance

Steering Committee: Cathy Townsend (chair), Ruth Hagerman (minutes), Lee Krohn, Kevin Unrath, Ann Smallwood, Alice Winn, Jerry Storey

Public: Fritz Horton

1. Call to Order at 2:02 PM
- 2.\* Consider Approval of Agenda  
Moved by: Ann/Second by: Alice/Passed unanimously
- 3.\* Approval of minutes of April 9, 2019  
Moved by: Lee/Second by: Alice/Passed unanimously
4. Public Comment: None
5. Project updates
  - Solar contract— New contract with Encore under legal review, plan to present to SB May 14.
  - EV grant—Submitted on April 30. For two charging stations.
  - Paving—Question has arisen whether base coat and top coat at same time or base coat followed by top coat at later date. Town is considering options. Stormwater trenching, took 11 readings, all came up at 0 for contamination.

Fritz arrives 2:08

- Paths—Paul needs to be notified.
- Art—A funding possibility has arisen. Alice thinks it is pretty short notice to arrange for art purchases. Jerry thinks it is a good long-term plan. Ruth thinks the Town should consider establishing an Art in Public Places program with the Library as anchor but is concerned about insurance short term. Kevin has thought of leasing art through BCA; Ann thinks that BCA is great but you don't own anything after spending the money. Cathy will consider how to move ahead, perhaps the Trustees should take up this idea.

Fritz leaves 2:18

- Project tours—Tours are on the increase. You need to notify Pete in advance to ensure that the building is accessible. Always check in the trailer. Hard hats all around.

6. Other business
  - Fund raising in the business community—Kevin is sending letters.
  - Moving group—will meet on Tuesdays randomly. Lisa, Alice and Kevin.

*\*Consider a motion to authorize Kevin to hire Vermont Moving and Storage for the removal from the Field House to the new Pierson Library building*

Moved by: Lee/Second by: Ann/Passed unanimously

Dates, other questions

You have to book with the mover two months ahead. July 15<sup>th</sup> and July 22 are available. NC suggests we could move in after July 10<sup>th</sup>.

Opening day: Tentatively Saturday August 3. Ice cream on the 3<sup>rd</sup>. M. Kunin has agreed to speak at the Grand Opening on the 3<sup>rd</sup>. Function on the 2<sup>nd</sup> for major donors and committee members.

- Donor recognition—Plaques purchased.
- Owner's requirements/policies for Town Hall—Kevin. Jane McKnight from the Trustees agreed to help draft.
- Historical Society lease need to be finalized (by opening)—Kevin will draft.
- Meeting Room system—Lee's assistant
  - These last three need a completion date. June 15??
  
- Additional concerns:
  - Budget question: Contaminated soils will be covered by Town.
  - Ann: Feels uncomfortable with being asked by the public about things she should have answers to as a member of the Committee but does not; for example, why did the SB not accept the solar recommendation of the Committee. Jerry explained that items discussed in Executive Session could not be made public until after the topic was resolved.

7. Adjourn at 3:10 PM.

Moved by: Alice/Second by: Kevin/Passed unanimously